

# **OFFICE OF ADMINISTRATION**

## **BUDGET REQUEST 2022**

**Sarah H. Steelman, Commissioner  
Office of Administration**

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FY 2022 Budget Submission Book 1

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## OFFICE OF ADMINISTRATION OVERVIEW

The Office of Administration (OA) is the state's service and administrative control agency. Created by the General Assembly on January 15, 1973, it combines and coordinates the central management functions of state government. OA's responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the Commissioner of Administration who is appointed by the Governor with the advice and consent of the Senate. The Commissioner appoints the directors of the divisions. OA is comprised of seven divisions, including: **Accounting-** maintains all financial records for state appropriations and funds, processes payments, controls production of warrants, and distributes checks; **Budget and Planning-** analyzes state government programs and provides recommendations and information to the Governor, General Assembly, and state agencies regarding fiscal and other policies; **Facilities Management, Design and Construction-** provides project management and construction administration for capital improvement projects; operates, maintains and manages state-owned office buildings and other structures, and is responsible for acquiring and managing leased space; **General Services-** provides agencies with a variety of support services such as printing, mail services, fleet management, vehicle maintenance, and administration of the legal expense fund and the state employee workers' compensation program; maintains responsibility for the statewide in-house recycling program; transfers and/or disposes of state agencies' surplus property to maximize state resources; and administers the Federal Surplus Property Program. **Information Technology Services-** manages state information technology resources; provides mainframe computer processing services through the State Data Center; manages the State's telecommunication services; and provides Internet services, and network support to all state agencies; **Personnel-** provides central human resource (HR) management programs and services to all executive branch departments in compliance with the State Personnel Law; and **Purchasing-** centralizes procurement to save money by purchasing supplies, materials, and services in larger quantities and encourages competitive bidding and awards on all contracts.

In addition, the Office of Equal Opportunity (OEO) is a program housed with the Office of Administration and has primary responsibility for assisting in the coordination and implementation of minority and women participation programs throughout all departments of the executive branch of state government.

A number of boards and commissions' budgets are also assigned to OA including: Administrative Hearing Commission; Office of Child Advocate; Children's Trust Fund; Governor's Council on Disability; Missouri Public Entity Risk Management (MOPERM); the Missouri Ethics Commission; and the Board of Fund Commissioners Public Debt (House Bill 1), which appears in a separate budget book entitled "Board of Fund Commissioners". Appropriations for state general obligation debt are appropriated to the Office of Administration in House Bill 1 and budget requests appear in a separate budget book entitled "Board of Fund Commissioners".

The Office of Administration also administers a number of debt and related debt obligations appropriations, various pass-through distributions from the federal government, and statutory payments and reimbursements to political subdivisions throughout the State.

Appropriations for all State employee benefits such as social security, retirement, and health insurance, are appropriated centrally to the Office of Administration in House Bill 5, budget requests for those benefits appear in a separate budget book entitled "Employee Benefits."



### ASPIRATION

We will accelerate change across the state government  
with superior services and support

### THEMES

Deliver the right stuff  
at the right price and  
at the right time

Use data and  
analytics to improve  
decision-making and  
transparency

Build the State of  
Missouri workforce  
for the future

Partner to innovate  
the way we work

### INITIATIVES

- 1A. OA CARES – Conduct two continuous improvement breakthrough projects to improve the customer
- 1B. CI project management system digital process improvements
- 1C. Recommend options for cyber security insurance
- 1D. Move manual form process to online form processes
- 1E. Build a SCRUM cadre to increase value delivery of ITSD projects

- 2A. Strengthen Statewide Enterprise Risk Management
- 2B. Establish new fleet management system
- 2C. Transfer OA Dashboard to Tableau
- 2D. Create an ITSD Total Cost of Ownership Model
- 2E. Research and make recommendations relating to future accounting consolidations within OA
- 2F. Take ownership and provide workshops for budget and performance measures.
- 2G. Develop reporting mechanisms for CRF funding

- 3A. Leverage LinkedIn Learning to implement state wide rhythm/expectation of 30 minutes of learning a week.
- 3B. Build IT project manager cadre to help agencies manage project delivery across departments
- 3C. Enable a sustainable remote work environment
- 3D. Collect and leverage actionable talent analytic data to improve recruitment
- 3E. Launch statewide onboarding

- 4A. Organize and coordinate efforts to develop the Show-Me Excellence continuous improvement community across the government
- 4B. Award software contract for the ERP.
- 4C. Develop shared resource regions for facility maintenance
- 4D. Create an enterprise BOT framework that delivers a better citizen
- 4E. Create a cloud strategy
- 4F. Institute the Show Me Digital Talent Farm

## State Auditor's Reports, Oversight Evaluations, and Missouri Sunset Act Reports

State Auditor's Office Reports:	Type of Report	Date Issued	Website
Administration Reemployment of State Retirees	State Auditor's Report	Mar-14	<a href="http://www.auditor.mo.gov/Press/2014021534215.pdf">http://www.auditor.mo.gov/Press/2014021534215.pdf</a>
Budget Reserve Fund	State Auditor's Report	Oct-19	<a href="https://app.auditor.mo.gov/Repository/Press/2019103746350.pdf">https://app.auditor.mo.gov/Repository/Press/2019103746350.pdf</a>
Children's Trust Fund Board	State Auditor's Report	Sep-19	<a href="https://app.auditor.mo.gov/Repository/Press/2019094494629.pdf">https://app.auditor.mo.gov/Repository/Press/2019094494629.pdf</a>
Comprehensive Annual Financial Report	State Auditor's Opinion	Dec-16	<a href="https://oa.mo.gov/sites/default/files/CAFR_2016_0.pdf">https://oa.mo.gov/sites/default/files/CAFR_2016_0.pdf</a>
Comprehensive Annual Financial Report	State Auditor's Opinion	Jan-16	<a href="http://oa.mo.gov/sites/default/files/CAFR_2015.pdf">http://oa.mo.gov/sites/default/files/CAFR_2015.pdf</a>
Comprehensive Annual Financial Report	State Auditor's Opinion	Jan-15	<a href="http://oa.mo.gov/sites/default/files/CAFR_2014.pdf">http://oa.mo.gov/sites/default/files/CAFR_2014.pdf</a>
Comprehensive Annual Financial Report	State Auditor's Opinion	Jan-14	<a href="http://oa.mo.gov/sites/default/files/CAFR_2013.pdf">http://oa.mo.gov/sites/default/files/CAFR_2013.pdf</a>
Contract License Offices Bidding and Procurement	State Auditor's Report	Jul-14	<a href="http://www.auditor.mo.gov/Press/2014049885459.pdf">http://www.auditor.mo.gov/Press/2014049885459.pdf</a>
Contract License Offices Bidding and Procurement	State Auditor's Report	Apr-12	<a href="https://app.auditor.mo.gov/Repository/Press/2012-28.pdf">https://app.auditor.mo.gov/Repository/Press/2012-28.pdf</a>
DESE Contract Review	State Auditor's Report	Aug-14	<a href="http://www.auditor.mo.gov/Press/2014059577992.pdf">http://www.auditor.mo.gov/Press/2014059577992.pdf</a>
Governor's Withholdings and Estimated Appropriations	State Auditor's Report	Sep-14	<a href="https://app.auditor.mo.gov/Repository/Press/2014070478124.pdf">https://app.auditor.mo.gov/Repository/Press/2014070478124.pdf</a>
Information Technology Consolidation	State Auditor's Report	Jul-12	<a href="https://app.auditor.mo.gov/Repository/Press/2012-73.pdf">https://app.auditor.mo.gov/Repository/Press/2012-73.pdf</a>
Office of Administration-Division of FMDC	State Auditor's Report	Aug-16	<a href="http://app.auditor.mo.gov/Repository/Press/2016065675537.pdf">http://app.auditor.mo.gov/Repository/Press/2016065675537.pdf</a>
Office of Administration-Division of Purchasing and Materials Management	State Auditor's Report	Jul-15	<a href="http://app.auditor.mo.gov/Repository/Press/2015049591930.pdf">http://app.auditor.mo.gov/Repository/Press/2015049591930.pdf</a>
Missouri Accountability Portal	State Auditor's Report	Sep-19	<a href="https://app.auditor.mo.gov/Repository/Press/2019099440778.pdf">https://app.auditor.mo.gov/Repository/Press/2019099440778.pdf</a>
MissouriBUYs Statewide Procurement System	State Auditor's Report	Apr-18	<a href="https://app.auditor.mo.gov/AuditReports/CitzSummary.aspx?id=653">https://app.auditor.mo.gov/AuditReports/CitzSummary.aspx?id=653</a>
Procurement Card Program	State Auditor's Report	Oct-13	<a href="https://app.auditor.mo.gov/Repository/Press/2013-100.pdf">https://app.auditor.mo.gov/Repository/Press/2013-100.pdf</a>
Review of Article X	State Auditor's Report	Jun-20	<a href="https://app.auditor.mo.gov/Repository/Press/2020035217093.pdf">https://app.auditor.mo.gov/Repository/Press/2020035217093.pdf</a>
Review of Article X	State Auditor's Report	Jun-19	<a href="https://app.auditor.mo.gov/Repository/Press/2019047795363.pdf">https://app.auditor.mo.gov/Repository/Press/2019047795363.pdf</a>
Review of Article X	State Auditor's Report	Jun-18	<a href="https://app.auditor.mo.gov/AuditReports/CitzSummary.aspx?id=662">https://app.auditor.mo.gov/AuditReports/CitzSummary.aspx?id=662</a>
Review of Article X	State Auditor's Report	May-17	<a href="https://app.auditor.mo.gov/Repository/CitzSumm/2017033623332.pdf">https://app.auditor.mo.gov/Repository/CitzSumm/2017033623332.pdf</a>
Review of Article X	State Auditor's Report	Apr-16	<a href="http://app.auditor.mo.gov/Repository/Press/2016022799722.pdf">http://app.auditor.mo.gov/Repository/Press/2016022799722.pdf</a>
Review of Article X	State Auditor's Report	Apr-15	<a href="http://app.auditor.mo.gov/Repository/Press/2015022756773.pdf">http://app.auditor.mo.gov/Repository/Press/2015022756773.pdf</a>
Single Audit Act	State Auditor's Report	Mar-17	<a href="https://app.auditor.mo.gov/Repository/CitzSumm/2017018290343.pdf">https://app.auditor.mo.gov/Repository/CitzSumm/2017018290343.pdf</a>
Single Audit Act	State Auditor's Report	Mar-16	<a href="https://app.auditor.mo.gov/Repository/Press/2016016718198.pdf">https://app.auditor.mo.gov/Repository/Press/2016016718198.pdf</a>
Single Audit Act	State Auditor's Report	Mar-15	<a href="http://app.auditor.mo.gov/Repository/Press/2015014480075.pdf">http://app.auditor.mo.gov/Repository/Press/2015014480075.pdf</a>
State Agency for Surplus Property	State Auditor's Report	Jul-15	<a href="http://www.auditor.mo.gov/Repository/Press/2015049591930.pdf">http://www.auditor.mo.gov/Repository/Press/2015049591930.pdf</a>
State Budget Stress Test	State Auditor's Report	Feb-18	<a href="https://app.auditor.mo.gov/Repository/Press/2018007491503.pdf">https://app.auditor.mo.gov/Repository/Press/2018007491503.pdf</a>
State Legal Expense Fund (LEF)	State Auditor's Report	Sep-17	<a href="https://app.auditor.mo.gov/Repository/Press/2017098793156.pdf">https://app.auditor.mo.gov/Repository/Press/2017098793156.pdf</a>
Statewide Accounting System Internal Controls	State Auditor's Report	Dec-19	<a href="https://app.auditor.mo.gov/Repository/Press/2019129948420.pdf">https://app.auditor.mo.gov/Repository/Press/2019129948420.pdf</a>
Statewide Accounting System Internal Controls	State Auditor's Report	Dec-16	<a href="http://app.auditor.mo.gov/Repository/Press/2016133785725.pdf">http://app.auditor.mo.gov/Repository/Press/2016133785725.pdf</a>
Statewide Survey of Public Employee Retirement Systems in Missouri	State Auditor's Report	Sep-14	<a href="http://www.auditor.mo.gov/Press/2014092829132.pdf">http://www.auditor.mo.gov/Press/2014092829132.pdf</a>
<b>Oversight Evaluations:</b>			
Certain Debt and Certain Non-State Debt	Oversight Report	Dec-19	<a href="https://legislativeoversight.mo.gov/oversight/over20191/PDFs/2019BondReportFinal.pdf">https://legislativeoversight.mo.gov/oversight/over20191/PDFs/2019BondReportFinal.pdf</a>
Certain Debt and Certain Non-State Debt	Oversight Report	Dec-18	<a href="https://www.legislativeoversight.mo.gov/oversight/over20181/PDFs/2018BondReportFinal.pdf">https://www.legislativeoversight.mo.gov/oversight/over20181/PDFs/2018BondReportFinal.pdf</a>
Certain Debt and Certain Non-State Debt	Oversight Report	Dec-17	<a href="http://www.moga.mo.gov/oversight/over20171/PDFs/2017BondReportFinal.pdf">http://www.moga.mo.gov/oversight/over20171/PDFs/2017BondReportFinal.pdf</a>
Certain Debt and Certain Non-State Debt	Oversight Report	Dec-16	<a href="http://www.moga.mo.gov/oversight/over20161/PDFs/2016BondReportFinal.pdf">http://www.moga.mo.gov/oversight/over20161/PDFs/2016BondReportFinal.pdf</a>
Certain Debt and Certain Non-State Debt	Oversight Report	Dec-15	<a href="http://www.moga.mo.gov/oversight/over20151/PDFs/ReportOfCertainDebt2015.pdf">http://www.moga.mo.gov/oversight/over20151/PDFs/ReportOfCertainDebt2015.pdf</a>
Review of Corrections and OA Food Service Contract	Program Evaluation	Jan-14	<a href="http://www.moga.mo.gov/oversight/over14/PDFs/REPORTDOCOAFOODSERVICECONTRACTSFINAL.pdf">http://www.moga.mo.gov/oversight/over14/PDFs/REPORTDOCOAFOODSERVICECONTRACTSFINAL.pdf</a>

**FY 2022**  
**Comprehensive List of Flexibility Requests**

DEPARTMENT:		Office of Administration						
							FLEXIBILITY	
HB	Approp	APPROP NAME	FUND	FUND TYPE	FLEX TYPE	FY 21 APPROP AMT	FY 21 TAFP	FY 22 Requested
5.005	0123	OA COMMISSIONER'S OFFICE-PS	0101	GR	Flexibility between PS and E&E	\$678,193	5%	5%
5.005	2139	OA COMMISSIONER'S OFFICE-EE	0101	GR	Flexibility between PS and E&E	\$72,124	5%	5%
5.005	3568	OFFICE EQUAL OPPORTUNITY-PS	0101	GR	Flexibility between PS and E&E	\$304,357	25%	25%
5.005	3571	OFFICE EQUAL OPPORTUNITY-EE	0101	GR	Flexibility between PS and E&E	\$78,534	25%	25%
5.015	0154	ACCOUNTING PS	0101	GR	Flexibility between PS and E&E	\$3,144,590	5%	5%
5.015	0157	ACCOUNTING EE	0101	GR	Flexibility between PS and E&E	\$132,342	5%	5%
5.020	3434	BUDGET & PLANNING PS	0101	GR	Flexibility between PS and E&E	\$2,172,261	15%	15%
5.020	2140	BUDGET & PLANNING EE	0101	GR	Flexibility between PS and E&E	\$118,616	15%	15%
5.025	VARIOUS	INFORMATION TECH SERVICES PS	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E and between section 5.025 and section 5.030	\$17,618,380	25%	50%
5.025	VARIOUS	INFORMATION TECH SERVICES EE	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E and between section 5.025 and section 5.030	\$55,408,175	25%	50%
5.030	VARIOUS	INFORMATION TECH SERVICES PS	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E and between section 5.025 and section 5.030	\$44,936,663	25%	50%
5.030	VARIOUS	INFORMATION TECH SERVICES EE	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E and between section 5.025 and section 5.030	\$164,570,721	25%	50%
5.050	VARIOUS	PERSONNEL PS	VARIOUS	GR/OTHER	Flexibility between PS and E&E	\$3,134,812	5%	15%
5.050	VARIOUS	PERSONNEL EE	VARIOUS	GR/OTHER	Flexibility between PS and E&E	\$565,288	5%	15%
5.065	0190	PURCHASING-PS	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E	\$2,069,760	5%	5%
5.065	0193	PURCHASING-EE	VARIOUS	GR/FED/OTHER	Flexibility between PS and E&E	\$77,259	5%	5%
5.080	2605	FMDC OPERATIONS-PS	0501	OTHER	Flexibility between PS and E&E	\$21,001,708	5%	5%
8.080	2148	FMDC OPERATIONS-EE	0501	OTHER	Flexibility between PS and E&E	\$31,041,328	5%	5%
5.095	4538	DIV OF GENERAL SERVICES-PS	0101 0505	GR/OTHER	Flexibility between PS and E&E	\$3,979,438	5%	5%
5.095	4540	DIV OF GENERAL SERVICES-EE	0101 0505	GR/OTHER	Flexibility between PS and E&E	\$1,044,180	5%	5%
5.155	7635	ADMIN HEARING COMMISSION-PS	0101 0818	GR/OTHER	Flexibility between PS and E&E	\$1,107,057	20%	20%
5.155	7636	ADMIN HEARING COMMISSION-EE	0101 0818	GR/OTHER	Flexibility between PS and E&E	\$62,561	20%	20%
5.160	6321 6323	OFFICE CHILD ADOVOCATE-PS	0101 0135	GR/FED	Flexibility between PS and E&E	\$369,286	5%	5%
5.160	6322 6324	OFFICE CHILD ADOVOCATE-EE	0101 0135	GR/FED	Flexibility between PS and E&E	\$23,069	5%	5%
5.165	8371	CHILDREN'S TRUST FUND-PS	0694	OTHER	Flexibility between PS and E&E	\$292,607	5%	5%
5.165	8372	CHILDREN'S TRUST FUND-EE	0694	OTHER	Flexibility between PS and E&E	\$112,647	5%	5%
5.165	4998	CTF PROGRAMS E&E	0694	OTHER	Flexibility between program E&E and PSD	\$700,000	0%	100%
5.165	5608	CTF PROGRAMS PSD	0694	OTHER	Flexibility between program E&E and PSD	\$2,100,000	0%	100%
5.170	6880	GOV CNSL ONDISABILITY-PS	0101	GR	Flexibility between PS and E&E	\$187,247	5%	5%
5.170	6881	GOV CNSL ONDISABILITY-EE	0101	GR	Flexibility between PS and E&E	\$24,968	5%	5%
5.180	0827	MO ETHICS COMM-PS	0101	GR	Flexibility between PS and E&E	\$1,264,120	5%	5%
5.180	0127	MO ETHICS COMM-EE	0101	GR	Flexibility between PS and E&E	\$295,300	5%	5%
5.265	T571 T572	BDGT RESERVE REQUIRED TRF	0101 0100	GR/OTHER	Flexibility between sections 5.450, 5.465, & 5.490	\$97,480,142	25%	25%
5.295	0132	FLOOD CONTROL-0135	0135	FED	Flexibility between section 5.290 and 5.295	\$1,800,000	25%	25%
5.300	0133	NATIONAL FOREST-0135	0135	FED	Flexibility between section 5.290 and 5.295	\$6,500,000	25%	25%

## CORE DECISION ITEM

<b>Department</b>	<b>Office of Administration</b>	<b>Budget Unit</b>	<b>30203</b>
<b>Division</b>	<b>Commissioner's Office</b>		
<b>Core</b>	<b>Operating</b>	<b>HB Section</b>	<b>5.005</b>

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	678,193	0	0	678,193	PS	0	0	0	0
EE	72,124		0	72,124	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>750,317</b>	<b>0</b>	<b>0</b>	<b>750,317</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>351,050</b>	<b>0</b>	<b>0</b>	<b>351,050</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Other Funds:

### 2. CORE DESCRIPTION

The Commissioner's Office provides centralized services to the department, including legislative and policy issue research and tracking, legal counsel, and budget preparation and tracking. The statewide Office of Equal Opportunity (OEO) is also assigned to the Commissioner's Office. The core budget for OEO appears as a separate request.

### 3. PROGRAM LISTING (list programs included in this core funding)

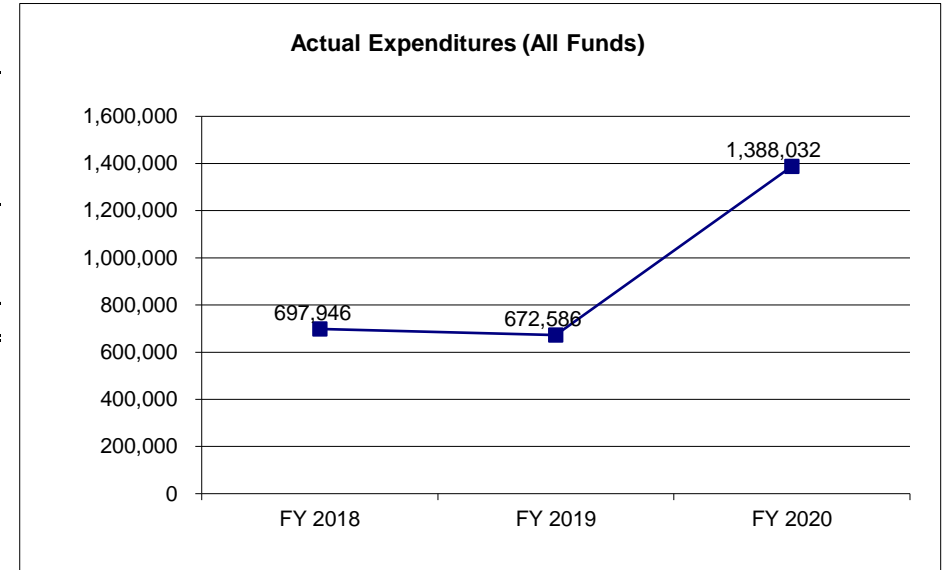
See OA Divisions' program listings.

# **CORE DECISION ITEM**

<b>Department</b>	<b>Office of Administration</b>	<b>Budget Unit</b>	<b>30203</b>
<b>Division</b>	<b>Commissioner's Office</b>		
<b>Core</b>	<b>Operating</b>	<b>HB Section</b>	<b>5.005</b>

## **4. FINANCIAL HISTORY**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	720,687	1,224,695	1,740,207	1,251,967
Less Reverted (All Funds)	(21,621)	(29,241)	(44,707)	(22,260)
Less Restricted (All Funds)*	0	0	0	(509,960)
Budget Authority (All Funds)	699,066	1,195,454	1,695,500	719,747
Actual Expenditures (All Funds)	697,946	672,586	1,388,032	N/A
Unexpended (All Funds)	1,120	522,868	307,468	N/A
Unexpended, by Fund:				
General Revenue	5	272,868	272,868	N/A
Federal	1,115	250,000	250,000	N/A
Other	0	0	0	N/A



Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## **NOTES:**

**CORE RECONCILIATION DETAIL**

**STATE  
COMMISSIONER'S OFFICE-OPER**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				PS	11.00	789,843	0	0	789,843	
				EE	0.00	462,124	0	0	462,124	
				<b>Total</b>	<b>11.00</b>	<b>1,251,967</b>	<b>0</b>	<b>0</b>	<b>1,251,967</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	287	4590		PS	(2.00)	(111,650)	0	0	(111,650)	Core reduction of Complete Count Committee funding added in FY20 to ensure all Missourians were counted in the 2020 Census.
Core Reduction	287	4591		EE	0.00	(390,000)	0	0	(390,000)	Core reduction of Complete Count Committee funding added in FY20 to ensure all Missourians were counted in the 2020 Census.
<b>NET DEPARTMENT CHANGES</b>					<b>(2.00)</b>	<b>(501,650)</b>	<b>0</b>	<b>0</b>	<b>(501,650)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	9.00	678,193	0	0	678,193	
				EE	0.00	72,124	0	0	72,124	
				<b>Total</b>	<b>9.00</b>	<b>750,317</b>	<b>0</b>	<b>0</b>	<b>750,317</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	9.00	678,193	0	0	678,193	
				EE	0.00	72,124	0	0	72,124	
				<b>Total</b>	<b>9.00</b>	<b>750,317</b>	<b>0</b>	<b>0</b>	<b>750,317</b>	



## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>COMMISSIONER'S OFFICE-OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	659,330	8.08	789,843	11.00	678,193	9.00	0	0.00	
TOTAL - PS	659,330	8.08	789,843	11.00	678,193	9.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	603,703	0.00	462,124	0.00	72,124	0.00	0	0.00	
TITLE XIX-FEDERAL AND OTHER	125,000	0.00	0	0.00	0	0.00	0	0.00	
TOTAL - EE	728,703	0.00	462,124	0.00	72,124	0.00	0	0.00	
<b>TOTAL</b>	<b>1,388,033</b>	<b>8.08</b>	<b>1,251,967</b>	<b>11.00</b>	<b>750,317</b>	<b>9.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,388,033</b>	<b>8.08</b>	<b>\$1,251,967</b>	<b>11.00</b>	<b>\$750,317</b>	<b>9.00</b>	<b>\$0</b>	<b>0.00</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30203 <b>BUDGET UNIT NAME:</b> Commissioner's Office <b>HOUSE BILL SECTION:</b> 5.005	<b>DEPARTMENT:</b> Office of Administration  <b>DIVISION:</b> Commissioner's Office
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
PS/EE flexibility of 5% would allow the Commissioner's Office (CO) to effectively manage limited resources for the current fiscal year. This is the same request as approved in FY21.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$18,992	Unknown
<b>BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>	
Unknown	
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
\$15,716 was flexed from Census PS to Census E&E to allow contracted Complete Count invoices to be paid, and \$3,276 was flexed from regular CO PS to E&E to cover regular CO office expenses.	Flexibility would be used to effectively manage resources as needed for FTE or EE expenditures.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>CORE</b>								
BUDGET ANAL III	20,208	0.42	0	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	71,759	0.92	77,140	1.00	0	0.00	0	0.00
STATE DEPARTMENT DIRECTOR	131,289	1.00	133,424	1.00	133,424	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	70,864	1.28	61,863	1.00	61,863	1.00	0	0.00
CHIEF COUNSEL	137,385	1.00	139,826	1.00	139,826	1.00	0	0.00
DEPUTY GENERAL COUNSEL	41,873	0.42	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	113,153	2.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	85,259	1.41	208,025	4.00	164,547	3.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	55,776	1.00	56,412	1.00	57,728	1.00	0	0.00
ADMINISTRATIVE MANAGER	0	0.00	0	0.00	83,945	1.00	0	0.00
AGENCY BUDGET ANALYST	0	0.00	0	0.00	36,860	1.00	0	0.00
POLICY COUNSEL	44,917	0.63	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>659,330</b>	<b>8.08</b>	<b>789,843</b>	<b>11.00</b>	<b>678,193</b>	<b>9.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	2,152	0.00	38,797	0.00	5,997	0.00	0	0.00
TRAVEL, OUT-OF-STATE	2,330	0.00	1,859	0.00	1,859	0.00	0	0.00
SUPPLIES	19,409	0.00	20,976	0.00	15,422	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	18,660	0.00	3,037	0.00	8,037	0.00	0	0.00
COMMUNICATION SERV & SUPP	17,064	0.00	20,717	0.00	17,339	0.00	0	0.00
PROFESSIONAL SERVICES	652,182	0.00	347,466	0.00	11,870	0.00	0	0.00
M&R SERVICES	12,865	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	1,895	0.00	10,500	0.00	4,500	0.00	0	0.00
OTHER EQUIPMENT	1,199	0.00	4,900	0.00	4,900	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	8,535	0.00	400	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	3,537	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	947	0.00	1,800	0.00	1,800	0.00	0	0.00
<b>TOTAL - EE</b>	<b>728,703</b>	<b>0.00</b>	<b>462,124</b>	<b>0.00</b>	<b>72,124</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,388,033</b>	<b>8.08</b>	<b>\$1,251,967</b>	<b>11.00</b>	<b>\$750,317</b>	<b>9.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,263,033</b>	<b>8.08</b>	<b>\$1,251,967</b>	<b>11.00</b>	<b>\$750,317</b>	<b>9.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$125,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30207</u>
<b>Division: Commissioner's Office</b>	
<b>Core: Office of Equal Opportunity</b>	<b>HB Section</b> <u>5.005</u>

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	304,357	0	0	304,357	PS	0	0	0	0
EE	78,534	0	0	78,534	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>382,891</b>	<b>0</b>	<b>0</b>	<b>382,891</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>6.50</b>	<b>0.00</b>	<b>0.00</b>	<b>6.50</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>192,115</b>	<b>0</b>	<b>0</b>	<b>192,115</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: N/A

Other Funds:

### 2. CORE DESCRIPTION

The Office of Equal Opportunity is governed by Executive Order 10-24. The Director of OEO serves as the State Employment Opportunity (EEO) Officer. The OEO Director has the primary responsibility of assisting in the coordination and implementation of workforce diversity programs throughout all executive branch departments and for advising the Governor on issues regarding equal employment opportunity, workforce diversity, and efforts to administer workforce diversity action targets, and timetables for implementation throughout the department.

Additionally, the

OEO Director serves as the State's Chief Compliance Officer for the executive branch, to ensure that the State is complying with all federal and state laws concerning equal employment opportunity and workforce diversity. OEO assists each department in developing a workforce diversity plan. Additionally, the OEO reviews progress reports of the departments to evaluate results and determine the course of future workforce diversity targets, timetables, recruiting, planning and implementation.

OEO submits a report to the Governor and the Commissioner of Administration annually, which summarizes the activities of each department and contains recommendations for additional programs that will help accomplish the goals of Executive Order 10-24. The Director of OEO has the primary responsibility for assisting in the coordination of affirmative action throughout all departments of the executive branch, including programs to increase M/WBE participation in contracting opportunities.

## CORE DECISION ITEM

**Department:** Office of Administration  
**Division:** Commissioner's Office  
**Core:** Office of Equal Opportunity

**Budget Unit** 30207

**HB Section** 5.005

### 3. PROGRAM LISTING (list programs included in this core funding)

Office of Equal Opportunity

### 4. FINANCIAL HISTORY

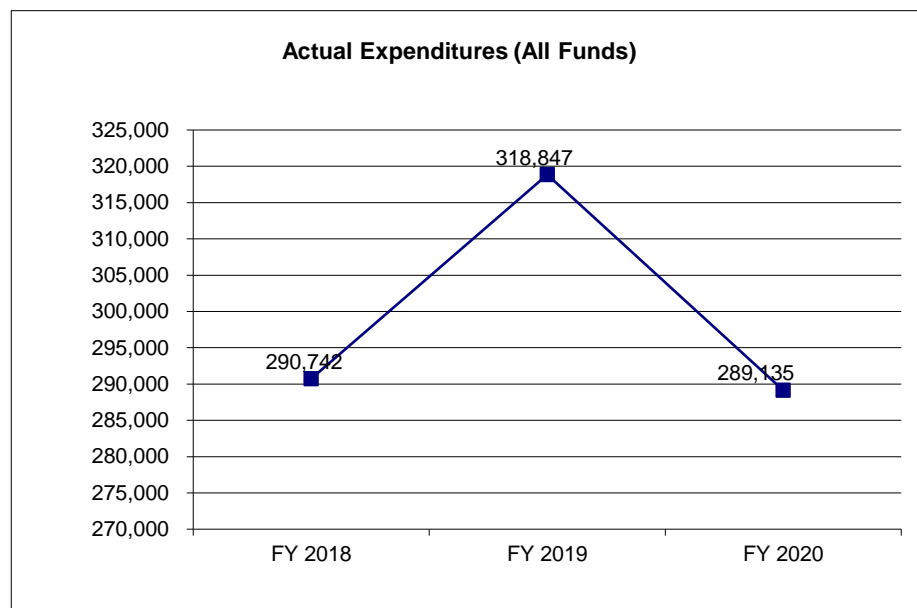
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	304,466	376,898	383,647	382,891
Less Reverted (All Funds)	(9,134)	(11,307)	(11,510)	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	295,332	365,591	372,137	382,891
Actual Expenditures (All Funds)	290,742	318,847	289,135	N/A
Unexpended (All Funds)	4,590	46,744	83,002	N/A
Unexpended, by Fund:				
General Revenue	4,590	46,744	83,002	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:



**CORE RECONCILIATION DETAIL**

**STATE  
OFF EQUAL OPPORTUNITY**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	6.50	304,357	0	0	304,357	
	EE	0.00	78,534	0	0	78,534	
	<b>Total</b>	<b>6.50</b>	<b>382,891</b>	<b>0</b>	<b>0</b>	<b>382,891</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	6.50	304,357	0	0	304,357	
	EE	0.00	78,534	0	0	78,534	
	<b>Total</b>	<b>6.50</b>	<b>382,891</b>	<b>0</b>	<b>0</b>	<b>382,891</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	6.50	304,357	0	0	304,357	
	EE	0.00	78,534	0	0	78,534	
	<b>Total</b>	<b>6.50</b>	<b>382,891</b>	<b>0</b>	<b>0</b>	<b>382,891</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>OFF EQUAL OPPORTUNITY</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	246,440	4.91	304,357	6.50	304,357	6.50	0	0.00	
TOTAL - PS	246,440	4.91	304,357	6.50	304,357	6.50	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	42,693	0.00	78,534	0.00	78,534	0.00	0	0.00	
TOTAL - EE	42,693	0.00	78,534	0.00	78,534	0.00	0	0.00	
<b>TOTAL</b>	<b>289,133</b>	<b>4.91</b>	<b>382,891</b>	<b>6.50</b>	<b>382,891</b>	<b>6.50</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$289,133</b>	<b>4.91</b>	<b>\$382,891</b>	<b>6.50</b>	<b>\$382,891</b>	<b>6.50</b>	<b>\$0</b>	<b>0.00</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30207 <b>BUDGET UNIT NAME:</b> Office of Equal Opportunity <b>HOUSE BILL SECTION:</b> 5.005	<b>DEPARTMENT:</b> Office of Administration  <b>DIVISION:</b> Commissioner's Office
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
PS/EE flexibility of 25% would allow the Office of Equal Opportunity to effectively manage limited resources for additional FTE or EE expenditures as needed for the current fiscal year. This is the same request as approved in FY21.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$0	Unknown
<b>BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>	
Unknown	
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
N/A	Flexibility would be used to effectively manage limited resources as needed for FTE or EE expenditures.



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OFF EQUAL OPPORTUNITY</b>								
<b>CORE</b>								
SR OFFICE SUPPORT ASSISTANT	10,052	0.37	28,419	1.00	0	0.00	0	0.00
MINORITY PURCHASING ASST	31,706	1.00	32,473	1.00	0	0.00	0	0.00
PLANNER I	22,004	0.54	0	0.00	0	0.00	0	0.00
PLANNER II	0	0.00	41,605	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	52,411	1.00	52,779	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	81,911	1.00	82,200	1.00	82,200	1.00	0	0.00
CLERK	0	0.00	18,191	0.50	18,191	0.50	0	0.00
MISCELLANEOUS TECHNICAL	0	0.00	90	0.00	90	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	48,356	1.00	48,600	1.00	48,600	1.00	0	0.00
ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	28,419	1.00	0	0.00
PROGRAM ASSISTANT	0	0.00	0	0.00	74,078	2.00	0	0.00
SENIOR PROGRAM SPECIALIST	0	0.00	0	0.00	52,779	1.00	0	0.00
<b>TOTAL - PS</b>	<b>246,440</b>	<b>4.91</b>	<b>304,357</b>	<b>6.50</b>	<b>304,357</b>	<b>6.50</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	4,990	0.00	11,079	0.00	11,079	0.00	0	0.00
TRAVEL, OUT-OF-STATE	1,379	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	2,709	0.00	6,412	0.00	6,412	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	4,609	0.00	2,500	0.00	2,500	0.00	0	0.00
COMMUNICATION SERV & SUPP	4,377	0.00	7,000	0.00	7,000	0.00	0	0.00
PROFESSIONAL SERVICES	19,302	0.00	44,607	0.00	44,607	0.00	0	0.00
M&R SERVICES	0	0.00	1,350	0.00	1,350	0.00	0	0.00
OFFICE EQUIPMENT	1,014	0.00	1,986	0.00	1,986	0.00	0	0.00
OTHER EQUIPMENT	1,999	0.00	1,000	0.00	1,000	0.00	0	0.00
BUILDING LEASE PAYMENTS	1,020	0.00	1,500	0.00	1,500	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	100	0.00	0	0.00
MISCELLANEOUS EXPENSES	1,294	0.00	1,000	0.00	1,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>42,693</b>	<b>0.00</b>	<b>78,534</b>	<b>0.00</b>	<b>78,534</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$289,133</b>	<b>4.91</b>	<b>\$382,891</b>	<b>6.50</b>	<b>\$382,891</b>	<b>6.50</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$289,133</b>	<b>4.91</b>	<b>\$382,891</b>	<b>6.50</b>	<b>\$382,891</b>	<b>6.50</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 5.005

Program Name: Office of Equal Opportunity

Program is found in the following core budget(s): Office of Equal Opportunity

### 1a. What strategic priority does this program address?

The Office of Equal Opportunity (OEO) program ensures that minority business enterprises (MBE) and women business enterprises (WBE) are provided the opportunity to participate in State of Missouri's procurement for contracts for supplies, construction, equipment and services. OEO strives to ensure that the State of Missouri's workforce is diverse and that policies and practices support an inclusive culture, not only in a manner that complies with all applicable laws, but also to provide equal opportunity for all employees to realize their full potential and to cultivate business relationships with diverse suppliers.

### 1b. What does this program do?

#### M/WBE Certification Program – OEO:

- Certifies M/WBE to compete and participate for procurement contracts in both public and private sectors.
- Maintains a directory of certified Minority and Woman-owned Business Enterprises (M/WBEs) and encourages the utilization of certified M/WBEs by executive departments in state procurements.
- Provide education and outreach that help small businesses grow.

#### Workforce Diversity Program – OEO will assist and support state executive departments to:

- Maintain a diverse workforce through recruitment, development, and retention efforts.
- Create a work environment that is supportive, welcoming, and fair and promotes talent, skills, and diversity within the executive departments.
- Develop and implement strategies and programs designed to support the retention and success of our employees.

### 2a. Provide an activity measure(s) for the program.

#### Certification

- M/WBE Certifications Completed
- Certification/Education outreach events
- M/WBE Prime Contractors with State Contracts

#### Workforce Diversity

- Representation of Minority & Women (M & W) in Executive Positions
- Representation of M & W in Workforce

**PROGRAM DESCRIPTION**

Department: Office of Administration

HB Section(s): 5.005

Program Name: Office of Equal Opportunity

Program is found in the following core budget(s): Office of Equal Opportunity

**2b. Provide a measure(s) of the program's quality.**

- M/WBE Customer Service Satisfaction Surveys regarding services provided..
- Average days to process application from date of submission.
- Number of M & W applicants for state jobs

**2c. Provide a measure(s) of the program's impact.**

- Educational trainings provided to support certified M/WBEs to participate in the State's competitive bid process.
- Diversity & Inclusion trainings provided to state department employees.

## PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 5.005

Program Name: Office of Equal Opportunity

Program is found in the following core budget(s): Office of Equal Opportunity

2d. Provide a measure(s) of the program's efficiency.

### (i) Certifications

	Total No. of Certification Applications Received	Standard	Rapid In-State	Rapid Out of State
2020	278	219	20	39
2019	269	210	25	34

- *Standard application: In-state applicant not certified by another certifying entity*
- *Rapid In-State application: In-state applicant certified by another certifying entity (accepted by OEO) within the State of Missouri.*
- *Rapid Out-of-State application: Out-of-state applicant certified by another certifying entity (accepted by OEO) within their home state.*

	Total No. of Certified Vendors	MBE	WBE	MBE/WBE
2020	1399	365	242	792
2019	1318	347	453	518

### (ii) Number of certified M/WBEs compared to other states (similar demographics)

		Missouri	Indiana	Tennessee	Wis cons in
Certified M/WBE Totals	2020	1,399	1,455	1,536	1,190

### (iii) Workforce Diversity

	2020	2019	Increase / Decrease 2018-2019	% Change 2019-2020
Total No. of Minorities In Executive Departments	pending	14.10%	0.01	6.25%
Total No. of Women in Executive Departments	pending	48.35%	0.08	10.33%

### (iv) Outreach Events

	2019	2020	Increase / Decrease 2018-2019	% Change 2019-2020
Total No. of Outreach Events	58	30	18	-31.03%

# PROGRAM DESCRIPTION

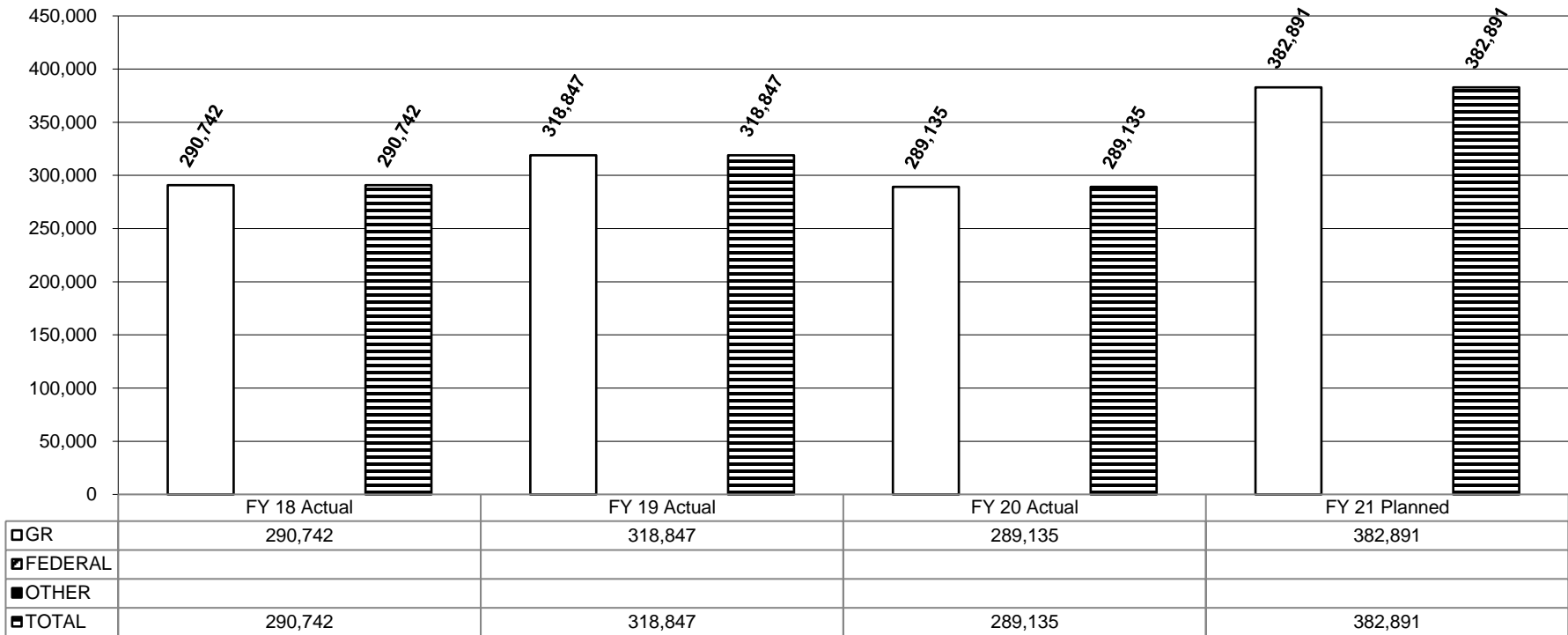
Department: Office of Administration

HB Section(s): 5.005

Program Name: Office of Equal Opportunity

Program is found in the following core budget(s): Office of Equal Opportunity

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



**PROGRAM DESCRIPTION**

Department: Office of Administration

HB Section(s): 5.005

Program Name: Office of Equal Opportunity

Program is found in the following core budget(s): Office of Equal Opportunity

**4. What are the sources of the "Other " funds?**

Office of Administration Donated Fund (0722) and Missouri Humanities Council Trust Fund (0177)

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Office of Equal Opportunity was established by Executive Order 10-24

**6. Are there federal matching requirements? If yes, please explain.**

NO

**7. Is this a federally mandated program? If yes, please explain.**

NO

## CORE DECISION ITEM

Department Office of Administration	Budget Unit 30204C
Division Commissioner's Office	
Core Electronic Monitoring Pilot	HB Section 5.007

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	2,000,000	0	0	2,000,000	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE					FTE				
	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
<b>Est. Fringe</b>	0	0	0	0	<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

Other Funds:

### 2. CORE DESCRIPTION

This core is for a statewide electronic monitoring pilot program. The program's objective is to monitor individuals subject to pre-conviction or post-conviction through a check-in system that the supervising agency or circuit can access through a secure web-based platform. The program should also establish exclusion zones and compliance levels through the platform and generate reports with relevant information for individuals monitored through an industry standard end to end encryption and redundant back-up for data.

### 3. PROGRAM LISTING (list programs included in this core funding)

Electronic Monitoring

# CORE DECISION ITEM

Department Office of Administration  
Division Commissioner's Office  
Core Electronic Monitoring Pilot

Budget Unit 30204C

HB Section 5.007

## 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	0	500,000	5,000,000	2,000,000
Less Reverted (All Funds)	0	(15,000)	(150,000)	0
Less Restricted (All Funds)*	0	0	(4,850,000)	(2,000,000)
Budget Authority (All Funds)	0	485,000	0	0
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	485,000	0	N/A
Unexpended, by Fund:				
General Revenue	0	485,000	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

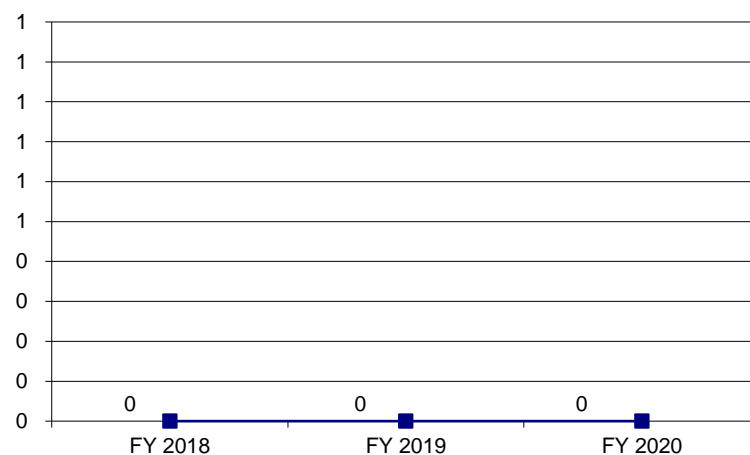
\*Restricted amount is as of \_\_\_\_

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## NOTES:

Actual Expenditures (All Funds)





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**CORE RECONCILIATION DETAIL**

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STATE  
OA ELECTORN MOINT

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**5. CORE RECONCILIATION DETAIL**

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	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<hr/>							
<b>TAFP AFTER VETOES</b>	EE	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
<hr/>							
<b>DEPARTMENT CORE REQUEST</b>	EE	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
<hr/>							
<b>GOVERNOR'S RECOMMENDED CORE</b>	EE	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
<hr/>							

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OA ELECTORN MOINT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	2,000,000	0.00	2,000,000	0.00	0	0.00
TOTAL - EE	0	0.00	2,000,000	0.00	2,000,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OA ELECTORN MOINT</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	2,000,000	0.00	2,000,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

Department Office of Administration	Budget Unit	30206C
Division Commissioner's Office		
Core Broadband COVID	HB Section	5.011

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Federal Funds: Fund 2325 OA Federal Stimulus					Federal Funds: Fund 2325 OA Federal Stimulus				

### 2. CORE DESCRIPTION

One-time funding was added in FY21 for broadband expansion and/or cellular equipment and service to provide fixed or mobile broadband access to emergency services personnel in order to coordinate and dispatch services related to COVID-19.

### 3. PROGRAM LISTING (list programs included in this core funding)

Broadband COVID-19

# CORE DECISION ITEM

Department	Office of Administration	Budget Unit	30206C
Division	Commissioner's Office		
Core	Broadband COVID	HB Section	5.011

## 4. FINANCIAL HISTORY

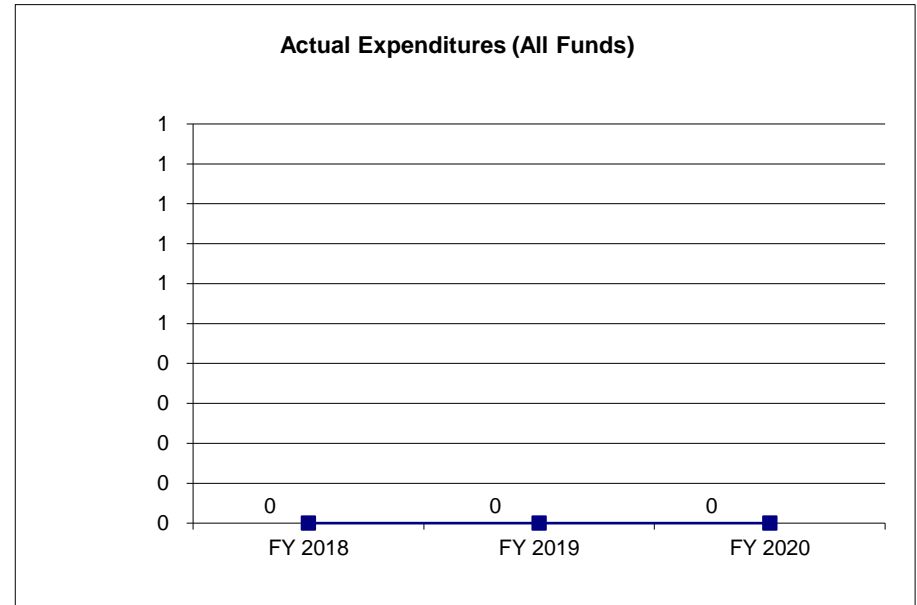
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	0	0	0	12,000,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	
Budget Authority (All Funds)	0	0	0	12,000,000
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

\*Restricted amount is as of \_\_\_\_

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## NOTES:



**CORE RECONCILIATION DETAIL**

**STATE  
BROADBAND COVID**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				EE	0.00	0	2,000,004	0	2,000,004	
				PD	0.00	0	9,999,996	0	9,999,996	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>12,000,000</b>	<b>0</b>	<b>12,000,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	365	6937		EE	0.00	0	(2)	0	(2)	Reduction of Broadband COVID authority added in FY21 NDI 1300047 using COVID stimulus funds.
1x Expenditures	365	6941		EE	0.00	0	(2,000,000)	0	(2,000,000)	Reduction of Broadband COVID authority added in FY21 NDI 1300047 using COVID stimulus funds.
1x Expenditures	365	6940		EE	0.00	0	(2)	0	(2)	Reduction of Broadband COVID authority added in FY21 NDI 1300047 using COVID stimulus funds.
1x Expenditures	365	6940		PD	0.00	0	(4,999,998)	0	(4,999,998)	Reduction of Broadband COVID authority added in FY21 NDI 1300047 using COVID stimulus funds.
1x Expenditures	365	6937		PD	0.00	0	(4,999,998)	0	(4,999,998)	Reduction of Broadband COVID authority added in FY21 NDI 1300047 using COVID stimulus funds.
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>(12,000,000)</b>	<b>0</b>	<b>(12,000,000)</b>	

CORE RECONCILIATION DETAIL

STATE  
BROADBAND COVID

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	0	0	
	PD	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	0	0	
	PD	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>BROADBAND COVID</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
OA FEDERAL STIMULUS	0	0.00	2,000,004	0.00	0	0.00	0	0.00	
TOTAL - EE	0	0.00	2,000,004	0.00	0	0.00	0	0.00	
PROGRAM-SPECIFIC									
OA FEDERAL STIMULUS	0	0.00	9,999,996	0.00	0	0.00	0	0.00	
TOTAL - PD	0	0.00	9,999,996	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>BROADBAND COVID</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	2	0.00	0	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	2,000,001	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>2,000,004</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	9,999,996	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>9,999,996</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

### CORE DECISION ITEM

Department Office of Administration	Budget Unit 30404
Division Accounting	
Core - Operating	HB Section 5.015

#### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	3,144,590	0	0	3,144,590	PS	0	0	0	0
EE	132,342	0	0	132,342	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>3,276,932</b>	<b>0</b>	<b>0</b>	<b>3,276,932</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>68.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>1,996,752</b>	<b>0</b>	<b>0</b>	<b>1,996,752</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Other Funds:

#### 2. CORE DESCRIPTION

This core request is to fund the operations of the Division of Accounting. The Division provides a central payroll processing function, central accounting service, and a statewide financial reporting function for the State of Missouri. This includes producing payroll ACH/checks and vendor payments. The Division also prepares and distributes comprehensive, accurate and timely financial reports for the State of Missouri. In addition, the Division is responsible for monitoring and oversight of the employee benefits programs; providing support and oversight for issuance of debt; and oversight of all Office of Administration payments. The Division is also responsible for the administration of social security coverage for state and political subdivision employees.

#### 3. PROGRAM LISTING (list programs included in this core funding)

Accounting Operations

# **CORE DECISION ITEM**

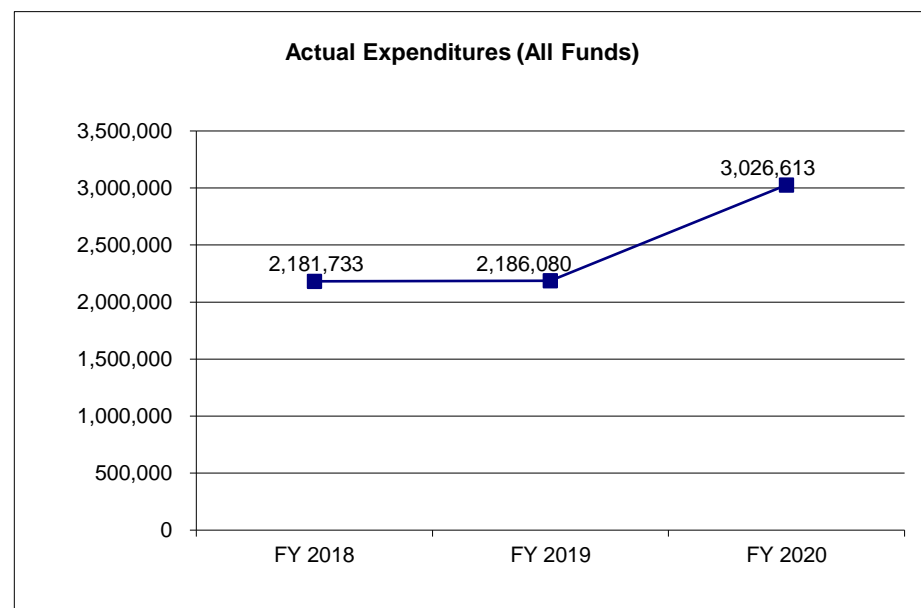
**Department** Office of Administration  
**Division** Accounting  
**Core - Operating**

**Budget Unit** 30404

**HB Section** 5.015

## **4. FINANCIAL HISTORY**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	2,267,020	2,283,433	3,200,808	3,276,932
Less Reverted (All Funds)	(68,011)	(68,503)	(96,024)	(97,960)
Less Restricted (All Funds)*	0	0	0	(11,600)
Budget Authority (All Funds)	2,199,009	2,214,930	3,104,784	3,167,372
Actual Expenditures (All Funds)	2,181,733	2,186,080	3,026,613	N/A
Unexpended (All Funds)	17,276	28,850	78,171	N/A
Unexpended, by Fund:				
General Revenue	17,276	28,850	78,171	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## **NOTES:**

**CORE RECONCILIATION DETAIL**

STATE  
ACCOUNTING - OPERATING

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	68.00	3,144,590	0	0	3,144,590	
	EE	0.00	132,342	0	0	132,342	
	<b>Total</b>	<b>68.00</b>	<b>3,276,932</b>	<b>0</b>	<b>0</b>	<b>3,276,932</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	68.00	3,144,590	0	0	3,144,590	
	EE	0.00	132,342	0	0	132,342	
	<b>Total</b>	<b>68.00</b>	<b>3,276,932</b>	<b>0</b>	<b>0</b>	<b>3,276,932</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	68.00	3,144,590	0	0	3,144,590	
	EE	0.00	132,342	0	0	132,342	
	<b>Total</b>	<b>68.00</b>	<b>3,276,932</b>	<b>0</b>	<b>0</b>	<b>3,276,932</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>ACCOUNTING - OPERATING</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	2,917,840	65.41	3,144,590	68.00	3,144,590	68.00	0	0.00	
TOTAL - PS	2,917,840	65.41	3,144,590	68.00	3,144,590	68.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	108,773	0.00	132,342	0.00	132,342	0.00	0	0.00	
TOTAL - EE	108,773	0.00	132,342	0.00	132,342	0.00	0	0.00	
<b>TOTAL</b>	<b>3,026,613</b>	<b>65.41</b>	<b>3,276,932</b>	<b>68.00</b>	<b>3,276,932</b>	<b>68.00</b>	<b>0</b>	<b>0.00</b>	
<b>Statewide ERP Implementation - 1300018</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	2,764,150	43.00	0	0.00	
TOTAL - PS	0	0.00	0	0.00	2,764,150	43.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	0	0.00	29,400	0.00	0	0.00	
TOTAL - EE	0	0.00	0	0.00	29,400	0.00	0	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,793,550</b>	<b>43.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$3,026,613</b>	<b>65.41</b>	<b>\$3,276,932</b>	<b>68.00</b>	<b>\$6,070,482</b>	<b>111.00</b>	<b>\$0</b>	<b>0.00</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30404 <b>BUDGET UNIT NAME:</b> Accounting Operations <b>HOUSE BILL SECTION:</b> 5.015	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Accounting Operating Core
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
This request is for 5% flexibility between PS and E&E to support Accounting operations expenses. (Same as FY21 TAFP).	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$0	Unknown
<b>BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>	
Unknown	
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
N/A	Flexibility is needed to assist with hiring and retaining qualified staff for statewide critical accounting and payroll functions and assistance with the new statewide ERP. Flexibility also allows the division of Accounting to effectively manage resources and maintain critical business functions during unforeseen circumstances.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	20,893	0.58	37,348	1.00	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	17	0.00	0	0.00	0	0.00	0	0.00
ACCOUNTANT III	0	0.00	360	0.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST I	153,790	3.71	133,797	3.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST II	125,662	2.71	190,340	4.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST III	155,440	3.00	163,642	3.00	0	0.00	0	0.00
ACCOUNTING CLERK	100,900	3.66	141,608	4.00	0	0.00	0	0.00
ACCOUNTING GENERALIST I	789,447	23.32	882,397	25.00	0	0.00	0	0.00
ACCOUNTING GENERALIST II	497,593	12.52	492,681	12.00	0	0.00	0	0.00
EXECUTIVE I	47,374	1.15	43,475	1.00	0	0.00	0	0.00
EXECUTIVE II	50,424	1.00	50,720	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	827,966	12.28	341,203	6.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	368,994	5.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	183,322	2.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	57	0.00	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	105,985	1.00	114,703	1.00	113,300	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	28,146	0.29	0	0.00	87,550	1.00	0	0.00
LEGAL COUNSEL	2,408	0.04	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	574	0.01	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	11,164	0.14	0	0.00	0	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	42,856	1.00	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	54,813	1.00	0	0.00
ACCOUNTS ASSISTANT	0	0.00	0	0.00	140,579	5.00	0	0.00
SENIOR ACCOUNTS ASSISTANT	0	0.00	0	0.00	791,124	23.00	0	0.00
ACCOUNTANT	0	0.00	0	0.00	517,428	13.00	0	0.00
INTERMEDIATE ACCOUNTANT	0	0.00	0	0.00	348,669	7.00	0	0.00
SENIOR ACCOUNTANT	0	0.00	0	0.00	175,656	3.00	0	0.00
ACCOUNTANT SUPERVISOR	0	0.00	0	0.00	691,945	11.00	0	0.00
ACCOUNTANT MANAGER	0	0.00	0	0.00	180,670	2.00	0	0.00
<b>TOTAL - PS</b>	<b>2,917,840</b>	<b>65.41</b>	<b>3,144,590</b>	<b>68.00</b>	<b>3,144,590</b>	<b>68.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	173	0.00	1,933	0.00	1,933	0.00	0	0.00
TRAVEL, OUT-OF-STATE	969	0.00	5,027	0.00	5,027	0.00	0	0.00

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
SUPPLIES	18,365	0.00	19,422	0.00	19,422	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	15,905	0.00	16,068	0.00	16,068	0.00	0	0.00
COMMUNICATION SERV & SUPP	12,534	0.00	15,000	0.00	15,000	0.00	0	0.00
PROFESSIONAL SERVICES	33,345	0.00	35,492	0.00	35,492	0.00	0	0.00
M&R SERVICES	4,651	0.00	7,400	0.00	7,400	0.00	0	0.00
OFFICE EQUIPMENT	2,443	0.00	8,000	0.00	8,000	0.00	0	0.00
OTHER EQUIPMENT	20,388	0.00	24,000	0.00	24,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>108,773</b>	<b>0.00</b>	<b>132,342</b>	<b>0.00</b>	<b>132,342</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,026,613</b>	<b>65.41</b>	<b>\$3,276,932</b>	<b>68.00</b>	<b>\$3,276,932</b>	<b>68.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$3,026,613</b>	<b>65.41</b>	<b>\$3,276,932</b>	<b>68.00</b>	<b>\$3,276,932</b>	<b>68.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>



**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department</b>	<b>Office of Administration</b>	<b>Budget Unit</b>	<b>30404</b>
<b>Division</b>	<b>Accounting</b>		
<b>DI Name</b>	<b>Statewide ERP Implementation</b>	<b>DI#</b>	<b>1300018</b>
		<b>HB Section</b>	<b>5.015</b>

### 1. AMOUNT OF REQUEST

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	2,764,150	0	0	2,764,150	<b>PS</b>	0	0	0	0
<b>EE</b>	29,400	0	0	29,400	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>2,793,550</b>	<b>0</b>	<b>0</b>	<b>2,793,550</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>43.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	1,519,550	0	0	1,519,550	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Other Funds:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Staff needed to implement a new program funded in FY20	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The State is in the process of replacing SAM II, the State's legacy Enterprise Resource Planning (ERP) with a new ERP system as discussed in HB Section 5.045. This funding request is for additional FTE needed to implement both the Budget and Finance/Procurement modules which are scheduled to begin implementation around 7/1/21. The Budget implementation is expected to last 13 months. The Finance/Procurement implementation is expected to last 24 months. This request is for the technical experts related to budget, finance, procurement, and IT necessary to ensure a successful implementation. Tasks required for implementation are numerous. A short list includes: system design and configuration, workflow development, extension testing, data migration, data reconciliation, training, change management and communication, some process redesign to take advantage of new features, and audits of system security.

The basis for this staffing request was a indepth review of successful and less successful ERP implementations across the country and recommendations from ISG who is on contract to assist with the state's modernization efforts. Staff for the implementation has been consolidated in one budget request for transparency purposes.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department	Office of Administration	Budget Unit	30404
Division	Accounting		
DI Name	Statewide ERP Implementation	DI# 1300018	HB Section 5.015

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This is a critical statewide system, and staffing is important to ensure the state is positioned for success. A review of other state's staffing was conducted and adjusted based on size of the state, complexity of the project, and timeframe to implement the solution. This request includes only the staffing needed for FY22 and not the entire project. For example, no payroll/HR positions are being requested because that implementation work is not expected to begin before FY23. This request includes 42.5 FTE for the FY22 portion of implementation.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0		
Total PS	2,764,150	43.0					2,764,150	43.0	
	2,764,150	43.0	0	0.0	0	0.0	2,764,150	43.0	0
							0		
							0		
Total EE	29,400						29,400		
	29,400		0		0		29,400		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	2,793,550	43.0	0	0.0	0	0.0	2,793,550	43.0	0

**NEW DECISION ITEM**

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department	Office of Administration	Budget Unit	30404
Division	Accounting		
DI Name	Statewide ERP Implementation	HB Section	5.015
	DI# 1300018		

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an activity measure(s) for the program.**

Number of change request to new system

**6b. Provide a measure(s) of the program's quality.**

Satisfaction of end users

**6c. Provide a measure(s) of the program's impact.**

Ease of use for accounting and payroll staff

**6d. Provide a measure(s) of the program's efficiency.**

Processing time  
Cost to maintain system

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ACCOUNTING - OPERATING</b>								
<b>Statewide ERP Implementation - 1300018</b>								
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	45,000	1.00	0	0.00
PROGRAM SPECIALIST	0	0.00	0	0.00	100,000	2.00	0	0.00
SENIOR PROGRAM SPECIALIST	0	0.00	0	0.00	58,920	1.00	0	0.00
AGENCY BUDGET ANALYST	0	0.00	0	0.00	100,000	2.00	0	0.00
INTERMEDIATE ACCOUNTANT	0	0.00	0	0.00	192,000	4.00	0	0.00
SENIOR ACCOUNTANT	0	0.00	0	0.00	220,800	4.00	0	0.00
ACCOUNTANT SUPERVISOR	0	0.00	0	0.00	260,000	4.00	0	0.00
PROCUREMENT SPECIALIST	0	0.00	0	0.00	48,168	1.00	0	0.00
PROCUREMENT SUPERVISOR	0	0.00	0	0.00	68,640	1.00	0	0.00
APPLICATIONS DEVELOPMENT SPEC	0	0.00	0	0.00	860,739	11.00	0	0.00
SENIOR DATA SPECIALIST	0	0.00	0	0.00	144,670	2.00	0	0.00
SENIOR ENTERPRISE ARCHITECT	0	0.00	0	0.00	120,000	2.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	169,600	2.00	0	0.00
QUALITY CONTROL COORDINATOR	0	0.00	0	0.00	195,460	3.00	0	0.00
CYBERSECURITY SPECIALIST	0	0.00	0	0.00	65,153	1.00	0	0.00
DIRECTOR OF BUSINESS SERVICES	0	0.00	0	0.00	50,000	1.00	0	0.00
DIRECTOR OF INFORMATION TECH	0	0.00	0	0.00	65,000	1.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,764,150</b>	<b>43.00</b>	<b>0</b>	<b>0.00</b>
SUPPLIES	0	0.00	0	0.00	15,996	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	6,966	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	0	0.00	6,438	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>29,400</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,793,550</b>	<b>43.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,793,550</b>	<b>43.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

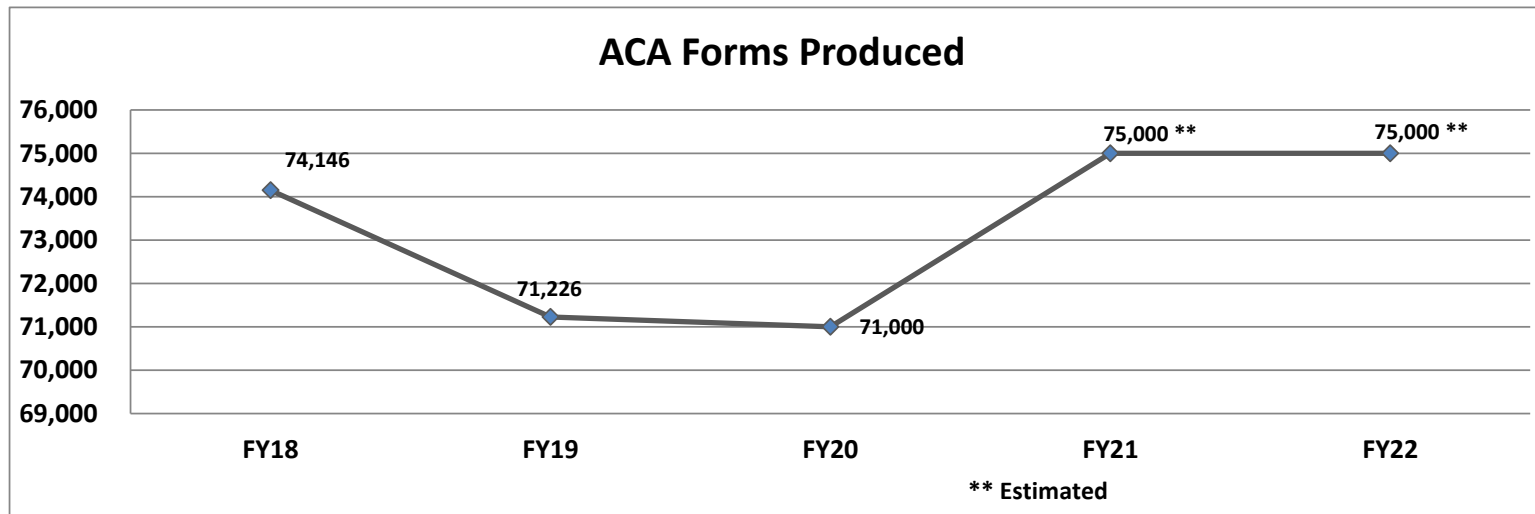
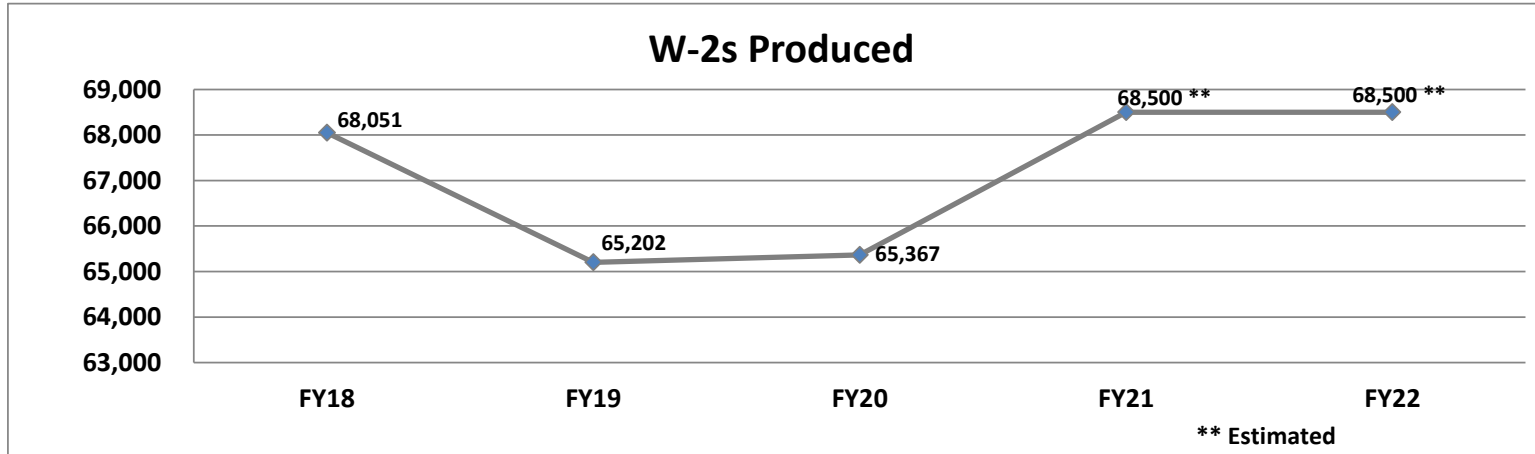
PROGRAM DESCRIPTION		
<b>Department</b>	Office of Administration	<b>HB Section(s):</b> <u>5.015</u>
<b>Program Name</b>	Accounting Operations	
<b>Program is found in the following core budget(s):</b>	Accounting Operating	
<p><b>1a. What strategic priority does this program address?</b></p> <p style="margin-left: 40px;">Increase efficiency in accounting functions.</p> <p><b>1b. What does this program do?</b></p> <p style="margin-left: 40px;">The Office of Administration, Division of Accounting, performs the controllership function for the State of Missouri. The Division of Accounting provides some of the following functions:</p> <ul style="list-style-type: none"> <li>-<b>Central Payroll Services:</b> Produces state employee's payroll checks or direct deposits, and issues W-2 and Affordable Care Act (ACA) forms to employees in accordance with IRS requirements.</li> <li>-<b>Central Accounting Services:</b> Issues vendor payment checks; submits vendor payments via Automated Clearinghouse House (ACH); and provides vendors their 1099 tax form. In addition, assists with maintaining the Statewide Accounting System (SAM II) and MissouriBUYS system by maintaining the general ledger and monitoring system assurance reports.</li> <li>-<b>Financial Reporting:</b> Prepares the State's Comprehensive Annual Financial Report (CAFR) and other legally required reports, such as the annual Appropriation Activity Report and the Statewide Cost Allocation Plan (SWCAP); and monitors general revenue cash flow activity on both a daily and monthly basis.</li> <li>-<b>Debt Management:</b> Provides continuing disclosure information for outstanding debt to the Municipal Securities Rulemaking Board as well as issues annual State Debt Reports for transparency and accountability.</li> <li>-<b>Accounts Payable:</b> Process and oversight of all Office of Administration payments.</li> <li>-<b>Social Security:</b> Administration of social security coverage for employees at state and local public entities.</li> </ul>		

**PROGRAM DESCRIPTION**

**Department** Office of Administration  
**Program Name** Accounting Operations  
**Program is found in the following core budget(s):** Accounting Operating

**HB Section(s):** 5.015

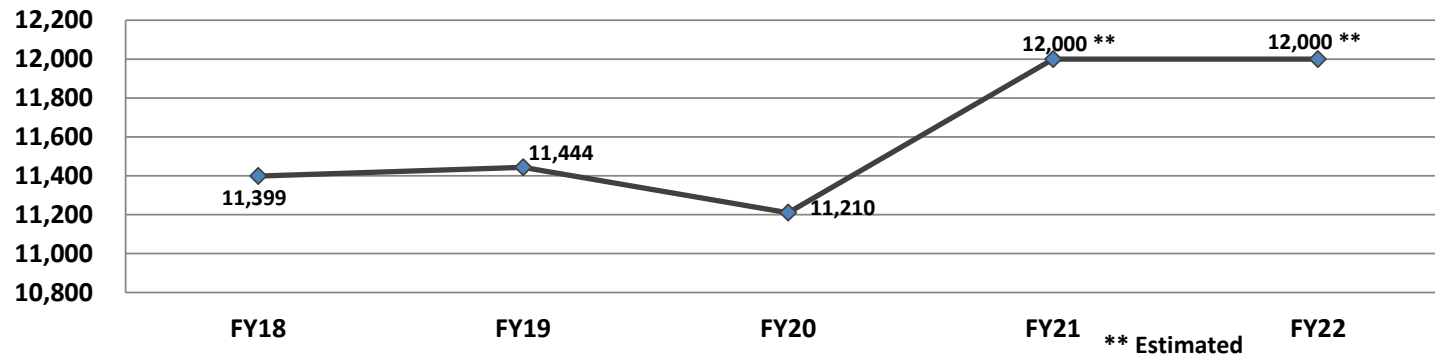
2a. Provide an activity measure(s) for the program.



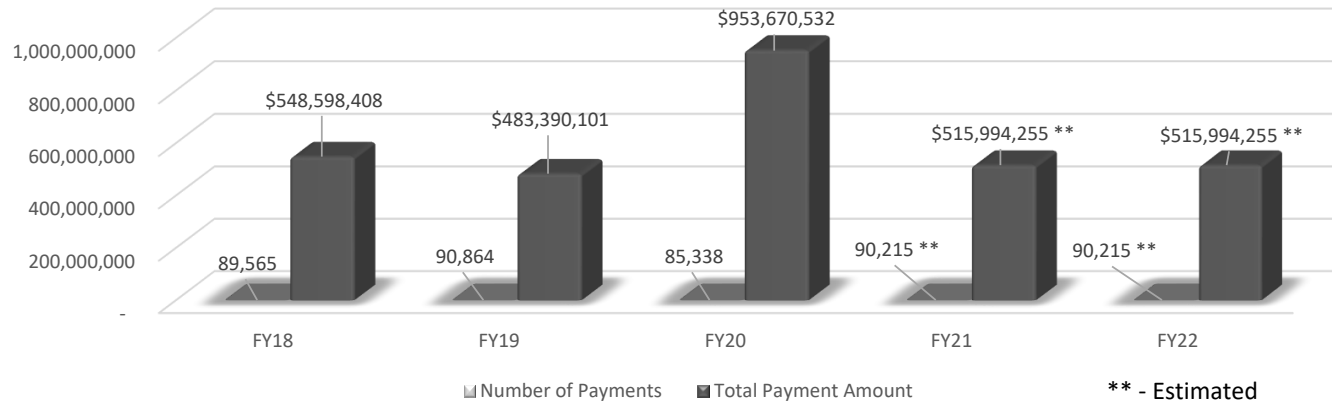
**PROGRAM DESCRIPTION**

<b>Department</b>	Office of Administration	<b>HB Section(s):</b> 5.015
<b>Program Name</b>	Accounting Operations	
<b>Program is found in the following core budget(s):</b>	Accounting Operating	

**1099's Produced**



**OA Payments Reviewed**



PROGRAM DESCRIPTION

Department Office of Administration

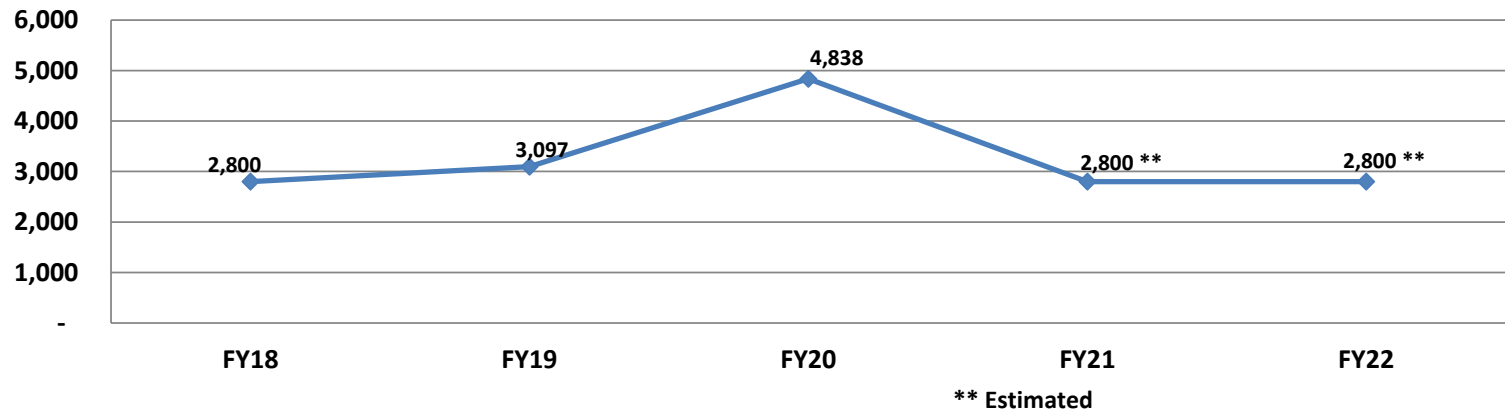
HB Section(s): 5.015

Program Name Accounting Operations

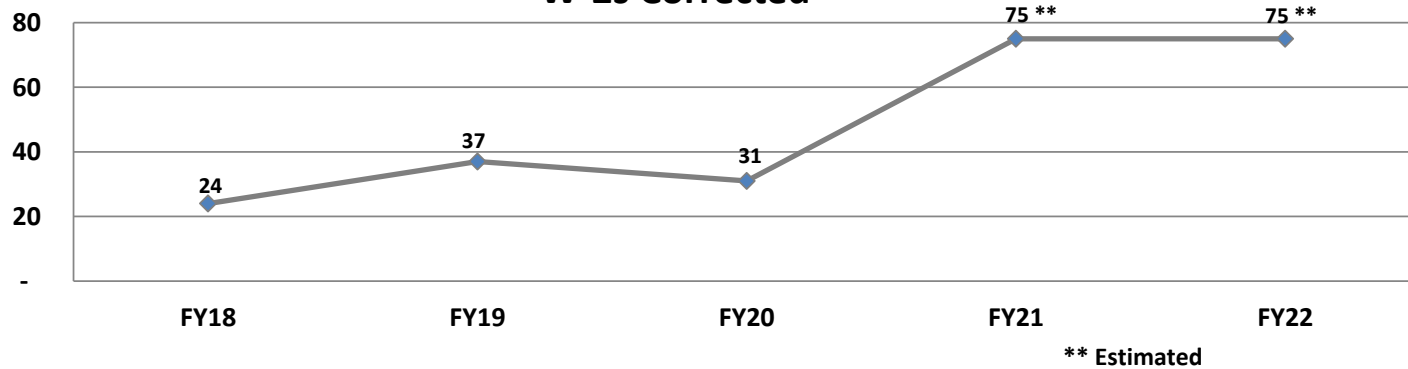
Program is found in the following core budget(s): Accounting Operating

2b. Provide a measure(s) of the program's quality.

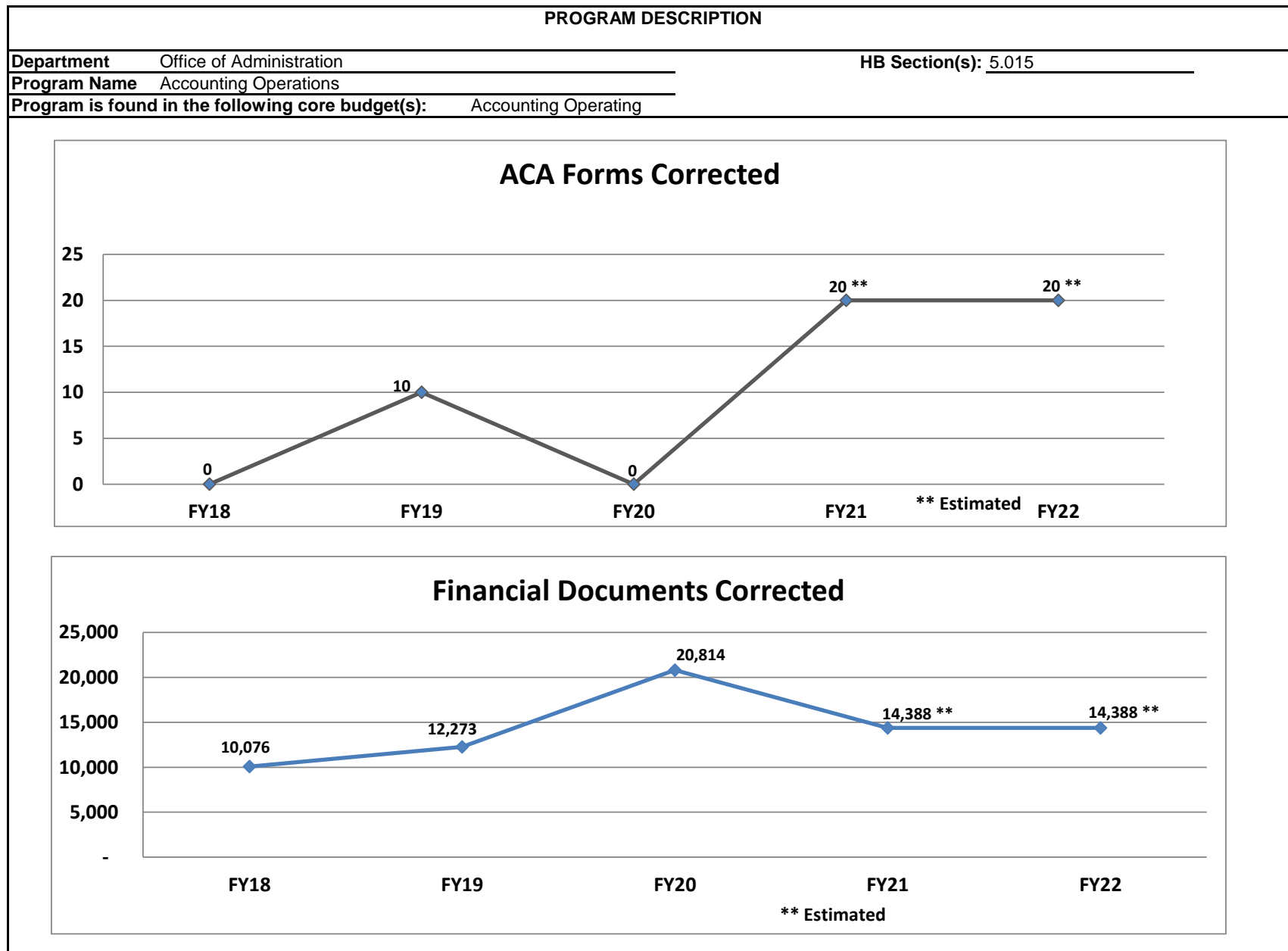
Payroll Checks Corrected



W-2s Corrected







**PROGRAM DESCRIPTION**

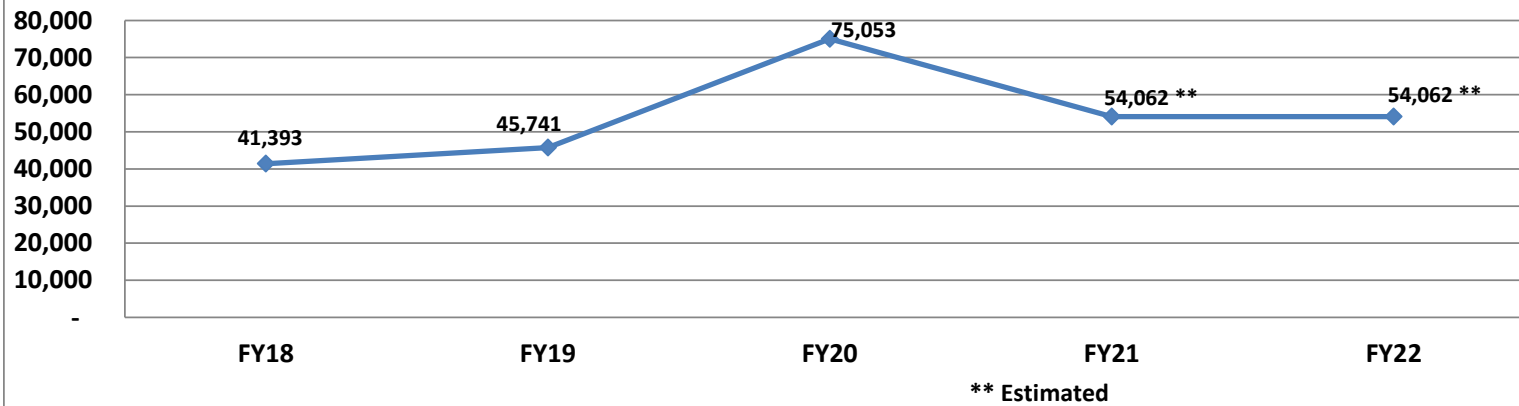
**Department** Office of Administration

**HB Section(s):** 5.015

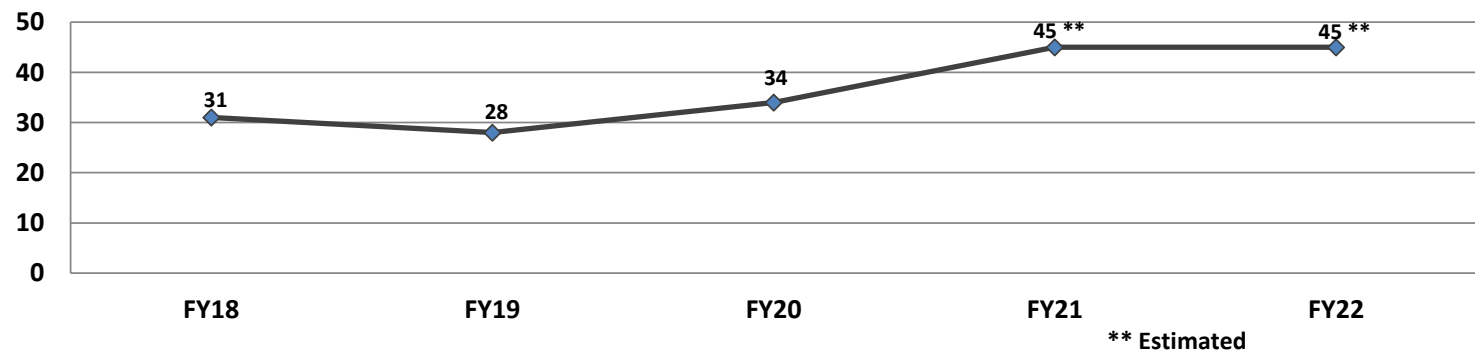
**Program Name** Accounting Operations

**Program is found in the following core budget(s):** Accounting Operating

**Financial Lines Corrected**



**1099's Corrected**



PROGRAM DESCRIPTION		
Department	Office of Administration	HB Section(s): 5.015
Program Name	Accounting Operations	
Program is found in the following core budget(s): Accounting Operating		

2c. Provide a measure(s) of the program's impact.

Accounting is responsible for:

- Ensuring state employees are paid seamlessly and in a timely manner. The average number of active employees (both full-time and part-time) for FY20 was 54,165.
- Ensuring vendors are paid seamlessly and in a timely manner. The average number of active vendors for FY20 was 117,753.
- Management of the State debt. The State of Missouri was rated AAA, State Outlook by Moody's, Fitch, and Standard & Poors rating agencies.
- Issuing financial reports. The State's FY19 Comprehensive Annual Financial Report (CAFR) was issued on 1/09/2020.

2d. Provide a measure(s) of the program's efficiency.

Payroll Checks and Direct Deposits Produced

Fiscal Year	Payroll Checks Produced	Direct Deposits Produced
FY18	25,016	1,255,747
FY19	26,527	1,193,216
FY20	32,002	1,222,177
FY21	30,000 **	1,300,000 **
FY22	30,000 **	1,300,000 **

\*\* Estimated

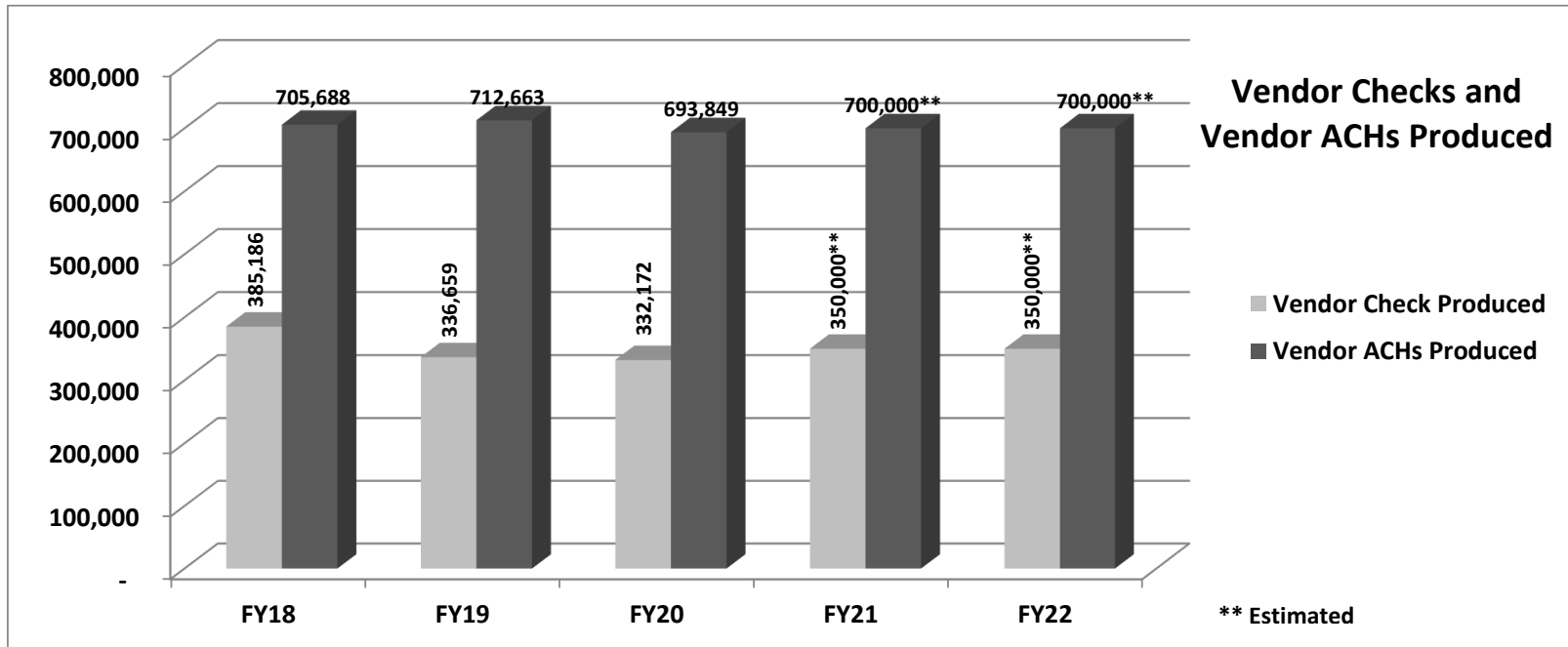
**PROGRAM DESCRIPTION**

**Department** Office of Administration

**HB Section(s):** 5.015

**Program Name** Accounting Operations

**Program is found in the following core budget(s):** Accounting Operating



PROGRAM DESCRIPTION																										
<b>Department</b> Office of Administration	<b>HB Section(s):</b> 5.015																									
<b>Program Name</b> Accounting Operations																										
<b>Program is found in the following core budget(s):</b> Accounting Operating																										
<b>3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)</b>																										
<div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> <p><b>Program Expenditure History</b></p> <table border="1" style="margin: 10px auto; width: 80%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Fiscal Year</th> <th>GR</th> <th>FEDERAL</th> <th>OTHER</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>FY 18 Actual</td> <td>2,180,781</td> <td>0</td> <td>0</td> <td>2,180,781</td> </tr> <tr> <td>FY 19 Actual</td> <td>2,186,284</td> <td>0</td> <td>0</td> <td>2,186,284</td> </tr> <tr> <td>FY 20 Actual</td> <td>3,026,596</td> <td>0</td> <td>0</td> <td>3,026,596</td> </tr> <tr> <td>FY 21 Planned</td> <td>3,276,932</td> <td>0</td> <td>0</td> <td>3,276,932</td> </tr> </tbody> </table> </div>		Fiscal Year	GR	FEDERAL	OTHER	TOTAL	FY 18 Actual	2,180,781	0	0	2,180,781	FY 19 Actual	2,186,284	0	0	2,186,284	FY 20 Actual	3,026,596	0	0	3,026,596	FY 21 Planned	3,276,932	0	0	3,276,932
Fiscal Year	GR	FEDERAL	OTHER	TOTAL																						
FY 18 Actual	2,180,781	0	0	2,180,781																						
FY 19 Actual	2,186,284	0	0	2,186,284																						
FY 20 Actual	3,026,596	0	0	3,026,596																						
FY 21 Planned	3,276,932	0	0	3,276,932																						
<p>Includes personal service and expense and equipment costs for support staff for the Debt Management Program, CMIA, and Other Federal Payment Program. Not cost beneficial to break those cost out because of the overlap of staff duties.</p>																										
<b>4. What are the sources of the "Other " funds?</b> N/A																										
<b>5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)</b> Chapter 33, RSMo, 32.060 RSMo, and SEC Rule 15c2-12																										
<b>6. Are there federal matching requirements? If yes, please explain.</b> No																										
<b>7. Is this a federally mandated program? If yes, please explain.</b> No																										

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30530</u>
<b>Division: Budget and Planning</b>	
<b>Core: Operating</b>	<b>HB Section</b> <u>5.02</u>

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	1,926,631	0	0	1,926,631
EE	71,401	0	0	71,401
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,998,032</b>	<b>0</b>	<b>0</b>	<b>1,998,032</b>
<b>FTE</b>	<b>27.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27.00</b>

<b>Est. Fringe</b>	1,017,396	0	0	1,017,396
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

### 2. CORE DESCRIPTION

Chapter 33, RSMo tasks the Division of Budget and Planning to assist in executive branch management. The core amounts provide the ability to carry out the functions listed in #3 below.

### 3. PROGRAM LISTING (list programs included in this core funding)

The Division of Budget and Planning (BAP) exists to improve the lives of Missourians. We do this by making government better by providing analysis, resolving problems, and embracing improvement.

Specifically, we provide analysis and data to the Commissioner of Administration, Office of the Governor, General Assembly, and state agencies regarding fiscal and other policies. Our primary duties are:

- to provide support to the Governor in the creation of the Governor's recommended budget, and
- to serve Missouri taxpayers by ensuring the final budget is implemented in a balanced and efficient manner.

Additionally, we provide economic forecasts and state demographic services, monitor legislation, and coordinate the executive agencies in addressing statewide issues.

## CORE DECISION ITEM

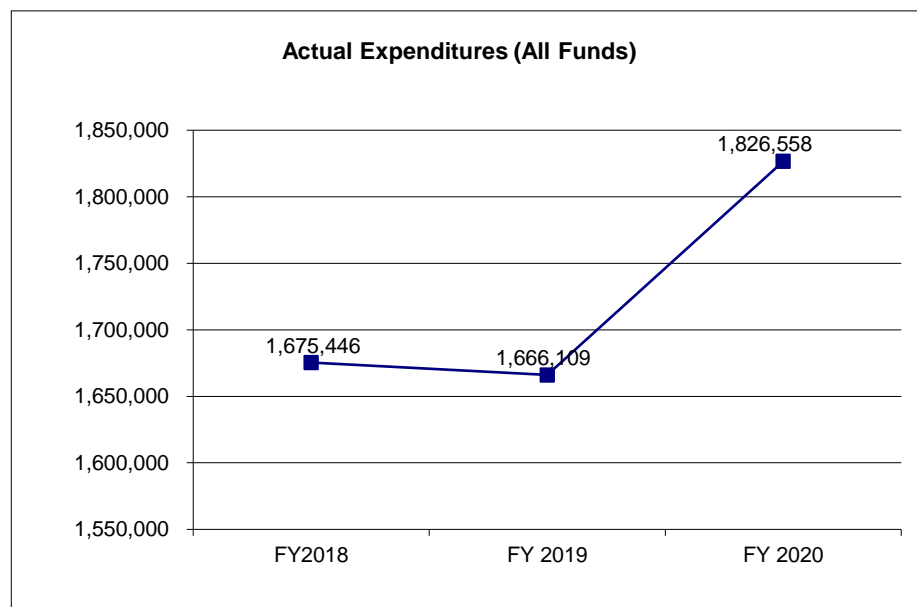
**Department: Office of Administration**  
**Division: Budget and Planning**  
**Core: Operating**

**Budget Unit** 30530

**HB Section** 5.02

### 4. FINANCIAL HISTORY

	<b>FY2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	1,730,607	1,718,191	1,971,738	1,998,032
Less Reverted (All Funds)	(51,918)	(51,546)	(59,152)	(54,250)
Less Restricted (All Funds)*	0	0	0	(189,690)
Budget Authority (All Funds)	1,678,689	1,666,645	1,912,586	1,754,092
Actual Expenditures (All Funds)	1,675,446	1,666,109	1,826,558	N/A
Unexpended (All Funds)	3,243	536	86,028	N/A
Unexpended, by Fund:				
General Revenue	3,243	536	86,028	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



\*Current Year restricted amount is as of August 2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

A General Assembly provided payplan and decreased team member turnover accounts for the expenditure increase between FY19 and FY20.

**CORE RECONCILIATION DETAIL**

**STATE  
BUDGET & PLANNING - OPER**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	27.00	1,926,631	0	0	1,926,631	
	EE	0.00	71,401	0	0	71,401	
	<b>Total</b>	<b>27.00</b>	<b>1,998,032</b>	<b>0</b>	<b>0</b>	<b>1,998,032</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	27.00	1,926,631	0	0	1,926,631	
	EE	0.00	71,401	0	0	71,401	
	<b>Total</b>	<b>27.00</b>	<b>1,998,032</b>	<b>0</b>	<b>0</b>	<b>1,998,032</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	27.00	1,926,631	0	0	1,926,631	
	EE	0.00	71,401	0	0	71,401	
	<b>Total</b>	<b>27.00</b>	<b>1,998,032</b>	<b>0</b>	<b>0</b>	<b>1,998,032</b>	



## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>BUDGET &amp; PLANNING - OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	1,723,835	26.02	1,926,631	27.00	1,926,631	27.00	0	0.00	
TOTAL - PS	1,723,835	26.02	1,926,631	27.00	1,926,631	27.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	102,723	0.00	71,401	0.00	71,401	0.00	0	0.00	
TOTAL - EE	102,723	0.00	71,401	0.00	71,401	0.00	0	0.00	
<b>TOTAL</b>	<b>1,826,558</b>	<b>26.02</b>	<b>1,998,032</b>	<b>27.00</b>	<b>1,998,032</b>	<b>27.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,826,558</b>	<b>26.02</b>	<b>\$1,998,032</b>	<b>27.00</b>	<b>\$1,998,032</b>	<b>27.00</b>	<b>\$0</b>	<b>0.00</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30530 <b>BUDGET UNIT NAME:</b> B&P Operating <b>HOUSE BILL SECTION:</b> 5.020	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Budget and Planning
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
15% of PS and E&E budgeted amount-this totals \$288,994 personal service/\$10,710 expense and equipment. In the past, this flexibility has allowed the division to pay accrued time when a team member leaves the division, replace critical office equipment, and meet basic training and professional development needs for staff. More recently, the flex has paid printing costs for statewide budget trainings for departments.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$38,723 from PS to EE	Unknown due to unforeseen team member turn over and statewide budget training costs.
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
The majority (\$30,000) paid membership fees in the National Association of State Budget Officers. \$4,598 paid for statewide training printing expenses, and the remainder went to misc. including economic forecasting training costs.	May be needed to cover costs of statewide performance measurement training.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
ACCOUNTING SPECIALIST III	53,762	1.00	64,496	1.00	0	0.00	0	0.00
BUDGET & PLNG ANAL I	293,375	5.62	163,120	5.00	0	0.00	0	0.00
BUDGET & PLNG ANAL II	93,086	1.75	165,176	0.00	0	0.00	0	0.00
BUDGET & PLNG SR ANAL	239,824	3.60	435,129	6.00	0	0.00	0	0.00
ECONOMIST (OA/REVENUE)	69,837	1.00	75,947	1.00	0	0.00	0	0.00
STATE DEMOGRAPHER	78,558	1.00	78,981	1.00	0	0.00	0	0.00
EXECUTIVE I	81,927	2.00	82,512	2.00	0	0.00	0	0.00
EXECUTIVE II	51,511	1.00	52,336	1.00	0	0.00	0	0.00
PLANNER IV	63,827	1.00	70,564	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	496,555	5.96	494,399	6.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	77,227	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	16,818	0.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	43	0.00	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	120,102	1.00	122,028	1.00	122,028	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	73,993	0.96	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	1,821	0.03	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	1,227	0.04	27,898	1.00	27,898	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	4,387	0.06	0	0.00	0	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	82,512	2.00	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	52,336	1.00	0	0.00
SENIOR PROGRAM SPECIALIST	0	0.00	0	0.00	70,564	1.00	0	0.00
SENIOR RESEARCH/DATA ANALYST	0	0.00	0	0.00	78,981	1.00	0	0.00
SENIOR ACCOUNTS ASSISTANT	0	0.00	0	0.00	64,496	1.00	0	0.00
BUDGET AND POLICY ANALYST	0	0.00	0	0.00	763,425	11.00	0	0.00
SENIOR BUDGET & POLICY ANALYST	0	0.00	0	0.00	494,399	6.00	0	0.00
BUDGET AND POLICY SUPERVISOR	0	0.00	0	0.00	94,045	1.00	0	0.00
CHIEF ECONOMIST	0	0.00	0	0.00	75,947	1.00	0	0.00
<b>TOTAL - PS</b>	<b>1,723,835</b>	<b>26.02</b>	<b>1,926,631</b>	<b>27.00</b>	<b>1,926,631</b>	<b>27.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	317	0.00	588	0.00	588	0.00	0	0.00
TRAVEL, OUT-OF-STATE	2,087	0.00	5,036	0.00	5,036	0.00	0	0.00
SUPPLIES	15,953	0.00	17,372	0.00	17,372	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	68,491	0.00	29,925	0.00	29,925	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
COMMUNICATION SERV & SUPP	6,858	0.00	10,090	0.00	10,090	0.00	0	0.00
PROFESSIONAL SERVICES	8,555	0.00	5,108	0.00	5,108	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	37	0.00	50	0.00	50	0.00	0	0.00
M&R SERVICES	0	0.00	50	0.00	50	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	909	0.00	909	0.00	0	0.00
OFFICE EQUIPMENT	286	0.00	2,073	0.00	2,073	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	150	0.00	150	0.00	0	0.00
MISCELLANEOUS EXPENSES	139	0.00	50	0.00	50	0.00	0	0.00
<b>TOTAL - EE</b>	<b>102,723</b>	<b>0.00</b>	<b>71,401</b>	<b>0.00</b>	<b>71,401</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,826,558</b>	<b>26.02</b>	<b>\$1,998,032</b>	<b>27.00</b>	<b>\$1,998,032</b>	<b>27.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,826,558</b>	<b>26.02</b>	<b>\$1,998,032</b>	<b>27.00</b>	<b>\$1,998,032</b>	<b>27.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**PROGRAM DESCRIPTION**

**Department:** Office of Administration

**HB Section(s):** 05.020

**Program Name:** Budget and Planning

**Program is found in the following core budget(s):** Budget and Planning

**1a. What strategic priority does this program address?**

Using data and analytics to improve decision-making and transparency.

**1b. What does this program do?**

Budget and Planning manages the state's budget processes to achieve a balanced budget, promote financial stability and health, and to ensure the efficient and effective use of taxpayer dollars by:

- developing an annual Executive Budget in conjunction with the state agencies,
- forecasting state revenue collections and preparing economic forecasts,
- continuously monitoring revenues and spending to ensure a constitutionally balanced budget, and
- promoting fiscal transparency.

Budget and Planning also:

- analyzes budget, tax, fiscal policy, and legislative issues for the Executive Branch,
- coordinates with agencies to implement fiscal policies and priorities,
- monitors and reviews legislation with budget implications,
- monitors, tracks, and reviews legislation before the General Assembly,
- reviews and/or coordinates state-wide fiscal note responses,
- is the designated state demographic agency with demographic and reapportionment duties, and
- provides additional oversight and counsel for the statewide financial system upgrade.

**2a. Provide an activity measure(s) for the program.**

	2016	2017	2018	2019	2020
<b>Fiscal Notes Reviewed</b>	771	914	1078	861	994
<b>Finally Passed Legislative Bills Reviewed</b>	124	59	128	77	29
<b>Legislative Bill Tracked</b>	2,143	1,904	2,162	1,871	2,228

\* 2020 bill reviews declined due to smaller number of TAFP bills; however, a greater proportion were omnibus than in prior years.

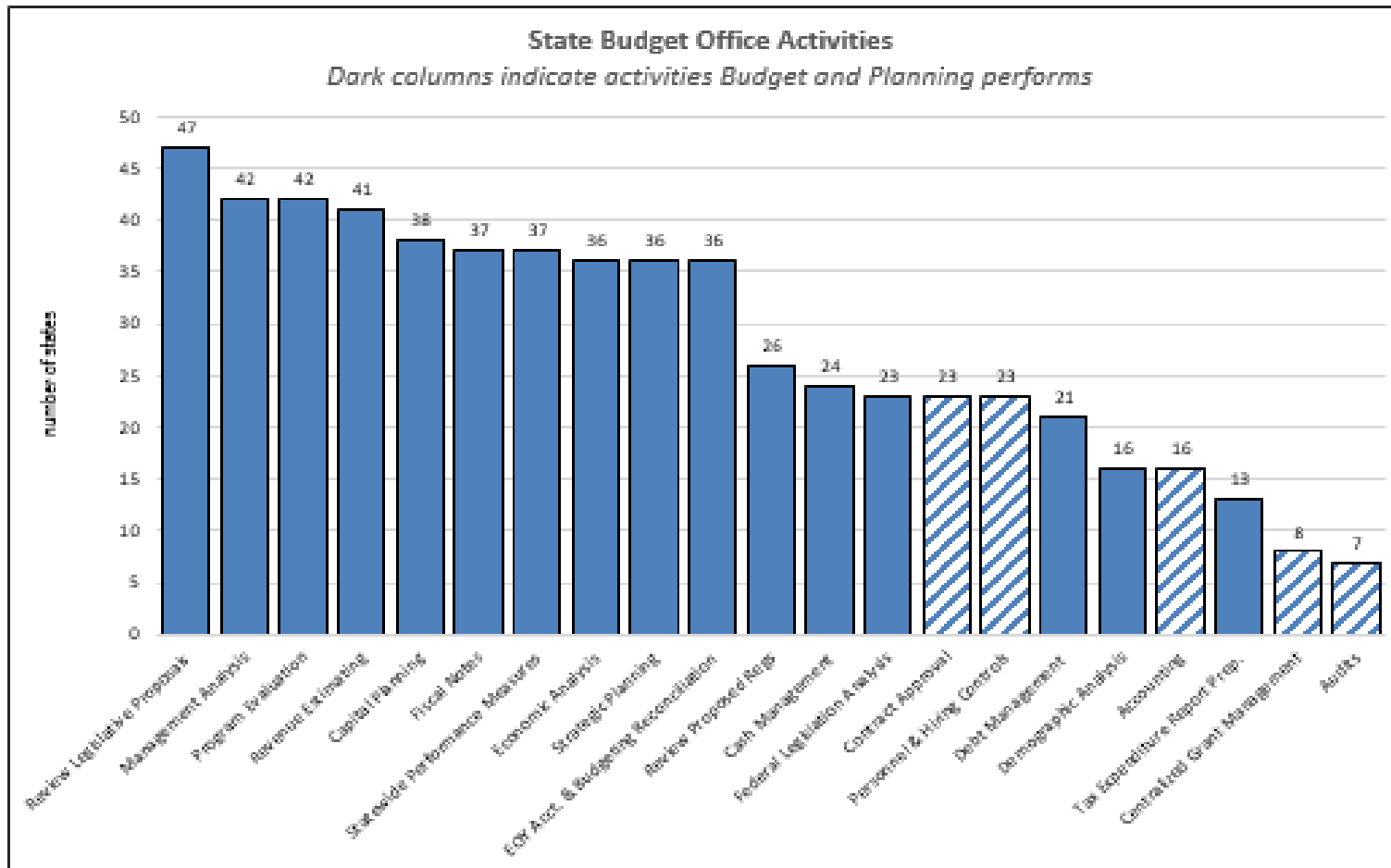
## PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 05.020

Program Name: Budget and Planning

Program is found in the following core budget(s): Budget and Planning



Missouri ranks 3rd among the 50 state budget offices for most analysis and management activities.

Source: National Association of State Budget Officers (NASBO), Budget Processes in the States, Spring 2015.

Updated data will be available from NASBO in late 2020.

## PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 05.020

Program Name: Budget and Planning

Program is found in the following core budget(s): Budget and Planning

2b. Provide a measure(s) of the program's quality.

Missouri Credit Ratings							
	2015	2016	2017	2018	2019	2020	2021 target
Moody's	Aaa	Aaa	Aaa	Aaa	Aaa	Aaa	Aaa
Fitch	AAA	AAA	AAA	AAA	AAA	AAA	AAA
S&P Global	AAA	AAA	AAA	AAA	AAA	AAA	AAA
% States with S&P Global AAA rating***	30.0%	28.0%	28.0%	N/A	N/A	30.0%	N/A

Triple "A" is the highest rating available from all three credit rating agencies. The higher a state's credit rating, the lower the cost to repay its bonds. High ratings signal that the state can and will meet its financial obligations to pay both interest and principal.

\*\*\*Sources:

Corson, Sussan. 2020. "U.S. State Ratings And Outlooks: Current List." *Spglobal.com*. <https://www.spglobal.com/ratings/en/research/articles/190319-u-s-state-ratings-and-outlooks-current-list-1738758> (28 August 2020).

"Credit Summary: Missouri, State Of (MO) [General Government]." 2020. *Fitchratings.com*. <https://www.fitchratings.com/entity/missouri-state-of-mo-general-government-credit-summary-96250226#ratings> (28 August 2020).

"Missouri (State Of)." 2020. *Moodys.com*. <https://www.moodys.com/credit-ratings/Missouri-State-of-credit-rating-600025104> (28 August 2020).

## PROGRAM DESCRIPTION

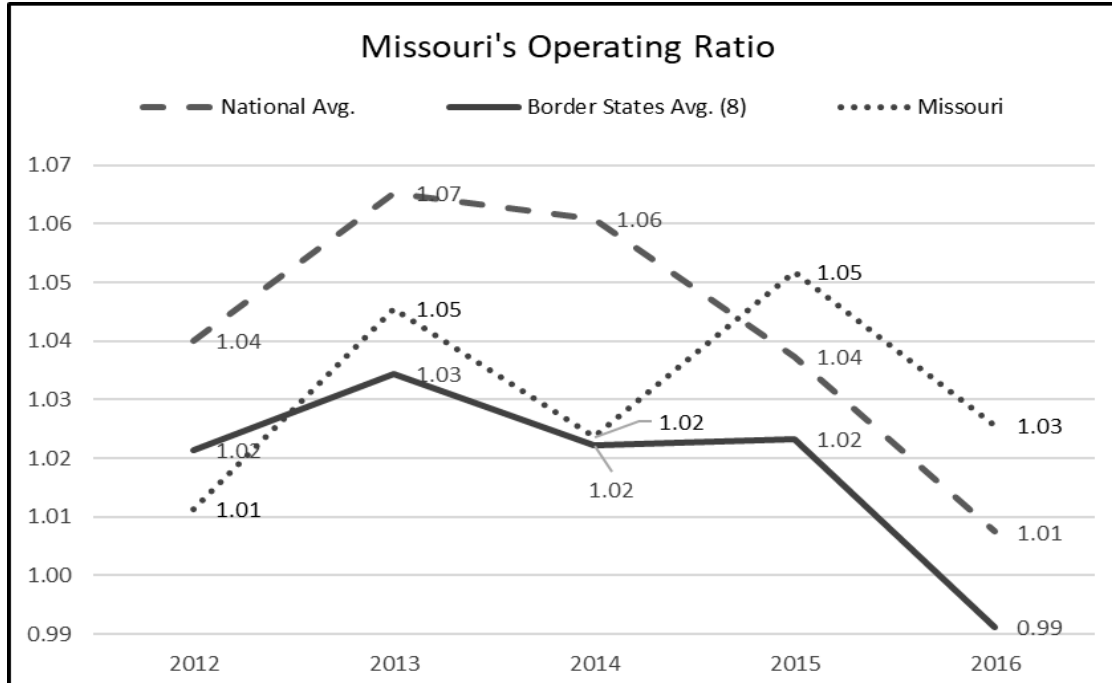
Department: Office of Administration

HB Section(s): 05.020

Program Name: Budget and Planning

Program is found in the following core budget(s): Budget and Planning

### 2c. Provide a measure(s) of the program's impact.



Operating ratio is the proportion of total revenues available to cover total expenses. A ratio greater than one indicates that revenues exceed expenses and thus the state can pay for budgeted spending in the fiscal year. An operating ratio of less than one is a red flag indicating that the state is vulnerable to cash flow problems in the event of a fiscal setback.

While the national average of state operating ratios declined between 2012 and 2016, Missouri's ratio continues to improve and out-performed the national average for 2015 and 2016. Additionally, Missouri has consistently outperformed border states on this measure.

Source: Mercatus Center, George Mason University, Ranking the States by Fiscal Condition 2015-2018 Editions



## PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 05.020

Program Name: Budget and Planning

Program is found in the following core budget(s): Budget and Planning

2d. Provide a measure(s) of the program's efficiency.

STATE	# Of Budget Analysts	# of State Budget Office Activities*	FY21 Operating Budget (Billions)	Billions per Analyst
OKLAHOMA	8	12	7.80	0.98
IOWA	8	13	8.80	1.10
NEBRASKA	8	8	12.05	1.51
KANSAS	9	9	19.90	2.21
<b>MISSOURI</b>	<b>11</b>	<b>16</b>	<b>30.60</b>	<b>2.78</b>
ARKANSAS**	13	4	38.90	2.99
TENNESSEE	13	6	40.00	3.08
KENTUCKY	10	13	37.15	3.72
ILLINOIS	17	14	93.40	5.49
<b>Average</b>	<b>10.78</b>	<b>10.56</b>	<b>32.07</b>	<b>2.65</b>

\* National Association of State Budget Officers (NASBO), Budget Processes in the States, Spring 2015. See State Budget Office Activities in 1b above.

\*\* Arkansas data is FY20. Updates will be added when available.

## PROGRAM DESCRIPTION

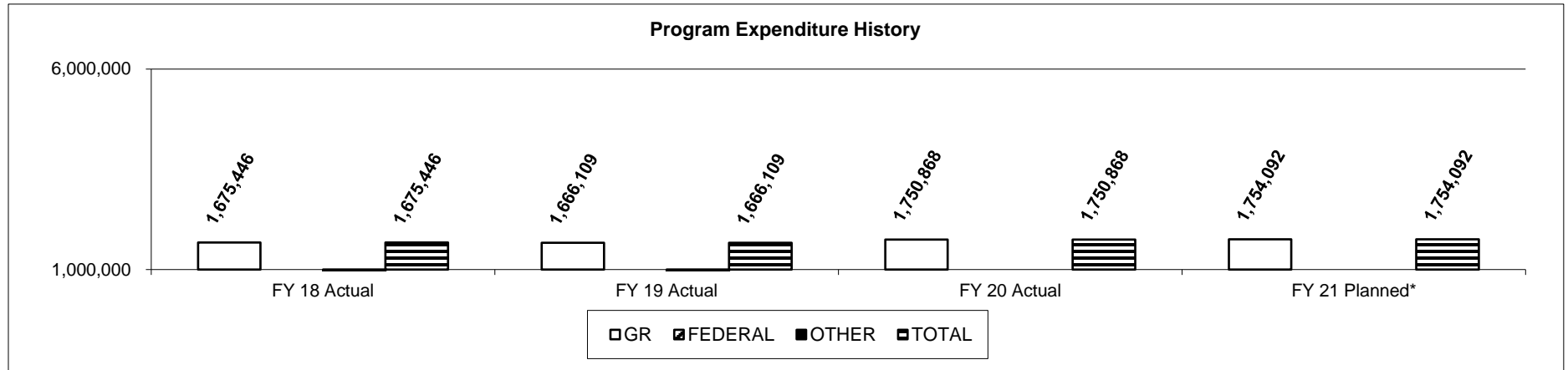
Department: Office of Administration

HB Section(s): 05.020

Program Name: Budget and Planning

Program is found in the following core budget(s): Budget and Planning

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



\* Note- FY21 planned amount reflects expenditure restrictions in place as of August 2020

4. What are the sources of the "Other " funds? N/A

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 33, RSMo charges the Division of Budget and Planning to assist in executive branch management.

6. Are there federal matching requirements? If yes, please explain. N/A

7. Is this a federally mandated program? If yes, please explain. No.

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30540C</u>
<b>Division: Budget and Planning</b>	
<b>Core: Census Preparation and Support</b>	<b>HB Section</b> <u>5.020</u>

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	245,630	0	0	245,630
EE	39,186	0	0	39,186
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>284,816</b>	<b>0</b>	<b>0</b>	<b>284,816</b>
<b>FTE</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	<u>137,545</u>	<u>0</u>	<u>0</u>	<u>137,545</u>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

### 2. CORE DESCRIPTION

Section 37.130, RSMo, provides that the demographic unit in the Office of Administration "shall provide requested assistance in all reapportionment matters". The United States census will occur on April 1, 2020. Missouri needs to prepare census, geographic, and election databases for reapportionment efforts following the census. This core provides temporary staff and resources to support reapportionment activities including software and equipment purchases, training, data compilations, setting up a redistricting office, creating and maintaining a website for public use, coordinating public meetings and travel, filing draft and final plans with the Secretary of State, making maps of new districts available to elected officials, providing data and support in the event of legal challenges.

### 3. PROGRAM LISTING (list programs included in this core funding)

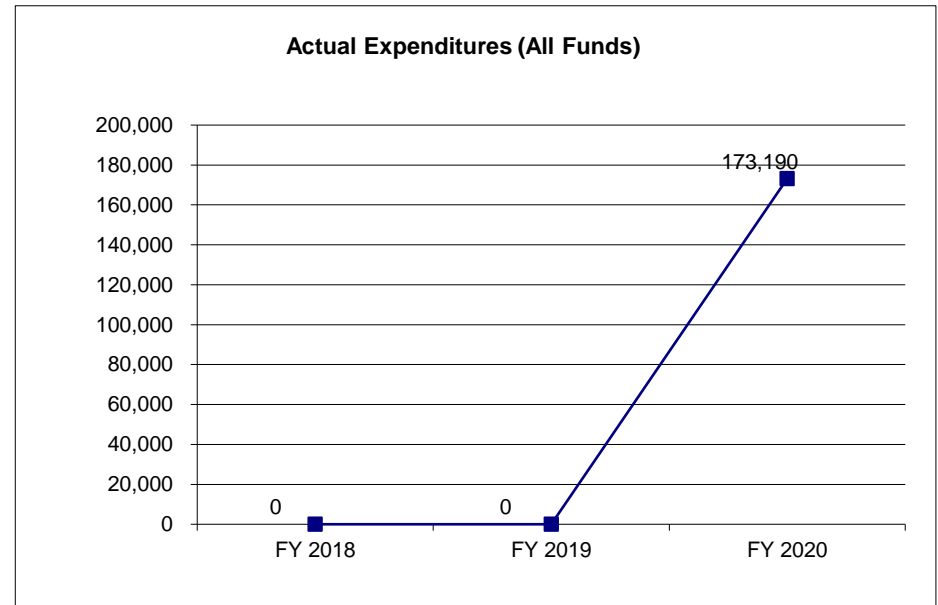
Census and reapportionment support

### CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30540C</u>
<b>Division: Budget and Planning</b>	
<b>Core: Census Preparation and Support</b>	<b>HB Section</b> <u>5.020</u>

#### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	0	0	253,968	292,845
Less Reverted (All Funds)	0	0	(7,619)	(5,428)
Less Restricted (All Funds)*	0	0	0	(111,923)
Budget Authority (All Funds)	0	0	246,349	175,494
Actual Expenditures (All Funds)	0	0	173,190	N/A
Unexpended (All Funds)	0	0	73,159	N/A
Unexpended, by Fund:				
General Revenue	0	0	73,159	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



\*Current Year restricted amount is as of August 2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

**CORE RECONCILIATION DETAIL**

**STATE  
CENSUS PREPARATION**

**5. CORE RECONCILIATION DETAIL**

		<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>								
		PS	4.00	245,630	0	0	245,630	
		EE	0.00	47,215	0	0	47,215	
		<b>Total</b>	<b>4.00</b>	<b>292,845</b>	<b>0</b>	<b>0</b>	<b>292,845</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
1x Expenditures	293 5063	EE	0.00	(8,029)	0	0	(8,029)	Core Reduction of the 1x funding included in the 2020 Census Prep Cost To Continue NDI.
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>(8,029)</b>	<b>0</b>	<b>0</b>	<b>(8,029)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	4.00	245,630	0	0	245,630	
		EE	0.00	39,186	0	0	39,186	
		<b>Total</b>	<b>4.00</b>	<b>284,816</b>	<b>0</b>	<b>0</b>	<b>284,816</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	4.00	245,630	0	0	245,630	
		EE	0.00	39,186	0	0	39,186	
		<b>Total</b>	<b>4.00</b>	<b>284,816</b>	<b>0</b>	<b>0</b>	<b>284,816</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>CENSUS PREPARATION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	18,735	0.33	245,630	4.00	245,630	4.00	0	0.00	
TOTAL - PS	18,735	0.33	245,630	4.00	245,630	4.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	154,455	0.00	47,215	0.00	39,186	0.00	0	0.00	
TOTAL - EE	154,455	0.00	47,215	0.00	39,186	0.00	0	0.00	
<b>TOTAL</b>	<b>173,190</b>	<b>0.33</b>	<b>292,845</b>	<b>4.00</b>	<b>284,816</b>	<b>4.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$173,190</b>	<b>0.33</b>	<b>\$292,845</b>	<b>4.00</b>	<b>\$284,816</b>	<b>4.00</b>	<b>\$0</b>	<b>0.00</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30540 <b>BUDGET UNIT NAME:</b> B&P Operating <b>HOUSE BILL SECTION:</b> 5.020	<b>DEPARTMENT:</b> Office of Administration  <b>DIVISION:</b> Budget and Planning-Census Activities Support
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
15% of PS and E&E budgeted amount-this totals \$36,844 personal service/\$5,877 expense and equipment. In the past, this flexibility has allowed the division to help pay set-up costs for the Redistricting Support Office including IT and furniture	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$28,151 from PS to EE	Unknown
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
Flex used for set-up expenses for the Redistricting Office in anticipation of the 2021 redistricting process.	Unforeseen needs to be addressed in order to complete the redistricting process within the established time frame.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>CENSUS PREPARATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	40,600	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	18,735	0.33	0	0.00	0	0.00	0	0.00
PROJECT MANAGER	0	0.00	62,930	1.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	142,100	2.00	142,100	2.00	0	0.00
ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	40,600	1.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	62,930	1.00	0	0.00
<b>TOTAL - PS</b>	<b>18,735</b>	<b>0.33</b>	<b>245,630</b>	<b>4.00</b>	<b>245,630</b>	<b>4.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	1,200	0.00	1,200	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	12,800	0.00	12,800	0.00	0	0.00
SUPPLIES	17,038	0.00	1,488	0.00	1,488	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	135	0.00	1,500	0.00	1,500	0.00	0	0.00
COMMUNICATION SERV & SUPP	486	0.00	13,693	0.00	13,693	0.00	0	0.00
PROFESSIONAL SERVICES	8,784	0.00	0	0.00	0	0.00	0	0.00
M&R SERVICES	8,200	0.00	7,801	0.00	7,801	0.00	0	0.00
COMPUTER EQUIPMENT	36,900	0.00	1,848	0.00	332	0.00	0	0.00
OFFICE EQUIPMENT	19,352	0.00	6,885	0.00	372	0.00	0	0.00
OTHER EQUIPMENT	63,560	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>154,455</b>	<b>0.00</b>	<b>47,215</b>	<b>0.00</b>	<b>39,186</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$173,190</b>	<b>0.33</b>	<b>\$292,845</b>	<b>4.00</b>	<b>\$284,816</b>	<b>4.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$173,190</b>	<b>0.33</b>	<b>\$292,845</b>	<b>4.00</b>	<b>\$284,816</b>	<b>4.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>



## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> 30615C
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: ITSD Operating Core</b>	<b>HB Section</b> 5.025

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
<b>PS</b>	4,118,992	4,273,318	9,284,793	17,677,103
<b>EE</b>	11,788,866	2,116,934	41,502,375	55,408,175
<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>15,907,858</b>	<b>6,390,252</b>	<b>50,787,168</b>	<b>73,085,278</b>

**FTE**                      **135.75**                      **49.50**                      **129.00**                      **314.25**

<b>Est. Fringe</b>	3,271,226	2,110,699	4,887,315	10,269,241
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:      See Decision Item Summary on Following Pages

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
<b>PS</b>	0	0	0	0
<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FTE**                      **0.00**                      **0.00**                      **0.00**                      **0.00**

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

### 2. CORE DESCRIPTION

This core request is to fund centralized, enterprise-wide IT services for the 14 different departments that are supported by the Office of Administration, Information Technology Services Division (ITSD). The consolidation of these resources along functional units within ITSD has allowed the State to leverage knowledge sharing and collaboration among IT professionals, and reduce costs through aggregation of like contracts & services and volume purchasing options.

### 3. PROGRAM LISTING (list programs included in this core funding)

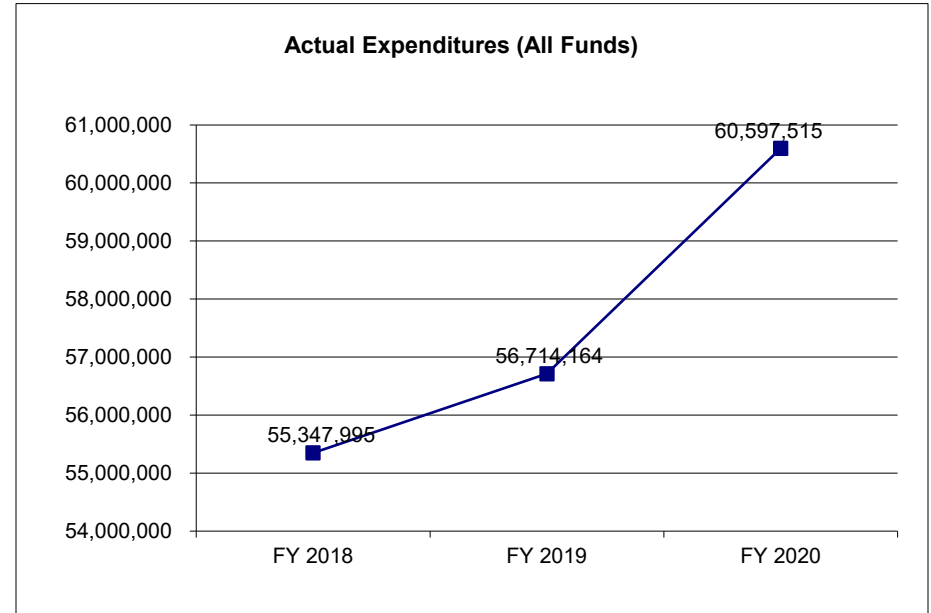
Office of the CIO	Office of Cyber Security
State Data Center	Enterprise Project Management Office
Telecommunications/Network	Office of Geospatial Information
Client Engagement Services	Fiscal & Administrative Services

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30615C</u>
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: ITSD Operating Core</b>	<b>HB Section</b> <u>5.025</u>

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	65,626,301	63,069,904	71,969,337	73,026,555
Less Reverted (All Funds)	0	(435,720)	(1,241,275)	(461,460)
Less Restricted (All Funds)*	0	0	0	(522,779)
Budget Authority (All Funds)	65,626,301	62,634,184	70,728,062	72,042,316
Actual Expenditures (All Funds)	55,347,995	56,714,164	60,597,515	N/A
Unexpended (All Funds)	10,278,306	5,920,020	10,130,547	N/A
Unexpended, by Fund:				
General Revenue	1,175	188,085	1,227,396	N/A
Federal	5,630,202	4,068,489	6,923,232	N/A
Other	4,646,929	1,663,446	1,979,919	N/A



\*Current Year restricted amount is as of 9/1/2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year.

## CORE RECONCILIATION DETAIL

STATE  
ITSD CONSOLIDATION

### 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	312.25	4,118,992	4,273,318	9,226,070	17,618,380	
				EE	0.00	9,630,586	2,116,934	41,238,725	52,986,245	
				PD	0.00	2,158,280	0	263,650	2,421,930	
				<b>Total</b>	<b>312.25</b>	<b>15,907,858</b>	<b>6,390,252</b>	<b>50,728,445</b>	<b>73,026,555</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	986	8110		PS	2.00	0	0	58,723	58,723	ITSD can utilize 2 FTE no longer needed by Division of Personnel to increase support of IT infrastructure and software across agencies. Workload capacity is currently causing reduced service levels.
<b>NET DEPARTMENT CHANGES</b>					<b>2.00</b>	<b>0</b>	<b>0</b>	<b>58,723</b>	<b>58,723</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	314.25	4,118,992	4,273,318	9,284,793	17,677,103	
				EE	0.00	9,630,586	2,116,934	41,238,725	52,986,245	
				PD	0.00	2,158,280	0	263,650	2,421,930	
				<b>Total</b>	<b>314.25</b>	<b>15,907,858</b>	<b>6,390,252</b>	<b>50,787,168</b>	<b>73,085,278</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	314.25	4,118,992	4,273,318	9,284,793	17,677,103	
				EE	0.00	9,630,586	2,116,934	41,238,725	52,986,245	
				PD	0.00	2,158,280	0	263,650	2,421,930	
				<b>Total</b>	<b>314.25</b>	<b>15,907,858</b>	<b>6,390,252</b>	<b>50,787,168</b>	<b>73,085,278</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>ITSD CONSOLIDATION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	5,515,403	91.25	4,118,992	135.75	4,118,992	135.75	0	0.00	
OA INFORMATION TECH FED& OTHER	21,186	0.44	4,273,318	49.50	4,273,318	49.50	0	0.00	
OA FEDERAL STIMULUS	10,250	0.00	0	0.00	0	0.00	0	0.00	
MO REVOLVING INFO TECH TRUST	8,402,053	153.34	9,226,070	127.00	9,284,793	129.00	0	0.00	
TOTAL - PS	13,948,892	245.03	17,618,380	312.25	17,677,103	314.25	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	7,248,305	0.00	9,630,586	0.00	9,630,586	0.00	0	0.00	
OA INFORMATION TECH FED& OTHER	34,835	0.00	2,116,934	0.00	2,116,934	0.00	0	0.00	
MO REVOLVING INFO TECH TRUST	30,964,632	0.00	41,238,725	0.00	41,238,725	0.00	0	0.00	
TOTAL - EE	38,247,772	0.00	52,986,245	0.00	52,986,245	0.00	0	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	960,196	0.00	2,158,280	0.00	2,158,280	0.00	0	0.00	
MO REVOLVING INFO TECH TRUST	7,440,655	0.00	263,650	0.00	263,650	0.00	0	0.00	
TOTAL - PD	8,400,851	0.00	2,421,930	0.00	2,421,930	0.00	0	0.00	
<b>TOTAL</b>	<b>60,597,515</b>	<b>245.03</b>	<b>73,026,555</b>	<b>312.25</b>	<b>73,085,278</b>	<b>314.25</b>	<b>0</b>	<b>0.00</b>	
<b>Chief Data Officer - 1300012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	155,000	0.00	0	0.00	
TOTAL - PS	0	0.00	0	0.00	155,000	0.00	0	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>155,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>End User Equipment Inventory - 1300015</b>									
EXPENSE & EQUIPMENT									
MO REVOLVING INFO TECH TRUST	0	0.00	0	0.00	3,483,000	0.00	0	0.00	
TOTAL - EE	0	0.00	0	0.00	3,483,000	0.00	0	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>3,483,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>ITSD Enterprise Portal - 1300019</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	2,500,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	2,500,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,500,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$60,597,515</b>	<b>245.03</b>	<b>\$73,026,555</b>	<b>312.25</b>	<b>\$79,223,278</b>	<b>314.25</b>	<b>\$0</b>	<b>0.00</b>

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30615 <b>BUDGET UNIT NAME:</b> ITSD Consolidation <b>HOUSE BILL SECTION:</b> 5.025	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Information Technology Services Division
---------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

ITSD is requesting 50% flex between PS & EE within section 5.020 and 50% flex between section 5.025 and section 5.020. This is an increase from 25% in FY21. This flexibility is requested to help manage priorities for all consolidated agencies. Constantly changing needs of the departments served by ITSD require that funding be flexible so that proper spending from the appropriations is maintained. It is critical ITSD retain key technical staff that continue to optimize the IT systems and maintain technical support so that E&E operating costs are contained and managed. In addition, certain software, equipment, or contracted services may be needed that can be funded from salary savings. This flexibility allows ITSD to provide services in the most efficient and reliable manner without artificially increasing the "federal and other" appropriation authority of various funds.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$5,799,345	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
To adjust funding sources for PS and EE for various ITSD appropriations.	Flexibility will be used as necessary to optimize ITSD efficiencies and maintain critical IT infrastructure for agencies.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	59,308	1.72	19,044	0.00	0	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	14	0.00	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	26,930	0.82	0	0.00	0	0.00	0	0.00
COMPUTER OPERATIONS SPV I	0	0.00	360	0.00	360	0.00	0	0.00
INFO TECHNOLOGY OPERATOR I	133,903	4.64	22,270	2.07	0	0.00	0	0.00
INFO TECHNOLOGY OPERATOR II	134,631	4.00	211,459	5.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	482,887	13.95	127,151	4.40	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	730,753	18.72	659,622	12.78	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	719,847	15.85	960,592	27.40	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	1,333,251	26.34	1,767,454	17.62	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	65,453	1.08	66,386	1.10	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	28,610	3.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	574,172	8.44	558,011	8.15	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	2,431,309	43.02	2,102,855	27.36	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	3,291,798	49.07	3,221,436	41.65	0	0.00	0	0.00
COMPUTER INFO TECH SPEC III	70,862	1.00	177,011	5.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	1,065,815	13.13	742,795	9.37	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	74,360	0.93	0	0.00	0	0.00	0	0.00
PROCUREMENT OFCR I	48,348	1.00	48,840	1.00	0	0.00	0	0.00
PROCUREMENT OFCR II	115,738	2.00	108,984	2.05	0	0.00	0	0.00
ACCOUNT CLERK II	0	0.00	35,015	0.00	0	0.00	0	0.00
ACCOUNTANT I	0	0.00	106,034	1.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST II	44,291	1.00	46,913	1.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST III	0	0.00	106,607	1.93	0	0.00	0	0.00
BUDGET ANAL I	51,100	1.25	19,946	0.48	0	0.00	0	0.00
BUDGET ANAL II	16,766	0.38	0	0.00	0	0.00	0	0.00
BUDGET ANAL III	2,692	0.04	0	0.00	0	0.00	0	0.00
ACCOUNTING GENERALIST I	125,382	3.40	0	0.00	0	0.00	0	0.00
ACCOUNTING GENERALIST II	94,053	2.31	0	0.00	0	0.00	0	0.00
EXECUTIVE I	79,013	1.95	61,519	0.00	0	0.00	0	0.00
EXECUTIVE II	44,078	1.00	44,418	1.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC I	34,778	0.78	0	0.00	0	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
MANAGEMENT ANALYSIS SPEC II	0	0.00	26,238	0.51	0	0.00	0	0.00
GEOGRAPHIC INFO SYS ANALYST	45,167	1.06	11,979	0.28	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	99,763	1.84	122,777	2.20	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	476,822	6.72	276,649	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	391,164	5.11	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	81,021	1.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	572	0.01	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 1	72,427	0.97	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	74,808	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	153,982	0.94	121,466	0.50	121,466	0.50	0	0.00
DESIGNATED PRINCIPAL ASST DIV	154,224	1.56	118,523	3.44	118,523	3.44	0	0.00
LEGAL COUNSEL	65,215	0.94	11,697	0.15	11,697	0.15	0	0.00
DATA PROCESSOR TECHNICAL	195,770	3.84	136,943	3.03	136,943	3.03	0	0.00
DATA PROCESSOR PROFESSIONAL	106,481	1.22	76,277	1.00	76,277	1.00	0	0.00
DATA PROCESSING MANAGER	139,578	1.63	138,932	1.88	138,932	1.88	0	0.00
DEPUTY GENERAL COUNSEL	60,004	0.58	7,800	0.08	7,800	0.08	0	0.00
MISCELLANEOUS PROFESSIONAL	5,730	0.07	10,924	0.13	10,924	0.13	0	0.00
SPECIAL ASST PROFESSIONAL	521,639	5.83	284,822	3.22	284,822	3.22	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	19,864	0.51	19,864	0.51	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	19,058	0.00	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	96,534	0.00	0	0.00
ADMINISTRATIVE MANAGER	0	0.00	0	0.00	276,649	1.00	0	0.00
PROGRAM SPECIALIST	0	0.00	0	0.00	26,238	0.51	0	0.00
SENIOR PROGRAM SPECIALIST	0	0.00	0	0.00	44,418	1.00	0	0.00
PUBLIC RELATIONS COORDINATOR	0	0.00	0	0.00	74,808	1.00	0	0.00
AGENCY BUDGET ANALYST	0	0.00	0	0.00	173,466	3.41	0	0.00
AGENCY BUDGET SENIOR ANALYST	0	0.00	0	0.00	40,283	0.50	0	0.00
ACCOUNTANT	0	0.00	0	0.00	106,034	1.00	0	0.00
SENIOR ACCOUNTANT	0	0.00	0	0.00	0	0.00	0	0.00
ACCOUNTANT SUPERVISOR	0	0.00	0	0.00	431,902	5.61	0	0.00
PROCUREMENT SPECIALIST	0	0.00	0	0.00	102,132	2.00	0	0.00
PROCUREMENT SUPERVISOR	0	0.00	0	0.00	55,692	1.05	0	0.00



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	573,953	11.45	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	28,610	3.00	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	491,310	7.38	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	377,897	11.47	0	0.00
DATA TECHNICIAN	0	0.00	0	0.00	2,294,067	31.04	0	0.00
DATA SPECIALIST	0	0.00	0	0.00	2,730,126	34.27	0	0.00
GEOGRAPHIC INFO SYSTEMS SPEC	0	0.00	0	0.00	47,744	0.93	0	0.00
GEOGRAPHIC INFO SYSTEMS SPV	0	0.00	0	0.00	87,012	1.55	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	161,561	2.00	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	476,893	6.20	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	361,115	14.90	0	0.00
SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	2,102,855	27.36	0	0.00
SR SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	558,011	8.15	0	0.00
CYBERSECURITY TECHNICIAN	0	0.00	0	0.00	130,020	4.08	0	0.00
CYBERSECURITY SPECIALIST	0	0.00	0	0.00	85,669	1.33	0	0.00
SR CYBERSECURITY SPECIALIST	0	0.00	0	0.00	265,902	3.17	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	66,386	1.10	0	0.00
OTHER	0	0.00	4,463,150	113.85	4,463,150	113.85	0	0.00
<b>TOTAL - PS</b>	<b>13,948,892</b>	<b>245.03</b>	<b>17,618,380</b>	<b>312.25</b>	<b>17,677,103</b>	<b>314.25</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	16,768	0.00	18,579	0.00	18,579	0.00	0	0.00
TRAVEL, OUT-OF-STATE	46,029	0.00	43,247	0.00	43,247	0.00	0	0.00
FUEL & UTILITIES	0	0.00	2,000	0.00	2,000	0.00	0	0.00
SUPPLIES	742,314	0.00	737,407	0.00	737,407	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	297,812	0.00	24,927	0.00	24,927	0.00	0	0.00
COMMUNICATION SERV & SUPP	475,761	0.00	877,974	0.00	877,974	0.00	0	0.00
PROFESSIONAL SERVICES	1,400,033	0.00	6,678,282	0.00	6,678,282	0.00	0	0.00
M&R SERVICES	21,129,940	0.00	9,409,253	0.00	9,409,253	0.00	0	0.00
COMPUTER EQUIPMENT	6,898,375	0.00	8,388,577	0.00	8,388,577	0.00	0	0.00
MOTORIZED EQUIPMENT	19,800	0.00	12,000	0.00	12,000	0.00	0	0.00
OFFICE EQUIPMENT	15,071	0.00	31,183	0.00	31,183	0.00	0	0.00
OTHER EQUIPMENT	378,529	0.00	1,430,633	0.00	1,430,633	0.00	0	0.00
PROPERTY & IMPROVEMENTS	26,504	0.00	29,199	0.00	29,199	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
BUILDING LEASE PAYMENTS	578,669	0.00	17,550	0.00	17,550	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	1,406	0.00	7,323,472	0.00	7,323,472	0.00	0	0.00
MISCELLANEOUS EXPENSES	3,281	0.00	286,962	0.00	286,962	0.00	0	0.00
REBILLABLE EXPENSES	6,217,480	0.00	17,675,000	0.00	17,675,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>38,247,772</b>	<b>0.00</b>	<b>52,986,245</b>	<b>0.00</b>	<b>52,986,245</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	8,400,851	0.00	2,421,680	0.00	2,421,680	0.00	0	0.00
REFUNDS	0	0.00	250	0.00	250	0.00	0	0.00
<b>TOTAL - PD</b>	<b>8,400,851</b>	<b>0.00</b>	<b>2,421,930</b>	<b>0.00</b>	<b>2,421,930</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$60,597,515</b>	<b>245.03</b>	<b>\$73,026,555</b>	<b>312.25</b>	<b>\$73,085,278</b>	<b>314.25</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$13,723,904</b>	<b>91.25</b>	<b>\$15,907,858</b>	<b>135.75</b>	<b>\$15,907,858</b>	<b>135.75</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$66,271</b>	<b>0.44</b>	<b>\$6,390,252</b>	<b>49.50</b>	<b>\$6,390,252</b>	<b>49.50</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$46,807,340</b>	<b>153.34</b>	<b>\$50,728,445</b>	<b>127.00</b>	<b>\$50,787,168</b>	<b>129.00</b>		<b>0.00</b>

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b> 30615C
<b>Division Information Technology Services Division (ITSD)</b>	
<b>DI Name Chief Data Officer</b> <b>DI#1300012</b>	<b>HB Section</b> 5.025

**1. AMOUNT OF REQUEST**

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	155,000	0	0	155,000	<b>PS</b>	0	0	0	0
<b>EE</b>	0	0	0	0	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>155,000</b>	<b>0</b>	<b>0</b>	<b>155,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	51,336	0	0	51,336
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Funding for New Position</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

This funding will support the creation of a Chief Data Officer (CDO) to report to the Chief Information Officer (CIO) within OA- ITSD. The CDO will be authorized to oversee each state agency's management of electronic data for purposes of evaluating appropriate management and security of the data. They will be responsible for the utilization and governance of data across all consolidated agencies. Among other duties, the CDO will be responsible for defining data and analytics strategy practices, leading the creation (and assure the ongoing relevance) of the State's data and analytics strategy in collaboration with the CIO and Cabinet IT Governance Council (CITGC).

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b> 30615C
<b>Division Information Technology Services Division (ITSD)</b>	
<b>DI Name Chief Data Officer</b> <b>DI#1300012</b>	<b>HB Section</b> 5.025

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The average salary for a CDO across all industries is \$222,000. When compared to the pay scale and other salaries across State of Missouri team members, the requested amount of \$155,000 is needed to stay within the pay scale limits and offer a salary that is as close to competitive as possible for this position.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

<b>Budget Object Class/Job Class</b>	<b>Dept Req GR DOLLARS</b>	<b>Dept Req GR FTE</b>	<b>Dept Req FED DOLLARS</b>	<b>Dept Req FED FTE</b>	<b>Dept Req OTHER DOLLARS</b>	<b>Dept Req OTHER FTE</b>	<b>Dept Req TOTAL DOLLARS</b>	<b>Dept Req TOTAL FTE</b>	<b>Dept Req One-Time DOLLARS</b>
14IM40- Director of Strategy & Planning-4	155,000						155,000		
							0	0.0	
<b>Total PS</b>	<b>155,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>155,000</b>	<b>0.0</b>	<b>0</b>
							0		
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>155,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>155,000</b>	<b>0.0</b>	<b>0</b>

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b> 30615C
<b>Division Information Technology Services Division (ITSD)</b>	
<b>DI Name Chief Data Officer</b> <b>DI#1300012</b>	<b>HB Section</b> 5.025

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an activity measure(s) for the program.**

A chief data officer (CDO) is a senior executive who is responsible for organization-wide governance, management and exploitation of information. This data management and exploitation takes place through a variety of systems and services, including business intelligence, advanced analytics, data mining, and machine learning, and even artificial intelligence. The CDO will Benchmark the States' current data and analytics (D&A) capabilities, using the related a standard maturity model. A CDO will manage data & analytics as principal assets for improving service to citizens.

**6b. Provide a measure(s) of the program's quality.**

The data governance program, let by the CDO, will be able to implement more uniform validation of data across all departments and data sources leading to increased data accuracy for State decision makers and citizens. Analytics speeds decisions, removes costs and seeds future direction.

**6c. Provide a measure(s) of the program's impact.**

The CDO helps the departments understand the value of this digital asset, enabling it to be mined for insights and more effective service to the citizens. KPMG consulting reports that organizations with a CDO are more than twice as likely to have a clear and pervasive digital strategy than those without one (44 percent versus 21 percent).

**6d. Provide a measure(s) of the program's efficiency.**

One goal of the data governance program, led by the CDO, will be to identify duplicative data sets and increase the number of common data sets that are shared by all departments in order to reduce duplicative efforts across departments. The number of data sets in place today is unknown but will be identified when this position is filled and an official data governance program begins.

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b>	<u>30615C</u>
<b>Division Information Technology Services Division (ITSD)</b>		
<b>DI Name Chief Data Officer</b>	<b>DI#1300012</b>	<b>HB Section</b>
		<u>5.025</u>

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

The CDO will assess department data and analytics against a recognized national standard maturity model, such as Carnegie Mellon University Capability Maturity Model (CMMI).

The CDO implement a program across agencies to achieve well-managed data, clear policies, common data and analytics terminology, and metrics.

The CDO will orchestrate the creation of standardized dashboards to surface data for agencies and citizens.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>Chief Data Officer - 1300012</b>								
DIR STRATEGY & PLANNING LVL 4	0	0.00	0	0.00	155,000	0.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>155,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$155,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$155,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department Office of Administration	Budget Unit	30615C
Division Information Technology Services Division (ITSD)		
DI Name End User Equipment Inventory	DI#1300015	HB Section
		5.025

## 1. AMOUNT OF REQUEST

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	3,483,000	3,483,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	3,483,000	3,483,000
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: 0980 - MO Revolving Info Tech Trust

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

ITSD is beginning to hold all types of standard end user equipment such as desktops, laptops, and monitors in inventory for quick deployment to users across all consolidated agencies. Over the past few years the lead time on getting this equipment has consistently been no less than 6 weeks and, in some cases, up to 10 weeks. In cases that an user's equipment is no longer functional, a 6 week lead time results in significant productivity decreases. Having a consistent level of inventory to deploy is vital to keeping users up and the functions of their jobs up and running.

Improvements have been made to internal processes to address quicker deployment but holding inventory will allow ITSD to respond to end user needs in 48 hours instead of 6 weeks.



**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b> <u>30615C</u>
<b>Division Information Technology Services Division (ITSD)</b>	
<b>DI Name End User Equipment Inventory</b> <b>DI#1300015</b>	<b>HB Section</b> <u>5.025</u>

This fund is a revolving fund that will recoup the funds once equipment is deployed and billed to the appropriate funding source which supports the user receiving the

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Request based on procuring the following within on FY. Equipment will be ordered on a quarterly basis to maintain an inventory level equal to 1/4 of the quantities below.

Laptop- 2,000 at \$815 = \$1,630,000  
 Tablet- 200 at \$1,800 = \$360,000  
 Desktop- 2,000 at \$565 = \$1,130,000  
 Monitor- 3,000 at \$121 = \$363,000

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

<b>Budget Object Class/Job Class</b>	<b>Dept Req GR DOLLARS</b>	<b>Dept Req GR FTE</b>	<b>Dept Req FED DOLLARS</b>	<b>Dept Req FED FTE</b>	<b>Dept Req OTHER DOLLARS</b>	<b>Dept Req OTHER FTE</b>	<b>Dept Req TOTAL DOLLARS</b>	<b>Dept Req TOTAL FTE</b>	<b>Dept Req One-Time DOLLARS</b>
<b>Total PS</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>
480- Computer Equipment					3,483,000		3,483,000		
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>3,483,000</b>		<b>3,483,000</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>3,483,000</b>	<b>0.0</b>	<b>3,483,000</b>	<b>0.0</b>	<b>0</b>

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>	<b>Budget Unit</b> 30615C
<b>Division Information Technology Services Division (ITSD)</b>	
<b>DI Name End User Equipment Inventory</b> <b>DI#1300015</b>	<b>HB Section</b> 5.025

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

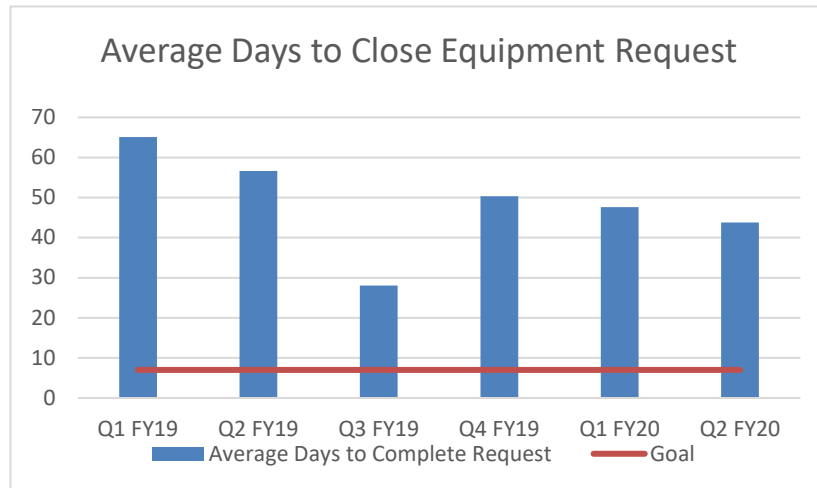
**6a. Provide an activity measure(s) for the program.**

Inventory Service Level:

ITSD has not started this inventory program so there are no starting inventory service level statistics but will measure the amount of stock required to avoid a stock-out scenarios and build ordering processes around this measure.

**6c. Provide a measure(s) of the program's impact.**

Average time to close equipment request tickets- time from request to equipment deployment.



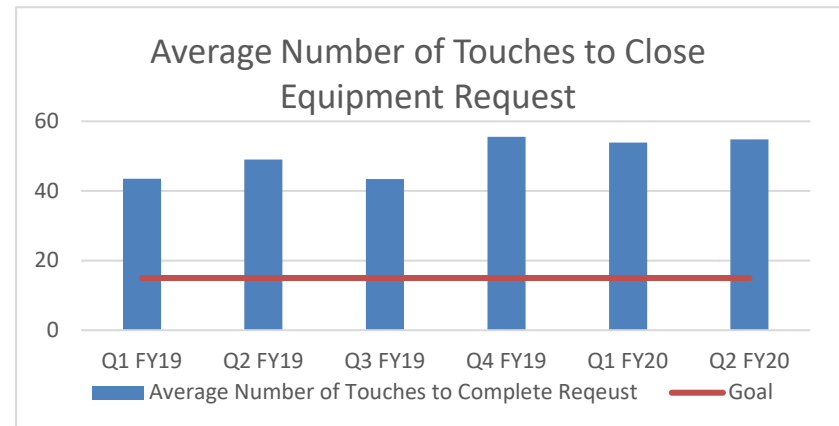
**6b. Provide a measure(s) of the program's quality.**

Stock- Out:

ITSD has not started this inventory program so there are no starting stock out statistics. We will be tracking the amount of times demand cannot be met due to the absence of required inventory. Goal is no more than 5% of requests fall into a stock-

**6d. Provide a measure(s) of the program's efficiency.**

Reduction in the number of touches to process an equipment request. Touches include when the customer is checking on the request which will be reduced with faster deployment.



\* Data is not included for Q3 & Q4 of FY20 because COVID-19 response changed how equipment was being deployed in those months and is not representative of normal practices

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department Office of Administration</b>		<b>Budget Unit</b>	<u>30615C</u>
<b>Division Information Technology Services Division (ITSD)</b>			
<b>DI Name End User Equipment Inventory</b>	<b>DI#1300015</b>	<b>HB Section</b>	<u>5.025</u>

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Changes have been implemented to ITSD's inventory tracking system (iTrack) and customer service portal to effectively and efficiently manage end user equipment inventory. These changes will also allow ITSD to monitor the above measures and make adjustment to the process as needed.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
End User Equipment Inventory - 1300015								
COMPUTER EQUIPMENT	0	0.00	0	0.00	3,483,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	3,483,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$3,483,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$3,483,000	0.00		0.00

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department: Office of Administration	Budget Unit 30615C
Division: Information Technology Services Division	
DI Name: Enterprise Portal	HB Section 05.025
DI# 1300019	

## 1. AMOUNT OF REQUEST

FY 2022 Budget Request				
	GR	Federal	Other	Total
PS	0	0	0	0
EE	2,500,000	0	0	2,500,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	2,500,000	0	0	2,500,000
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

An online portal is needed to enable citizens and businesses to conduct business with the State of Missouri. The importance of providing the citizens of Missouri with an online portal to conduct business with the State of Missouri has become even more pressing in the face of the current COVID pandemic. The current system of individual fragmented processes available to varying degrees on a variety of department websites is not efficient or effective for the citizens and business that conduct business with the State of Missouri. To begin this effort, ITSD is requesting the assistance of an independent third party consultant to help with the development of a streamlined, online, new business registration portal that seamlessly interacts with all state agencies that are involved in the process of registering a new restaurant. The estimated cost for this is \$1,500,000. The second part of this request is for \$1,000,000 to hire a company that specializes in online portals to help research and design business cases for the elements most used by Missouri citizens and business that should be included in a citizen portal. This will include creating the basic design, general login, and an API to allow other systems to connect to the Citizen portal.

**NEW DECISION ITEM**

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department: Office of Administration	Budget Unit 30615C
Division: Information Technology Services Division	
DI Name: Enterprise Portal	HB Section 05.025
DI# 1300019	

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Research was conducted to see how other states developed online portals. The research found that most states started with a business portal to fine tune the process for a small portion of the population before developing the full citizen portal. In September 2018, the State issued an RFP for the purpose of establishing a contract for services from of an independent third party consultant to develop a portal for new business registrations. This involved DOR, DOLIR and DPS. The RFP responses came in with an average cost of \$1,500,000. The estimate for the second part of the request was derived based on research from other states, including Utah and Indiana's costs for setting up citizen portals.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0		
							0	0.0	
<b>Total PS</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>
400- Professional Services	2,500,000						2,500,000		
							0		
<b>Total EE</b>	<b>2,500,000</b>		<b>0</b>		<b>0</b>		<b>2,500,000</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers							0		
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>2,500,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>2,500,000</b>	<b>0.0</b>	<b>0</b>

**NEW DECISION ITEM**

RANK: \_\_\_\_\_ OF \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> Enterprise Portal	<b>HB Section</b> 05.025
<b>DI#</b> 1300019	

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an activity measure(s) for the program.**

The following elements are in scope for the Business Portal:

- Registering new businesses
- Creating functionality that Interacts with DOLIR, DPS and DOR
- Data governance structure
- Potential integration with Secretary of State of Missouri
- Chatbot

For the Citizen Portal, the State works with a consultant that specializes in portals to research many of the most popular business cases that the State might want in a citizen portal.

**6c. Provide a measure(s) of the program's impact.**

The project will allow State of Missouri agencies to provide an additional benefit to its customers, which is in-line with the State's goals to continually improve our service to Missouri citizens and businesses. If we don't do this project, Missouri falls farther behind the most up to date and cost effective technology and the cost of doing business in Missouri remains high.

**6b. Provide a measure(s) of the program's quality.**

The new business registration portal will enable users to complete all of their new business registration with the state in one location. It will help DOLIR / DPS / DOR save processing time.

For the Citizen portal, it will have basic design, a general login and an API so other systems can connect to the Citizen portal.

**6d. Provide a measure(s) of the program's efficiency.**

Currently, an individual or entity seeking to register a restaurant would need to visit several websites and/or state government agencies to meet state registration requirements. The registration process is time consuming and often results in registrants providing duplicate information on different documents for the different. These duplicative efforts increase the cost of doing business in Missouri. This project would provide time savings and a lower cost of doing business in Missouri.

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department: Office of Administration</b>		<b>Budget Unit</b>	<u>30615C</u>
<b>Division: Information Technology Services Division</b>			
<b>DI Name: Enterprise Portal</b>	<b>DI# 1300019</b>	<b>HB Section</b>	<u>05.025</u>

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

This project will work with all State agencies to fully understand their applications and systems that could be part of the Business and Citizen Portals. The project needs to focus on customer experience and seek to improve customer satisfaction, efficiency, and mission-effectiveness.



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ITSD CONSOLIDATION</b>								
<b>ITSD Enterprise Portal - 1300019</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	2,500,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,500,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,500,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,500,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

PROGRAM DESCRIPTION	
Department Office of Administration - ITSD	HB Section(s): 5.025
Program Name Office of Cyber Security	
Program is found in the following core budget(s): Information Technology Services Division	
<p><b>1a. What strategic priority does this program address?</b></p> <ul style="list-style-type: none"><li>• Deliver the right stuff at the right price and at the right time</li><li>• Partner to innovate the way we work</li><li>• Use data and analytics to improve decision making and transparency</li></ul> <p>The Office of Cyber Security (OCS) addresses the digital threats to the State of Missouri's data and other resources.</p> <p><b>1b. What does this program do?</b></p> <ul style="list-style-type: none"><li>• The Office of Cyber Security (OCS) addresses the digital threats to the State of Missouri's data and other resources to prevent data breaches. OCS is responsible for managing all information security related events within the enterprise and ensuring proper administrative and technical controls are implemented to safeguard the State of Missouri's information systems. OCS promotes and provides expertise in information security management for all state agencies and supports national and local homeland information security efforts.</li></ul>	

## PROGRAM DESCRIPTION

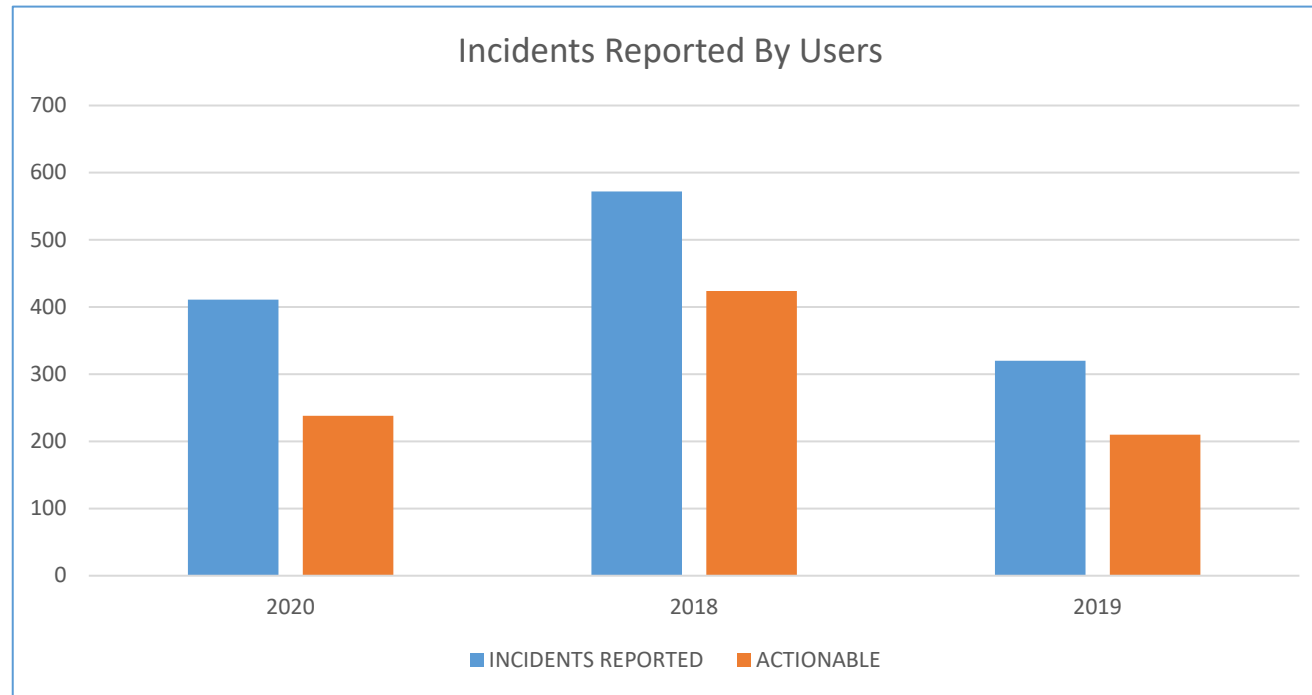
**Department** Office of Administration - ITSD

**HB Section(s):** 5.025

**Program Name** Office of Cyber Security

**Program is found in the following core budget(s):** Information Technology Services Division

**2a. Provide an activity measure(s) for the program.**



OCS conducts regular end user education and periodic end user assessments by simulating phishing attacks. The goal is to make the end users aware of various social engineering attacks, with the result of reducing end user security risks. The chart above depicts the resulting ability of end users to identify an incident. Updated through August 13, 2020.

## PROGRAM DESCRIPTION

**Department** Office of Administration - ITSD

**HB Section(s):** 5.025







**Program Name** Office of Cyber Security

**Program is found in the following core budget(s):** Information Technology Services Division

**2b. Provide a measure(s) of the program's quality.**

### How it Works

The **BitSight Security Rating Platform** generates objective, quantitative measurements on a company's security performance to produce daily security ratings from 250 to 900. BitSight analyzes existing security incidents and practices and applies sophisticated algorithms to produce these ratings, which are based on externally observable, non-intrusive data and methods.

	Organization	Rating
	St. Louis County Government	770
	State of New Hampshire System	740
	State of Missouri	740
	State of Missouri Corporate	740
	State of Nebraska	720
	State of Montana	700

### Awards

- StateScoop's 50 - 2020 State Cybersecurity Leader
- CSO Magazine's 2018 CSO50 Award – Missouri's Awareness Program
- SC Magazine's 2018 CSO of the Year Finalist
- SANS Institute 2017 Difference Makers Award – Using Public Data to Alert
- NASCIO 2018 Cyber Security Award - Vendor Security Risk Management and Benchmarking Organizations
- CSO Magazine's 2017 CSO50 Award – Using Public Data to Alert Organizations
- StateScoop's 2016 Innovation of the Year – Cyber Portal
- StateScoop's 2016 Golden Gov Finalist
- SC Magazine's 2016 CSO of the Year Finalist
- FireEye's Overall Excellence in Cyber Security Award in 2015

NOTE: State of Missouri may include assets that while related to State business are not maintained by the State. State of Missouri Corporate includes only assets within the State of Missouri. Scores can vary.

## PROGRAM DESCRIPTION

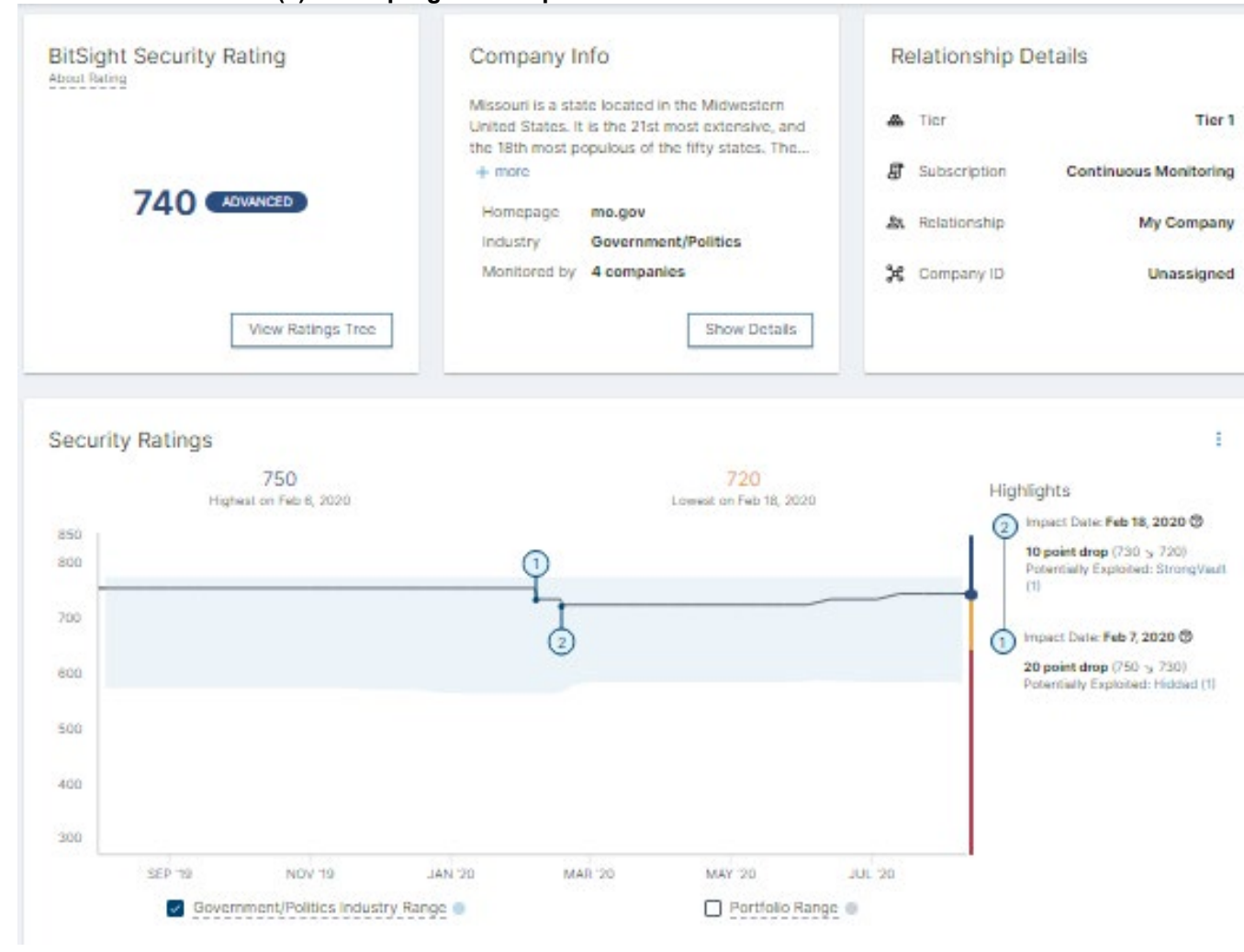
Department Office of Administration - ITSD

HB Section(s): 5.025

Program Name Office of Cyber Security

Program is found in the following core budget(s): Information Technology Services Division

### 2c. Provide a measure(s) of the program's impact.



## PROGRAM DESCRIPTION

**Department** Office of Administration - ITSD

**HB Section(s):** 5.025

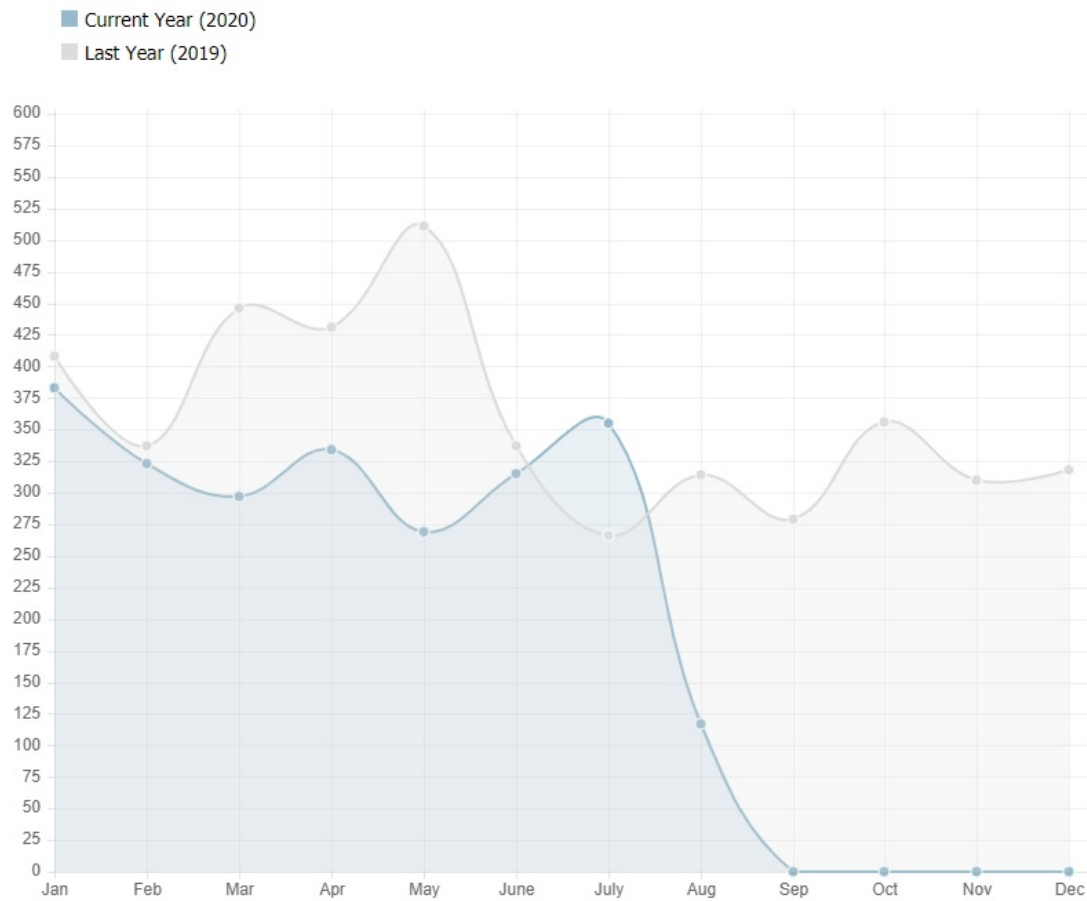
**Program Name** Office of Cyber Security

**Program is found in the following core budget(s):** Information Technology Services Division

### Incidents by Month

#### Year over Year

This chart depicts the number of non-trivial incidents by month OCS has detected/investigated.



Month	2019	2020
Jan	408	383
Feb	337	323
Mar	446	297
Apr	431	334
May	511	269
Jun	337	315
Jul	266	355
Aug	314	
Sep	279	
Oct	356	
Nov	310	
Dec	320	

## PROGRAM DESCRIPTION

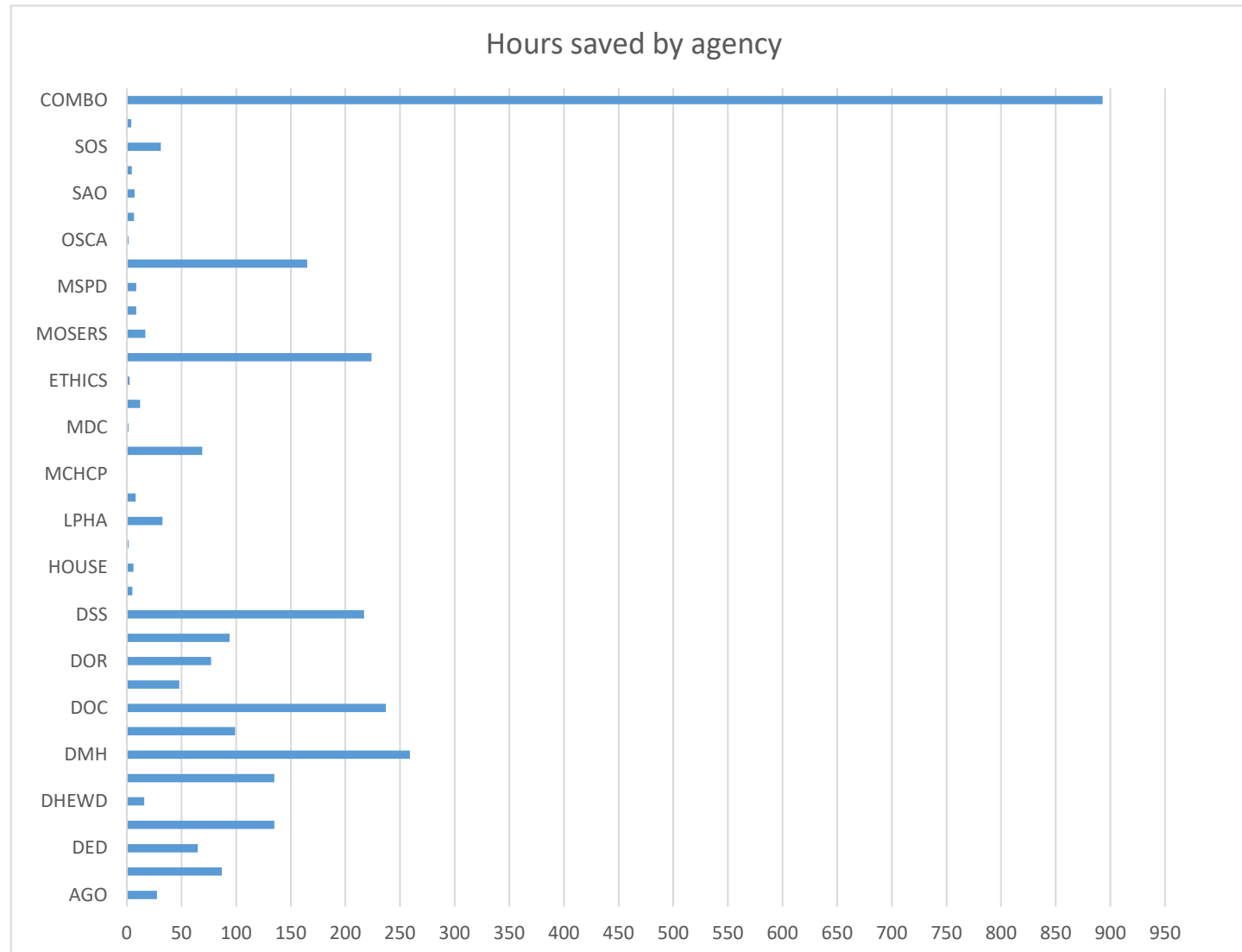
**Department** Office of Administration - ITSD

**HB Section(s):** 5.025

**Program Name** Office of Cyber Security

**Program is found in the following core budget(s):** Information Technology Services Division

**2d. Provide a measure(s) of the program's efficiency.**



Hours saved by agency is an estimated representation of the time an employee would be without computer resources due to a security incident.

NOTE: COMBO agency indicates phishing campaigns that affected numerous agencies at one time.

## PROGRAM DESCRIPTION

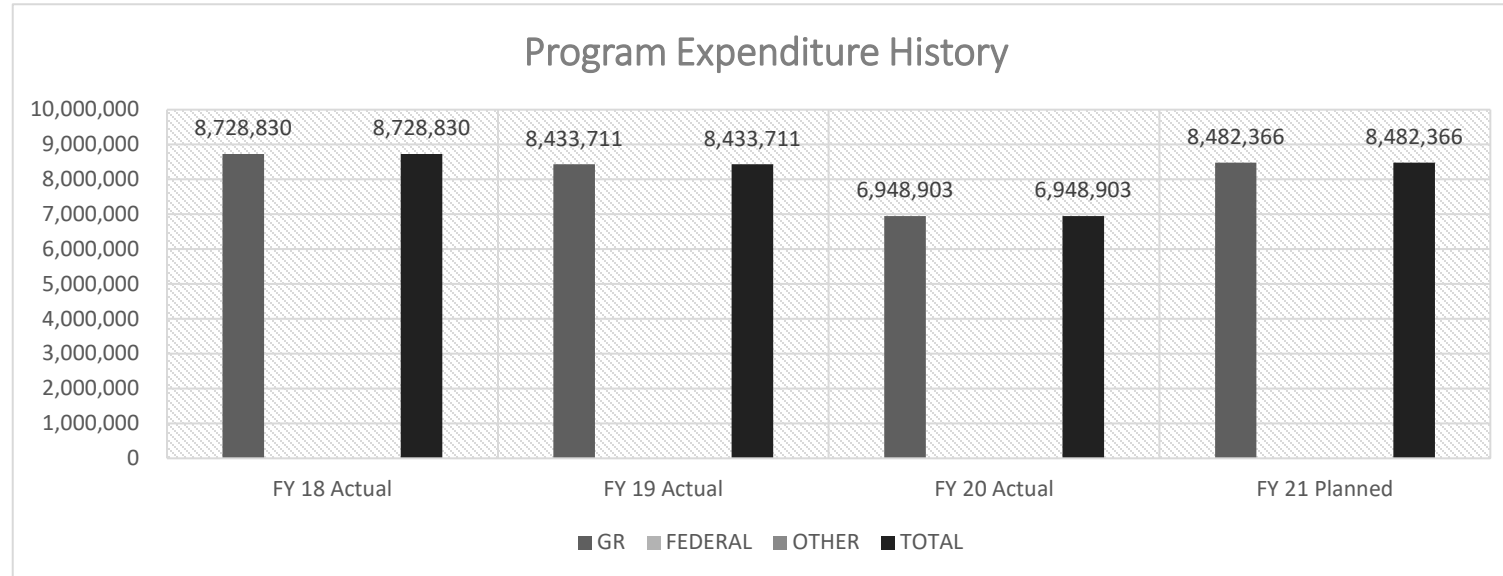
**Department** Office of Administration - ITSD

**HB Section(s):** 5.025

**Program Name** Office of Cyber Security

**Program is found in the following core budget(s):** Information Technology Services Division

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the “Other” funds?**

- N/A

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

- 37.005.8, RSMo

**6. Are there federal matching requirements? If yes, please explain.**

- No

**7. Is this a federally mandated program? If yes, please explain.**

- No



## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30614C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DESE IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	670,362	1,197,798	172,306	2,040,466	<b>PS</b>	0	0	0	0
<b>EE</b>	547,748	2,762,335	140,104	3,450,187	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>1,218,110</b>	<b>3,960,133</b>	<b>312,410</b>	<b>5,490,653</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>6.37</b>	<b>24.00</b>	<b>0.50</b>	<b>30.87</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	311,510	733,863	64,092	1,109,464	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Elementary and Secondary Education (DESE), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DESE									

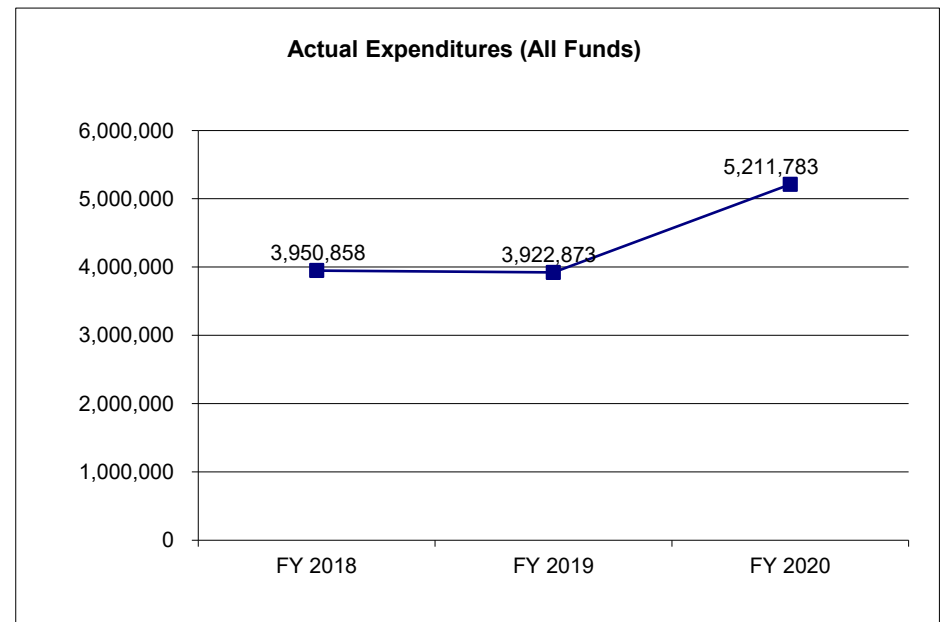
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DESE IT Core**

**Budget Unit** 30614C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	6,002,349	5,973,742	7,264,896	5,490,653
Less Reverted (All Funds)	(27,313)	(34,142)	(37,549)	(36,543)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	5,975,036	5,939,600	7,227,347	5,454,110
Actual Expenditures (All Funds)	3,950,858	3,922,873	5,211,783	N/A
Unexpended (All Funds)	2,024,178	2,016,727	2,015,564	N/A
Unexpended, by Fund:				
General Revenue	2	69	48,522	N/A
Federal	1,533,907	1,815,270	1,503,917	N/A
Other	490,269	201,388	453,764	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30613C which is now combined with this section beginning FY2021.

## CORE RECONCILIATION DETAIL

STATE  
DESE IT CONSOLIDATION

### 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	30.87	670,362	1,197,798	172,306	2,040,466	
	EE	0.00	547,748	2,762,335	140,104	3,450,187	
	<b>Total</b>	<b>30.87</b>	<b>1,218,110</b>	<b>3,960,133</b>	<b>312,410</b>	<b>5,490,653</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	30.87	670,362	1,197,798	172,306	2,040,466	
	EE	0.00	547,748	2,762,335	140,104	3,450,187	
	<b>Total</b>	<b>30.87</b>	<b>1,218,110</b>	<b>3,960,133</b>	<b>312,410</b>	<b>5,490,653</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	30.87	670,362	1,197,798	172,306	2,040,466	
	EE	0.00	547,748	2,762,335	140,104	3,450,187	
	<b>Total</b>	<b>30.87</b>	<b>1,218,110</b>	<b>3,960,133</b>	<b>312,410</b>	<b>5,490,653</b>	

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DESE IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	314,956	6.03	670,362	6.37	670,362	6.37	0	0.00
OA INFORMATION TECH FED& OTHER	502,557	9.54	1,197,798	24.00	1,197,798	24.00	0	0.00
COMM FOR DEAF-CERT OF INTERPRE	0	0.00	5,327	0.50	5,327	0.50	0	0.00
EXCELLENCE IN EDUCATION	0	0.00	165,916	0.00	165,916	0.00	0	0.00
MO COMM DEAF & HARD OF HEARING	0	0.00	1,063	0.00	1,063	0.00	0	0.00
TOTAL - PS	817,513	15.57	2,040,466	30.87	2,040,466	30.87	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	847,267	0.00	547,748	0.00	547,748	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	370,974	0.00	2,762,335	0.00	2,762,335	0.00	0	0.00
COMM FOR DEAF-CERT OF INTERPRE	0	0.00	3,998	0.00	3,998	0.00	0	0.00
LOTTERY PROCEEDS	19,463	0.00	97,124	0.00	97,124	0.00	0	0.00
DEAF RELAY SER & EQ DIST PRGM	0	0.00	12,989	0.00	12,989	0.00	0	0.00
EXCELLENCE IN EDUCATION	6,116	0.00	24,999	0.00	24,999	0.00	0	0.00
MO COMM DEAF & HARD OF HEARING	0	0.00	994	0.00	994	0.00	0	0.00
TOTAL - EE	1,243,820	0.00	3,450,187	0.00	3,450,187	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	4,662	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	4,662	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>2,065,995</b>	<b>15.57</b>	<b>5,490,653</b>	<b>30.87</b>	<b>5,490,653</b>	<b>30.87</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,065,995</b>	<b>15.57</b>	<b>\$5,490,653</b>	<b>30.87</b>	<b>\$5,490,653</b>	<b>30.87</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DESE IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	3,401	0.10	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	22,017	0.65	81,165	1.89	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	50,182	1.31	122,478	1.10	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	57,979	1.31	214,237	1.91	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	330,333	6.52	874,859	14.08	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	9,024	0.15	10,690	0.18	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	49,464	0.77	58,820	0.87	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	135,353	2.48	361,694	8.65	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	34,813	0.51	138,656	1.08	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	48,277	0.65	0	0.00	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	3,963	0.17	5,634	0.23	5,634	0.23	0	0.00
DATA PROCESSOR PROFESSIONAL	4,084	0.07	0	0.00	0	0.00	0	0.00
DATA PROCESSING MANAGER	68,623	0.88	69,033	0.88	69,033	0.88	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	626,690	12.77	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	82,499	0.65	0	0.00
DATA SPECIALIST	0	0.00	0	0.00	44,184	1.06	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	410,290	7.62	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	179,732	2.40	0	0.00
QUALITY CONTROL SPECIALIST	0	0.00	0	0.00	56,157	0.43	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	451,580	4.65	0	0.00
SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	777	0.00	0	0.00
CLIENT SUPPORT SUPERVISOR	0	0.00	0	0.00	10,690	0.18	0	0.00
OTHER	0	0.00	103,200	0.00	103,200	0.00	0	0.00
<b>TOTAL - PS</b>	<b>817,513</b>	<b>15.57</b>	<b>2,040,466</b>	<b>30.87</b>	<b>2,040,466</b>	<b>30.87</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	2,589	0.00	5	0.00	5	0.00	0	0.00
SUPPLIES	2,275	0.00	9,979	0.00	9,979	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	3,325	0.00	306	0.00	306	0.00	0	0.00
COMMUNICATION SERV & SUPP	362,508	0.00	96	0.00	96	0.00	0	0.00
PROFESSIONAL SERVICES	508,331	0.00	3,345,648	0.00	3,345,648	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	390	0.00	390	0.00	0	0.00
M&R SERVICES	206,682	0.00	37,525	0.00	37,525	0.00	0	0.00
COMPUTER EQUIPMENT	137,344	0.00	43,829	0.00	43,829	0.00	0	0.00

## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> Various <b>BUDGET UNIT NAME:</b> ITSD Department IT Core <b>HOUSE BILL SECTION:</b> 5.030	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Information Technology Services Division
----------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

ITSD is requesting 50% flex between PS & EE within section 5.025 and 50% flex between section 5.030 and section 5.025. This is an increase from 25% in FY21. This flexibility is requested to help manage priorities for all consolidated agencies. Constantly changing needs of departments served by ITSD require that funding be flexible so that proper spending from the appropriations is maintained. It is critical ITSD retain key technical staff that continue to optimize the IT systems and maintain technical support so that E&E operating costs are contained and managed. In addition, certain software, equipment, or contracted services may be needed that can be funded from salary savings. This flexibility allows ITSD to provide services in the most efficient and reliable manner without artificially increasing the "federal and other" appropriation authority of various funds.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$32,344,374	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
To adjust funding sources for PS and EE for various ITSD appropriations. ITSD had 100% flexibility in FY20 and 2 separate house bill sections for IT Projects and IT Operations. For the most part, Project appropriations started at \$1 and authority was flexed as needed. This high dollar amount flexed is not anticipated to continue since these two sections have been combined.	Flexibility will be used as necessary to optimize ITSD efficiencies and maintain critical IT infrastructure for agencies.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DESE IT CONSOLIDATION</b>								
<b>CORE</b>								
OFFICE EQUIPMENT	10,042	0.00	55	0.00	55	0.00	0	0.00
OTHER EQUIPMENT	10,640	0.00	8,847	0.00	8,847	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	2,397	0.00	2,397	0.00	0	0.00
MISCELLANEOUS EXPENSES	84	0.00	921	0.00	921	0.00	0	0.00
REBILLABLE EXPENSES	0	0.00	189	0.00	189	0.00	0	0.00
<b>TOTAL - EE</b>	<b>1,243,820</b>	<b>0.00</b>	<b>3,450,187</b>	<b>0.00</b>	<b>3,450,187</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	4,662	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>4,662</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,065,995</b>	<b>15.57</b>	<b>\$5,490,653</b>	<b>30.87</b>	<b>\$5,490,653</b>	<b>30.87</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,166,885</b>	<b>6.03</b>	<b>\$1,218,110</b>	<b>6.37</b>	<b>\$1,218,110</b>	<b>6.37</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$873,531</b>	<b>9.54</b>	<b>\$3,960,133</b>	<b>24.00</b>	<b>\$3,960,133</b>	<b>24.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$25,579</b>	<b>0.00</b>	<b>\$312,410</b>	<b>0.50</b>	<b>\$312,410</b>	<b>0.50</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30612C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DHEWD IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	283,248	840,691	214,313	1,338,252	<b>PS</b>	0	0	0	0
<b>EE</b>	419,864	1,600,004	46,001	2,065,869	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>703,112</b>	<b>2,440,695</b>	<b>260,314</b>	<b>3,404,121</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>11.07</b>	<b>16.23</b>	<b>0.00</b>	<b>27.30</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	249,323	506,436	70,980	826,739	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Higher Education and Workforce Development (DHEWD), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DHEWD									



## CORE DECISION ITEM

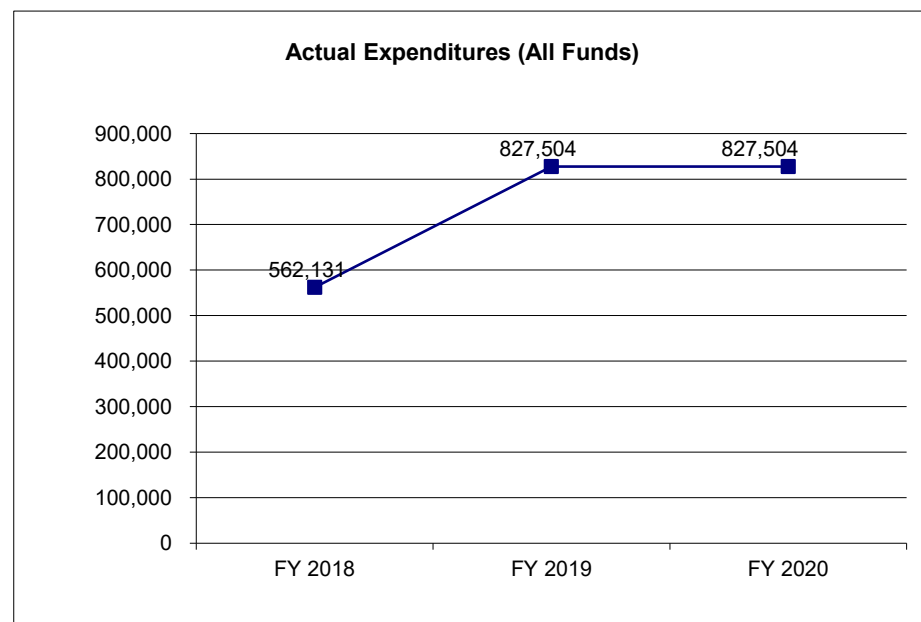
**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DHEWD IT Core**

**Budget Unit** 30612C

**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	1,096,446	1,065,831	1,713,673	3,404,121
Less Reverted (All Funds)	(1,191)	(21,895)	(19,430)	(21,094)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	1,095,255	1,043,936	1,694,243	3,383,027
Actual Expenditures (All Funds)	562,131	827,504	827,504	N/A
Unexpended (All Funds)	533,124	216,432	866,739	N/A
Unexpended, by Fund:				
General Revenue	0	967	111,455	N/A
Federal	2	2	2	N/A
Other	533,122	215,463	206,444	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30609C which is now combined with this section beginning FY2021. DHEWD also now includes the division of workforce development which is the reason for the large appropriation increase. This amount was reduced from the DED IT Core

**CORE RECONCILIATION DETAIL**

STATE  
DHEWD IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	27.30	349,149	840,691	214,313	1,404,153	
	EE	0.00	353,963	1,600,004	46,001	1,999,968	
	<b>Total</b>	<b>27.30</b>	<b>703,112</b>	<b>2,440,695</b>	<b>260,314</b>	<b>3,404,121</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	27.30	349,149	840,691	214,313	1,404,153	
	EE	0.00	353,963	1,600,004	46,001	1,999,968	
	<b>Total</b>	<b>27.30</b>	<b>703,112</b>	<b>2,440,695</b>	<b>260,314</b>	<b>3,404,121</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	27.30	349,149	840,691	214,313	1,404,153	
	EE	0.00	353,963	1,600,004	46,001	1,999,968	
	<b>Total</b>	<b>27.30</b>	<b>703,112</b>	<b>2,440,695</b>	<b>260,314</b>	<b>3,404,121</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHEWD IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	222,076	4.25	349,149	11.07	349,149	11.07	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	840,691	16.23	840,691	16.23	0	0.00
PROP SCHOOL CERT FUND	0	0.00	14,881	0.00	14,881	0.00	0	0.00
GUARANTY AGENCY OPERATING	0	0.00	199,432	0.00	199,432	0.00	0	0.00
TOTAL - PS	222,076	4.25	1,404,153	27.30	1,404,153	27.30	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	230,511	0.00	353,963	0.00	353,963	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1,600,004	0.00	1,600,004	0.00	0	0.00
PROP SCHOOL CERT FUND	34,650	0.00	46,000	0.00	46,000	0.00	0	0.00
GUARANTY AGENCY OPERATING	0	0.00	1	0.00	1	0.00	0	0.00
TOTAL - EE	265,161	0.00	1,999,968	0.00	1,999,968	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,727	0.00	0	0.00	0	0.00	0	0.00
PROP SCHOOL CERT FUND	205	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	2,932	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>490,169</b>	<b>4.25</b>	<b>3,404,121</b>	<b>27.30</b>	<b>3,404,121</b>	<b>27.30</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$490,169</b>	<b>4.25</b>	<b>\$3,404,121</b>	<b>27.30</b>	<b>\$3,404,121</b>	<b>27.30</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHEWD IT CONSOLIDATION</b>								
<b>CORE</b>								
SALARIES & WAGES	0	0.00	65,901	0.00	65,901	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	782	0.02	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	0	0.00	17,894	0.12	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	40,046	1.03	84,343	1.78	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	5,553	0.12	68,364	0.88	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	28,552	0.60	217,894	10.26	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	23,188	0.03	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	1,340	0.02	7,181	0.08	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	84,286	1.50	373,739	8.56	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	40,268	0.62	234,625	4.26	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	7,554	0.10	11,383	0.10	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	4,474	0.00	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	0	0.00	39,914	0.19	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	3,068	0.13	32,654	0.20	32,654	0.20	0	0.00
DATA PROCESSOR PROFESSIONAL	1,963	0.01	0	0.00	0	0.00	0	0.00
DATA PROCESSING MANAGER	9,446	0.12	59,143	0.82	59,143	0.82	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	194	0.00	194	0.00	0	0.00
UCP PENDING CLASSIFICATION - 1	0	0.00	78,450	0.00	78,450	0.00	0	0.00
UCP PENDING CLASSIFICATION - 0	0	0.00	84,029	0.00	84,029	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	782	0.02	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	240,177	6.80	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	15,588	0.00	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	89,604	1.88	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	17,894	0.12	0	0.00
DATA MANAGER	0	0.00	0	0.00	4,474	0.00	0	0.00
GEOGRAPHIC INFO SYSTEMS SPEC	0	0.00	0	0.00	39,914	0.19	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	12,388	4.67	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	129,434	2.38	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	8,000	0.10	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	118,036	1.45	0	0.00
SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	379,274	8.64	0	0.00
SR SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	1,645	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHEWD IT CONSOLIDATION</b>								
<b>CORE</b>								
SYSTEMS ADMINISTRATOR	0	0.00	0	0.00	3,383	0.00	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	23,188	0.03	0	0.00
OTHER	0	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PS</b>	<b>222,076</b>	<b>4.25</b>	<b>1,404,153</b>	<b>27.30</b>	<b>1,404,153</b>	<b>27.30</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	1,336	0.00	1	0.00	1	0.00	0	0.00
SUPPLIES	0	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	25	0.00	1	0.00	1	0.00	0	0.00
COMMUNICATION SERV & SUPP	4,151	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL SERVICES	180,139	0.00	1,937,707	0.00	1,937,707	0.00	0	0.00
M&R SERVICES	54,405	0.00	16,753	0.00	16,753	0.00	0	0.00
COMPUTER EQUIPMENT	17,803	0.00	45,502	0.00	45,502	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	7,302	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - EE</b>	<b>265,161</b>	<b>0.00</b>	<b>1,999,968</b>	<b>0.00</b>	<b>1,999,968</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	2,932	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>2,932</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$490,169</b>	<b>4.25</b>	<b>\$3,404,121</b>	<b>27.30</b>	<b>\$3,404,121</b>	<b>27.30</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$455,314</b>	<b>4.25</b>	<b>\$703,112</b>	<b>11.07</b>	<b>\$703,112</b>	<b>11.07</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,440,695</b>	<b>16.23</b>	<b>\$2,440,695</b>	<b>16.23</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$34,855</b>	<b>0.00</b>	<b>\$260,314</b>	<b>0.00</b>	<b>\$260,314</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

Department: Office of Administration					Budget Unit 30608C				
Division: Information Technology Services Division (ITSD)									
Core: DOR IT Core					HB Section 05.030				
<b>1. CORE FINANCIAL SUMMARY</b>									
FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	4,559,568	1	1,019,089	5,578,658	PS	0	0	0	0
EE	17,947,640	1	1,989,359	19,937,000	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	<b>22,507,208</b>	<b>2</b>	<b>3,008,448</b>	<b>25,515,658</b>	Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	<b>73.57</b>	<b>0.00</b>	<b>18.90</b>	<b>92.47</b>	FTE	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	2,543,640	0	603,029	3,146,670	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
<p>This core request is for funding for all IT expenditures specific to the Department of Revenue (DOR), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.</p>									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
<p>ITSD-DOR</p>									

## CORE DECISION ITEM

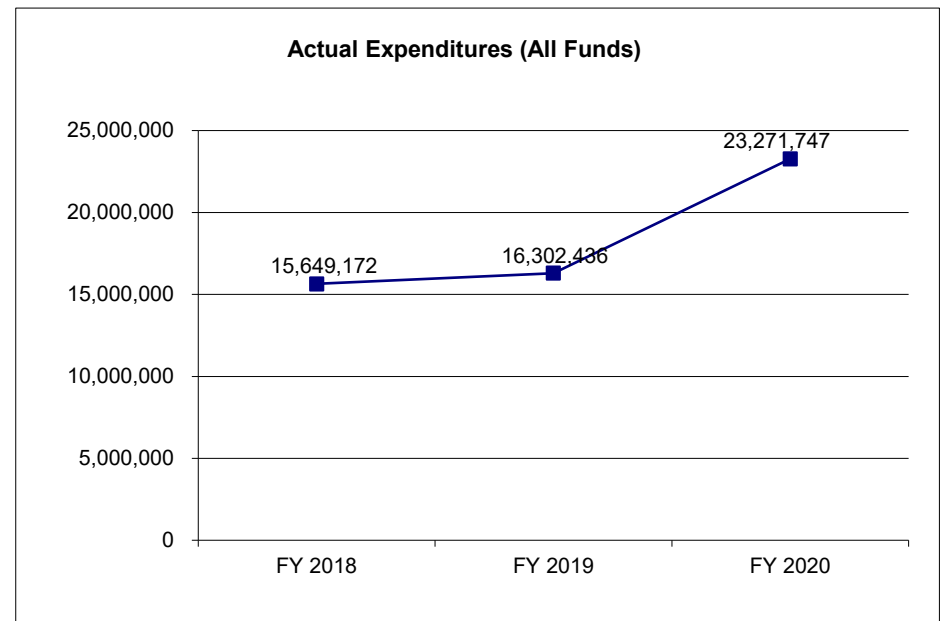
**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DOR IT Core**

**Budget Unit** 30608C

**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	16,190,008	18,436,373	30,394,658	25,515,658
Less Reverted (All Funds)	(160,567)	(186,703)	(1,271,397)	(615,080)
Less Restricted (All Funds)*			(2,900,000)	(2,004,528)
Budget Authority (All Funds)	16,029,441	18,249,670	26,223,261	22,896,050
Actual Expenditures (All Funds)	15,649,172	16,302,436	23,271,747	N/A
Unexpended (All Funds)	380,269	1,947,234	2,951,514	N/A
Unexpended, by Fund:				
General Revenue	1	1,896,792	1,641,050	N/A
Federal	2	2	2	N/A
Other	380,266	50,440	310,462	N/A



\*Current Year restricted amount is as of 9/1/2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30607C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
DOR IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	92.47	4,559,568	1	1,019,089	5,578,658	
	EE	0.00	17,947,640	1	1,989,359	19,937,000	
	<b>Total</b>	<b>92.47</b>	<b>22,507,208</b>	<b>2</b>	<b>3,008,448</b>	<b>25,515,658</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	92.47	4,559,568	1	1,019,089	5,578,658	
	EE	0.00	17,947,640	1	1,989,359	19,937,000	
	<b>Total</b>	<b>92.47</b>	<b>22,507,208</b>	<b>2</b>	<b>3,008,448</b>	<b>25,515,658</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	92.47	4,559,568	1	1,019,089	5,578,658	
	EE	0.00	17,947,640	1	1,989,359	19,937,000	
	<b>Total</b>	<b>92.47</b>	<b>22,507,208</b>	<b>2</b>	<b>3,008,448</b>	<b>25,515,658</b>	



## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOR IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,927,562	35.90	4,559,568	73.57	4,559,568	73.57	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
MOTOR VEHICLE COMMISSION	64,599	1.21	71,704	0.00	71,704	0.00	0	0.00
STATE HWYS AND TRANS DEPT	754,154	14.42	947,385	18.90	947,385	18.90	0	0.00
TOTAL - PS	2,746,315	51.53	5,578,658	92.47	5,578,658	92.47	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	10,482,355	0.00	17,947,640	0.00	17,947,640	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
ELDERLY HOME-DELIVER MEALS TRU	8,776	0.00	10,970	0.00	10,970	0.00	0	0.00
MOTOR VEHICLE COMMISSION	17,834	0.00	42,804	0.00	42,804	0.00	0	0.00
CONSERVATION COMMISSION	26,559	0.00	33,197	0.00	33,197	0.00	0	0.00
STATE HWYS AND TRANS DEPT	1,689,604	0.00	1,902,388	0.00	1,902,388	0.00	0	0.00
TOTAL - EE	12,225,128	0.00	19,937,000	0.00	19,937,000	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	15,662	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	15,662	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>14,987,105</b>	<b>51.53</b>	<b>25,515,658</b>	<b>92.47</b>	<b>25,515,658</b>	<b>92.47</b>	<b>0</b>	<b>0.00</b>
<b>DOR Remit Proc. Maintenance - 1300013</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	382,786	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	382,786	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>382,786</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOR IT CONSOLIDATION</b>								
<b>DOR MVDL Modernization - 1300014</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	35,000,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	35,000,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>35,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$14,987,105</b>	<b>51.53</b>	<b>\$25,515,658</b>	<b>92.47</b>	<b>\$60,898,444</b>	<b>92.47</b>	<b>\$0</b>	<b>0.00</b>

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**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30608C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DOR Remittance Processing Maintenance <b>DI#</b> 1300013	<b>HB Section</b> 05.030

**1. AMOUNT OF REQUEST**

FY 2022 Budget Request				
	GR	Federal	Other	Total
PS	0	0	0	0
EE	382,786	0	0	382,786
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>382,786</b>	<b>0</b>	<b>0</b>	<b>382,786</b>

**FTE**                      **0.00**            **0.00**            **0.00**            **0.00**

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FTE**                      **0.00**            **0.00**            **0.00**            **0.00**

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30608C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DOR Remittance Processing Maintenance <b>DI#</b> 1300013	<b>HB Section</b> 05.030

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

ITSD currently supports the hardware maintenance cost of the scanners. Over the past three years, DOR has acquired four new and replacement scanners associated with this system's contract. This has increased the hardware maintenance cost and ITSD will not be able to support the increased cost. ITSD and DOR recommend appropriation of necessary funding to address the increased costs for hardware maintenance.

DOR risks a failure of a critical component part of the remittance processing system without adequate or timely response to address the problem. The State does not have internal resources that can address technical issues related to the specialized software or hardware.

The Remittance Processing System and associated hardware/ software is responsible for an estimated annual deposit of over \$4 billion and contributes to average daily deposits of approximately \$57 million. Without this maintenance, there is a risk of downtime and/or inability to make deposits.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This is the actual contracted cost of ongoing hardware maintenance for the four additional scanners connected to the Remittance Processing System.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department: Office of Administration	Budget Unit 30608C
Division: Information Technology Services Division	
DI Name: DOR Remittance Processing Maintenance DI#1300013	HB Section 05.030

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
430- M&R Services	382,786						382,786		
<b>Total EE</b>	382,786		0		0		382,786		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	382,786	0.0	0	0.0	0	0.0	382,786	0.0	0
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30608C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DOR Remittance Processing Maintenance <b>DI#</b> 1300013	<b>HB Section</b> 05.030

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an activity measure(s) for the program.**

These high capacity scanners can process 286 pages per minute. This is a 120% increase compared to the mid-level scanners they have replaced reducing bottlenecks in the process of processing tax returns.

**6b. Provide a measure(s) of the program's quality.**

These scanners use enhanced check processing features improving the overall recognition and resulting in improved deposit time

**6c. Provide a measure(s) of the program's impact.**

The Remittance Processing System and associated hardware/ software is responsible for an estimated annual deposit of over \$4 billion and contributes to average daily deposits of approximately \$57 million.

**6d. Provide a measure(s) of the program's efficiency.**

Reduction in the amount of manual intervention in the processing of documents and payments, as checks will be automatically separated from the accompanying document during the scan process.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Without this maintenance, there is a risk of downtime and/or inability to make deposits.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOR IT CONSOLIDATION</b>								
<b>DOR Remit Proc. Maintenance - 1300013</b>								
M&R SERVICES	0	0.00	0	0.00	382,786	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>382,786</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$382,786</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$382,786</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department: Office of Administration	Budget Unit 30608C
Division: Information Technology Services Division	
DI Name: DOR MVDL Modernization DI#1300014	HB Section 05.030

## 1. AMOUNT OF REQUEST

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	35,000,000	0	0	35,000,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>35,000,000</b>	<b>0</b>	<b>0</b>	<b>35,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other:	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Department of Revenue's (DOR) motor vehicle and driver license systems are becoming increasingly difficult and expensive to use and maintain. Mainframe costs will continue to increase as other state agencies transition from the mainframe to newer technology. To derive the maximum benefit while reducing project risk, DOR and OA-ITSD are requesting replacement of its legacy systems. Risk will be reduced by both selecting a vendor with a successful track record in comparable jurisdictions and utilizing an approach based on phased implementation designed to deliver business value at each of the project's multiple stages. An RFP for a new motor vehicle and driver licensing integrated system needs to be issued. Exact estimates and projected timeline for payment of vendor deliverables are unknown until release and award of the bid. This funding is requested to pay for any vendor deliverables, pay for contract employees and necessary maintenance costs that may occur. This project will span over three years to fully implement a new motor vehicle and driver licensing integrated system. This project is estimated to be \$35,000,000 per year over three year for a total of \$105,000,000.



**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30608C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DOR MVDL Modernization <b>DI#</b> 1300014	<b>HB Section</b> 05.030

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

During our many conversations with other states regarding modernized solutions, we have discussed what it cost those states to replace their current platforms with a COTS platform. Missouri MVDL has kept up on the amount other states awarded to vendors.  
FTE cost TBD. Current RFP - RFPT30034902000009 (Missouri Motor Vehicle and Driver Licensing RFP Consultant and Project Oversight) should provide insight regarding FTE cost and time for both DOR and ITSD.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

<b>Budget Object Class/Job Class</b>	<b>Dept Req GR DOLLARS</b>	<b>Dept Req GR FTE</b>	<b>Dept Req FED DOLLARS</b>	<b>Dept Req FED FTE</b>	<b>Dept Req OTHER DOLLARS</b>	<b>Dept Req OTHER FTE</b>	<b>Dept Req TOTAL DOLLARS</b>	<b>Dept Req TOTAL FTE</b>	<b>Dept Req One-Time DOLLARS</b>
							0		
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
400- Professional Services	35,000,000						35,000,000		
							0		
							0		
<b>Total EE</b>	35,000,000		0		0		35,000,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers							0		
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	35,000,000	0.0	0	0.0	0	0.0	35,000,000	0.0	0

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30608C
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DOR MVDL Modernization <b>DI#</b> 1300014	<b>HB Section</b> 05.030

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an activity measure(s) for the program.**

MVDL annually collects nearly \$1 billion from motor vehicle and driver licensing fees/taxes—provides a significant portion of our state’s transportation revenue.

**6b. Provide a measure(s) of the program's quality.**

The new MVDL system will provide individuals access to a customer-centric DMV Portal to view DMV records – both driver license and vehicle title/registration information – in one place, just like a financial portfolio.

**6c. Provide a measure(s) of the program's impact.**

Local, state, and federal agencies rely on the information and money collected from these systems to carry out its functions.

**6d. Provide a measure(s) of the program's efficiency.**

The new MVDL system would likely reduce: Calls and phone queues, transaction and data entry errors, and time and cost to implement legislation. It would also provide for faster: turnaround time, transaction processing, integration with license offices and

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

The Department’s support for moving to an integrated system is not entirely revenue related; although with its implementation we hope to realize financial benefits. The Division’s ability to provide ample customer service is hindered by system limitations today that prolong the turn-around time for many transactions. It also limits the ability to move services online and create the customer service initiatives being implemented in many other states.

Performance measures will be further identified throughout the engagement with the consulting vendor under current RFP - RFPT30034902000009 (Missouri Motor Vehicle and Driver Licensing RFP Consultant and Project Oversight) as they assist DOR and ITSD in identifying total project scope and impact.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOR IT CONSOLIDATION</b>								
<b>DOR MVDL Modernization - 1300014</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	35,000,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>35,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$35,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$35,000,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30606C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 5.030				
<b>Core: OA IT Core</b>									

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	1,749,744	1	45,714	1,795,459
EE	3,037,247	1	500,777	3,538,025
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>4,786,991</b>	<b>2</b>	<b>546,491</b>	<b>5,333,484</b>

FTE	15.50	0.00	0.62	16.12
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<b>Est. Fringe</b>	797,259	0	23,850	821,110
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: See Decision Item Summary on Following Pages

Other Funds:

### 2. CORE DESCRIPTION

This core request is for funding for all IT expenditures specific to the Office of Administration (OA), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development. .

### 3. PROGRAM LISTING (list programs included in this core funding)

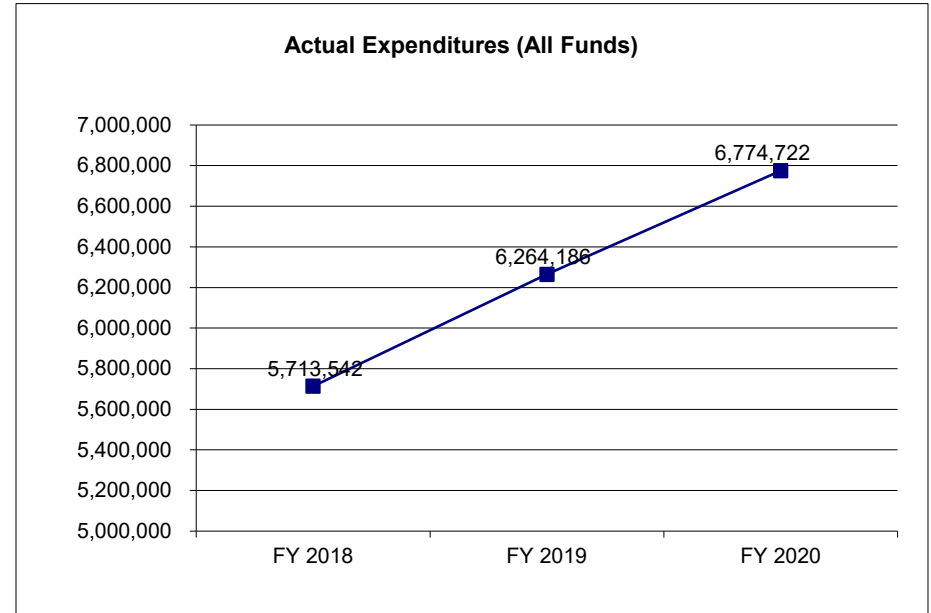
ITSD-OA

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30606C</u>
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: OA IT Core</b>	<b>HB Section</b> <u>5.030</u>

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	6,112,597	6,713,145	7,259,293	5,333,484
Less Reverted (All Funds)	(149,321)	(153,022)	(112,545)	(143,609)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	5,963,276	6,560,123	7,146,748	5,189,875
Actual Expenditures (All Funds)	5,713,542	6,264,186	6,774,722	N/A
Unexpended (All Funds)	249,734	295,937	372,026	N/A
Unexpended, by Fund:				
General Revenue	0	2,703	105,966	N/A
Federal	2	2	2	N/A
Other	249,732	293,232	266,058	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30605C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

STATE  
OA IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	16.12	1,749,744	1	53,912	1,803,657	
	EE	0.00	3,037,247	1	492,579	3,529,827	
	<b>Total</b>	<b>16.12</b>	<b>4,786,991</b>	<b>2</b>	<b>546,491</b>	<b>5,333,484</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	16.12	1,749,744	1	53,912	1,803,657	
	EE	0.00	3,037,247	1	492,579	3,529,827	
	<b>Total</b>	<b>16.12</b>	<b>4,786,991</b>	<b>2</b>	<b>546,491</b>	<b>5,333,484</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	16.12	1,749,744	1	53,912	1,803,657	
	EE	0.00	3,037,247	1	492,579	3,529,827	
	<b>Total</b>	<b>16.12</b>	<b>4,786,991</b>	<b>2</b>	<b>546,491</b>	<b>5,333,484</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OA IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	918,341	16.16	1,749,744	15.50	1,749,744	15.50	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	66,499	0.83	43,282	0.62	43,282	0.62	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	10,630	0.00	10,630	0.00	0	0.00
TOTAL - PS	984,840	16.99	1,803,657	16.12	1,803,657	16.12	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	3,959,466	0.00	3,037,247	0.00	3,037,247	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
MO ARTS COUNCIL TRUST	0	0.00	22,659	0.00	22,659	0.00	0	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	112,639	0.00	112,639	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	361,118	0.00	328,083	0.00	328,083	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	24,999	0.00	24,999	0.00	0	0.00
CHILDREN'S TRUST	608	0.00	4,199	0.00	4,199	0.00	0	0.00
TOTAL - EE	4,321,192	0.00	3,529,827	0.00	3,529,827	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	144,152	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	144,152	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>5,450,184</b>	<b>16.99</b>	<b>5,333,484</b>	<b>16.12</b>	<b>5,333,484</b>	<b>16.12</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,450,184</b>	<b>16.99</b>	<b>\$5,333,484</b>	<b>16.12</b>	<b>\$5,333,484</b>	<b>16.12</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OA IT CONSOLIDATION</b>								
<b>CORE</b>								
SALARIES & WAGES	0	0.00	8,198	0.00	8,198	0.00	0	0.00
INFORMATION TECHNOLOGIST I	175	0.00	8,651	0.25	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	52,276	1.36	156,668	3.55	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	85,000	1.94	139,043	1.26	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	240,349	4.82	338,349	4.06	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	105,680	1.43	156,732	0.50	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	154,227	2.72	362,447	1.98	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	173,985	2.56	502,873	2.95	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	0	0.00	4,417	0.01	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	395	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	83,512	0.97	83,512	0.97	0	0.00
DATA PROCESSOR TECHNICAL	2,007	0.09	15,494	0.32	15,494	0.32	0	0.00
DATA PROCESSING MANAGER	55,520	0.67	19,383	0.27	19,383	0.27	0	0.00
SPECIAL ASST PROFESSIONAL	115,621	1.40	7,494	0.00	7,494	0.00	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	156,497	3.55	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	824,419	6.95	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	493,790	2.95	0	0.00
APPLICATIONS DEVELOPMENT SPEC	0	0.00	0	0.00	4,417	0.01	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	156,496	0.50	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	8,651	0.25	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	10,630	0.00	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	4,961	0.35	0	0.00
SR SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	9,714	0.00	0	0.00
OTHER	0	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PS</b>	<b>984,840</b>	<b>16.99</b>	<b>1,803,657</b>	<b>16.12</b>	<b>1,803,657</b>	<b>16.12</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	1,205	0.00	12	0.00	12	0.00	0	0.00
TRAVEL, OUT-OF-STATE	5,690	0.00	1	0.00	1	0.00	0	0.00
SUPPLIES	42,901	0.00	1,653	0.00	1,653	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	12,536	0.00	1	0.00	1	0.00	0	0.00
COMMUNICATION SERV & SUPP	282,165	0.00	32,719	0.00	32,719	0.00	0	0.00
PROFESSIONAL SERVICES	2,483,219	0.00	3,248,997	0.00	3,248,997	0.00	0	0.00
M&R SERVICES	1,252,001	0.00	83,296	0.00	83,296	0.00	0	0.00



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>OA IT CONSOLIDATION</b>								
<b>CORE</b>								
COMPUTER EQUIPMENT	134,581	0.00	160,545	0.00	160,545	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	800	0.00	800	0.00	0	0.00
OFFICE EQUIPMENT	3,327	0.00	2	0.00	2	0.00	0	0.00
OTHER EQUIPMENT	103,426	0.00	1	0.00	1	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,800	0.00	1,800	0.00	0	0.00
MISCELLANEOUS EXPENSES	141	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>4,321,192</b>	<b>0.00</b>	<b>3,529,827</b>	<b>0.00</b>	<b>3,529,827</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	144,152	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>144,152</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,450,184</b>	<b>16.99</b>	<b>\$5,333,484</b>	<b>16.12</b>	<b>\$5,333,484</b>	<b>16.12</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$5,021,959</b>	<b>16.16</b>	<b>\$4,786,991</b>	<b>15.50</b>	<b>\$4,786,991</b>	<b>15.50</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$428,225</b>	<b>0.83</b>	<b>\$546,491</b>	<b>0.62</b>	<b>\$546,491</b>	<b>0.62</b>		<b>0.00</b>

### CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30604C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: MDA IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	282,164	1	115,025	397,190	<b>PS</b>	0	0	0	0
<b>EE</b>	267,440	1	422,119	689,560	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>549,604</b>	<b>2</b>	<b>537,144</b>	<b>1,086,750</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>3.96</b>	<b>0.00</b>	<b>1.10</b>	<b>5.06</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	149,083	0	53,549	202,632	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Agriculture (MDA), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-MDA									

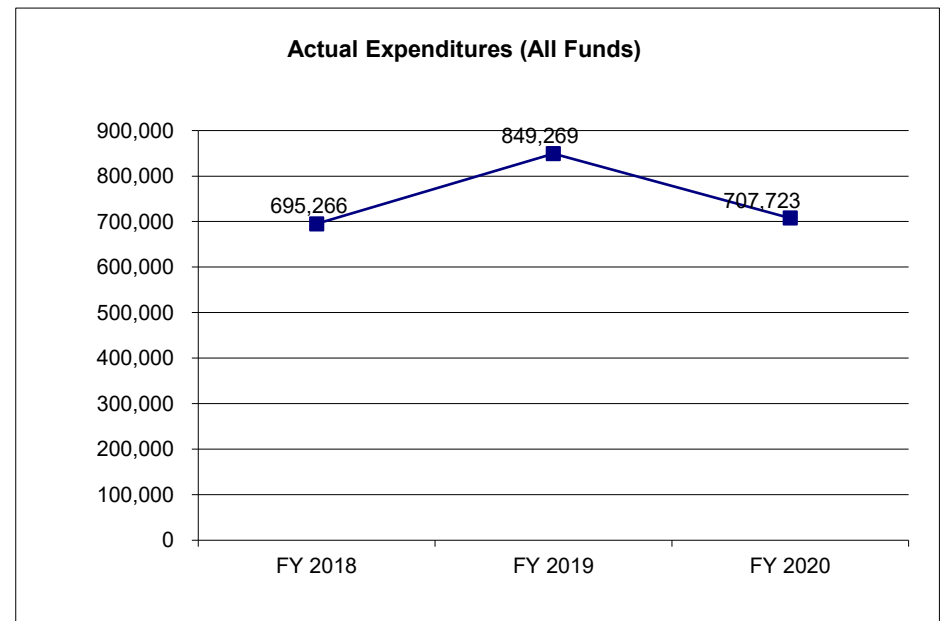
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: MDA IT Core**

**Budget Unit** 30604C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	1,076,322	1,310,978	1,178,419	1,086,750
Less Reverted (All Funds)	(13,778)	(15,684)	(16,323)	(16,488)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	1,062,544	1,295,294	1,162,096	1,070,262
Actual Expenditures (All Funds)	695,266	849,269	707,723	N/A
Unexpended (All Funds)	367,278	446,025	454,373	N/A
Unexpended, by Fund:				
General Revenue	5	36	73,251	N/A
Federal	2	2	2	N/A
Other	367,271	445,987	381,120	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30603C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
MDA IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	5.06	282,164	1	115,025	397,190	
	EE	0.00	267,440	1	422,119	689,560	
	<b>Total</b>	<b>5.06</b>	<b>549,604</b>	<b>2</b>	<b>537,144</b>	<b>1,086,750</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	5.06	282,164	1	115,025	397,190	
	EE	0.00	267,440	1	422,119	689,560	
	<b>Total</b>	<b>5.06</b>	<b>549,604</b>	<b>2</b>	<b>537,144</b>	<b>1,086,750</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	5.06	282,164	1	115,025	397,190	
	EE	0.00	267,440	1	422,119	689,560	
	<b>Total</b>	<b>5.06</b>	<b>549,604</b>	<b>2</b>	<b>537,144</b>	<b>1,086,750</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>MDA IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	217,291	3.64	282,164	3.96	282,164	3.96	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
STATE FAIR FEE	0	0.00	16,694	0.00	16,694	0.00	0	0.00
PETROLEUM INSPECTION FUND	0	0.00	1	0.00	1	0.00	0	0.00
MISSOURI LAND SURVEY FUND	0	0.00	27,028	0.00	27,028	0.00	0	0.00
AGRICULTURE PROTECTION	0	0.00	71,302	1.10	71,302	1.10	0	0.00
TOTAL - PS	217,291	3.64	397,190	5.06	397,190	5.06	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	193,529	0.00	267,440	0.00	267,440	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
ANIMAL HEALTH LABORATORY FEES	1,204	0.00	5,924	0.00	5,924	0.00	0	0.00
ANIMAL CARE RESERVE	0	0.00	9,407	0.00	9,407	0.00	0	0.00
LIVESTOCK BRANDS	0	0.00	2,997	0.00	2,997	0.00	0	0.00
COMMODITY COUNCIL MERCHANISING	0	0.00	875	0.00	875	0.00	0	0.00
SP ANIMAL FAC LOAN PROGRAM	0	0.00	1,154	0.00	1,154	0.00	0	0.00
STATE FAIR FEE	32,164	0.00	24,623	0.00	24,623	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	0	0.00	259	0.00	259	0.00	0	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	94	0.00	94	0.00	0	0.00
MILK INSPECTION FEES	423	0.00	4,960	0.00	4,960	0.00	0	0.00
GRAIN INSPECTION FEES	777	0.00	33,844	0.00	33,844	0.00	0	0.00
MISSOURI LAND SURVEY FUND	3,172	0.00	153,284	0.00	153,284	0.00	0	0.00
AGRICULTURE BUSINESS DEVELOPMT	0	0.00	2,490	0.00	2,490	0.00	0	0.00
MISSOURI WINE AND GRAPE FUND	1,039	0.00	10,116	0.00	10,116	0.00	0	0.00
AGRICULTURE DEVELOPMENT	565	0.00	879	0.00	879	0.00	0	0.00
AGRICULTURE PROTECTION	119,858	0.00	171,213	0.00	171,213	0.00	0	0.00
TOTAL - EE	352,731	0.00	689,560	0.00	689,560	0.00	0	0.00
<b>TOTAL</b>	<b>570,022</b>	<b>3.64</b>	<b>1,086,750</b>	<b>5.06</b>	<b>1,086,750</b>	<b>5.06</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$570,022</b>	<b>3.64</b>	<b>\$1,086,750</b>	<b>5.06</b>	<b>\$1,086,750</b>	<b>5.06</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>MDA IT CONSOLIDATION</b>								
<b>CORE</b>								
INFORMATION TECHNOLOGIST I	10,200	0.32	14,544	0.37	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	5,316	0.13	10,357	0.11	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	1,688	0.04	48,167	0.33	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	21,041	0.45	35,349	0.63	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	331	0.01	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	15,862	0.22	2,155	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	45,395	0.74	81,581	0.37	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	69,535	1.07	131,188	1.94	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	8,435	0.17	27,475	0.70	27,475	0.70	0	0.00
DATA PROCESSING MANAGER	39,819	0.50	46,042	0.60	46,042	0.60	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	27,051	0.11	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	88,546	0.70	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	131,188	1.94	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	2,155	0.00	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	1,704	0.00	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	30,415	0.63	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	27,028	0.00	0	0.00
QUALITY CONTROL SPECIALIST	0	0.00	0	0.00	2,414	0.00	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	12,840	0.37	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	331	0.01	0	0.00
OTHER	0	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PS</b>	<b>217,291</b>	<b>3.64</b>	<b>397,190</b>	<b>5.06</b>	<b>397,190</b>	<b>5.06</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	354	0.00	3	0.00	3	0.00	0	0.00
SUPPLIES	424	0.00	4,638	0.00	4,638	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	3,000	0.00	338	0.00	338	0.00	0	0.00
COMMUNICATION SERV & SUPP	55,037	0.00	5,614	0.00	5,614	0.00	0	0.00
PROFESSIONAL SERVICES	138,407	0.00	336,312	0.00	336,312	0.00	0	0.00
M&R SERVICES	67,448	0.00	125,520	0.00	125,520	0.00	0	0.00
COMPUTER EQUIPMENT	40,028	0.00	216,635	0.00	216,635	0.00	0	0.00
OFFICE EQUIPMENT	198	0.00	3	0.00	3	0.00	0	0.00
OTHER EQUIPMENT	47,835	0.00	3	0.00	3	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MDA IT CONSOLIDATION								
CORE								
EQUIPMENT RENTALS & LEASES	0	0.00	494	0.00	494	0.00	0	0.00
TOTAL - EE	352,731	0.00	689,560	0.00	689,560	0.00	0	0.00
GRAND TOTAL	\$570,022	3.64	\$1,086,750	5.06	\$1,086,750	5.06	\$0	0.00
GENERAL REVENUE	\$410,820	3.64	\$549,604	3.96	\$549,604	3.96		0.00
FEDERAL FUNDS	\$0	0.00	\$2	0.00	\$2	0.00		0.00
OTHER FUNDS	\$159,202	0.00	\$537,144	1.10	\$537,144	1.10		0.00

## CORE DECISION ITEM

<b>Department: Office of Administration</b> <b>Division: Information Technology Services Division (ITSD)</b> <b>Core: DNR IT Core</b>	<b>Budget Unit</b> 30602C <b>HB Section</b> 05.030																																																																																
<b>1. CORE FINANCIAL SUMMARY</b>																																																																																	
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<b>2. CORE DESCRIPTION</b>																																																																																	
This core request is for funding for all IT expenditures specific to the Department of Natural Resources (DNR), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.																																																																																	
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>																																																																																	
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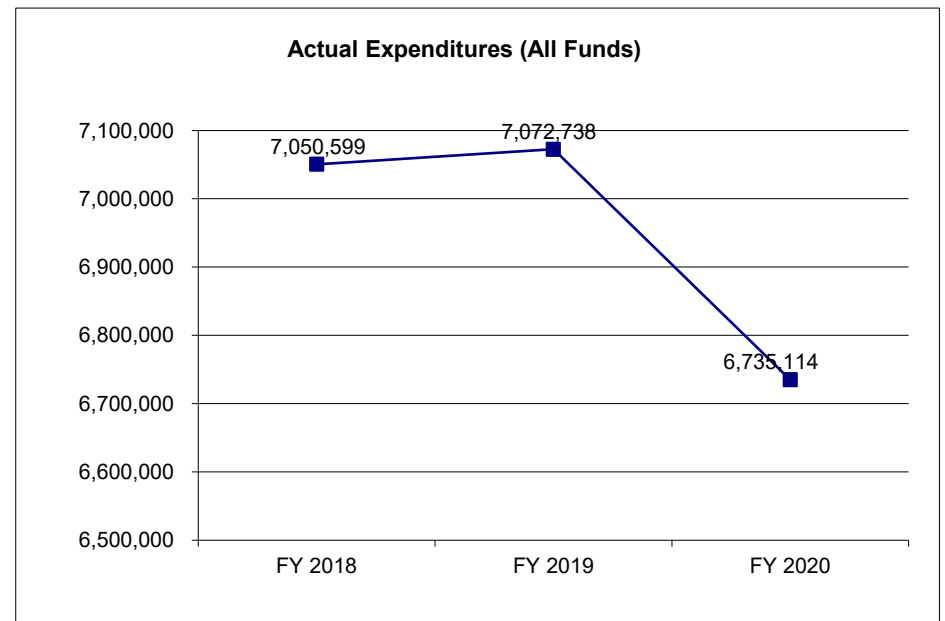
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DNR IT Core**

**Budget Unit** 30602C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	8,401,779	8,808,058	8,765,391	9,153,964
Less Reverted (All Funds)	(4,487)	(4,904)	(12,640)	(13,005)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	8,397,292	8,803,154	8,752,751	9,140,959
Actual Expenditures (All Funds)	7,050,599	7,072,738	6,735,114	N/A
Unexpended (All Funds)	1,346,693	1,730,416	2,017,637	N/A
Unexpended, by Fund:				
General Revenue	1	666	21,295	N/A
Federal	118,282	176,922	188,615	N/A
Other	1,228,410	1,552,828	1,807,725	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30601C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
DNR IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	70.41	416,614	719,730	2,505,908	3,642,252	
	EE	0.00	16,912	1,161,928	4,283,014	5,461,854	
	<b>Total</b>	<b>70.41</b>	<b>433,526</b>	<b>1,881,658</b>	<b>6,788,922</b>	<b>9,104,106</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	70.41	416,614	719,730	2,505,908	3,642,252	
	EE	0.00	16,912	1,161,928	4,283,014	5,461,854	
	<b>Total</b>	<b>70.41</b>	<b>433,526</b>	<b>1,881,658</b>	<b>6,788,922</b>	<b>9,104,106</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	70.41	416,614	719,730	2,505,908	3,642,252	
	EE	0.00	16,912	1,161,928	4,283,014	5,461,854	
	<b>Total</b>	<b>70.41</b>	<b>433,526</b>	<b>1,881,658</b>	<b>6,788,922</b>	<b>9,104,106</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>DNR IT CONSOLIDATION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	239,242	4.54	416,614	4.59	416,614	4.59	0	0.00	
OA INFORMATION TECH FED& OTHER	377,045	7.11	719,730	12.16	719,730	12.16	0	0.00	
DNR COST ALLOCATION	1,097,046	20.82	2,505,908	53.66	2,505,908	53.66	0	0.00	
TOTAL - PS	1,713,333	32.47	3,642,252	70.41	3,642,252	70.41	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	20,318	0.00	16,912	0.00	16,912	0.00	0	0.00	
OA INFORMATION TECH FED& OTHER	1,052,948	0.00	1,161,928	0.00	1,161,928	0.00	0	0.00	
MO AIR EMISSION REDUCTION	6,587	0.00	9,004	0.00	9,004	0.00	0	0.00	
STATE PARKS EARNINGS	5,680	0.00	4,100	0.00	6,250	0.00	0	0.00	
NATURAL RESOURCES REVOLVING SE	4	0.00	406	0.00	406	0.00	0	0.00	
HISTORIC PRESERVATION REVOLV	2,183	0.00	2,338	0.00	2,488	0.00	0	0.00	
DNR COST ALLOCATION	1,742,715	0.00	3,365,107	0.00	3,049,457	0.00	0	0.00	
NATURAL RESOURCES PROTECTION	1,167	0.00	2,418	0.00	2,418	0.00	0	0.00	
NRP-WATER POLLUTION PERMIT FEE	58,978	0.00	42,767	0.00	62,767	0.00	0	0.00	
SOLID WASTE MGMT-SCRAP TIRE	3,697	0.00	5,893	0.00	5,893	0.00	0	0.00	
SOLID WASTE MANAGEMENT	12,441	0.00	13,689	0.00	13,689	0.00	0	0.00	
METALLIC MINERALS WASTE MGMT	331	0.00	574	0.00	574	0.00	0	0.00	
NRP-AIR POLLUTION ASBESTOS FEE	2,087	0.00	2,840	0.00	2,840	0.00	0	0.00	
PETROLEUM STORAGE TANK INS	4,802	0.00	5,358	0.00	5,358	0.00	0	0.00	
UNDERGROUND STOR TANK REG PROG	1,899	0.00	2,335	0.00	2,335	0.00	0	0.00	
NRP-AIR POLLUTION PERMIT FEE	73,197	0.00	59,400	0.00	82,600	0.00	0	0.00	
PARKS SALES TAX	526,533	0.00	356,844	0.00	546,844	0.00	0	0.00	
SOIL AND WATER SALES TAX	312,617	0.00	271,693	0.00	321,693	0.00	0	0.00	
ENVIRONMENTAL RADIATION MONITR	0	0.00	338	0.00	338	0.00	0	0.00	
GROUNDWATER PROTECTION	6,389	0.00	9,300	0.00	9,300	0.00	0	0.00	
ENERGY SET-ASIDE PROGRAM	0	0.00	84,242	0.00	84,242	0.00	0	0.00	
HAZARDOUS WASTE FUND	24,929	0.00	16,106	0.00	28,106	0.00	0	0.00	
SAFE DRINKING WATER FUND	34,236	0.00	23,371	0.00	39,371	0.00	0	0.00	
GEOLOGIC RESOURCES FUND	608	0.00	1,446	0.00	1,446	0.00	0	0.00	
MINED LAND RECLAMATION	4,871	0.00	3,445	0.00	5,595	0.00	0	0.00	
TOTAL - EE	3,899,217	0.00	5,461,854	0.00	5,461,854	0.00	0	0.00	

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DNR IT CONSOLIDATION</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
DNR COST ALLOCATION	76,245	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	76,245	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>5,688,795</b>	<b>32.47</b>	<b>9,104,106</b>	<b>70.41</b>	<b>9,104,106</b>	<b>70.41</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,688,795</b>	<b>32.47</b>	<b>\$9,104,106</b>	<b>70.41</b>	<b>\$9,104,106</b>	<b>70.41</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DNR IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	4,034	0.12	26,227	0.81	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	32,892	0.98	182,141	4.94	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	92,109	2.32	175,414	1.65	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	133,441	3.04	124,134	2.67	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	516,258	10.33	842,604	27.26	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	120,661	2.16	151,262	2.62	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	22,590	1.32	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	48,597	0.70	64,437	0.75	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	410,034	7.41	872,405	16.13	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	212,314	3.08	528,478	6.60	0	0.00	0	0.00
COMPUTER INFO TECH SPEC III	0	0.00	696	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	0	0.00	123,379	0.40	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	562	0.00	22,087	0.05	0	0.00	0	0.00
GEOGRAPHIC INFO SYS ANALYST	35,466	0.79	169,888	2.92	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	31,320	0.56	178,691	0.84	0	0.00	0	0.00
GEOGRAPHIC INFO SYS COORDINATR	0	0.00	47,094	0.64	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	9,306	0.15	30,632	0.07	30,632	0.07	0	0.00
DATA PROCESSING MANAGER	66,339	0.83	79,468	0.74	79,468	0.74	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	625	0.00	625	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	26,227	0.81	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	949,138	26.66	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	317,749	4.14	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	638,475	13.72	0	0.00
APPLICATIONS DEVELOPMENT SPEC	0	0.00	0	0.00	9,647	0.10	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	61,763	0.52	0	0.00
DATA MANAGER	0	0.00	0	0.00	4,852	0.03	0	0.00
GEOGRAPHIC INFO SYSTEMS SPEC	0	0.00	0	0.00	348,579	3.76	0	0.00
GEOGRAPHIC INFO SYSTEMS SPV	0	0.00	0	0.00	47,094	0.64	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	94,784	2.42	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	339,671	5.80	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	123,379	0.40	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	407,949	7.83	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DNR IT CONSOLIDATION</b>								
<b>CORE</b>								
SYSTEMS ADMINISTRATOR	0	0.00	0	0.00	10,958	0.15	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	151,262	2.62	0	0.00
<b>TOTAL - PS</b>	<b>1,713,333</b>	<b>32.47</b>	<b>3,642,252</b>	<b>70.41</b>	<b>3,642,252</b>	<b>70.41</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	3,063	0.00	5,083	0.00	5,083	0.00	0	0.00
SUPPLIES	2,080	0.00	17,889	0.00	17,889	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	15,204	0.00	7,500	0.00	7,500	0.00	0	0.00
COMMUNICATION SERV & SUPP	1,068,439	0.00	668,310	0.00	983,960	0.00	0	0.00
PROFESSIONAL SERVICES	1,667,053	0.00	1,500,660	0.00	1,500,660	0.00	0	0.00
M&R SERVICES	719,068	0.00	1,409,801	0.00	1,409,801	0.00	0	0.00
COMPUTER EQUIPMENT	405,255	0.00	1,841,862	0.00	1,526,212	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	5,077	0.00	5,077	0.00	0	0.00
OTHER EQUIPMENT	19,041	0.00	2,471	0.00	2,471	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	2,000	0.00	2,000	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	100	0.00	0	0.00
MISCELLANEOUS EXPENSES	14	0.00	1,101	0.00	1,101	0.00	0	0.00
<b>TOTAL - EE</b>	<b>3,899,217</b>	<b>0.00</b>	<b>5,461,854</b>	<b>0.00</b>	<b>5,461,854</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	76,245	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>76,245</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,688,795</b>	<b>32.47</b>	<b>\$9,104,106</b>	<b>70.41</b>	<b>\$9,104,106</b>	<b>70.41</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$259,560</b>	<b>4.54</b>	<b>\$433,526</b>	<b>4.59</b>	<b>\$433,526</b>	<b>4.59</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$1,429,993</b>	<b>7.11</b>	<b>\$1,881,658</b>	<b>12.16</b>	<b>\$1,881,658</b>	<b>12.16</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$3,999,242</b>	<b>20.82</b>	<b>\$6,788,922</b>	<b>53.66</b>	<b>\$6,788,922</b>	<b>53.66</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> 30600C
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: DED IT Core</b>	<b>HB Section</b> 05.030

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
<b>PS</b>	286,495	28,382	326,978	641,855
<b>EE</b>	401,894	320,493	542,941	1,265,328
<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>688,389</b>	<b>348,875</b>	<b>869,919</b>	<b>1,907,183</b>

**FTE**                      **3.55**              **0.35**              **11.85**              **15.75**

<b>Est. Fringe</b>	144,758	14,317	274,764	433,838
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:      See Decision Item Summary on Following Pages

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
<b>PS</b>	0	0	0	0
<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FTE**                      **0.00**              **0.00**              **0.00**              **0.00**

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

### 2. CORE DESCRIPTION

This core request is for funding for all IT expenditures specific to the Department of Economic Development (DED), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.

### 3. PROGRAM LISTING (list programs included in this core funding)

ITSD-DED

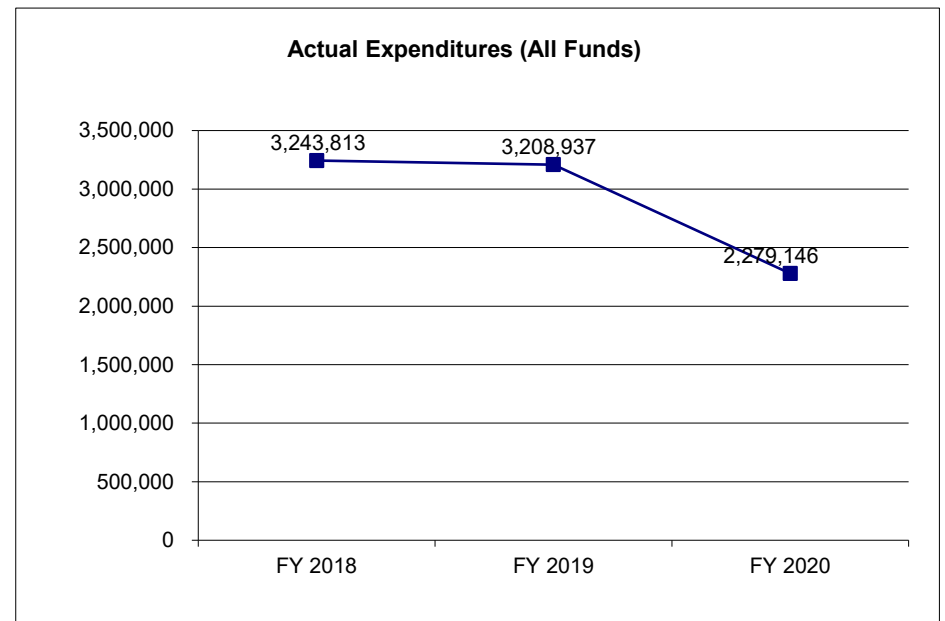
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DED IT Core**

**Budget Unit** 30600C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	4,357,124	5,271,748	4,598,096	4,740,581
Less Reverted (All Funds)	(9,716)	(9,716)	(110,460)	(14,652)
Less Restricted (All Funds)*	0	0	0	(200,000)
Budget Authority (All Funds)	4,347,408	5,262,032	4,487,636	4,525,929
Actual Expenditures (All Funds)	3,243,813	3,208,937	2,279,146	N/A
Unexpended (All Funds)	1,103,595	2,053,095	2,208,490	N/A
Unexpended, by Fund:				
General Revenue	60	748	167,102	N/A
Federal	311,498	1,236,871	1,318,041	N/A
Other	792,037	815,476	723,348	N/A



\*Current Year restricted amount is as of 9/1/2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30599C which is now combined with this section beginning FY2021.



**CORE RECONCILIATION DETAIL**

STATE  
DED IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				PS	15.75	286,495	28,382	326,978	641,855	
				EE	0.00	401,893	320,493	767,941	1,490,327	
				PD	0.00	1	0	0	1	
				<b>Total</b>	<b>15.75</b>	<b>688,389</b>	<b>348,875</b>	<b>1,094,919</b>	<b>2,132,183</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	382	3869		EE	0.00	0	0	(225,000)	(225,000)	Reallocation to adjust for increases in maintenance expenses in one program and decreasing expenses in another.
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(225,000)</b>	<b>(225,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	15.75	286,495	28,382	326,978	641,855	
				EE	0.00	401,893	320,493	542,941	1,265,327	
				PD	0.00	1	0	0	1	
				<b>Total</b>	<b>15.75</b>	<b>688,389</b>	<b>348,875</b>	<b>869,919</b>	<b>1,907,183</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	15.75	286,495	28,382	326,978	641,855	
				EE	0.00	401,893	320,493	542,941	1,265,327	
				PD	0.00	1	0	0	1	
				<b>Total</b>	<b>15.75</b>	<b>688,389</b>	<b>348,875</b>	<b>869,919</b>	<b>1,907,183</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DED IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	203,788	4.06	286,495	3.55	286,495	3.55	0	0.00
OA INFORMATION TECH FED& OTHER	236,229	4.20	28,382	0.35	28,382	0.35	0	0.00
DED ADMINISTRATIVE	73,095	1.47	326,978	11.85	326,978	11.85	0	0.00
TOTAL - PS	513,112	9.73	641,855	15.75	641,855	15.75	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	278,783	0.00	401,893	0.00	401,893	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	492,741	0.00	320,493	0.00	320,493	0.00	0	0.00
MO ARTS COUNCIL TRUST	636	0.00	0	0.00	0	0.00	0	0.00
DIVISION OF TOURISM SUPPL REV	6,340	0.00	55,478	0.00	55,478	0.00	0	0.00
DED ADMINISTRATIVE	77,860	0.00	702,703	0.00	477,703	0.00	0	0.00
INTERNATIONAL PROMOTIONS REVOL	0	0.00	2,761	0.00	2,761	0.00	0	0.00
MO ONE START JOB DEVELOPMENT	0	0.00	6,999	0.00	6,999	0.00	0	0.00
ENERGY SET-ASIDE PROGRAM	10,279	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	866,639	0.00	1,490,327	0.00	1,265,327	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,365	0.00	1	0.00	1	0.00	0	0.00
DED ADMINISTRATIVE	164	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	2,529	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL</b>	<b>1,382,280</b>	<b>9.73</b>	<b>2,132,183</b>	<b>15.75</b>	<b>1,907,183</b>	<b>15.75</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,382,280</b>	<b>9.73</b>	<b>\$2,132,183</b>	<b>15.75</b>	<b>\$1,907,183</b>	<b>15.75</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DED IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	3,164	0.09	2,511	0.07	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	3,938	0.12	15,073	0.75	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	48,384	1.25	21,644	0.27	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	13,021	0.31	54,682	0.38	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	133,582	2.79	327,334	11.88	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	7,240	0.12	4,559	0.14	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	48	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	16,503	0.22	6,482	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	142,527	2.66	113,948	1.21	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	94,281	1.47	49,516	0.53	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	0	0.00	6	0.00	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	4	0.00	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	10,540	0.20	17,301	0.17	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	0	0.00	328	0.00	328	0.00	0	0.00
DATA PROCESSING MANAGER	39,932	0.50	28,383	0.35	28,383	0.35	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	2,511	0.07	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	368,200	11.88	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	103,790	1.21	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	55,998	0.53	0	0.00
DATA MANAGER	0	0.00	0	0.00	4	0.00	0	0.00
GEOGRAPHIC INFO SYSTEMS SPEC	0	0.00	0	0.00	17,301	0.17	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	17,670	0.38	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	10,206	0.00	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	6	0.00	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	32,863	1.02	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	4,559	0.14	0	0.00
OTHER	0	0.00	36	0.00	36	0.00	0	0.00
<b>TOTAL - PS</b>	<b>513,112</b>	<b>9.73</b>	<b>641,855</b>	<b>15.75</b>	<b>641,855</b>	<b>15.75</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	900	0.00	299	0.00	299	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	91	0.00	91	0.00	0	0.00
SUPPLIES	1,498	0.00	9,751	0.00	9,751	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	3,150	0.00	501	0.00	501	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DED IT CONSOLIDATION</b>								
<b>CORE</b>								
COMMUNICATION SERV & SUPP	102,255	0.00	30,612	0.00	30,612	0.00	0	0.00
PROFESSIONAL SERVICES	226,784	0.00	643,482	0.00	643,482	0.00	0	0.00
M&R SERVICES	289,639	0.00	293,264	0.00	293,264	0.00	0	0.00
COMPUTER EQUIPMENT	210,731	0.00	504,203	0.00	279,203	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	1,100	0.00	1,100	0.00	0	0.00
OFFICE EQUIPMENT	395	0.00	5,000	0.00	5,000	0.00	0	0.00
OTHER EQUIPMENT	31,287	0.00	24	0.00	24	0.00	0	0.00
MISCELLANEOUS EXPENSES	0	0.00	2,000	0.00	2,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>866,639</b>	<b>0.00</b>	<b>1,490,327</b>	<b>0.00</b>	<b>1,265,327</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	2,529	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PD</b>	<b>2,529</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,382,280</b>	<b>9.73</b>	<b>\$2,132,183</b>	<b>15.75</b>	<b>\$1,907,183</b>	<b>15.75</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$484,936</b>	<b>4.06</b>	<b>\$688,389</b>	<b>3.55</b>	<b>\$688,389</b>	<b>3.55</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$728,970</b>	<b>4.20</b>	<b>\$348,875</b>	<b>0.35</b>	<b>\$348,875</b>	<b>0.35</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$168,374</b>	<b>1.47</b>	<b>\$1,094,919</b>	<b>11.85</b>	<b>\$869,919</b>	<b>11.85</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30598C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DCI IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	1,015	0	1,157,949	1,158,964	<b>PS</b>	0	0	0	0
<b>EE</b>	1,000	0	1,567,689	1,568,689	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>2,015</b>	<b>0</b>	<b>2,725,638</b>	<b>2,727,653</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>17.73</b>	<b>17.73</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	336	0	632,584	632,920	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Commerce and Insurance (DCI), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DCI									

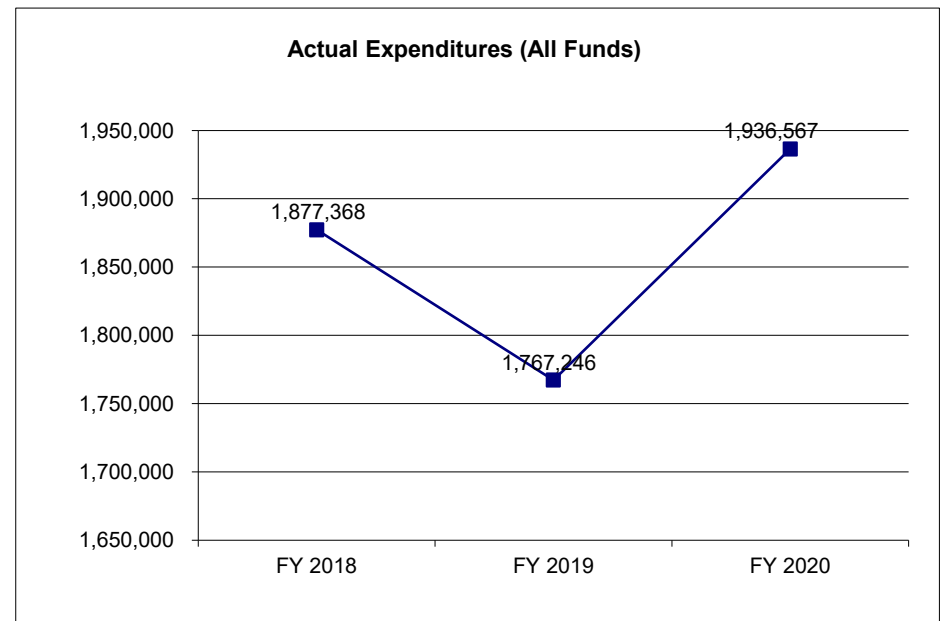
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DCI IT Core**

**Budget Unit** 30598C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	2,676,883	2,688,781	2,708,413	2,727,653
Less Reverted (All Funds)	0	0	0	(60)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	2,676,883	2,688,781	2,708,413	2,727,593
Actual Expenditures (All Funds)	1,877,368	1,767,246	1,936,567	N/A
Unexpended (All Funds)	799,515	921,535	771,846	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	2	0	0	N/A
Other	799,513	921,535	771,846	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30597C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

STATE  
DCI IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	17.73	1,015	0	1,157,949	1,158,964	
	EE	0.00	1,000	0	1,567,689	1,568,689	
	<b>Total</b>	<b>17.73</b>	<b>2,015</b>	<b>0</b>	<b>2,725,638</b>	<b>2,727,653</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	17.73	1,015	0	1,157,949	1,158,964	
	EE	0.00	1,000	0	1,567,689	1,568,689	
	<b>Total</b>	<b>17.73</b>	<b>2,015</b>	<b>0</b>	<b>2,725,638</b>	<b>2,727,653</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	17.73	1,015	0	1,157,949	1,158,964	
	EE	0.00	1,000	0	1,567,689	1,568,689	
	<b>Total</b>	<b>17.73</b>	<b>2,015</b>	<b>0</b>	<b>2,725,638</b>	<b>2,727,653</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DCI IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,851	0.03	1,015	0.00	1,015	0.00	0	0.00
DCI ADMINISTRATIVE	15,396	0.23	108,465	0.23	108,465	0.23	0	0.00
DIVISION OF FINANCE	16,357	0.27	61,660	1.00	61,660	1.00	0	0.00
INSURANCE DEDICATED FUND	195,065	3.70	563,870	11.50	563,870	11.50	0	0.00
PROFESSIONAL REGISTRATION FEES	222,488	4.05	423,954	5.00	423,954	5.00	0	0.00
TOTAL - PS	451,157	8.28	1,158,964	17.73	1,158,964	17.73	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	6,354	0.00	1,000	0.00	1,000	0.00	0	0.00
DCI ADMINISTRATIVE	4,535	0.00	26,836	0.00	26,836	0.00	0	0.00
DIVISION OF CREDIT UNIONS	9,176	0.00	12,104	0.00	12,104	0.00	0	0.00
DIVISION OF FINANCE	118,890	0.00	171,043	0.00	171,043	0.00	0	0.00
INSURANCE EXAMINERS FUND	61,371	0.00	121,328	0.00	121,328	0.00	0	0.00
INSURANCE DEDICATED FUND	349,714	0.00	401,043	0.00	401,043	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	519,445	0.00	835,335	0.00	835,335	0.00	0	0.00
TOTAL - EE	1,069,485	0.00	1,568,689	0.00	1,568,689	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	66	0.00	0	0.00	0	0.00	0	0.00
DCI ADMINISTRATIVE	8	0.00	0	0.00	0	0.00	0	0.00
DIVISION OF CREDIT UNIONS	46	0.00	0	0.00	0	0.00	0	0.00
DIVISION OF FINANCE	312	0.00	0	0.00	0	0.00	0	0.00
INSURANCE EXAMINERS FUND	176	0.00	0	0.00	0	0.00	0	0.00
INSURANCE DEDICATED FUND	582	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	1,210	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	2,400	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>1,523,042</b>	<b>8.28</b>	<b>2,727,653</b>	<b>17.73</b>	<b>2,727,653</b>	<b>17.73</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,523,042</b>	<b>8.28</b>	<b>\$2,727,653</b>	<b>17.73</b>	<b>\$2,727,653</b>	<b>17.73</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DCI IT CONSOLIDATION</b>								
<b>CORE</b>								
INFORMATION TECHNOLOGIST I	0	0.00	38,739	1.75	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	7,165	0.18	106,786	2.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	8,655	0.19	153,241	2.05	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	185,390	3.86	283,587	4.85	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	49	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	419	1.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	34,426	0.49	49,506	0.25	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	113,134	2.13	278,853	4.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	62,568	0.92	190,859	1.23	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	0	0.00	15	0.00	0	0.00	0	0.00
DATA PROCESSING MANAGER	39,819	0.51	56,910	0.60	56,910	0.60	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	339,334	5.90	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	212,131	3.00	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	123,697	1.00	0	0.00
APPLICATIONS DEVELOPMENT SPEC	0	0.00	0	0.00	24,013	0.25	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	25,493	0.00	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	97,494	1.00	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	11,332	0.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	122,971	2.23	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	15	0.00	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	145,525	3.75	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	49	0.00	0	0.00
<b>TOTAL - PS</b>	<b>451,157</b>	<b>8.28</b>	<b>1,158,964</b>	<b>17.73</b>	<b>1,158,964</b>	<b>17.73</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	51	0.00	6	0.00	6	0.00	0	0.00
SUPPLIES	147	0.00	16,905	0.00	16,905	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	326	0.00	10,502	0.00	10,502	0.00	0	0.00
COMMUNICATION SERV & SUPP	94,205	0.00	80,042	0.00	80,042	0.00	0	0.00
PROFESSIONAL SERVICES	376,577	0.00	173,517	0.00	173,517	0.00	0	0.00
M&R SERVICES	314,683	0.00	678,962	0.00	678,962	0.00	0	0.00
COMPUTER EQUIPMENT	264,444	0.00	584,098	0.00	584,098	0.00	0	0.00
OFFICE EQUIPMENT	198	0.00	1,403	0.00	1,403	0.00	0	0.00
OTHER EQUIPMENT	18,854	0.00	254	0.00	254	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DCI IT CONSOLIDATION</b>								
<b>CORE</b>								
EQUIPMENT RENTALS & LEASES	0	0.00	23,000	0.00	23,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>1,069,485</b>	<b>0.00</b>	<b>1,568,689</b>	<b>0.00</b>	<b>1,568,689</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	2,400	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>2,400</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,523,042</b>	<b>8.28</b>	<b>\$2,727,653</b>	<b>17.73</b>	<b>\$2,727,653</b>	<b>17.73</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$8,271</b>	<b>0.03</b>	<b>\$2,015</b>	<b>0.00</b>	<b>\$2,015</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,514,771</b>	<b>8.25</b>	<b>\$2,725,638</b>	<b>17.73</b>	<b>\$2,725,638</b>	<b>17.73</b>		<b>0.00</b>

### CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30596C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DOLIR IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	1	4,328,201	332,039	4,660,241	<b>PS</b>	0	0	0	0
<b>EE</b>	24,446	3,725,603	39,967,769	43,717,818	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>24,447</b>	<b>8,053,804</b>	<b>40,299,808</b>	<b>48,378,059</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>73.25</b>	<b>0.00</b>	<b>73.25</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	0	2,462,516	109,971	2,572,488	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Labor and Industrial Relations (DOLIR), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DOLIR									

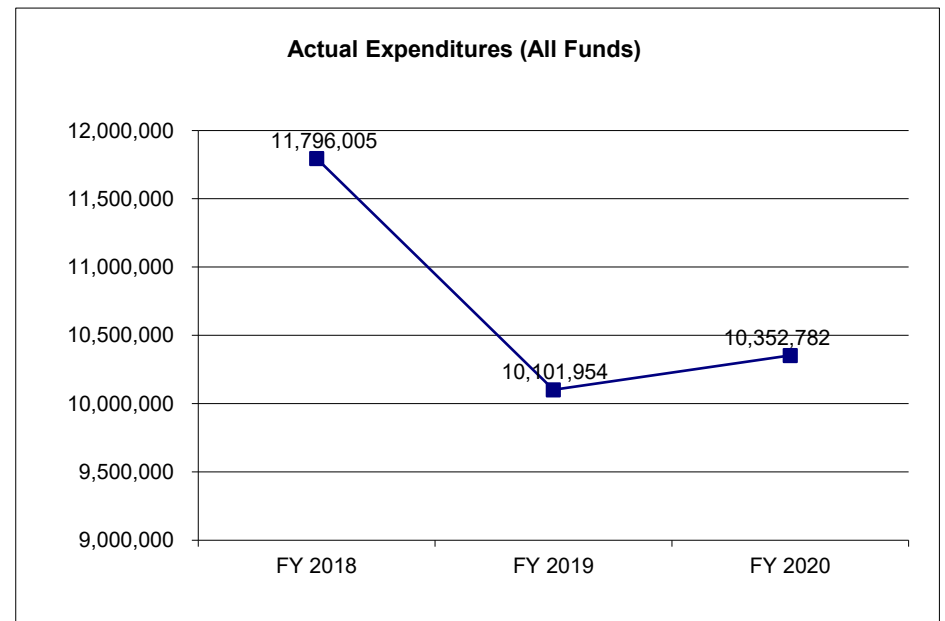
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DOLIR IT Core**

**Budget Unit** 30596C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	23,657,422	26,289,196	50,808,162	50,265,151
Less Reverted (All Funds)	(433)	(433)	(433)	(733)
Less Restricted (All Funds)*				0
Budget Authority (All Funds)	23,656,989	26,288,763	50,807,729	50,264,418
Actual Expenditures (All Funds)	11,796,005	10,101,954	10,352,782	N/A
Unexpended (All Funds)	11,860,984	16,186,809	40,454,947	N/A
Unexpended, by Fund:				
General Revenue	1	44,801	16,619	N/A
Federal	2,366,147	3,123,949	2,747,303	N/A
Other	9,494,836	13,018,059	37,691,025	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30594C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
DOLIR IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				PS	73.25	1	4,328,201	332,039	4,660,241	
				EE	0.00	24,446	5,612,605	39,967,768	45,604,819	
				<b>Total</b>	<b>73.25</b>	<b>24,447</b>	<b>9,940,806</b>	<b>40,299,807</b>	<b>50,265,060</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	299	3654		EE	0.00	0	(1,887,001)	0	(1,887,001)	Core Reduction of 1X DOLIR COVID ITSD authority.
Core Reallocation	381	3838		PS	0.00	0	(209,497)	0	(209,497)	Fund 0122 does not need two different appropriations for PS & E&E within the same section; reallocating to combine them.
Core Reallocation	381	1987		PS	0.00	0	209,497	0	209,497	Fund 0122 does not need two different appropriations for PS & E&E within the same section; reallocating to combine them.
Core Reallocation	381	3839		EE	0.00	0	(1)	0	(1)	Fund 0122 does not need two different appropriations for PS & E&E within the same section; reallocating to combine them.
Core Reallocation	381	3654		EE	0.00	0	1	0	1	Fund 0122 does not need two different appropriations for PS & E&E within the same section; reallocating to combine them.
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>(1,887,001)</b>	<b>0</b>	<b>(1,887,001)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	73.25	1	4,328,201	332,039	4,660,241	

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**CORE RECONCILIATION DETAIL**

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STATE  
DOLIR IT CONSOLIDATION

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
DEPARTMENT CORE REQUEST	EE	0.00	24,446	3,725,604	39,967,768	43,717,818	
	<b>Total</b>	<b>73.25</b>	<b>24,447</b>	<b>8,053,805</b>	<b>40,299,807</b>	<b>48,378,059</b>	
<hr/>							
GOVERNOR'S RECOMMENDED CORE	PS	73.25	1	4,328,201	332,039	4,660,241	
	EE	0.00	24,446	3,725,604	39,967,768	43,717,818	
	<b>Total</b>	<b>73.25</b>	<b>24,447</b>	<b>8,053,805</b>	<b>40,299,807</b>	<b>48,378,059</b>	
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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOLIR IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	0	0.00
DEPT OF LABOR RELATIONS ADMIN	796,631	14.67	3,752,494	73.25	3,752,494	73.25	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	575,707	0.00	575,707	0.00	0	0.00
WORKERS COMPENSATION	9,180	0.15	309,948	0.00	309,948	0.00	0	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	22,091	0.00	22,091	0.00	0	0.00
TOTAL - PS	805,811	14.82	4,660,241	73.25	4,660,241	73.25	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	16,472	0.00	24,446	0.00	24,446	0.00	0	0.00
DEPT OF LABOR RELATIONS ADMIN	432,004	0.00	2,415,877	0.00	528,876	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	1,433,193	0.00	3,196,727	0.00	3,196,727	0.00	0	0.00
DIV OF LABOR STANDARDS FEDERAL	0	0.00	1	0.00	1	0.00	0	0.00
DOLIR FEDERAL STIMULUS	823,665	0.00	0	0.00	0	0.00	0	0.00
WORKERS COMPENSATION	327,687	0.00	28,024,460	0.00	28,024,460	0.00	0	0.00
CHILD LABOR ENFORCEMENT	0	0.00	14,994	0.00	14,994	0.00	0	0.00
SPECIAL EMPLOYMENT SECURITY	3,318	0.00	3,109,998	0.00	3,109,998	0.00	0	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	8,818,316	0.00	8,818,316	0.00	0	0.00
TOTAL - EE	3,036,339	0.00	45,604,819	0.00	43,717,818	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	195	0.00	0	0.00	0	0.00	0	0.00
DEPT OF LABOR RELATIONS ADMIN	381	0.00	0	0.00	0	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	79,709	0.00	0	0.00	0	0.00	0	0.00
WORKERS COMPENSATION	641	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	80,926	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>3,923,076</b>	<b>14.82</b>	<b>50,265,060</b>	<b>73.25</b>	<b>48,378,059</b>	<b>73.25</b>	<b>0</b>	<b>0.00</b>
<b>DOLIR Relief Fnd Authority CTC - 1300016</b>								
PERSONAL SERVICES								
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	250,000	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	250,000	0.00	0	0.00

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOLIR IT CONSOLIDATION</b>								
<b>DOLIR Relief Fnd Authority CTC - 1300016</b>								
EXPENSE & EQUIPMENT								
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	6,700,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	6,700,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,950,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,923,076</b>	<b>14.82</b>	<b>\$50,265,060</b>	<b>73.25</b>	<b>\$55,328,059</b>	<b>73.25</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOLIR IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	18,987	0.57	35,579	1.00	0	0.00	0	0.00
INFORMATION SUPPORT COOR	3,569	0.11	0	0.00	0	0.00	0	0.00
COMPUTER OPER III	0	0.00	360	0.00	360	0.00	0	0.00
COMPUTER OPERATIONS SPV I	0	0.00	360	1.00	360	1.00	0	0.00
COMPUTER OPERATIONS SPV II	0	0.00	360	0.00	360	0.00	0	0.00
INFO TECHNOLOGY OPERATOR II	0	0.00	360	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	13,199	0.38	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	57,291	1.47	240,785	6.25	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	23,583	0.53	258,029	5.50	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	175,917	3.52	1,087,802	27.60	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	11,776	0.19	52,553	1.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	12,094	0.20	293,974	4.60	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	23,168	0.32	260,413	1.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	267,615	4.69	1,300,745	16.30	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	126,145	1.81	404,328	2.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	15,753	0.20	35,760	0.00	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	1,805	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	463	0.01	0	0.00	0	0.00	0	0.00
CLERK	0	0.00	1,082	0.00	1,082	0.00	0	0.00
DATA PROCESSOR TECHNICAL	2,723	0.12	11,842	6.00	11,842	6.00	0	0.00
DATA PROCESSING MANAGER	39,797	0.46	96,879	1.00	96,879	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	13,731	0.24	1,517	0.00	1,517	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	35,579	1.00	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,470,567	33.10	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,496,576	20.90	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	378,148	2.00	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	233,820	1.00	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	360	0.00	0	0.00
DATA MANAGER	0	0.00	0	0.00	1,805	0.00	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	0	0.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	0	0.00	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	61,940	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOLIR IT CONSOLIDATION</b>								
<b>CORE</b>								
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	240,785	6.25	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	52,553	1.00	0	0.00
OTHER	0	0.00	575,708	0.00	575,708	0.00	0	0.00
<b>TOTAL - PS</b>	<b>805,811</b>	<b>14.82</b>	<b>4,660,241</b>	<b>73.25</b>	<b>4,660,241</b>	<b>73.25</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	3,154	0.00	113	0.00	113	0.00	0	0.00
TRAVEL, OUT-OF-STATE	1,766	0.00	91	0.00	91	0.00	0	0.00
FUEL & UTILITIES	0	0.00	5,409	0.00	5,409	0.00	0	0.00
SUPPLIES	4,172	0.00	38,821	0.00	38,821	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	4,273	0.00	26,884	0.00	26,884	0.00	0	0.00
COMMUNICATION SERV & SUPP	237,797	0.00	2,014,534	0.00	127,533	0.00	0	0.00
PROFESSIONAL SERVICES	847,191	0.00	12,924,399	0.00	12,924,399	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	2,977	0.00	2,977	0.00	0	0.00
M&R SERVICES	1,773,045	0.00	4,964,513	0.00	4,964,513	0.00	0	0.00
COMPUTER EQUIPMENT	121,099	0.00	25,547,414	0.00	25,547,414	0.00	0	0.00
OFFICE EQUIPMENT	6,734	0.00	76,880	0.00	76,880	0.00	0	0.00
OTHER EQUIPMENT	37,108	0.00	168	0.00	168	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	400	0.00	400	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	1,246	0.00	1,246	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	890	0.00	890	0.00	0	0.00
MISCELLANEOUS EXPENSES	0	0.00	80	0.00	80	0.00	0	0.00
<b>TOTAL - EE</b>	<b>3,036,339</b>	<b>0.00</b>	<b>45,604,819</b>	<b>0.00</b>	<b>43,717,818</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	80,926	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>80,926</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,923,076</b>	<b>14.82</b>	<b>\$50,265,060</b>	<b>73.25</b>	<b>\$48,378,059</b>	<b>73.25</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$16,667</b>	<b>0.00</b>	<b>\$24,447</b>	<b>0.00</b>	<b>\$24,447</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$3,565,583</b>	<b>14.67</b>	<b>\$9,940,806</b>	<b>73.25</b>	<b>\$8,053,805</b>	<b>73.25</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$340,826</b>	<b>0.15</b>	<b>\$40,299,807</b>	<b>0.00</b>	<b>\$40,299,807</b>	<b>0.00</b>		<b>0.00</b>

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_

Department: Office of the Administration	Budget Unit 30596C
Division: Information Technology Services Division (ITSD)	
DI Name DOLIR Relief Funds Authority DI#1300016	HB Section 05.030

## 1. AMOUNT OF REQUEST

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	250,000	0	250,000
EE	0	6,700,000	0	6,700,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	6,950,000	0	6,950,000
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	82,800	0	82,800
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This funding will be used to continue updates to the UInteract system updates. Additional funding is available through the Families First Act and the Coronavirus Aid, Relief, and Economic Security Act to allow the Department of Labor and Industrial Relations to provide administrative support to the Division of Employment Security. A supplemental was appropriated in FY2020 and another requested for FY2021 for this purpose. Additional authority is necessary in order to expend this funding for the project that is estimated to be ongoing through FY2023.

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

<b>Department:</b> Office of the Administration	<b>Budget Unit</b> 30596C
<b>Division:</b> Information Technology Services Division (ITSD)	
<b>DI Name</b> DOLIR Relief Funds Authority <b>DI#</b> 1300016	<b>HB Section</b> 05.030

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

<b>Budget Object Class/Job Class</b>	<b>Dept Req GR DOLLARS</b>	<b>Dept Req GR FTE</b>	<b>Dept Req FED DOLLARS</b>	<b>Dept Req FED FTE</b>	<b>Dept Req OTHER DOLLARS</b>	<b>Dept Req OTHER FTE</b>	<b>Dept Req TOTAL DOLLARS</b>	<b>Dept Req TOTAL FTE</b>	<b>Dept Req One-Time DOLLARS</b>
14AS20- Applications Developer			250,000				250,000	0.0	
<b>Total PS</b>	<b>0</b>	<b>0.0</b>	<b>250,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>250,000</b>	<b>0.0</b>	<b>0</b>
400- Professional Services			6,700,000				6,700,000		
<b>Total EE</b>	<b>0</b>		<b>6,700,000</b>		<b>0</b>		<b>6,700,000</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>6,950,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>6,950,000</b>	<b>0.0</b>	<b>0</b>

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOLIR IT CONSOLIDATION</b>								
<b>DOLIR Relief Fnd Authority CTC - 1300016</b>								
APPLICATIONS DEVELOPER	0	0.00	0	0.00	250,000	0.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>250,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
PROFESSIONAL SERVICES	0	0.00	0	0.00	6,700,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,700,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,950,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,950,000</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

### CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30593C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DPS IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	749,628	1	569,915	1,319,544	<b>PS</b>	0	0	0	0
<b>EE</b>	428,138	48,669	3,375,481	3,852,288	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>1,177,766</b>	<b>48,670</b>	<b>3,945,396</b>	<b>5,171,832</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>9.86</b>	<b>0.00</b>	<b>7.00</b>	<b>16.86</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	386,790	0	287,092	673,882	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department Public Safety (DPS), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DPS									

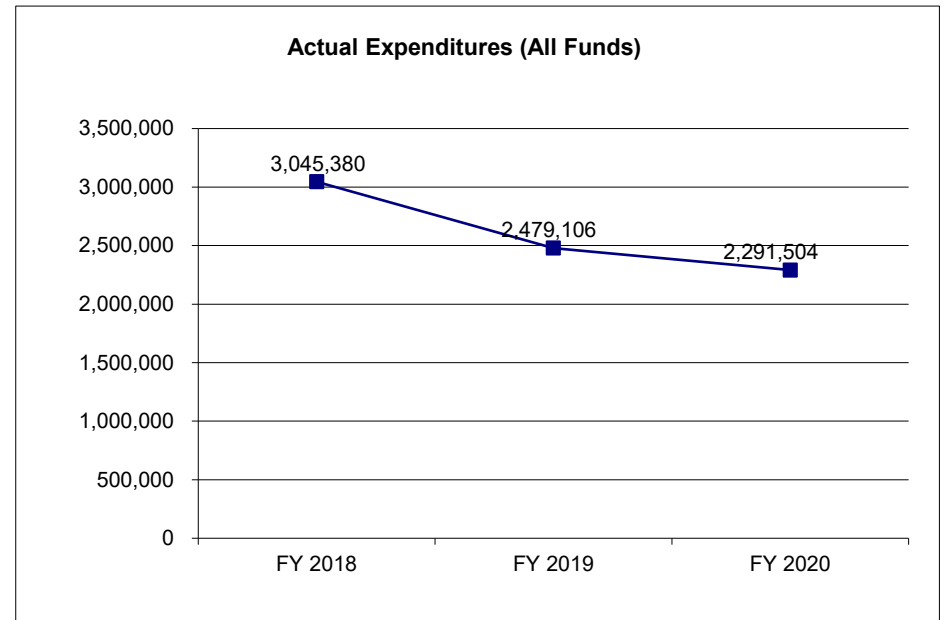
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DPS IT Core**

**Budget Unit** 30593C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	3,547,899	3,003,884	3,277,765	5,171,832
Less Reverted (All Funds)	(14,499)	(18,186)	(100,666)	(40,857)
Less Restricted (All Funds)*				0
Budget Authority (All Funds)	3,533,400	2,985,698	3,177,099	5,130,975
Actual Expenditures (All Funds)	3,045,380	2,479,106	2,291,504	N/A
Unexpended (All Funds)	488,020	506,592	885,595	N/A
Unexpended, by Fund:				
General Revenue	160	971	223,339	N/A
Federal	48,670	48,670	48,670	N/A
Other	439,190	456,951	613,586	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30592C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

STATE  
DPS IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	16.86	749,628	1	569,915	1,319,544	
	EE	0.00	428,138	48,669	3,375,481	3,852,288	
	<b>Total</b>	<b>16.86</b>	<b>1,177,766</b>	<b>48,670</b>	<b>3,945,396</b>	<b>5,171,832</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	16.86	749,628	1	569,915	1,319,544	
	EE	0.00	428,138	48,669	3,375,481	3,852,288	
	<b>Total</b>	<b>16.86</b>	<b>1,177,766</b>	<b>48,670</b>	<b>3,945,396</b>	<b>5,171,832</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	16.86	749,628	1	569,915	1,319,544	
	EE	0.00	428,138	48,669	3,375,481	3,852,288	
	<b>Total</b>	<b>16.86</b>	<b>1,177,766</b>	<b>48,670</b>	<b>3,945,396</b>	<b>5,171,832</b>	



# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DPS IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	361,866	6.82	749,628	9.86	749,628	9.86	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
ELEVATOR SAFETY	0	0.00	1	0.00	1	0.00	0	0.00
MO VETERANS HOMES	249,315	4.93	400,614	7.00	400,614	7.00	0	0.00
DIV ALCOHOL & TOBACCO CTRL	6,241	0.10	165,512	0.00	165,512	0.00	0	0.00
CRIME VICTIMS COMP FUND	0	0.00	3,788	0.00	3,788	0.00	0	0.00
TOTAL - PS	617,422	11.85	1,319,544	16.86	1,319,544	16.86	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	124,593	0.00	428,138	0.00	428,138	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	48,669	0.00	48,669	0.00	0	0.00
ELEVATOR SAFETY	3,985	0.00	16,689	0.00	16,689	0.00	0	0.00
VETERANS' COMMISSION CI TRUST	88,671	0.00	194,927	0.00	194,927	0.00	0	0.00
MO VETERANS HOMES	689,887	0.00	921,951	0.00	921,951	0.00	0	0.00
DIV ALCOHOL & TOBACCO CTRL	33,118	0.00	2,190,432	0.00	2,190,432	0.00	0	0.00
CHEMICAL EMERGENCY PREPAREDNES	2,956	0.00	11,424	0.00	11,424	0.00	0	0.00
CRIME VICTIMS COMP FUND	15,999	0.00	25,539	0.00	25,539	0.00	0	0.00
BOILER & PRESSURE VESSELS SAFE	16,116	0.00	14,519	0.00	14,519	0.00	0	0.00
TOTAL - EE	975,325	0.00	3,852,288	0.00	3,852,288	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	318	0.00	0	0.00	0	0.00	0	0.00
ELEVATOR SAFETY	26	0.00	0	0.00	0	0.00	0	0.00
VETERANS' COMMISSION CI TRUST	339	0.00	0	0.00	0	0.00	0	0.00
MO VETERANS HOMES	2,380	0.00	0	0.00	0	0.00	0	0.00
DIV ALCOHOL & TOBACCO CTRL	161	0.00	0	0.00	0	0.00	0	0.00
CRIME VICTIMS COMP FUND	46	0.00	0	0.00	0	0.00	0	0.00
BOILER & PRESSURE VESSELS SAFE	26	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	3,296	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>1,596,043</b>	<b>11.85</b>	<b>5,171,832</b>	<b>16.86</b>	<b>5,171,832</b>	<b>16.86</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,596,043</b>	<b>11.85</b>	<b>\$5,171,832</b>	<b>16.86</b>	<b>\$5,171,832</b>	<b>16.86</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DPS IT CONSOLIDATION</b>								
<b>CORE</b>								
INFORMATION TECHNOLOGIST I	55,256	1.63	49,550	1.10	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	5,121	0.13	48,902	1.19	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	75,890	1.58	162,479	7.94	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	236,133	4.79	601,414	1.47	0	0.00	0	0.00
COMPUTER INFO SPEC IV	0	0.00	45	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	7,297	0.13	11,017	0.16	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	38,086	0.52	97,431	0.95	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	89,356	1.49	178,908	2.14	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	58,366	0.88	79,726	0.61	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	0	0.00	2,805	0.00	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	11,985	0.20	26,481	0.52	26,481	0.52	0	0.00
DATA PROCESSING MANAGER	39,932	0.50	60,785	0.78	60,785	0.78	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	362,800	7.00	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,700	0.00	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	32,482	0.00	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	64,949	0.95	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	165,512	0.00	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	5	0.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	177,203	2.14	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	2,805	0.00	0	0.00
QUALITY CONTROL COORDINATOR	0	0.00	0	0.00	79,726	0.61	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	102,234	2.29	0	0.00
SYSTEMS ADMINISTRATOR	0	0.00	0	0.00	45	0.00	0	0.00
CLIENT SUPPORT TECH-TIER 1	0	0.00	0	0.00	231,799	2.41	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	11,017	0.16	0	0.00
OTHER	0	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PS</b>	<b>617,422</b>	<b>11.85</b>	<b>1,319,544</b>	<b>16.86</b>	<b>1,319,544</b>	<b>16.86</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	1,572	0.00	2,902	0.00	2,902	0.00	0	0.00
FUEL & UTILITIES	0	0.00	23	0.00	23	0.00	0	0.00
SUPPLIES	1,215	0.00	50,879	0.00	50,879	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	100	0.00	826	0.00	826	0.00	0	0.00
COMMUNICATION SERV & SUPP	294,778	0.00	147,756	0.00	147,756	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DPS IT CONSOLIDATION</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	355,117	0.00	2,473,403	0.00	2,473,403	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	9	0.00	9	0.00	0	0.00
M&R SERVICES	108,363	0.00	187,579	0.00	187,579	0.00	0	0.00
COMPUTER EQUIPMENT	203,214	0.00	953,086	0.00	953,086	0.00	0	0.00
OFFICE EQUIPMENT	198	0.00	112	0.00	112	0.00	0	0.00
OTHER EQUIPMENT	10,768	0.00	35,702	0.00	35,702	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	1	0.00	1	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	10	0.00	10	0.00	0	0.00
<b>TOTAL - EE</b>	<b>975,325</b>	<b>0.00</b>	<b>3,852,288</b>	<b>0.00</b>	<b>3,852,288</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	3,296	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>3,296</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,596,043</b>	<b>11.85</b>	<b>\$5,171,832</b>	<b>16.86</b>	<b>\$5,171,832</b>	<b>16.86</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$486,777</b>	<b>6.82</b>	<b>\$1,177,766</b>	<b>9.86</b>	<b>\$1,177,766</b>	<b>9.86</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$48,670</b>	<b>0.00</b>	<b>\$48,670</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,109,266</b>	<b>5.03</b>	<b>\$3,945,396</b>	<b>7.00</b>	<b>\$3,945,396</b>	<b>7.00</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30591C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DOC IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	2,356,584	1	59,399	2,415,984	<b>PS</b>	0	0	0	0
<b>EE</b>	8,477,312	1	190,589	8,667,902	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>10,833,896</b>	<b>2</b>	<b>249,988</b>	<b>11,083,886</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>28.94</b>	<b>0.00</b>	<b>1.00</b>	<b>29.94</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	1,187,050	0	33,721	1,220,771	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Corrections (DOC), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DOC									

## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DOC IT Core**

**Budget Unit** 30591C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	10,232,181	11,370,354	12,372,780	11,083,886
Less Reverted (All Funds)	(144,537)	(154,806)	(384,896)	(325,017)
Less Restricted (All Funds)*	0	0	(3,800,000)	0
Budget Authority (All Funds)	10,087,644	11,215,548	8,187,884	10,758,869
Actual Expenditures (All Funds)	6,304,876	7,277,563	7,277,563	N/A
Unexpended (All Funds)	3,782,768	3,937,985	910,321	N/A
Unexpended, by Fund:				
General Revenue	1	9,503	460,593	N/A
Federal	2	2	2	N/A
Other	3,782,765	3,928,480	449,726	N/A

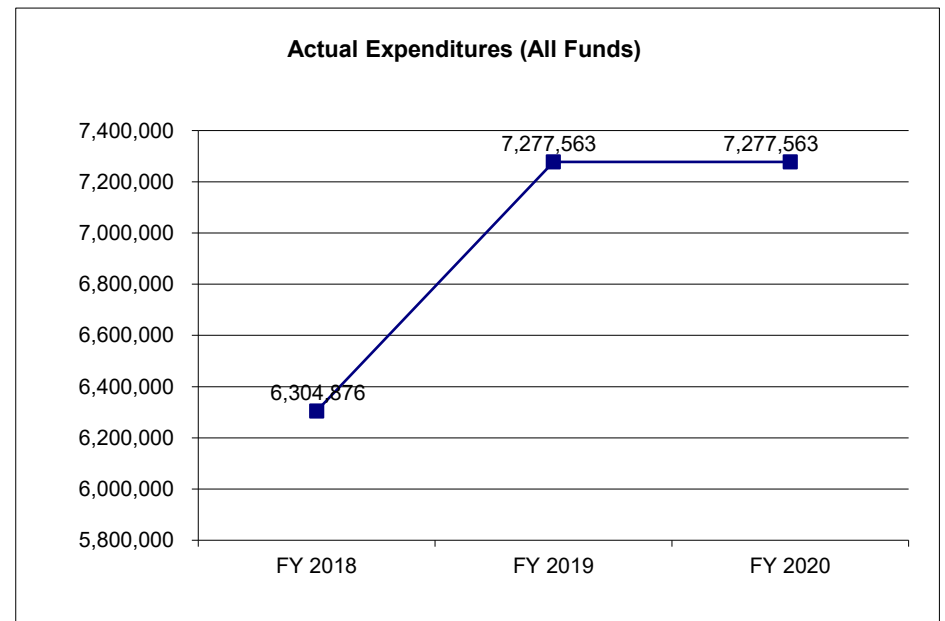
\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30589C which is now combined with this section beginning FY2021.



**CORE RECONCILIATION DETAIL**

STATE  
DOC IT CONSOLIDATION

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	29.94	2,356,584	1	59,399	2,415,984	
	EE	0.00	8,477,312	1	190,589	8,667,902	
	<b>Total</b>	<b>29.94</b>	<b>10,833,896</b>	<b>2</b>	<b>249,988</b>	<b>11,083,886</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	29.94	2,356,584	1	59,399	2,415,984	
	EE	0.00	8,477,312	1	190,589	8,667,902	
	<b>Total</b>	<b>29.94</b>	<b>10,833,896</b>	<b>2</b>	<b>249,988</b>	<b>11,083,886</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	29.94	2,356,584	1	59,399	2,415,984	
	EE	0.00	8,477,312	1	190,589	8,667,902	
	<b>Total</b>	<b>29.94</b>	<b>10,833,896</b>	<b>2</b>	<b>249,988</b>	<b>11,083,886</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOC IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,384,277	28.41	2,356,584	28.94	2,356,584	28.94	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
WORKING CAPITAL REVOLVING	15,450	0.27	59,399	1.00	59,399	1.00	0	0.00
TOTAL - PS	1,399,727	28.68	2,415,984	29.94	2,415,984	29.94	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	4,638,506	0.00	8,477,312	0.00	8,477,312	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1	0.00	1	0.00	0	0.00
WORKING CAPITAL REVOLVING	83,558	0.00	175,390	0.00	175,390	0.00	0	0.00
INMATE	0	0.00	15,199	0.00	15,199	0.00	0	0.00
TOTAL - EE	4,722,064	0.00	8,667,902	0.00	8,667,902	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	23,612	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	23,612	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>6,145,403</b>	<b>28.68</b>	<b>11,083,886</b>	<b>29.94</b>	<b>11,083,886</b>	<b>29.94</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,145,403</b>	<b>28.68</b>	<b>\$11,083,886</b>	<b>29.94</b>	<b>\$11,083,886</b>	<b>29.94</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOC IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	7,924	0.22	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	91,485	2.69	119,920	3.05	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	121,314	3.14	192,103	4.87	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	114,498	2.57	372,588	4.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	608,233	12.50	908,488	9.48	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	866	0.02	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	37,697	0.51	49,968	0.47	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	195,866	3.55	421,908	4.96	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	119,390	1.93	244,265	1.90	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	22,945	0.57	26,567	0.19	26,567	0.19	0	0.00
DATA PROCESSING MANAGER	80,375	1.00	79,310	1.00	79,310	1.00	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	362,857	8.41	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	362,509	3.96	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	303,664	2.90	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	1,281,076	13.48	0	0.00
OTHER	0	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - PS</b>	<b>1,399,727</b>	<b>28.68</b>	<b>2,415,984</b>	<b>29.94</b>	<b>2,415,984</b>	<b>29.94</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	11,410	0.00	1	0.00	1	0.00	0	0.00
SUPPLIES	5,473	0.00	381	0.00	381	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	250	0.00	1	0.00	1	0.00	0	0.00
COMMUNICATION SERV & SUPP	1,802,106	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL SERVICES	1,933,073	0.00	3,535,052	0.00	3,535,052	0.00	0	0.00
M&R SERVICES	706,694	0.00	101,263	0.00	101,263	0.00	0	0.00
COMPUTER EQUIPMENT	250,623	0.00	5,031,200	0.00	5,031,200	0.00	0	0.00
OFFICE EQUIPMENT	510	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	11,918	0.00	1	0.00	1	0.00	0	0.00
MISCELLANEOUS EXPENSES	7	0.00	1	0.00	1	0.00	0	0.00
<b>TOTAL - EE</b>	<b>4,722,064</b>	<b>0.00</b>	<b>8,667,902</b>	<b>0.00</b>	<b>8,667,902</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DOC IT CONSOLIDATION</b>								
<b>CORE</b>								
DEBT SERVICE	23,612	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	23,612	0.00	0	0.00	0	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$6,145,403</b>	<b>28.68</b>	<b>\$11,083,886</b>	<b>29.94</b>	<b>\$11,083,886</b>	<b>29.94</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$6,046,395	28.41	\$10,833,896	28.94	\$10,833,896	28.94		0.00
FEDERAL FUNDS	\$0	0.00	\$2	0.00	\$2	0.00		0.00
OTHER FUNDS	\$99,008	0.27	\$249,988	1.00	\$249,988	1.00		0.00

## CORE DECISION ITEM

<b>Department: Office of Administration</b> <b>Division: Information Technology Services Division (ITSD)</b> <b>Core: DHSS IT Core</b>	<b>Budget Unit</b> 30586C <b>HB Section</b> 05.030																																																																																
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<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Est. Fringe</b></td> <td style="width: 15%; text-align: right;">944,140</td> <td style="width: 15%; text-align: right;">1,251,272</td> <td style="width: 15%; text-align: right;">332,080</td> <td style="width: 15%; text-align: right;">2,527,492</td> </tr> </table>	<b>Est. Fringe</b>	944,140	1,251,272	332,080	2,527,492	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Est. Fringe</b></td> <td style="width: 15%; text-align: right;">0</td> <td style="width: 15%; text-align: right;">0</td> <td style="width: 15%; text-align: right;">0</td> <td style="width: 15%; text-align: right;">0</td> </tr> </table>	<b>Est. Fringe</b>	0	0	0	0																																																																						
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<b>3. PROGRAM LISTING (list programs included in this core funding)</b>																																																																																	
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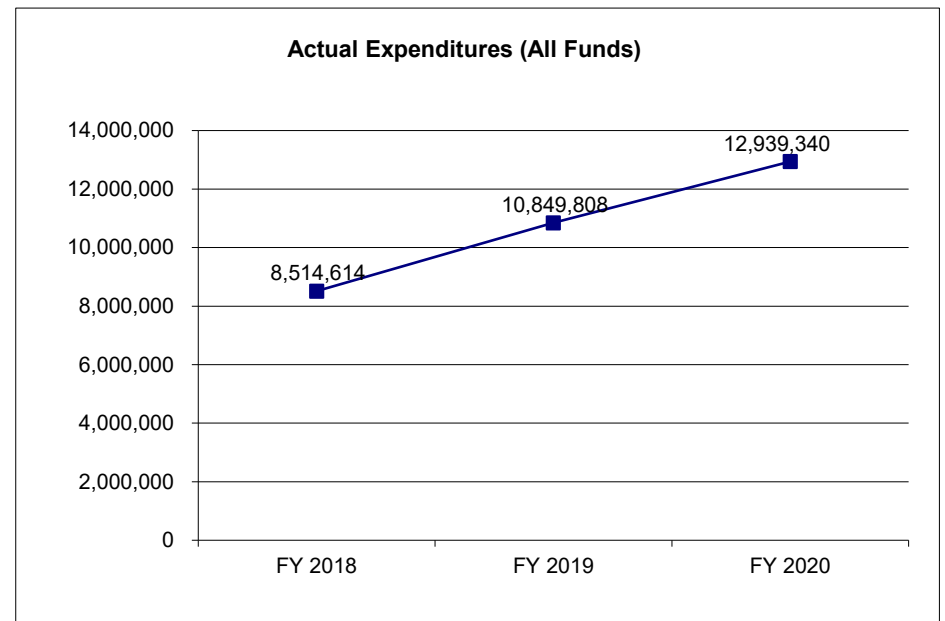
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DHSS IT Core**

**Budget Unit** 30586C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	13,408,465	14,562,622	30,474,871	31,606,454
Less Reverted (All Funds)	(23,274)	(40,064)	(64,553)	(73,317)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	13,385,191	14,522,558	30,410,318	31,533,137
Actual Expenditures (All Funds)	8,514,614	10,849,808	12,939,340	N/A
Unexpended (All Funds)	4,870,577	3,672,750	17,470,978	N/A
Unexpended, by Fund:				
General Revenue	2	27	152,891	N/A
Federal	4,075,828	2,705,398	16,169,090	N/A
Other	794,747	967,325	1,148,997	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30585C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
DHSS IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				PS	62.90	1,858,566	2,511,470	593,348	4,963,384	
				EE	0.00	461,760	24,264,566	1,713,699	26,440,025	
				PD	0.00	0	2,500	200,000	202,500	
				<b>Total</b>	<b>62.90</b>	<b>2,320,326</b>	<b>26,778,536</b>	<b>2,507,047</b>	<b>31,605,909</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	383	3885		EE	0.00	0	0	225,000	225,000	Reallocation to adjust for increases in maintenance expenses in one program and decreasing expenses in another.
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	62.90	1,858,566	2,511,470	593,348	4,963,384	
				EE	0.00	461,760	24,264,566	1,938,699	26,665,025	
				PD	0.00	0	2,500	200,000	202,500	
				<b>Total</b>	<b>62.90</b>	<b>2,320,326</b>	<b>26,778,536</b>	<b>2,732,047</b>	<b>31,830,909</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	62.90	1,858,566	2,511,470	593,348	4,963,384	
				EE	0.00	461,760	24,264,566	1,938,699	26,665,025	
				PD	0.00	0	2,500	200,000	202,500	
				<b>Total</b>	<b>62.90</b>	<b>2,320,326</b>	<b>26,778,536</b>	<b>2,732,047</b>	<b>31,830,909</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>DHSS IT CONSOLIDATION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	1,096,386	20.78	1,858,566	23.39	1,858,566	23.39	0	0.00	
OA INFORMATION TECH FED& OTHER	840,247	16.51	2,511,470	29.86	2,511,470	29.86	0	0.00	
NURSING FAC QUALITY OF CARE	0	0.00	337,788	6.34	337,788	6.34	0	0.00	
MO PUBLIC HEALTH SERVICES	18,174	0.37	248,716	3.31	248,716	3.31	0	0.00	
PROF & PRACT NURSING LOANS	0	0.00	1,593	0.00	1,593	0.00	0	0.00	
DEPT HEALTH & SR SV DOCUMENT	0	0.00	17	0.00	17	0.00	0	0.00	
DEPT OF HEALTH-DONATED	0	0.00	53	0.00	53	0.00	0	0.00	
SAFE DRINKING WATER FUND	0	0.00	1	0.00	1	0.00	0	0.00	
ORGAN DONOR PROGRAM	0	0.00	5,180	0.00	5,180	0.00	0	0.00	
TOTAL - PS	1,954,807	37.66	4,963,384	62.90	4,963,384	62.90	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	118,184	0.00	461,760	0.00	461,760	0.00	0	0.00	
OA INFORMATION TECH FED& OTHER	3,334,828	0.00	24,264,566	0.00	24,264,566	0.00	0	0.00	
NURSING FAC QUALITY OF CARE	406,720	0.00	454,117	0.00	454,117	0.00	0	0.00	
HEALTH INITIATIVES	64,836	0.00	62,999	0.00	62,999	0.00	0	0.00	
HEALTH ACCESS INCENTIVE	4,232	0.00	7,689	0.00	7,689	0.00	0	0.00	
MAMMOGRAPHY	2,378	0.00	4,636	0.00	4,636	0.00	0	0.00	
MO PUBLIC HEALTH SERVICES	864,032	0.00	741,217	0.00	966,217	0.00	0	0.00	
PROF & PRACT NURSING LOANS	2,316	0.00	5,594	0.00	5,594	0.00	0	0.00	
DEPT HEALTH & SR SV DOCUMENT	227	0.00	98,305	0.00	98,305	0.00	0	0.00	
ENVIRONMENTAL RADIATION MONITR	789	0.00	1,299	0.00	1,299	0.00	0	0.00	
DEPT OF HEALTH-DONATED	60	0.00	20,512	0.00	20,512	0.00	0	0.00	
HAZARDOUS WASTE FUND	8,882	0.00	8,699	0.00	8,699	0.00	0	0.00	
SAFE DRINKING WATER FUND	5,270	0.00	16,303	0.00	16,303	0.00	0	0.00	
PUTATIVE FATHER REGISTRY	3,599	0.00	12,299	0.00	12,299	0.00	0	0.00	
ORGAN DONOR PROGRAM	15,359	0.00	266,999	0.00	266,999	0.00	0	0.00	
CHILDHOOD LEAD TESTING	0	0.00	13,031	0.00	13,031	0.00	0	0.00	
TOTAL - EE	4,831,712	0.00	26,440,025	0.00	26,665,025	0.00	0	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	1,278	0.00	0	0.00	0	0.00	0	0.00	
OA INFORMATION TECH FED& OTHER	10,651	0.00	2,500	0.00	2,500	0.00	0	0.00	
NURSING FAC QUALITY OF CARE	4,968	0.00	0	0.00	0	0.00	0	0.00	

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHSS IT CONSOLIDATION</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
MO PUBLIC HEALTH SERVICES	6,666	0.00	0	0.00	0	0.00	0	0.00
AMBULANCE SERVICE REIMB ALLOW	0	0.00	200,000	0.00	200,000	0.00	0	0.00
TOTAL - PD	23,563	0.00	202,500	0.00	202,500	0.00	0	0.00
<b>TOTAL</b>	<b>6,810,082</b>	<b>37.66</b>	<b>31,605,909</b>	<b>62.90</b>	<b>31,830,909</b>	<b>62.90</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,810,082</b>	<b>37.66</b>	<b>\$31,605,909</b>	<b>62.90</b>	<b>\$31,830,909</b>	<b>62.90</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHSS IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	34,058	0.98	33,112	1.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	70,850	2.12	80,311	0.41	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	49,277	1.28	184,069	4.67	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	96,034	2.20	188,158	2.04	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	753,853	15.34	2,454,360	35.36	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	41,262	0.68	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	38,120	0.62	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	39,850	0.56	31,086	0.44	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	538,876	9.65	869,664	8.68	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	282,579	4.25	861,636	6.42	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	1,557	0.02	3,149	0.00	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	16,030	0.31	68,920	0.50	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	521	0.03	32,349	1.08	32,349	1.08	0	0.00
DATA PROCESSING MANAGER	70,115	0.90	76,930	1.00	76,930	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	1,207	0.02	258	0.00	258	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	33,112	1.00	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	2,709,364	39.25	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	510,840	6.46	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	770,166	5.15	0	0.00
APPLICATIONS DEVELOPMENT SPEC	0	0.00	0	0.00	4,120	0.00	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	31,086	0.44	0	0.00
GEOGRAPHIC INFO SYSTEMS SPEC	0	0.00	0	0.00	68,920	0.50	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	98,170	1.27	0	0.00
SENIOR BUSINESS ANALYST	0	0.00	0	0.00	2,055	0.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	513,343	4.59	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	1,094	0.00	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	99,364	1.96	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	12,213	0.20	0	0.00
<b>TOTAL - PS</b>	<b>1,954,807</b>	<b>37.66</b>	<b>4,963,384</b>	<b>62.90</b>	<b>4,963,384</b>	<b>62.90</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	5,768	0.00	5,539	0.00	5,539	0.00	0	0.00
TRAVEL, OUT-OF-STATE	2,305	0.00	2,682	0.00	2,682	0.00	0	0.00
SUPPLIES	5,081	0.00	24,502	0.00	24,502	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DHSS IT CONSOLIDATION</b>								
<b>CORE</b>								
PROFESSIONAL DEVELOPMENT	6,269	0.00	976	0.00	976	0.00	0	0.00
COMMUNICATION SERV & SUPP	666,832	0.00	200,014	0.00	200,014	0.00	0	0.00
PROFESSIONAL SERVICES	1,289,141	0.00	22,707,656	0.00	22,932,656	0.00	0	0.00
M&R SERVICES	1,926,251	0.00	1,605,644	0.00	1,605,644	0.00	0	0.00
COMPUTER EQUIPMENT	552,111	0.00	1,582,190	0.00	1,582,190	0.00	0	0.00
OFFICE EQUIPMENT	2,141	0.00	14,550	0.00	14,550	0.00	0	0.00
OTHER EQUIPMENT	375,672	0.00	290,102	0.00	290,102	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	5,970	0.00	5,970	0.00	0	0.00
MISCELLANEOUS EXPENSES	141	0.00	200	0.00	200	0.00	0	0.00
<b>TOTAL - EE</b>	<b>4,831,712</b>	<b>0.00</b>	<b>26,440,025</b>	<b>0.00</b>	<b>26,665,025</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	6,666	0.00	200,000	0.00	200,000	0.00	0	0.00
DEBT SERVICE	16,897	0.00	2,500	0.00	2,500	0.00	0	0.00
<b>TOTAL - PD</b>	<b>23,563</b>	<b>0.00</b>	<b>202,500</b>	<b>0.00</b>	<b>202,500</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,810,082</b>	<b>37.66</b>	<b>\$31,605,909</b>	<b>62.90</b>	<b>\$31,830,909</b>	<b>62.90</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,215,848</b>	<b>20.78</b>	<b>\$2,320,326</b>	<b>23.39</b>	<b>\$2,320,326</b>	<b>23.39</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$4,185,726</b>	<b>16.51</b>	<b>\$26,778,536</b>	<b>29.86</b>	<b>\$26,778,536</b>	<b>29.86</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,408,508</b>	<b>0.37</b>	<b>\$2,507,047</b>	<b>9.65</b>	<b>\$2,732,047</b>	<b>9.65</b>		<b>0.00</b>



## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30588C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DMH IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	5,361,458	46,880	0	5,408,338	<b>PS</b>	0	0	0	0
<b>EE</b>	2,866,178	3,666,228	0	6,532,406	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>8,227,636</b>	<b>3,713,108</b>	<b>0</b>	<b>11,940,744</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>53.15</b>	<b>0.50</b>	<b>0.00</b>	<b>53.65</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	2,522,366	22,551	0	2,544,917	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Mental Health (DMH), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DMH									

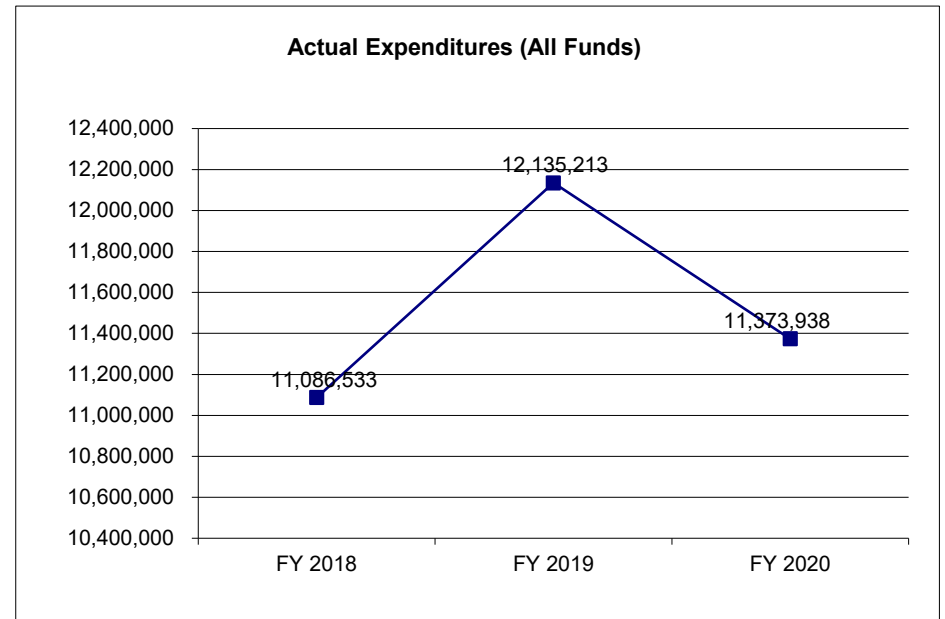
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DMH IT Core**

**Budget Unit** 30588C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	14,471,421	13,161,273	12,779,205	11,941,227
Less Reverted (All Funds)	(164,829)	(167,362)	(243,477)	(246,829)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	14,306,592	12,993,911	12,535,728	11,694,398
Actual Expenditures (All Funds)	11,086,533	12,135,213	11,373,938	N/A
Unexpended (All Funds)	3,220,059	858,698	1,161,790	N/A
Unexpended, by Fund:				
General Revenue	2	806	319,433	N/A
Federal	3,217,054	857,890	805,322	N/A
Other	3,003	2	37,035	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30587C which is now combined with this section beginning FY2021.

**CORE RECONCILIATION DETAIL**

**STATE  
DMH IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	53.65	5,361,458	46,880	0	5,408,338	
	EE	0.00	2,866,178	3,666,228	0	6,532,406	
	<b>Total</b>	<b>53.65</b>	<b>8,227,636</b>	<b>3,713,108</b>	<b>0</b>	<b>11,940,744</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	53.65	5,361,458	46,880	0	5,408,338	
	EE	0.00	2,866,178	3,666,228	0	6,532,406	
	<b>Total</b>	<b>53.65</b>	<b>8,227,636</b>	<b>3,713,108</b>	<b>0</b>	<b>11,940,744</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	53.65	5,361,458	46,880	0	5,408,338	
	EE	0.00	2,866,178	3,666,228	0	6,532,406	
	<b>Total</b>	<b>53.65</b>	<b>8,227,636</b>	<b>3,713,108</b>	<b>0</b>	<b>11,940,744</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DMH IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	2,914,053	53.86	5,361,458	53.15	5,361,458	53.15	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	46,880	0.50	46,880	0.50	0	0.00
TOTAL - PS	2,914,053	53.86	5,408,338	53.65	5,408,338	53.65	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	2,494,864	0.00	2,866,178	0.00	2,866,178	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	2,892,658	0.00	3,666,228	0.00	3,666,228	0.00	0	0.00
TOTAL - EE	5,387,522	0.00	6,532,406	0.00	6,532,406	0.00	0	0.00
PROGRAM-SPECIFIC								
OA INFORMATION TECH FED& OTHER	12,920	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	12,920	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>8,314,495</b>	<b>53.86</b>	<b>11,940,744</b>	<b>53.65</b>	<b>11,940,744</b>	<b>53.65</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$8,314,495</b>	<b>53.86</b>	<b>\$11,940,744</b>	<b>53.65</b>	<b>\$11,940,744</b>	<b>53.65</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DMH IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	13,898	0.40	14,172	0.43	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	40,417	1.16	131,565	3.70	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	177,270	4.52	306,621	3.88	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	250,858	5.72	408,313	4.65	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	856,930	17.38	1,426,621	18.23	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	303	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	425,068	6.03	497,641	5.31	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	630,348	11.28	1,125,754	9.50	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	325,028	4.86	1,138,671	5.53	0	0.00	0	0.00
COMPUTER INFO TECH SPEC III	18,045	0.23	78,066	0.24	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	72,739	0.94	94,577	0.75	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	279	0.00	11,132	0.07	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	10,224	0.34	68,074	0.15	68,074	0.15	0	0.00
DATA PROCESSING MANAGER	92,949	1.00	106,828	1.21	106,828	1.21	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	14,172	0.43	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,426,621	18.23	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,125,754	9.50	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	497,641	5.31	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	11,132	0.07	0	0.00
DATA TECHNICIAN	0	0.00	0	0.00	408,313	4.65	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	1,138,671	5.53	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	94,577	0.75	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	438,186	7.58	0	0.00
SYSTEMS ADMINISTRATOR	0	0.00	0	0.00	78,066	0.24	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	303	0.00	0	0.00
<b>TOTAL - PS</b>	<b>2,914,053</b>	<b>53.86</b>	<b>5,408,338</b>	<b>53.65</b>	<b>5,408,338</b>	<b>53.65</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	9,364	0.00	484	0.00	484	0.00	0	0.00
TRAVEL, OUT-OF-STATE	1,343	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	3,711	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	8,494	0.00	2	0.00	2	0.00	0	0.00
COMMUNICATION SERV & SUPP	1,188,748	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL SERVICES	2,680,890	0.00	6,531,912	0.00	6,531,912	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DMH IT CONSOLIDATION</b>								
<b>CORE</b>								
M&R SERVICES	789,107	0.00	2	0.00	2	0.00	0	0.00
COMPUTER EQUIPMENT	594,382	0.00	2	0.00	2	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	104,106	0.00	1	0.00	1	0.00	0	0.00
PROPERTY & IMPROVEMENTS	7,377	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>5,387,522</b>	<b>0.00</b>	<b>6,532,406</b>	<b>0.00</b>	<b>6,532,406</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	12,920	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>12,920</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$8,314,495</b>	<b>53.86</b>	<b>\$11,940,744</b>	<b>53.65</b>	<b>\$11,940,744</b>	<b>53.65</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$5,408,917</b>	<b>53.86</b>	<b>\$8,227,636</b>	<b>53.15</b>	<b>\$8,227,636</b>	<b>53.15</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$2,905,578</b>	<b>0.00</b>	<b>\$3,713,108</b>	<b>0.50</b>	<b>\$3,713,108</b>	<b>0.50</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30584C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 05.030				
<b>Core: DSS IT Core</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>				
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>PS</b>	3,154,149	6,346,086	1,742	9,501,977	<b>PS</b>	0	0	0	0
<b>EE</b>	1,281,556	23,447,837	10,413,975	35,143,368	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	0	0	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>4,435,705</b>	<b>29,793,923</b>	<b>10,415,717</b>	<b>44,645,345</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>29.80</b>	<b>113.14</b>	<b>0.00</b>	<b>142.94</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	1,463,285	3,691,214	577	5,155,076	<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds: See Decision Item Summary on Following Pages					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
This core request is for funding for all IT expenditures specific to the Department of Social Services (DSS), including new IT hardware and software, hardware maintenance, annual software licensing, State Data Center and telecommunications/network charges, and application development.									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
ITSD-DSS									

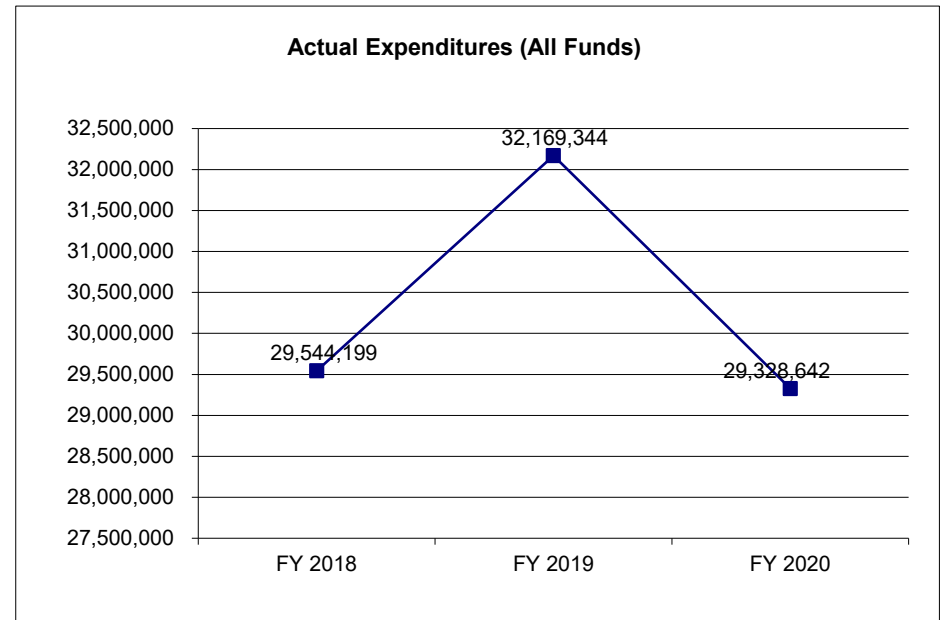
## CORE DECISION ITEM

**Department: Office of Administration**  
**Division: Information Technology Services Division (ITSD)**  
**Core: DSS IT Core**

**Budget Unit** 30584C  
**HB Section** 05.030

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	43,276,149	41,545,191	41,229,956	44,646,890
Less Reverted (All Funds)	(86,567)	(106,305)	(130,994)	(133,073)
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	43,189,582	41,438,886	41,098,962	44,513,817
Actual Expenditures (All Funds)	29,544,199	32,169,344	29,328,642	N/A
Unexpended (All Funds)	13,645,383	9,269,542	11,770,320	N/A
Unexpended, by Fund:				
General Revenue	0	1,177	148,722	N/A
Federal	12,043,781	8,320,835	10,891,916	N/A
Other	1,601,602	947,530	729,682	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

Actual appropriation is the budget authority amount after all required flexibility transactions were processed. Flexibility is used to help manage priorities for all consolidated agencies as IT needs for each agency can change very rapidly throughout the year. Financial history also combines expenditures from budget unit 30583C which is now combined with this section beginning FY2021.



**CORE RECONCILIATION DETAIL**

**STATE  
DSS IT CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	142.94	3,154,149	6,347,797	31	9,501,977	
	EE	0.00	1,281,556	33,446,126	415,686	35,143,368	
	<b>Total</b>	<b>142.94</b>	<b>4,435,705</b>	<b>39,793,923</b>	<b>415,717</b>	<b>44,645,345</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	142.94	3,154,149	6,347,797	31	9,501,977	
	EE	0.00	1,281,556	33,446,126	415,686	35,143,368	
	<b>Total</b>	<b>142.94</b>	<b>4,435,705</b>	<b>39,793,923</b>	<b>415,717</b>	<b>44,645,345</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	142.94	3,154,149	6,347,797	31	9,501,977	
	EE	0.00	1,281,556	33,446,126	415,686	35,143,368	
	<b>Total</b>	<b>142.94</b>	<b>4,435,705</b>	<b>39,793,923</b>	<b>415,717</b>	<b>44,645,345</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DSS IT CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,394,420	26.26	3,154,149	29.80	3,154,149	29.80	0	0.00
OA INFORMATION TECH FED& OTHER	2,862,535	53.07	6,346,086	113.14	6,346,086	113.14	0	0.00
TEMP ASSIST NEEDY FAM FEDERAL	0	0.00	1,711	0.00	1,711	0.00	0	0.00
HEALTH INITIATIVES	0	0.00	4	0.00	4	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	27	0.00	27	0.00	0	0.00
TOTAL - PS	4,256,955	79.33	9,501,977	142.94	9,501,977	142.94	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	60,477	0.00	1,281,556	0.00	1,281,556	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	19,935,356	0.00	23,447,837	0.00	23,447,837	0.00	0	0.00
TEMP ASSIST NEEDY FAM FEDERAL	0	0.00	9,998,289	0.00	9,998,289	0.00	0	0.00
HEALTH INITIATIVES	0	0.00	66	0.00	66	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	400,621	0.00	400,621	0.00	0	0.00
MISSOURI RX PLAN FUND	0	0.00	14,999	0.00	14,999	0.00	0	0.00
TOTAL - EE	19,995,833	0.00	35,143,368	0.00	35,143,368	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	3	0.00	0	0.00	0	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	26,942	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	26,945	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>24,279,733</b>	<b>79.33</b>	<b>44,645,345</b>	<b>142.94</b>	<b>44,645,345</b>	<b>142.94</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$24,279,733</b>	<b>79.33</b>	<b>\$44,645,345</b>	<b>142.94</b>	<b>\$44,645,345</b>	<b>142.94</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DSS IT CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	31,359	0.90	14,173	0.43	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	1,127	0.05	0	0.00	0	0.00	0	0.00
INFO TECHNOLOGY OPERATOR I	17,521	0.61	31,564	1.00	0	0.00	0	0.00
INFO TECHNOLOGY OPERATOR II	31,742	0.98	33,858	1.00	0	0.00	0	0.00
INFORMATION TECHNOLOGIST I	60,242	1.77	315,242	5.18	0	0.00	0	0.00
INFORMATION TECHNOLOGIST II	409,962	10.52	392,788	9.89	0	0.00	0	0.00
INFORMATION TECHNOLOGIST III	350,010	7.90	522,543	7.34	0	0.00	0	0.00
INFORMATION TECHNOLOGIST IV	900,630	18.53	2,304,084	22.53	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	4,821	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	0	0.00	2	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	129,497	1.81	130,373	1.08	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	924,168	16.80	2,305,586	76.17	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	757,148	11.38	1,838,350	9.67	0	0.00	0	0.00
COMPUTER INFO TECH SPEC III	128,178	1.64	313,944	1.51	0	0.00	0	0.00
INFORMATION TECHNOLOGY SR SPEC	300,263	3.80	771,528	3.90	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	27,795	0.33	125,141	0.36	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	58,705	0.93	241,362	1.75	241,362	1.75	0	0.00
DATA PROCESSOR PROFESSIONAL	27,789	0.33	55,745	0.10	55,745	0.10	0	0.00
DATA PROCESSING MANAGER	96,678	1.00	97,257	1.00	97,257	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	4,141	0.05	1,905	0.03	1,905	0.03	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	14,173	0.43	0	0.00
ASSOC APPLICATIONS DEVELOPER	0	0.00	0	0.00	2,936,284	31.43	0	0.00
APPLICATIONS DEVELOPER	0	0.00	0	0.00	2,305,588	76.17	0	0.00
SENIOR APPLICATIONS DEVELOPER	0	0.00	0	0.00	1,838,346	9.67	0	0.00
APPLICATIONS DEVELOPMENT MGR	0	0.00	0	0.00	440,529	2.41	0	0.00
COMPUTER OPERATIONS CLERK	0	0.00	0	0.00	65,422	2.00	0	0.00
PROJECT MANAGER	0	0.00	0	0.00	4	0.00	0	0.00
SENIOR PROJECT MANAGER	0	0.00	0	0.00	586,595	2.93	0	0.00
SYSTEMS ADMINISTRATION TECH	0	0.00	0	0.00	598,373	13.51	0	0.00
SR SYSTEMS ADMINISTRATION SPEC	0	0.00	0	0.00	0	0.00	0	0.00
SYSTEMS ADMINISTRATOR	0	0.00	0	0.00	313,944	1.51	0	0.00
SENIOR CLIENT SUPPORT TECH	0	0.00	0	0.00	4,739	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>DSS IT CONSOLIDATION</b>								
<b>CORE</b>								
OTHER	0	0.00	1,711	0.00	1,711	0.00	0	0.00
<b>TOTAL - PS</b>	<b>4,256,955</b>	<b>79.33</b>	<b>9,501,977</b>	<b>142.94</b>	<b>9,501,977</b>	<b>142.94</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	18,564	0.00	1,364	0.00	1,364	0.00	0	0.00
TRAVEL, OUT-OF-STATE	407	0.00	182	0.00	182	0.00	0	0.00
SUPPLIES	7,417	0.00	1	0.00	1	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	30,968	0.00	1	0.00	1	0.00	0	0.00
COMMUNICATION SERV & SUPP	4,122,206	0.00	41,041	0.00	41,041	0.00	0	0.00
PROFESSIONAL SERVICES	12,637,920	0.00	35,056,259	0.00	35,056,259	0.00	0	0.00
M&R SERVICES	2,075,478	0.00	41,516	0.00	41,516	0.00	0	0.00
COMPUTER EQUIPMENT	737,787	0.00	3,002	0.00	3,002	0.00	0	0.00
OFFICE EQUIPMENT	9,824	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	355,088	0.00	1	0.00	1	0.00	0	0.00
BUILDING LEASE PAYMENTS	50	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	124	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>19,995,833</b>	<b>0.00</b>	<b>35,143,368</b>	<b>0.00</b>	<b>35,143,368</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	26,945	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>26,945</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$24,279,733</b>	<b>79.33</b>	<b>\$44,645,345</b>	<b>142.94</b>	<b>\$44,645,345</b>	<b>142.94</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,454,900</b>	<b>26.26</b>	<b>\$4,435,705</b>	<b>29.80</b>	<b>\$4,435,705</b>	<b>29.80</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$22,824,833</b>	<b>53.07</b>	<b>\$39,793,923</b>	<b>113.14</b>	<b>\$39,793,923</b>	<b>113.14</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$415,717</b>	<b>0.00</b>	<b>\$415,717</b>	<b>0.00</b>		<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

**HB Section(s):** 5.025 & 5.030

**Program Name** Client Engagement Services

**Program is found in the following core budget(s):** Information Technology Services Division

### 1a. What strategic priority does this program address?

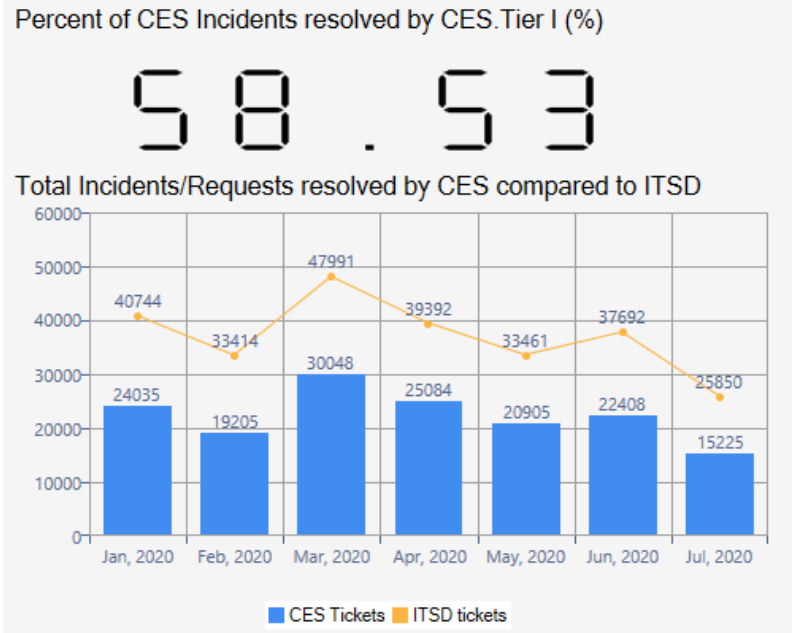
Partnering with State agencies to provide high quality business solutions

### 1b. What does this program do?

Client Engagement Services (CES) provides customer service to 14 executive agencies, the Governor's Office and Lt. Governor's Office. CES installs computer equipment and troubleshoots computer and other technical issues for State team members across the state to allow them to provide vital services to Missouri citizens.

### 2a. Provide an activity measure(s) for the program.

- ITSD works help desk tickets entered by agency clients every day.



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

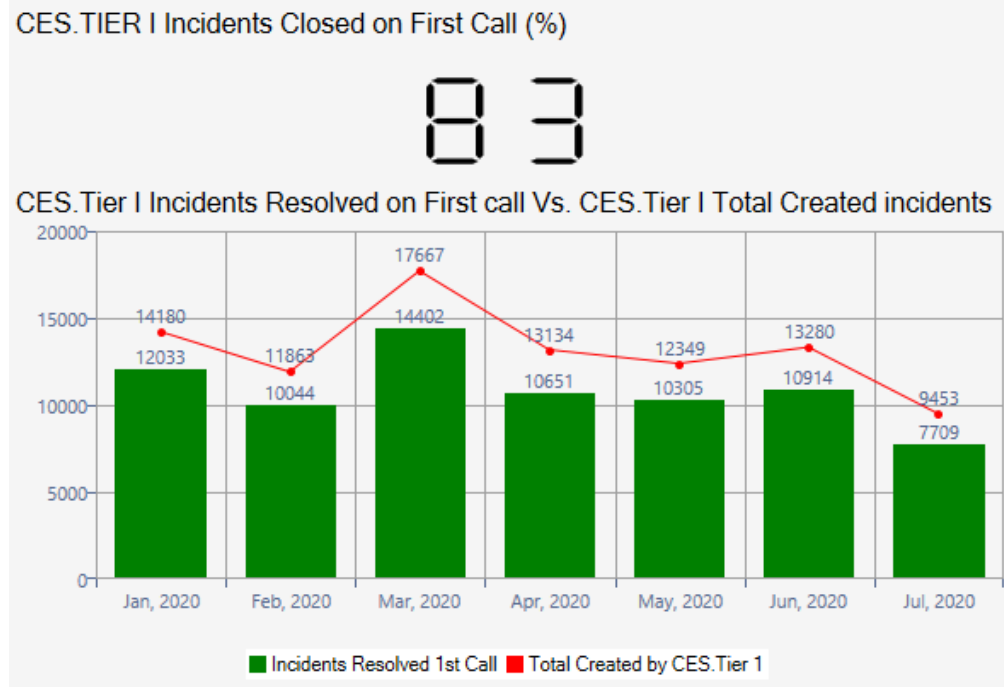
**HB Section(s):** 5.025 & 5.030

**Program Name** Client Engagement Services

**Program is found in the following core budget(s):** Information Technology Services Division

### 2b. Provide a measure(s) of the program's quality.

- CES strives to resolve customer issues on the first call or contact with ITSD.



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

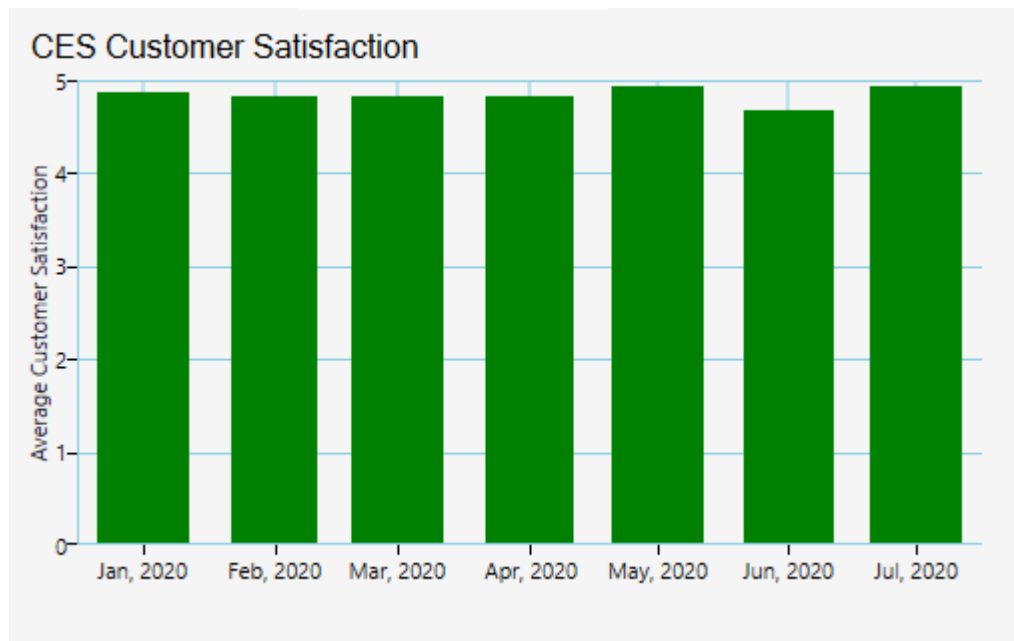
**HB Section(s):** 5.025 & 5.030

**Program Name** Client Engagement Services

**Program is found in the following core budget(s):** Information Technology Services Division

### 2c. Provide a measure(s) of the program's impact.

- ITSD seeks customer feedback on help desk tickets through a survey when each ticket is closed. This practice was implemented last with the new ITSD service portal tool. Rating scale is 1-5 : 5- Extremely Satisfied, 4- Satisfied, 3- Neutral, 2- Dissatisfied 1- Extremely Dissatisfied



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

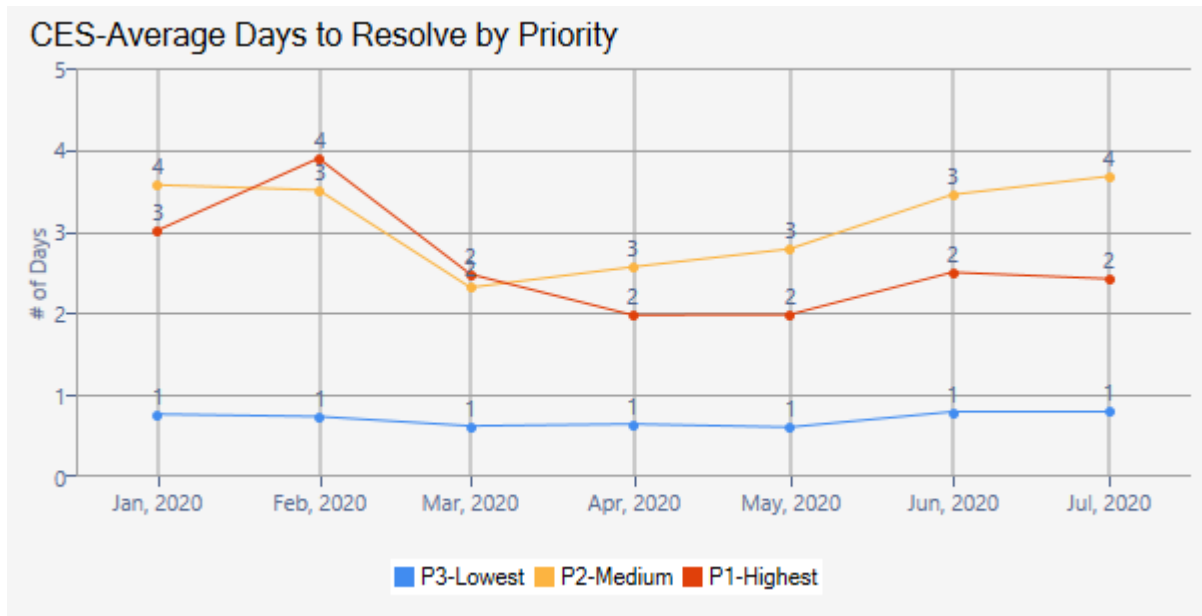
**HB Section(s):** 5.025 & 5.030

**Program Name** Client Engagement Services

**Program is found in the following core budget(s):** Information Technology Services Division

### 2d. Provide a measure(s) of the program's efficiency.

- Average time to close a help desk ticket is under 3 days for CES. Our goal is to close every ticket in less than 2.2 days, with a stretch goal to close every ticket in under 2.1 days consistently across fiscal years.





## PROGRAM DESCRIPTION

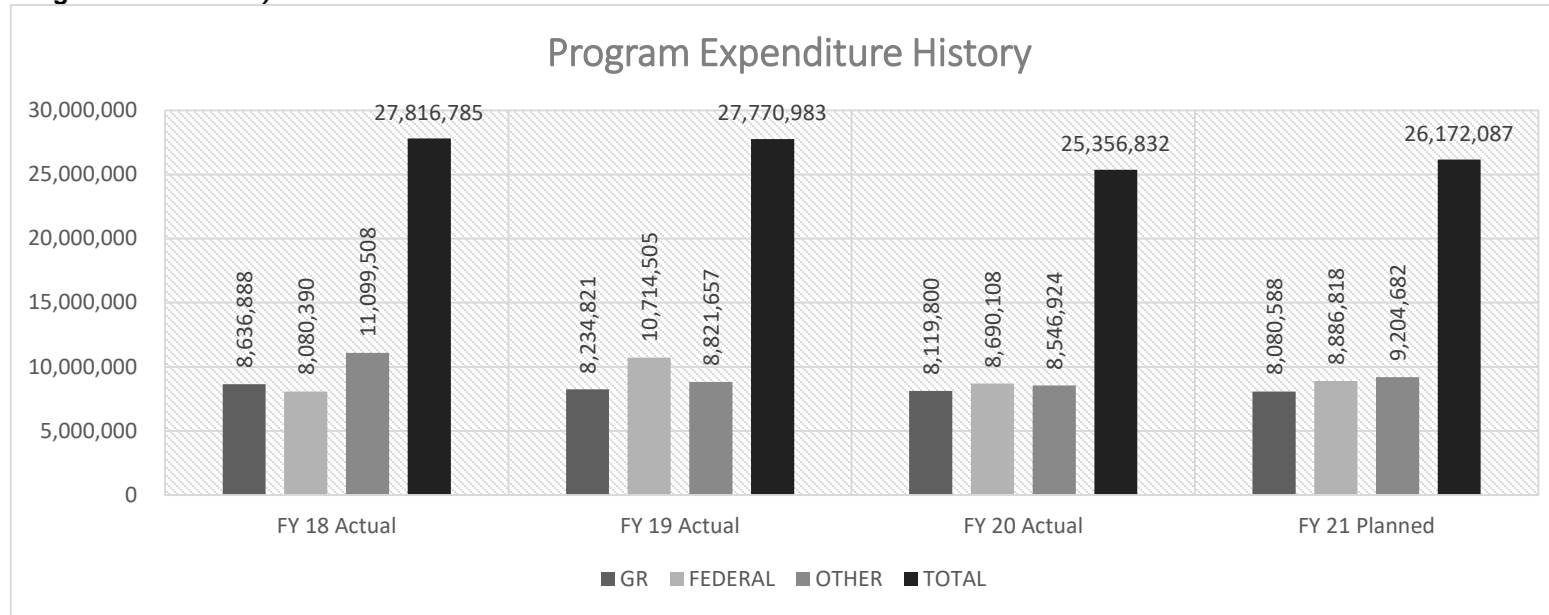
**Department** Information Technology Services Division

**HB Section(s):** 5.025 & 5.030

**Program Name** Client Engagement Services

**Program is found in the following core budget(s):** Information Technology Services Division

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the “Other” funds?**

- Various Sources- ITSD supports 14 executive agencies as well as the Governor and Lt. Governor

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

- 37.005.8, RSMo

**6. Are there federal matching requirements? If yes, please explain.**

- No

**7. Is this a federally mandated program? If yes, please explain.**

- No

## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

### 1a. What strategic priority does this program address?

- Deliver the right stuff at the right price and at the right time
- Partner to innovate the way we work
- Use data & analytics to improve decision-making and transparency

### 1b. What does this program do?

- Provide network and telecommunications services to both consolidated & non-consolidated state agencies. Services include local phone service, long distance, data circuits, internet access, wireless services, managed network, video conferencing, WebEx meeting services, and other communications services. Other services include Call Center, Digital Signage and collaboration tools such as Jabber and Spark.
- Provide compute and storage infrastructure services to both consolidated & non-consolidated state agencies. Services include mainframe, midrange, and open system servers (Windows and Linux servers), database services, storage services, application platforms for web and general applications, electronic content and document services, and other application support platforms. Additionally, maintenance and upgrades on the compute and storage infrastructure is provided. A Network Operations Center (NOC) serves as 24x7 operations and problem reporting center that monitors the availability of network and infrastructure services as well as a reporting center for after hour issues experienced by customers.

## PROGRAM DESCRIPTION

**Department** Office of Administration

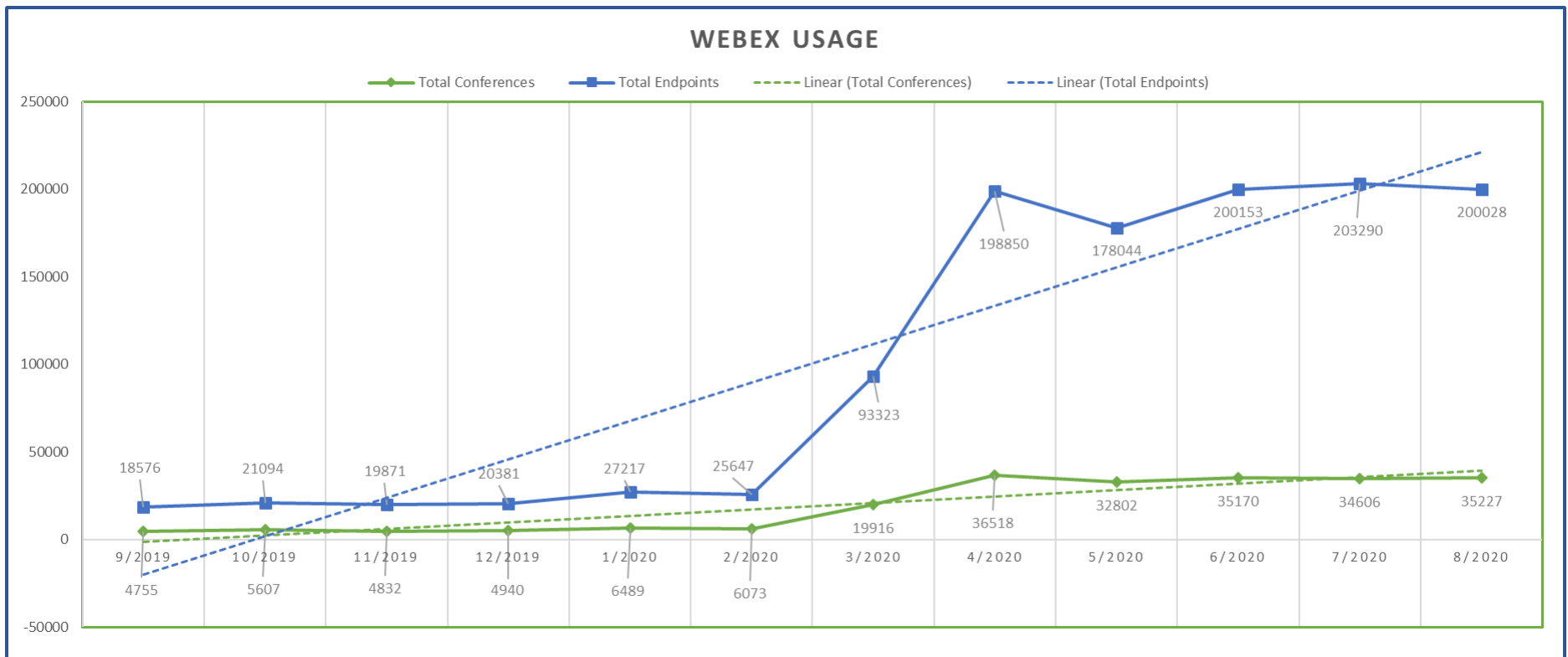
**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

**2a. Provide an activity measure(s) for the program.**

- WebEx allows agencies to hold meetings without the necessity for travel. This reduces travel time and allows the employee to be more productive. Endpoints are unique phones or data devices connected to the WebEx conference. WebEx can be utilized with any phone, PC or tablet.



## PROGRAM DESCRIPTION

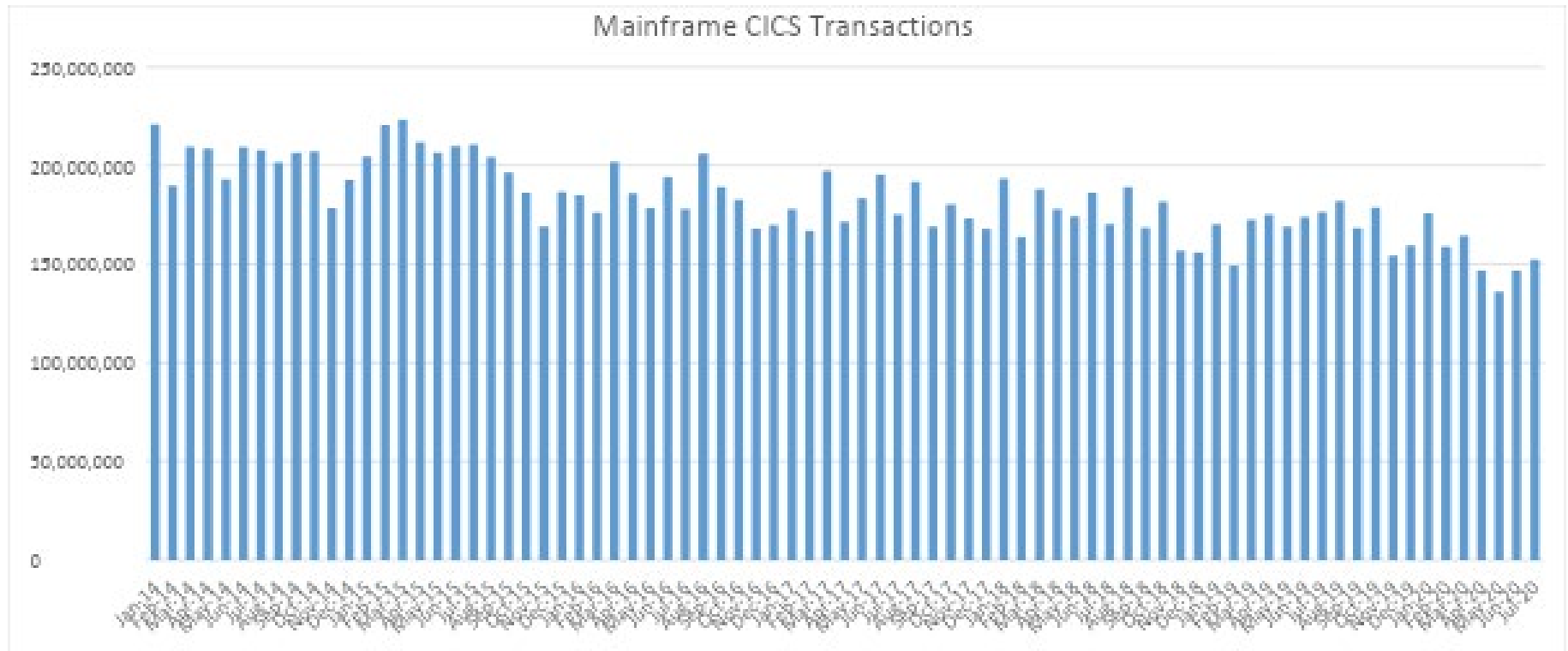
**Department** Office of Administration

**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

- The Mainframe CICS transaction activity indicates the level of reliance of this service to deliver critical services (for some agencies).



## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 05.025 & 05.030

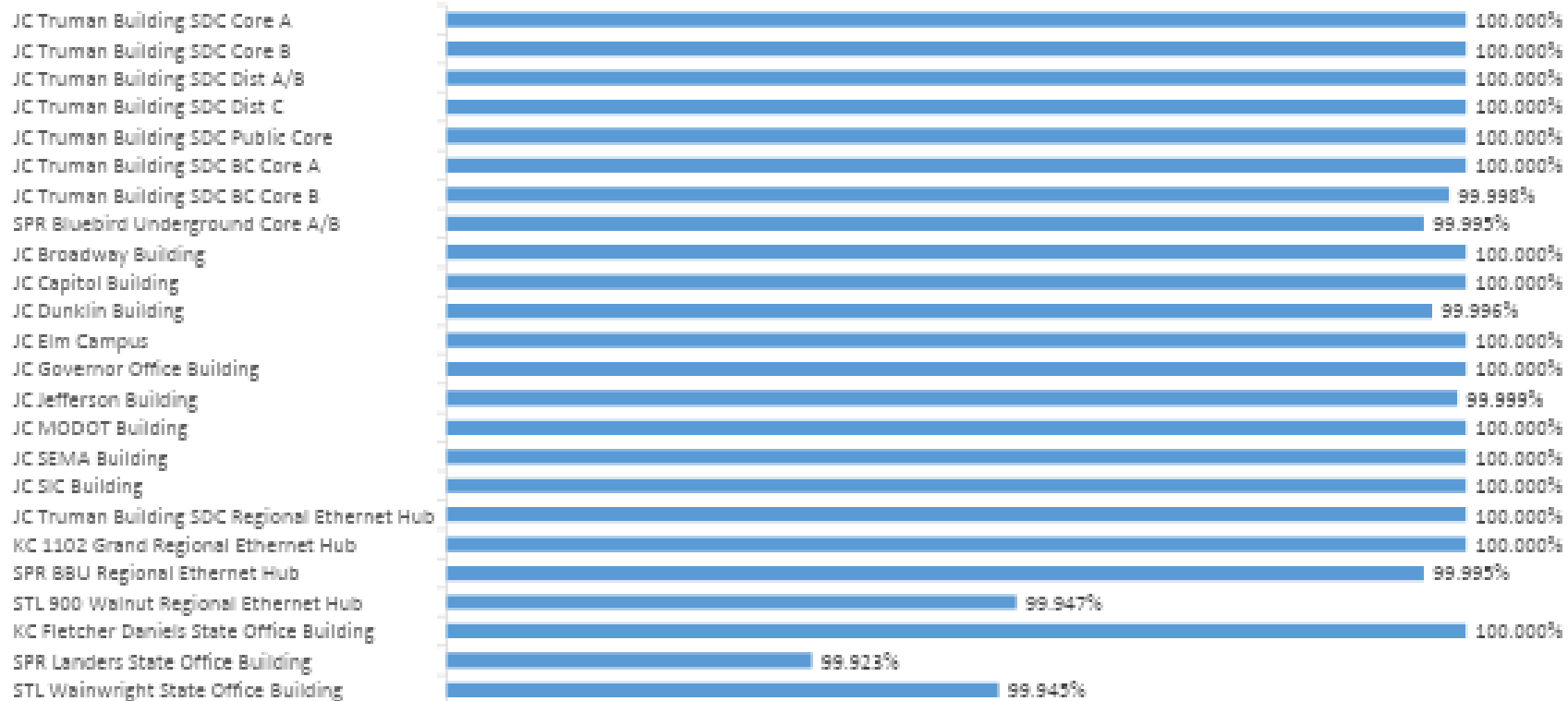
**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

### 2b. Provide a measure(s) of the program's quality.

- Core network availability is critical to the enterprise operations of all consolidated and non-consolidated agencies. The core network consists of larger network devices capable of large bandwidth loads and placed in strategic locations throughout the state. Uptime is measured by data transfer continuity. This is monitored primarily by the Orion Network Monitoring system. The goal for core network uptime is 99.995% (this allows for equipment replacement and upgrades). We are currently at 99.992% for timeframe 9/1/2019 – 8/31/2020. The data for KC, STL, and Springfield State office buildings includes telco provider outages.

Percent Uptime



## PROGRAM DESCRIPTION

Department Office of Administration

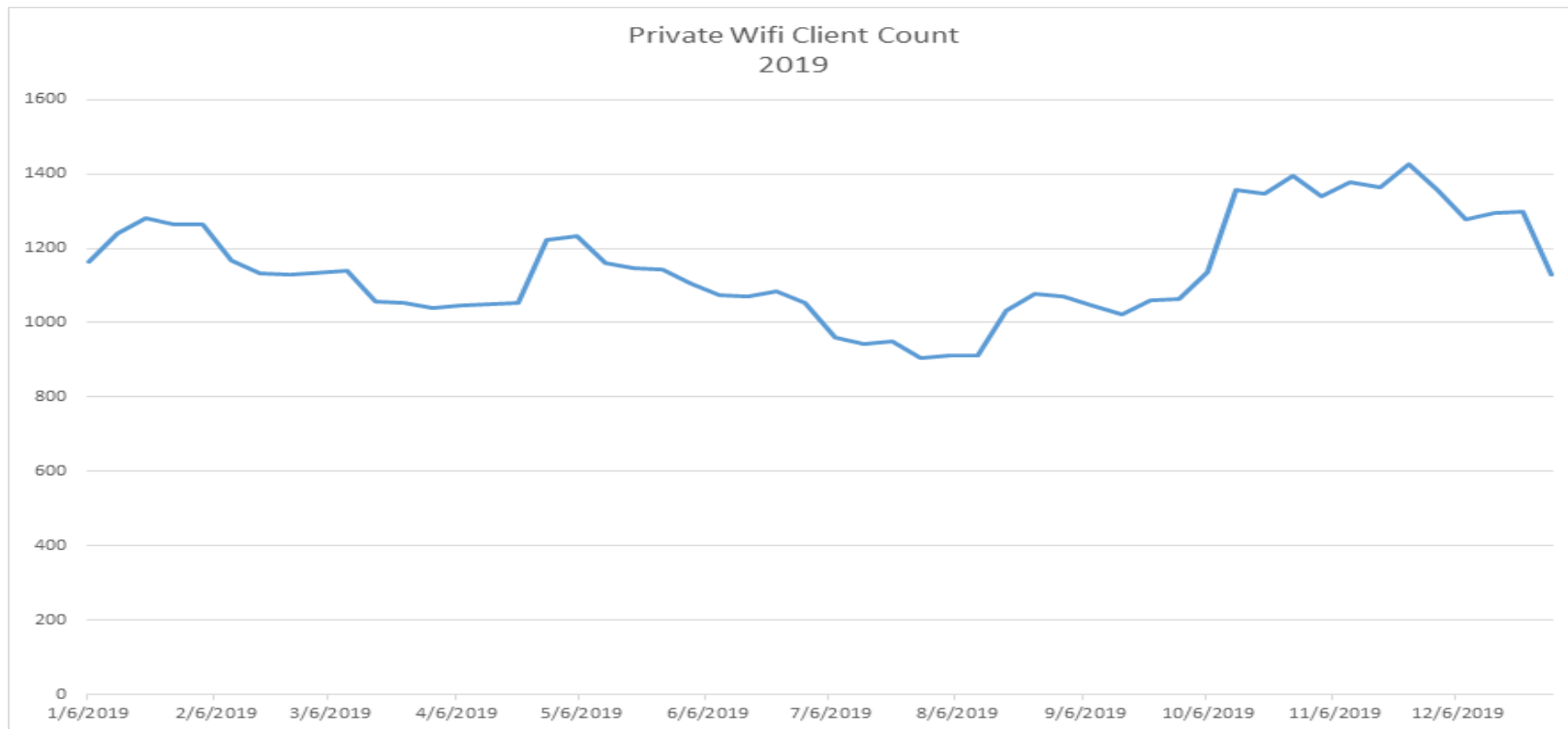
HB Section(s): 05.025 & 05.030

Program Name State Data Center, Network and Telecommunication

Program is found in the following core budget(s): Information Technology Services Division

### 2c. Provide a measure(s) of the program's impact.

- Wireless access is becoming a more common and essential service each year. ITSD/Networking has been expanding the Wireless footprint throughout the state via requests and initiatives led by State agencies. Wireless access use cases range from electronic medication distribution in care facilities to mobile staff device use. The wireless access points (APs) will present at least three network IDs: mo.gov (the State's private internal network, same as the wired network), mo.gov.guest (internet connectivity for guests conducting business with the State) and mo.gov.devices (IoT – Internet of Things devices that need access to the State's network and/or internet).



## PROGRAM DESCRIPTION

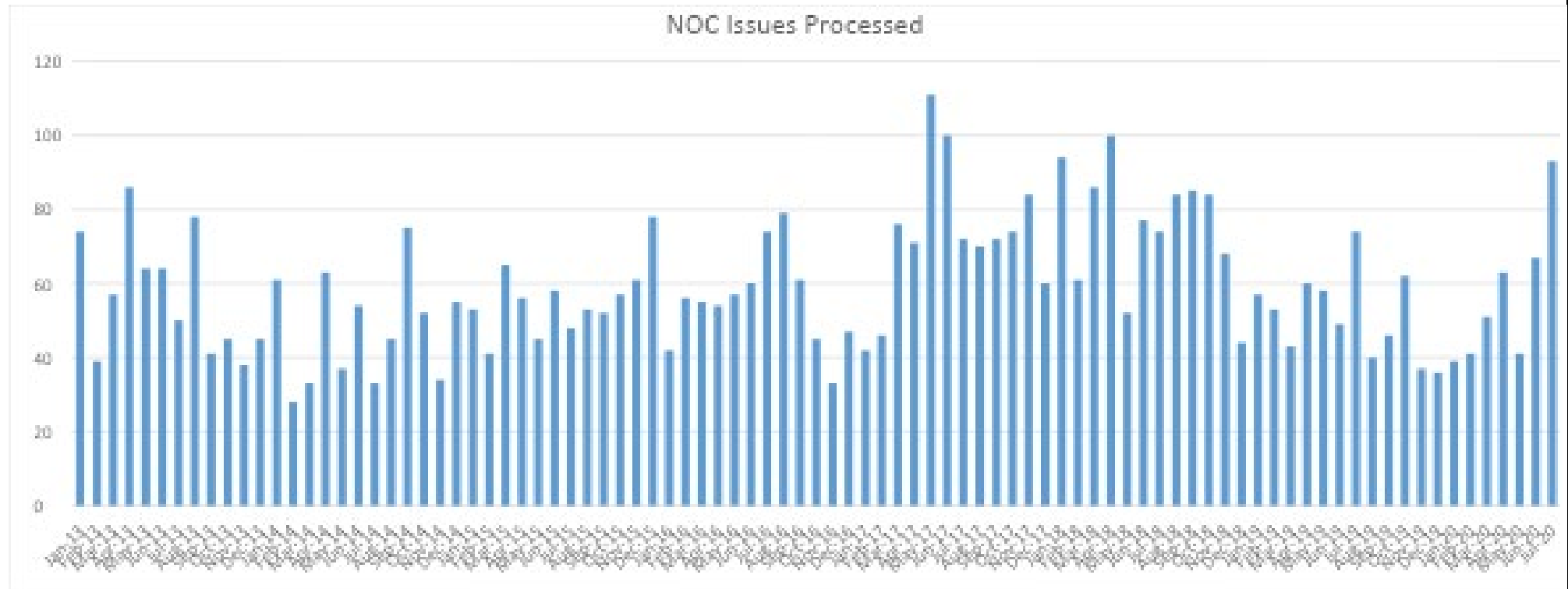
**Department** Office of Administration

**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

- The Network Operations Center handles a significant number of issues on a 24x7 basis to assure ongoing operations.



## PROGRAM DESCRIPTION

**Department** Office of Administration

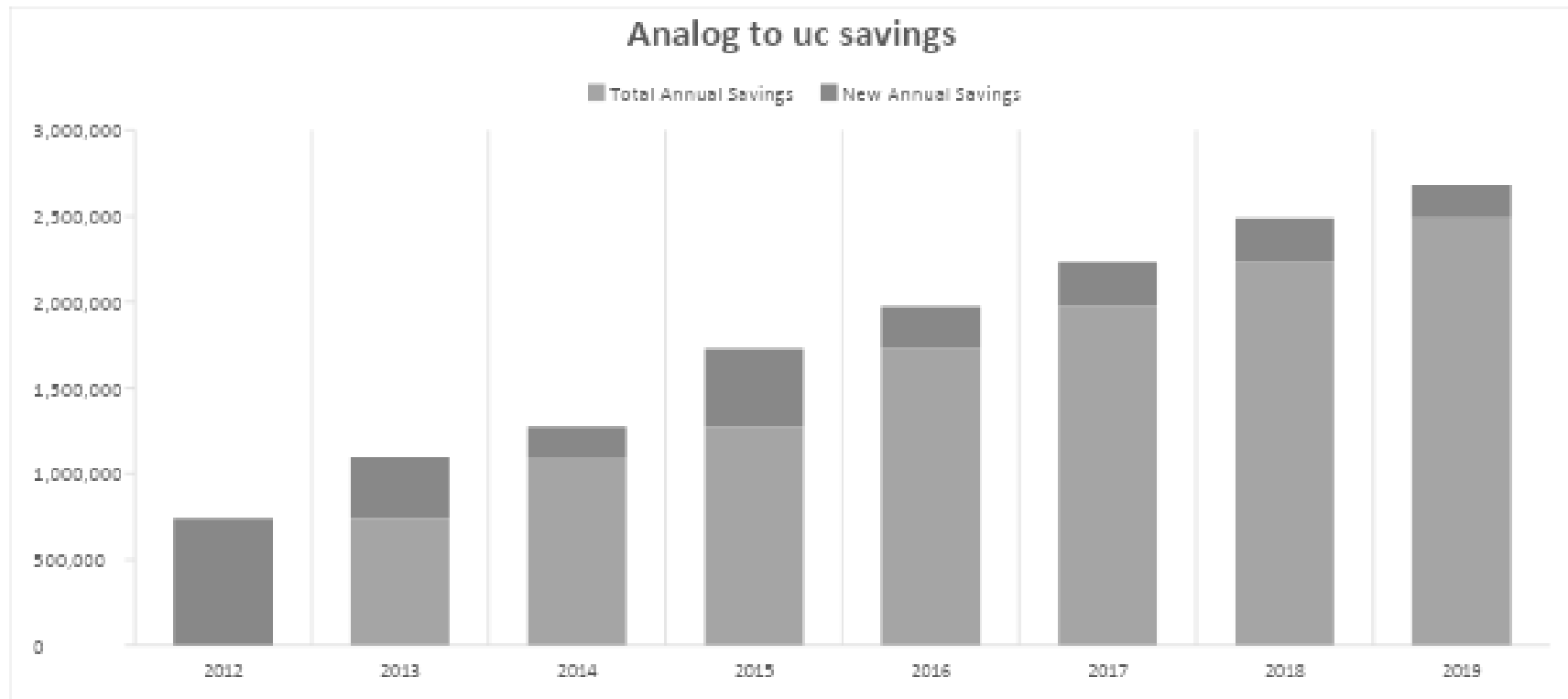
**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

### 2d. Provide a measure(s) of the program's efficiency.

- Analog phone lines are being phased out throughout the country. Large phone companies are installing fiber circuits to allow more traffic and greater control in routing those calls. Support costs for the analog lines are therefore increasing each year. ITSD/Networking-Telecom has been working with agencies to convert these lines to digital circuits for several years. Phone lines are being converted to UC (VoIP) and fax lines are being converted to the state's enterprise eFax server Biscom. These conversions have lowered costs for the circuits, reduced long distance costs and made faxing more secure. The goal is to convert a minimum of 1,200 lines per year. The average cost of an analog line is \$28.85/month. The cost of a UC phone line is \$11.26/month. The graph below shows new annual savings as a piece of the total annual savings through 2019. There are approximately 7,536 lines left to convert for a total future savings of \$1,590,698/annually.





## PROGRAM DESCRIPTION

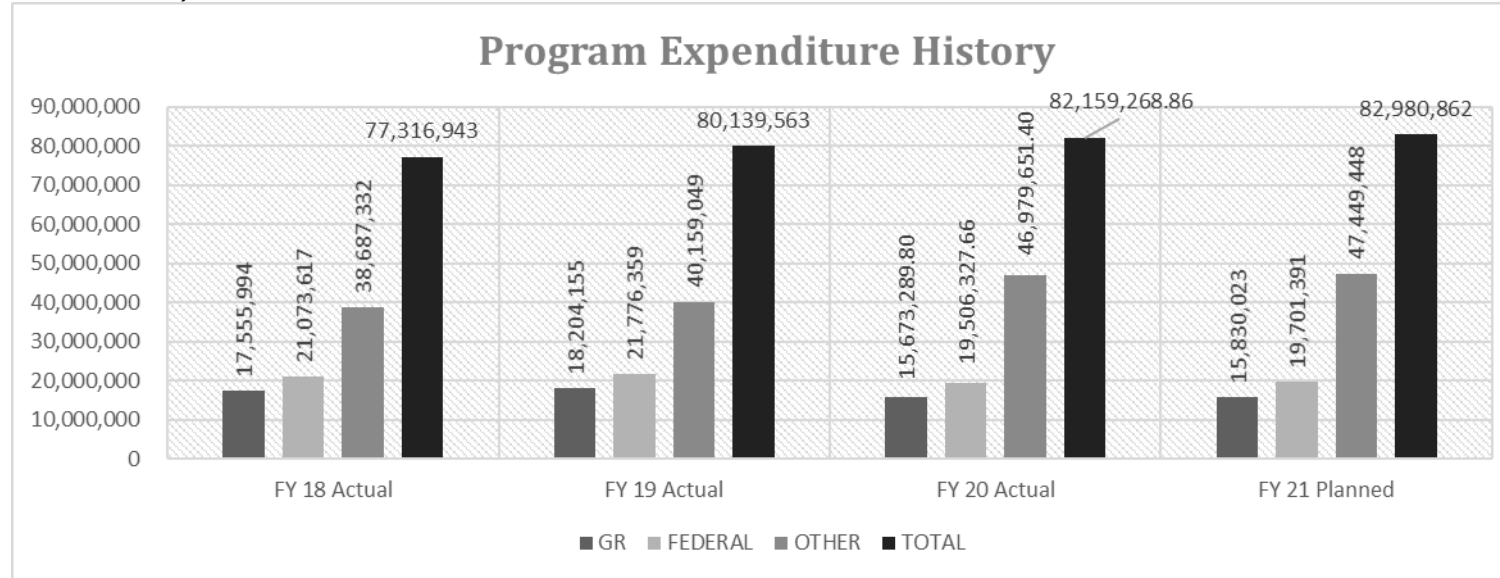
**Department** Office of Administration

**HB Section(s):** 05.025 & 05.030

**Program Name** State Data Center, Network and Telecommunication

**Program is found in the following core budget(s):** Information Technology Services Division

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the "Other" funds?**

Various Sources- ITSD supports 14 executive agencies as well as the Governor and Lt. Governor

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

37.005.8 RSMo & 37.110 RSMo

**6. Are there federal matching requirements? If yes, please explain.**

No

**7. Is this a federally mandated program? If yes, please explain.**

No

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30620C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 5.035				
<b>Core: Telecommunications/Network</b>									

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	44,700,697	44,700,697
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>44,700,697</b>	<b>44,700,697</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:     Missouri Revolving Info Tech Fund - Fund 0980

Other Funds:

### 2. CORE DESCRIPTION

The Telecommunications core request enables ITSD to provide communications services to all consolidated state agencies and some non-consolidated agencies. Services include local phone service, long distance, data circuits, internet access, wireless services, managed network, video conferencing, WebEx meeting services and other communications services.

### 3. PROGRAM LISTING (list programs included in this core funding)

Telecommunications  
Network  
Unified Communications

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30620C</u>
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: Telecommunications/Network</b>	<b>HB Section</b> <u>5.035</u>

### 4. FINANCIAL HISTORY

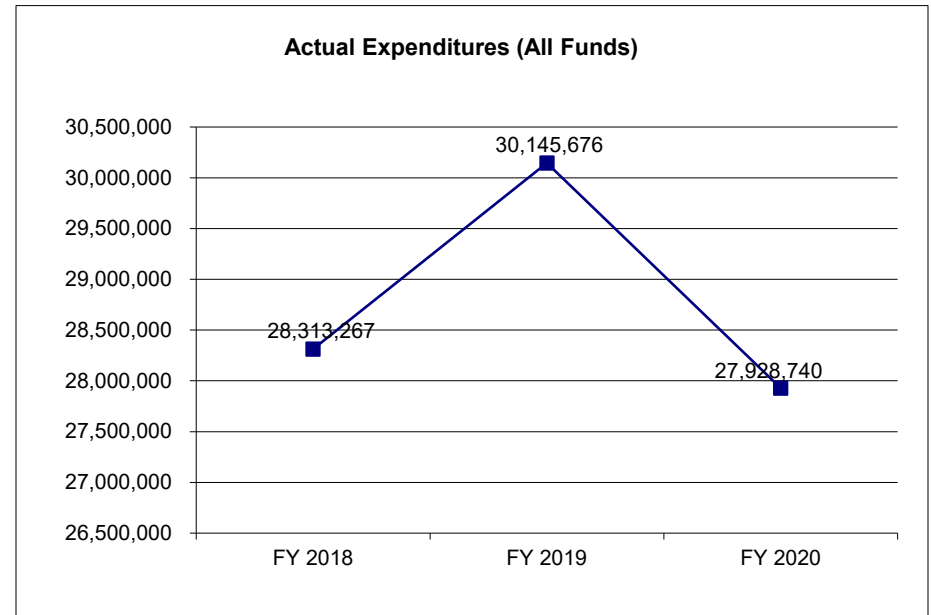
	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	44,700,697	44,700,697	44,700,697	44,700,697
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	44,700,697	44,700,697	44,700,697	44,700,697
Actual Expenditures (All Funds)	28,313,267	30,145,676	27,928,740	N/A
Unexpended (All Funds)	16,387,430	14,555,021	16,771,957	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	16,687,430	14,555,021	16,771,859	N/A

\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:



**CORE RECONCILIATION DETAIL**

STATE  
TELECOM REVOLVING FUND

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	44,695,697	44,695,697	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>44,700,697</b>	<b>44,700,697</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	44,695,697	44,695,697	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>44,700,697</b>	<b>44,700,697</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	44,695,697	44,695,697	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>44,700,697</b>	<b>44,700,697</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
MO REVOLVING INFO TECH TRUST	27,928,838	0.00	44,695,697	0.00	44,695,697	0.00	0	0.00
TOTAL - EE	27,928,838	0.00	44,695,697	0.00	44,695,697	0.00	0	0.00
PROGRAM-SPECIFIC								
MO REVOLVING INFO TECH TRUST	0	0.00	5,000	0.00	5,000	0.00	0	0.00
TOTAL - PD	0	0.00	5,000	0.00	5,000	0.00	0	0.00
<b>TOTAL</b>	<b>27,928,838</b>	<b>0.00</b>	<b>44,700,697</b>	<b>0.00</b>	<b>44,700,697</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$27,928,838</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
FUEL & UTILITIES	0	0.00	100	0.00	100	0.00	0	0.00
SUPPLIES	0	0.00	25,000	0.00	25,000	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	100,000	0.00	100,000	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	1,000	0.00	1,000	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	100	0.00	100	0.00	0	0.00
M&R SERVICES	0	0.00	58,755	0.00	58,755	0.00	0	0.00
COMPUTER EQUIPMENT	98	0.00	135,920	0.00	135,920	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	5,000	0.00	5,000	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	10,000	0.00	10,000	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	50,000	0.00	50,000	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	5,000	0.00	5,000	0.00	0	0.00
REBILLABLE EXPENSES	27,928,740	0.00	44,304,822	0.00	44,304,822	0.00	0	0.00
<b>TOTAL - EE</b>	<b>27,928,838</b>	<b>0.00</b>	<b>44,695,697</b>	<b>0.00</b>	<b>44,695,697</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
REFUNDS	0	0.00	5,000	0.00	5,000	0.00	0	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$27,928,838</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$27,928,838</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>	<b>\$44,700,697</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

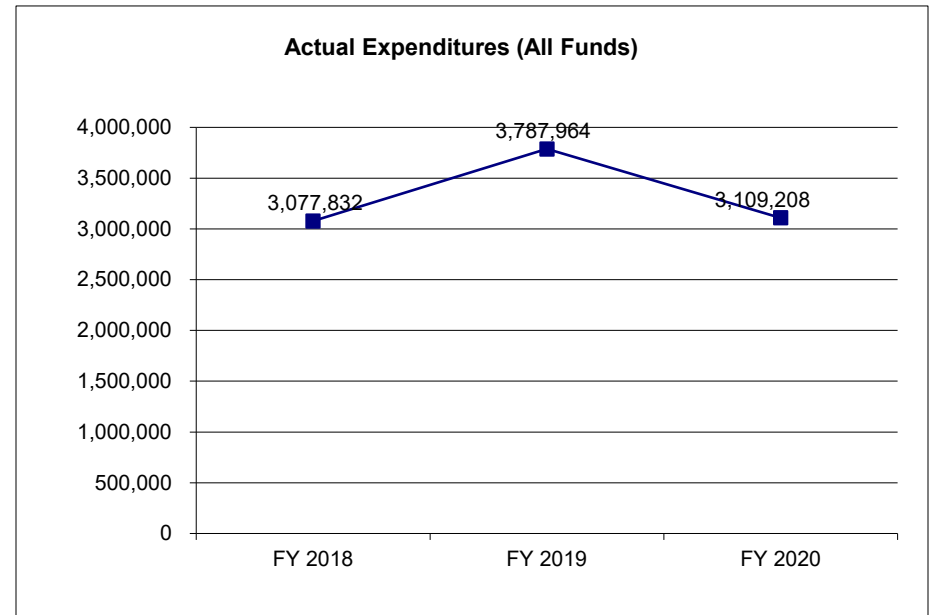
<b>Department: Office of Administration</b>					<b>Budget Unit</b> <u>30635C</u>				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> <u>5.040</u>				
<b>Core: eProcurement and State Technology Fund</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
	<b>FY 2022 Budget Request</b>					<b>FY 2022 Governor's Recommendation</b>			
	GR	Federal	Other	Total		GR	Federal	Other	Total
<b>PS</b>	0	0	0	0	<b>PS</b>	0	0	0	0
<b>EE</b>	0	0	5,000,000	5,000,000	<b>EE</b>	0	0	0	0
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>TRF</b>	0	0	5,000,000	5,000,000	<b>TRF</b>	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds:      Missouri Revolving Info Tech Fund - Fund 0980 Eprocurement & State Tech Fund - 0495					Other Funds:				
<b>2. CORE DESCRIPTION</b>									
<p>Under Chapter 34, RSMo, OA is responsible for the procurement of supplies, equipment, and services for state departments. OA is currently implementing a statewide eProcurement system. New statewide contracts now include language that requires a one percent administrative fee on all transactions under those contracts. Contractors are required to report transaction totals for the given quarter and submit a check/electronic payment to the State of Missouri. This practice is consistent with the other states which have implemented e-procurement systems. The revenue generated by the one percent fee is to be deposited into its own fund to improve transparency and tracking. The revenue collected into this fund will be used for licensing, maintenance, support and activities related to the eProcurement system.</p>									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
eProcurement									

## CORE DECISION ITEM

<b>Department: Office of Administration</b>	<b>Budget Unit</b> <u>30635C</u>
<b>Division: Information Technology Services Division (ITSD)</b>	
<b>Core: eProcurement and State Technology Fund</b>	<b>HB Section</b> <u>5.040</u>

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	4,000,000	7,000,000	7,000,000	10,000,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	4,000,000	7,000,000	7,000,000	10,000,000
Actual Expenditures (All Funds)	3,077,832	3,787,964	3,109,208	N/A
Unexpended (All Funds)	922,168	3,212,036	3,890,792	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	922,168	3,212,036	3,890,792	N/A



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:



**CORE RECONCILIATION DETAIL**

**STATE  
E PROCUREMENT**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	5,000,000	5,000,000	
	TRF	0.00	0	0	5,000,000	5,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	5,000,000	5,000,000	
	TRF	0.00	0	0	5,000,000	5,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	5,000,000	5,000,000	
	TRF	0.00	0	0	5,000,000	5,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>E PROCUREMENT</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
EPROCUREMENT & STATE TECH FUND	1,554,604	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00	
TOTAL - EE	1,554,604	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00	
FUND TRANSFERS									
MO REVOLVING INFO TECH TRUST	1,554,604	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00	
TOTAL - TRF	1,554,604	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00	
<b>TOTAL</b>	<b>3,109,208</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$3,109,208</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>E PROCUREMENT</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	711,286	0.00	300,000	0.00	300,000	0.00	0	0.00
M&R SERVICES	843,318	0.00	2,800,000	0.00	2,800,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	1,900,000	0.00	1,900,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>1,554,604</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
TRANSFERS OUT	1,554,604	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
<b>TOTAL - TRF</b>	<b>1,554,604</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,109,208</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$3,109,208</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

<b>Department: Office of Administration</b>					<b>Budget Unit</b> 30640C				
<b>Division: Information Technology Services Division (ITSD)</b>					<b>HB Section</b> 5.045				
<b>Core: SAMII Replacement Core</b>									

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	4,000,000	1,500,000	6,000,000	11,500,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>4,000,000</b>	<b>1,500,000</b>	<b>6,000,000</b>	<b>11,500,000</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:     Missouri Revolving Info Tech Fund - Fund 0980

Other Funds:

### 2. CORE DESCRIPTION

This funding is necessary to replace SAM II, the State's legacy Enterprise Resource Planning (ERP) system that was implemented in 2000.

The system is critical and supportive to all segments of State government. All payments from the State Treasury touch SAMII. Critical components with statewide impact include: Employee payroll processing, vendor payment processing, statewide budgeting, budget and cash controls, annual tax reporting (W2s and 1099s) capital asset tracking, data warehouse capabilities, and federal grant tracking. SAM II is written in COBOL, the staff with knowledge to support the system are dwindling both at the State and at the Contractor. Few changes are possible with the exception of required annual patches to produce year-end tax forms. Maintenance payments are increasing annually while the support is continuing to decline from the Contractor as their knowledgeable retire. The risk of key State staff retiring continues to increase. It is possible that the legacy system will not be able to be certified with each new version of Microsoft and IBM infrastructure that is required for the State's security controls. SAM II is a critical enterprise-wide system for bonds, vendors, payroll and payment controls.

### 3. PROGRAM LISTING (list programs included in this core funding)

Statewide

## CORE DECISION ITEM

**Department: Office of Administration**

**Budget Unit** 30640C

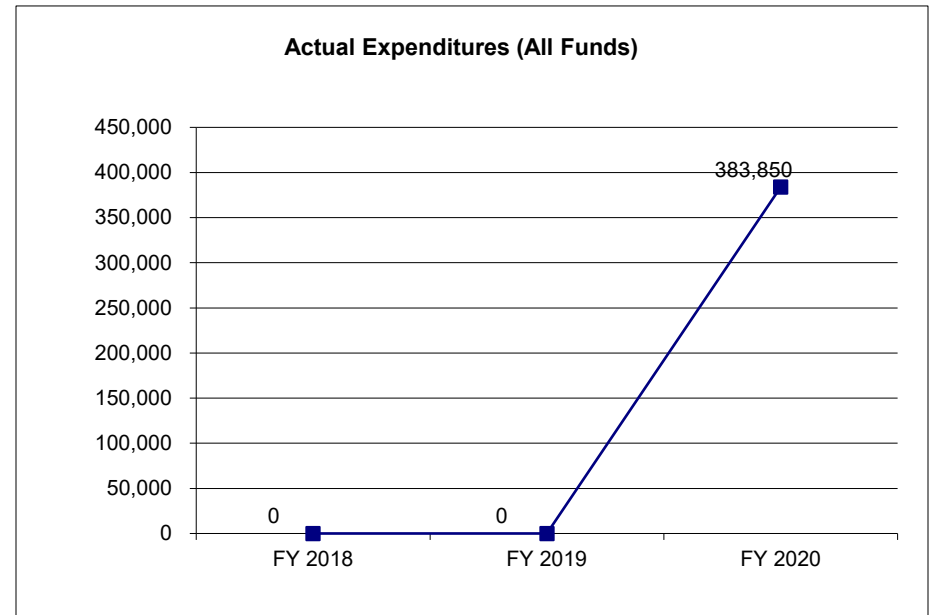
**Division: Information Technology Services Division (ITSD)**

**Core: SAMII Replacement Core**

**HB Section** 5.045

### 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	0	5,000,000	11,500,000	11,500,000
Less Reverted (All Funds)	0	(60,000)	(120,000)	(120,000)
Less Restricted (All Funds)*	0	0	(3,400,000)	(2,000,000)
Budget Authority (All Funds)	0	4,940,000	7,980,000	9,380,000
Actual Expenditures (All Funds)	0	0	383,850	0
Unexpended (All Funds)	0	4,940,000	7,596,150	N/A
Unexpended, by Fund:				
General Revenue	0	1,940,000	96,150	N/A
Federal	0	1,500,000	1,500,000	N/A
Other	0	1,500,000	6,000,000	N/A



\*Current Year restricted amount is as of 9/1/2020.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

**CORE RECONCILIATION DETAIL**

**STATE  
SAM II REPLACEMENT**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	EE	0.00	4,000,000	1,500,000	6,000,000	11,500,000	
	<b>Total</b>	<b>0.00</b>	<b>4,000,000</b>	<b>1,500,000</b>	<b>6,000,000</b>	<b>11,500,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	4,000,000	1,500,000	6,000,000	11,500,000	
	<b>Total</b>	<b>0.00</b>	<b>4,000,000</b>	<b>1,500,000</b>	<b>6,000,000</b>	<b>11,500,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	4,000,000	1,500,000	6,000,000	11,500,000	
	<b>Total</b>	<b>0.00</b>	<b>4,000,000</b>	<b>1,500,000</b>	<b>6,000,000</b>	<b>11,500,000</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>SAM II REPLACEMENT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	383,850	0.00	4,000,000	0.00	4,000,000	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	1,500,000	0.00	1,500,000	0.00	0	0.00
DOR TECHNOLOGY FUND	0	0.00	1,500,000	0.00	1,500,000	0.00	0	0.00
MO REVOLVING INFO TECH TRUST	0	0.00	4,500,000	0.00	4,500,000	0.00	0	0.00
TOTAL - EE	383,850	0.00	11,500,000	0.00	11,500,000	0.00	0	0.00
<b>TOTAL</b>	<b>383,850</b>	<b>0.00</b>	<b>11,500,000</b>	<b>0.00</b>	<b>11,500,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$383,850</b>	<b>0.00</b>	<b>\$11,500,000</b>	<b>0.00</b>	<b>\$11,500,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>SAM II REPLACEMENT</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	383,850	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	6,500,000	0.00	6,500,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>383,850</b>	<b>0.00</b>	<b>11,500,000</b>	<b>0.00</b>	<b>11,500,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$383,850</b>	<b>0.00</b>	<b>\$11,500,000</b>	<b>0.00</b>	<b>\$11,500,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$383,850</b>	<b>0.00</b>	<b>\$4,000,000</b>	<b>0.00</b>	<b>\$4,000,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,500,000</b>	<b>0.00</b>	<b>\$1,500,000</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,000,000</b>	<b>0.00</b>	<b>\$6,000,000</b>	<b>0.00</b>		<b>0.00</b>



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

### 1a. What strategic priority does this program address?

- Deliver the right stuff at the right price and at the right time
- Use data and analytics to improve decision-making and transparency
- Partner to innovate the way we work

### 1b. What does this program do?

ITSD Application Delivery is automating business processes to help state agencies fulfill their mission by:

- Delivering processes efficiently and securely while ensuring accessibility and ease of use to our citizens.
- Providing guidance to agencies when purchasing software to ensure that standards for secure, accessible and user-friendly applications are delivered.
- Creating standards for development so that ITSD delivers consistent, quality applications and responds quickly to business needs.

## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

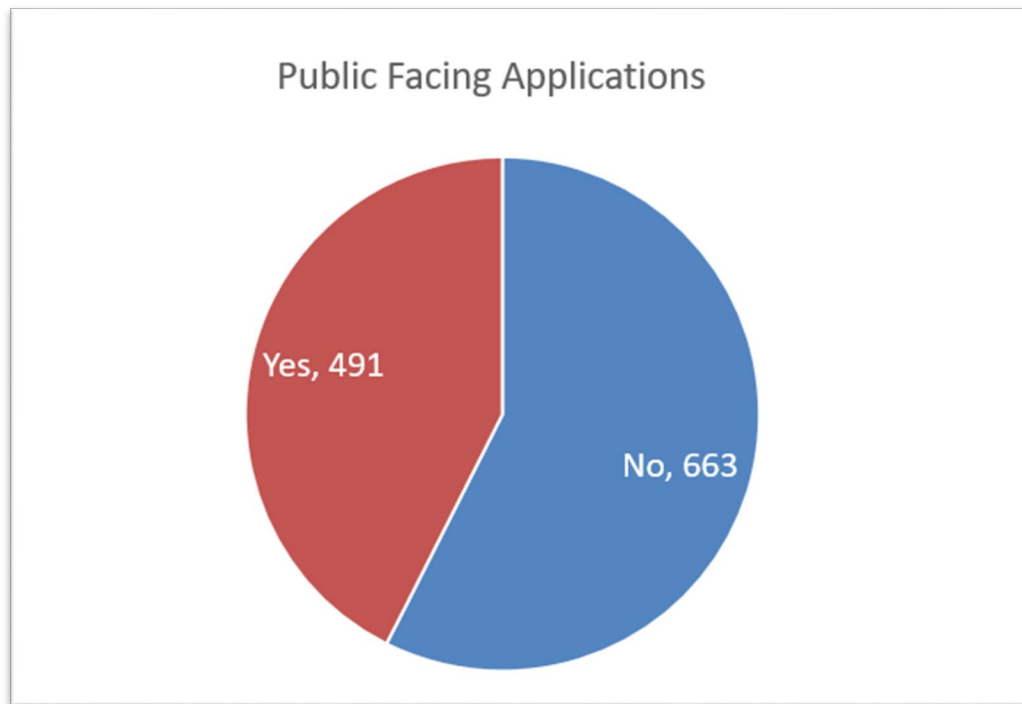
**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

### 2a. Provide an activity measure(s) for the program.

- ITSD Application Development teams develop, modernize, and maintain applications for state agencies. These applications are for both our internal digital services at the State as well as external digital services for our citizens.



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

**HB Section(s):** 5.030 & 5.045

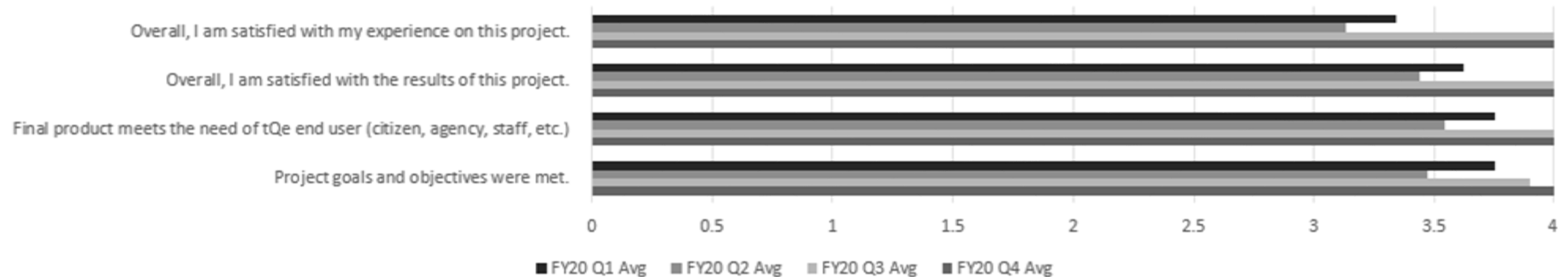
**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

### 2b. Provide a measure(s) of the program's quality.

- ITSD conducts a survey after the completion of each project. Overall scores are averaged for each quarter. The scale is from 1 to 4 with 4 being the highest. Our projects were an area identified that need improvement. We have developed an impactful training program for both IT and our business partners to address this needed improvement. This program started in the fall of 2019 and we are starting to see the positive results.

### Survey Results Summary



## PROGRAM DESCRIPTION

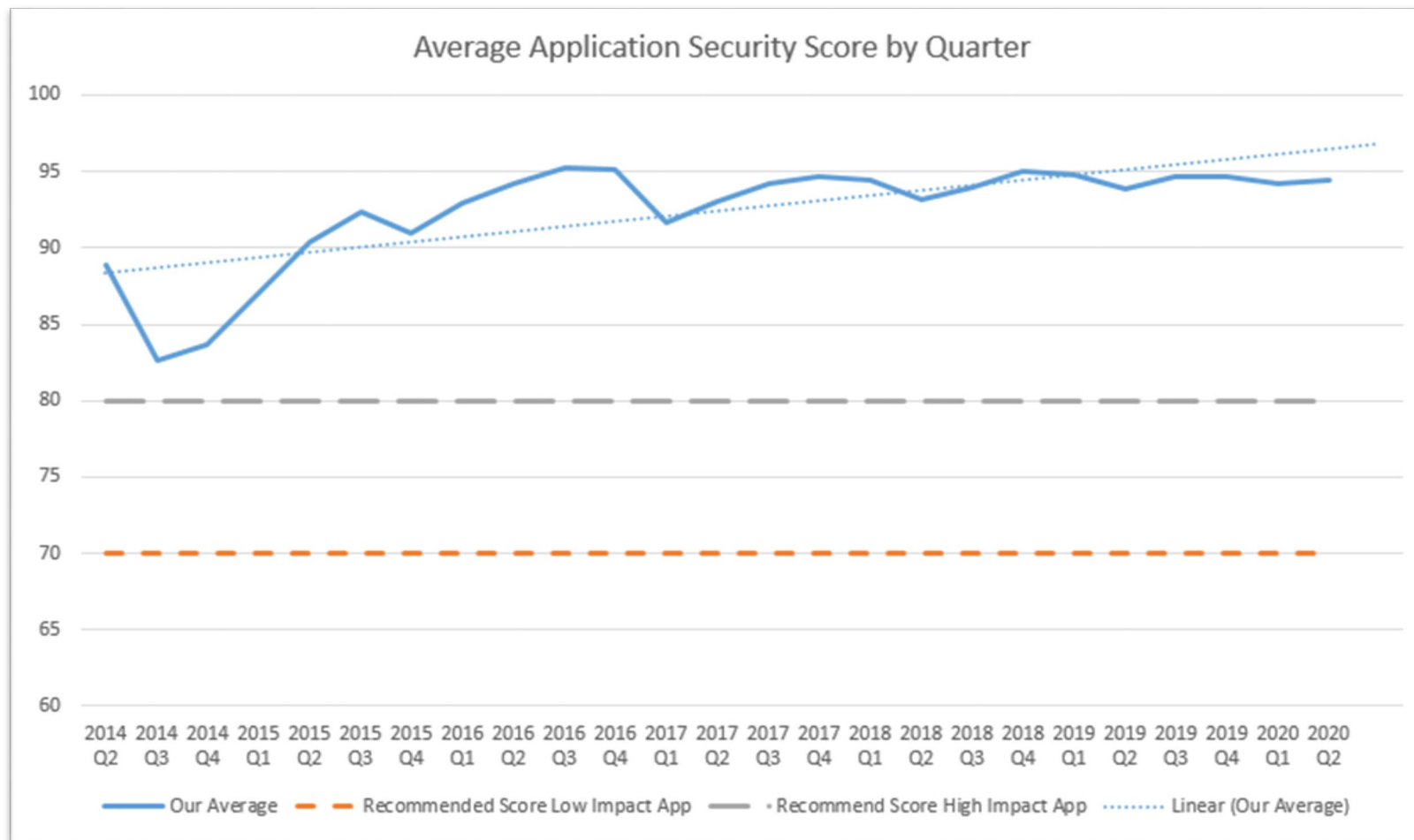
**Department** Information Technology Services Division

**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

- Security Scans are conducted at least quarterly for an application. Our targets are higher than industry security standard recommendations. This chart depicts our average security score each calendar quarter as well as the recommend target score for a low impact and high impact application. Impact is based on the business criticality of the application. The goal is to remain above 90 for our average scores regardless of impact.



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

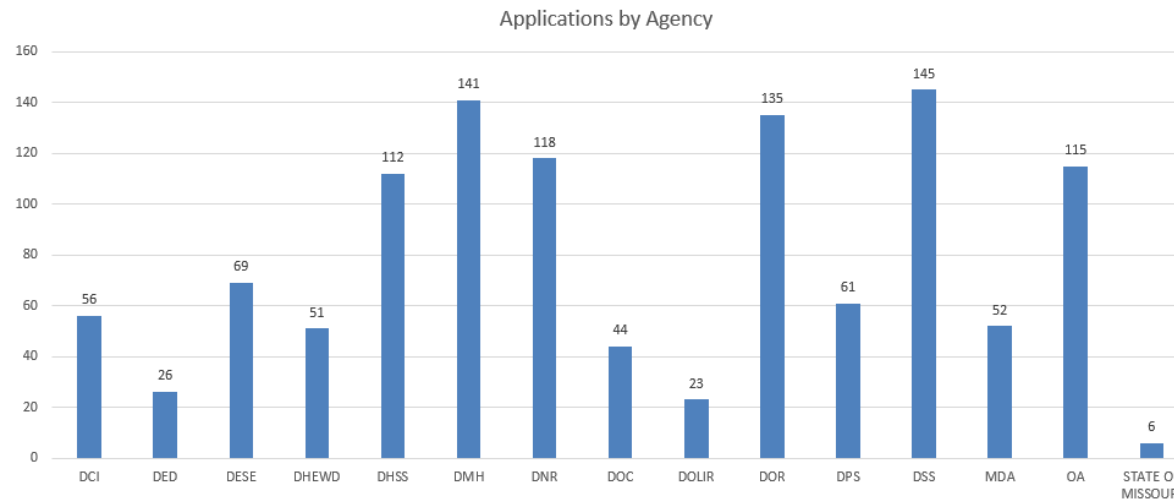
**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

### 2c. Provide a measure(s) of the program's impact.

- Application Delivery enables our agencies to deliver direct impact to our citizens. Specific details of those impacts are in the individual agency program descriptions. The number of applications supported by agency are listed below.



## PROGRAM DESCRIPTION

**Department** Information Technology Services Division

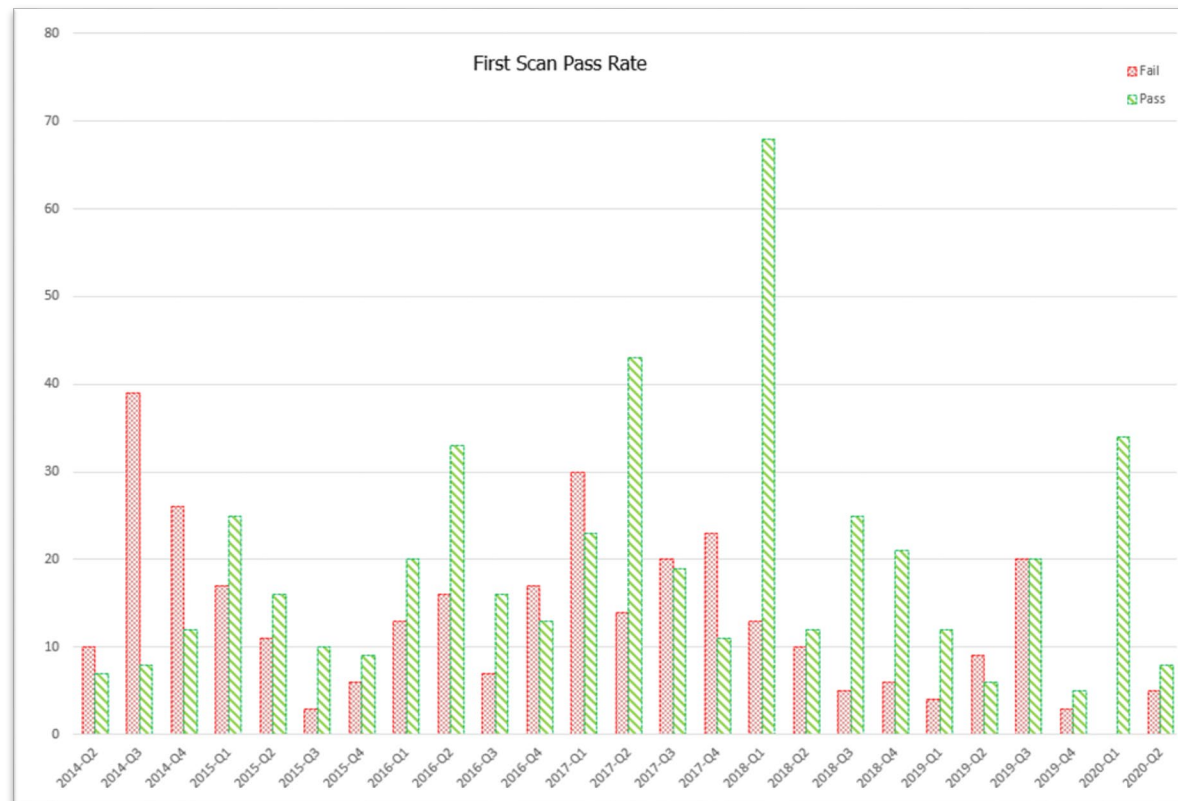
**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

### 2d. Provide a measure(s) of the program's efficiency.

- ITSD scans applications to address any potential cyber security vulnerabilities. The chart below shows how often the very first scan of an application is passing. When an application passes the first scan, there is no rework that must be done to comply with our security standards. The practice of scanning applications and training developers on mitigating cyber security risks keeps citizen data as secure as possible from the inception of an application. Applications are routinely scanned to ensure any new threats are addressed timely.



## PROGRAM DESCRIPTION

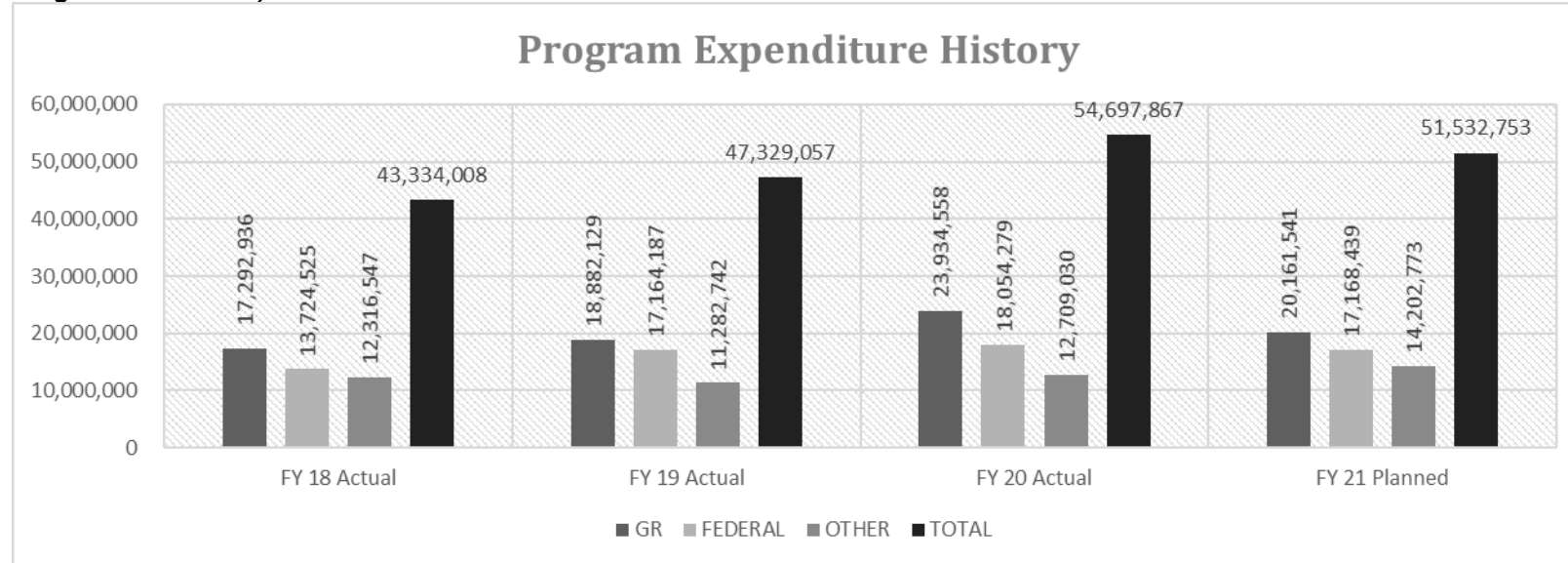
**Department** Information Technology Services Division

**HB Section(s):** 5.030 & 5.045

**Program Name** Application Delivery

**Program is found in the following core budget(s):** Information Technology Services Division

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the “Other” funds?**

- Various Sources – ITSD supports 14 executive agencies, as well as the Governor and Lt. Governor

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

- 37.110, RSMo

**6. Are there federal matching requirements? If yes, please explain.**

- No

**7. Is this a federally mandated program? If yes, please explain.**

- No

## CORE DECISION ITEM

Department Office of Administration		Budget Unit	30809
Division	Personnel		
Core	Operating	HB Section	5.050

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	2,947,089	0	159,608	3,106,697	PS	0	0	0	0
EE	93,777	0	475,111	568,888	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>3,040,866</b>	<b>0</b>	<b>634,719</b>	<b>3,675,585</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>					<hr/>				
FTE	65.97	0.00	3.00	68.97	FTE	0.00	0.00	0.00	0.00
<hr/>					<hr/>				
<b>Est. Fringe</b>	<b>1,902,822</b>	<b>0</b>	<b>95,006</b>	<b>1,997,829</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
<hr/>					<hr/>				
Other Funds:	OA Revolving Administrative Trust Fund (0505)				Other Funds:				
	MO Revolving Information Technology Trust Fund (0980)								

### 2. CORE DESCRIPTION

The Division of Personnel is transforming the State of Missouri's talent management approach to better serve the citizens of the Missouri. We are committed to recruiting, retaining and developing top talent across the State's ~50,000 employee enterprise. The division oversees personnel policies that impact State of Missouri workforce including the Uniform Classification and Pay (UCP) System. In collaboration with Human Resources professionals from each of the 16 executive departments, the division develops and carries out initiatives designed to benefit state team members.

The Division of Personnel also:

- Ensures employees are assigned to appropriate job classes and develops and administers the statewide classifications and compensation plan for agencies covered by the UCP.
- Provides consistent talent management metrics for statewide decision making. This includes acquisition, retention and development data; pay, leave and reporting information on the UCP system pay plan; interprets policies on pay, leave and hours of work; provides workforce reports and assistance with the SAM II HR/Payroll System; and ensures personnel transactions are in compliance with state personnel law.
- Facilitates technological systems and programs for performance management and professional development; administers statewide recognition programs; and coordinates employee discount programs.
- Provides human resource support for the Office of Administration.
- Provides leadership and innovation for activities regarding Talent Acquisition of new team members. This includes technology to support hiring processes through our applicant tracking system, MoCareers. Initiatives also include direction around best-in-class recruiting approaches and new employee onboarding.

Finally, the Division of Personnel state operators provide responses to questions from the general public.



## CORE DECISION ITEM

<b>Department Office of Administration</b>		<b>Budget Unit</b>	<u>30809</u>
<b>Division</b>	<b>Personnel</b>		
<b>Core</b>	<b>Operating</b>	<b>HB Section</b>	<u>5.050</u>

### 3. PROGRAM LISTING (list programs included in this core funding)

Talent Management  
Talen Development

### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	3,642,900	3,568,901	3,745,560	3,801,700
Less Reverted (All Funds)	(86,860)	(84,567)	(89,668)	(90,963)
Less Restricted (All Funds)*	0	0	0	(8,763)
Budget Authority (All Funds)	3,556,040	3,484,334	3,655,892	3,701,974
Actual Expenditures (All Funds)	3,041,587	3,238,976	3,242,369	N/A
Unexpended (All Funds)	514,453	245,358	413,523	N/A
Unexpended, by Fund:				
General Revenue	109,252	127,391	239,440	N/A
Federal	0	0	0	N/A
Other	405,201	117,967	174,083	N/A

(1)

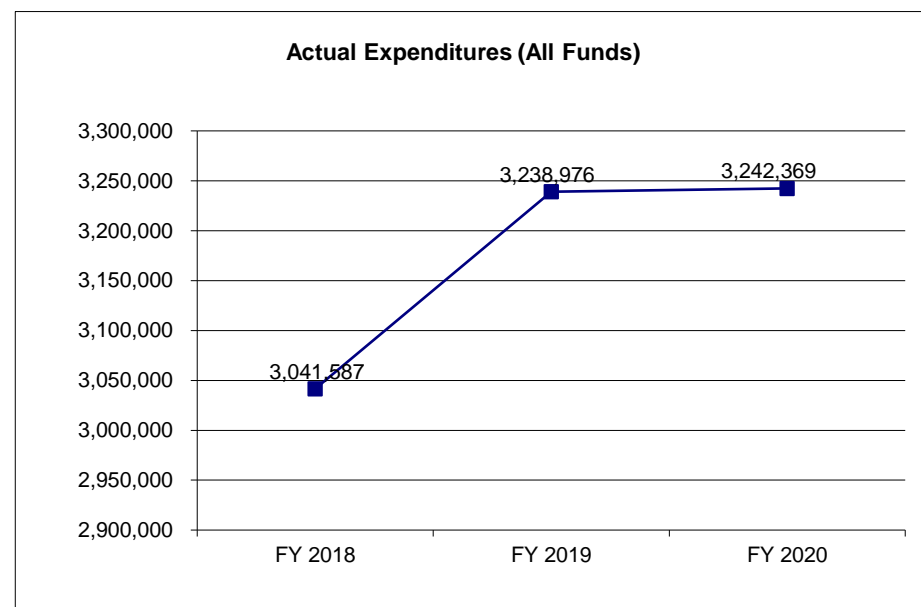
\*Current Year restricted amount is as of \$8,763.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

(1) Unexpended GR funds in FY20 are due to vacancies. Unexpended Other Funds are due to recruitment technologies being rebilled to agencies, as well as vacancies.



**CORE RECONCILIATION DETAIL**

**STATE  
PERSONNEL - OPERATING**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>										
				PS	72.97	2,947,089	0	285,723	3,232,812	
				EE	0.00	93,777	0	475,111	568,888	
				<b>Total</b>	<b>72.97</b>	<b>3,040,866</b>	<b>0</b>	<b>760,834</b>	<b>3,801,700</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	981	8379		PS	(2.00)	0	0	(67,392)	(67,392)	These positions are being eliminated effective FY21.
Core Reallocation	982	8007		PS	(2.00)	0	0	(58,723)	(58,723)	The Center for Management & Professional Development closed effective August 1st of FY21. 2 FTE no longer needed by the Division of Personnel are being core reallocated to ITSD.
<b>NET DEPARTMENT CHANGES</b>					<b>(4.00)</b>	<b>0</b>	<b>0</b>	<b>(126,115)</b>	<b>(126,115)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	68.97	2,947,089	0	159,608	3,106,697	
				EE	0.00	93,777	0	475,111	568,888	
				<b>Total</b>	<b>68.97</b>	<b>3,040,866</b>	<b>0</b>	<b>634,719</b>	<b>3,675,585</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	68.97	2,947,089	0	159,608	3,106,697	
				EE	0.00	93,777	0	475,111	568,888	
				<b>Total</b>	<b>68.97</b>	<b>3,040,866</b>	<b>0</b>	<b>634,719</b>	<b>3,675,585</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	2,477,060	45.84	2,947,089	65.97	2,947,089	65.97	0	0.00
OA REVOLVING ADMINISTRATIVE TR	45,524	1.13	187,723	4.00	129,000	2.00	0	0.00
MO REVOLVING INFO TECH TRUST	56,126	1.85	98,000	3.00	30,608	1.00	0	0.00
TOTAL - PS	2,578,710	48.82	3,232,812	72.97	3,106,697	68.97	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	182,782	0.00	93,777	0.00	93,777	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	480,737	0.00	471,511	0.00	471,511	0.00	0	0.00
MO REVOLVING INFO TECH TRUST	140	0.00	3,600	0.00	3,600	0.00	0	0.00
TOTAL - EE	663,659	0.00	568,888	0.00	568,888	0.00	0	0.00
<b>TOTAL</b>	<b>3,242,369</b>	<b>48.82</b>	<b>3,801,700</b>	<b>72.97</b>	<b>3,675,585</b>	<b>68.97</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,242,369</b>	<b>48.82</b>	<b>\$3,801,700</b>	<b>72.97</b>	<b>\$3,675,585</b>	<b>68.97</b>	<b>\$0</b>	<b>0.00</b>

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30809 <b>BUDGET UNIT NAME:</b> Division of Personnel <b>HOUSE BILL SECTION:</b> 5.050	<b>DEPARTMENT:</b> Office of Administration  <b>DIVISION:</b> Personnel	
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>		
<b>DEPARTMENT REQUEST</b>		
The Division of Personnel (DOP) requests 15% flexibility between Personal Services and Expense & Equipment. This flexibility would allow the Division of Personnel to effectively manage responsibilities and resources given the statewide talent management projects that the Division has taken on in recent years. This includes technology such as Engage 2.0 and MoCareers.		
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>		
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>	<b>BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$107,930	Unknown	15% flexibility is being requested for FY 2022
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>		
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>	
In FY 2020 the Division of Personnel had vacancies in PS which resulted from restructuring. This allowed the Division of Personnel to cover additional E&E statewide talent management expenses. Given the loss of lean program funding in FY21, flexibility between PS & E&E will help DOP manage resources effectively to support its mission.	The requested flexibility will allow the Division of Personnel to effectively and efficiently manage resources given the statewide talent management projects that the Division has taken on in recent years. This includes technology such as Engage 2.0 and MoCareers. Flexibility between PS & E&E will help DOP manage resources effectively to support statewide talent recruitment, training, and professional development.	

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	39,473	1.20	69,369	2.00	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	51,848	1.73	155,803	4.97	0	0.00	0	0.00
PERSONNEL OFFICER	102,713	2.00	102,213	2.00	0	0.00	0	0.00
PERSONNEL ANAL I	37,616	1.10	31,154	2.00	0	0.00	0	0.00
PERSONNEL ANAL II	323,641	7.74	474,346	13.00	0	0.00	0	0.00
PERSONNEL ANAL III	500,531	9.66	563,311	12.00	0	0.00	0	0.00
PERSONNEL ANAL IV	155,541	2.60	177,100	3.00	0	0.00	0	0.00
RESEARCH ANAL IV	49,971	1.00	57,190	1.00	0	0.00	0	0.00
TRAINING TECH I	45,821	1.17	269	0.00	0	0.00	0	0.00
TRAINING TECH II	11,625	0.21	41,985	1.00	0	0.00	0	0.00
TRAINING TECH III	55,904	1.11	148,539	3.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	45,072	1.00	0	0.00	0	0.00
PERSONNEL CLERK	177,081	5.41	249,568	10.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	61,386	0.98	57,237	1.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	331,413	4.22	377,870	5.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 1	32,323	0.53	62,847	1.00	0	0.00	0	0.00
DIVISION DIRECTOR	111,513	1.00	112,377	1.00	113,300	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	251,198	2.74	271,833	3.00	281,298	3.00	0	0.00
LEGAL COUNSEL	3,136	0.05	0	0.00	0	0.00	0	0.00
BOARD MEMBER	9,125	0.04	17,189	1.00	15,924	1.00	0	0.00
MISCELLANEOUS TECHNICAL	54,771	1.66	65,124	3.00	35,214	2.00	0	0.00
MISCELLANEOUS PROFESSIONAL	748	0.01	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	136,383	1.66	152,416	3.00	217,000	3.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	34,949	1.00	0	0.00	0	0.00	0	0.00
ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	61,216	2.97	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	33,372	1.00	0	0.00
ADMINISTRATIVE MANAGER	0	0.00	0	0.00	76,000	1.00	0	0.00
PROGRAM SPECIALIST	0	0.00	0	0.00	0	0.00	0	0.00
SENIOR RESEARCH/DATA ANALYST	0	0.00	0	0.00	109,770	2.00	0	0.00
STAFF DEVELOPMENT TRAINER	0	0.00	0	0.00	175,000	3.00	0	0.00
STAFF DEV TRAINING SPECIALIST	0	0.00	0	0.00	122,000	2.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
SR STAFF DEV TRAINING SPEC	0	0.00	0	0.00	110,000	2.00	0	0.00
HUMAN RESOURCES CONSULTANT AST	0	0.00	0	0.00	233,081	10.00	0	0.00
HUMAN RESOURCES CONSULTANT	0	0.00	0	0.00	426,777	13.00	0	0.00
SR HUMAN RESOURCES CONSULTANT	0	0.00	0	0.00	492,736	11.00	0	0.00
HUMAN RESOURCES CONSLTNT SPEC	0	0.00	0	0.00	157,360	3.00	0	0.00
HUMAN RESOURCES PROGRAM COORL	0	0.00	0	0.00	190,944	3.00	0	0.00
HUMAN RESOURCES PROGRAM DIRCTF	0	0.00	0	0.00	255,705	5.00	0	0.00
<b>TOTAL - PS</b>	<b>2,578,710</b>	<b>48.82</b>	<b>3,232,812</b>	<b>72.97</b>	<b>3,106,697</b>	<b>68.97</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	3,661	0.00	10,090	0.00	10,090	0.00	0	0.00
TRAVEL, OUT-OF-STATE	1,462	0.00	3,063	0.00	3,063	0.00	0	0.00
SUPPLIES	16,405	0.00	30,300	0.00	30,300	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	105,941	0.00	30,450	0.00	30,450	0.00	0	0.00
COMMUNICATION SERV & SUPP	19,626	0.00	21,400	0.00	21,400	0.00	0	0.00
PROFESSIONAL SERVICES	237,180	0.00	74,903	0.00	74,903	0.00	0	0.00
M&R SERVICES	404	0.00	8,550	0.00	8,550	0.00	0	0.00
COMPUTER EQUIPMENT	24,000	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	684	0.00	12,750	0.00	12,750	0.00	0	0.00
OTHER EQUIPMENT	4,561	0.00	3,600	0.00	3,600	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	5,000	0.00	5,000	0.00	0	0.00
BUILDING LEASE PAYMENTS	1,075	0.00	3,900	0.00	3,900	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,500	0.00	1,500	0.00	0	0.00
MISCELLANEOUS EXPENSES	65,842	0.00	4,576	0.00	4,576	0.00	0	0.00
REBILLABLE EXPENSES	182,818	0.00	358,806	0.00	358,806	0.00	0	0.00
<b>TOTAL - EE</b>	<b>663,659</b>	<b>0.00</b>	<b>568,888</b>	<b>0.00</b>	<b>568,888</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,242,369</b>	<b>48.82</b>	<b>\$3,801,700</b>	<b>72.97</b>	<b>\$3,675,585</b>	<b>68.97</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$2,659,842</b>	<b>45.84</b>	<b>\$3,040,866</b>	<b>65.97</b>	<b>\$3,040,866</b>	<b>65.97</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$582,527</b>	<b>2.98</b>	<b>\$760,834</b>	<b>7.00</b>	<b>\$634,719</b>	<b>3.00</b>		<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 5.050

**Program Name** Talent Acquisition

**Program is found in the following core budget(s):** Division of Personnel - Operating

### 1a. What strategic priority does this program address?

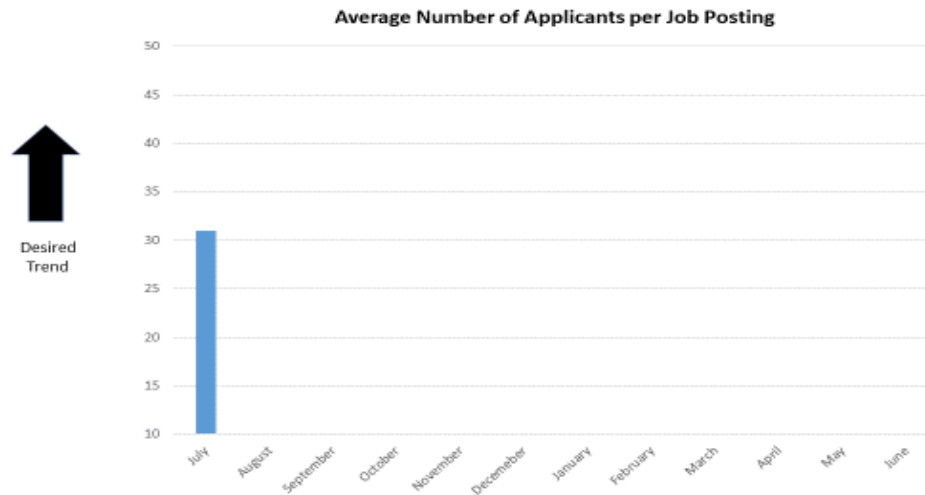
The strategic priority for this program is to build the State of Missouri workforce for the future, specifically in the area of talent acquisition/recruitment.

### 1b. What does this program do?

Modernizes our state-wide recruitment approach with the 16 executive agencies to help fill critical roles by hiring the right people, in the right seats, at the right time with new technologies, approaches and partnerships.

### 2a. Provide an activity measure(s) for the program.

Average applicants per job posting. Attracting more applicants will increase the candidate pool from which to select new hires. It will also be an indication of how many users we are driving to the new applicant tracking system for the executive branch. No historical data for comparison, but an increase is the desired trend.



## PROGRAM DESCRIPTION

**Department** Office of Administration

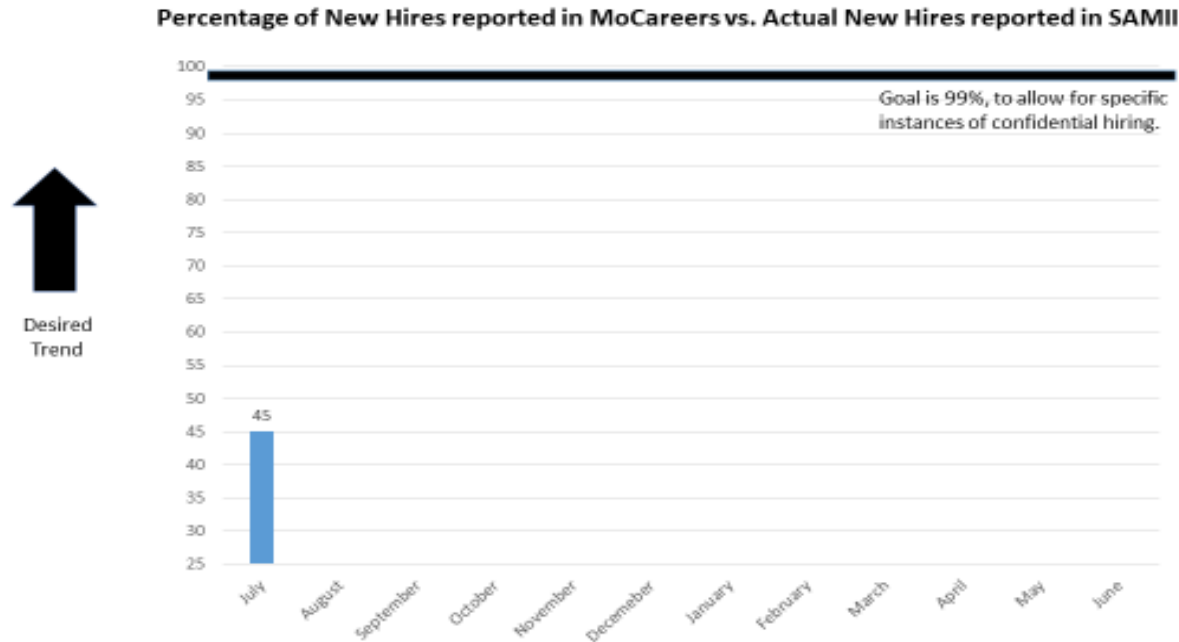
**HB Section(s):** 5.050

**Program Name** Talent Acquisition

**Program is found in the following core budget(s):** Division of Personnel - Operating

**2b. Provide a measure(s) of the program's quality.**

Number of new hires completed in MoCareers. The technology is robust, focused on the job seeker experience and easily assessable for all customer agencies to use. While job postings are going well, we recognize opportunities for our customer agencies to fully leverage what is available to them. No historical data for comparison, but an increase is the desired trend.





## PROGRAM DESCRIPTION

**Department** Office of Administration

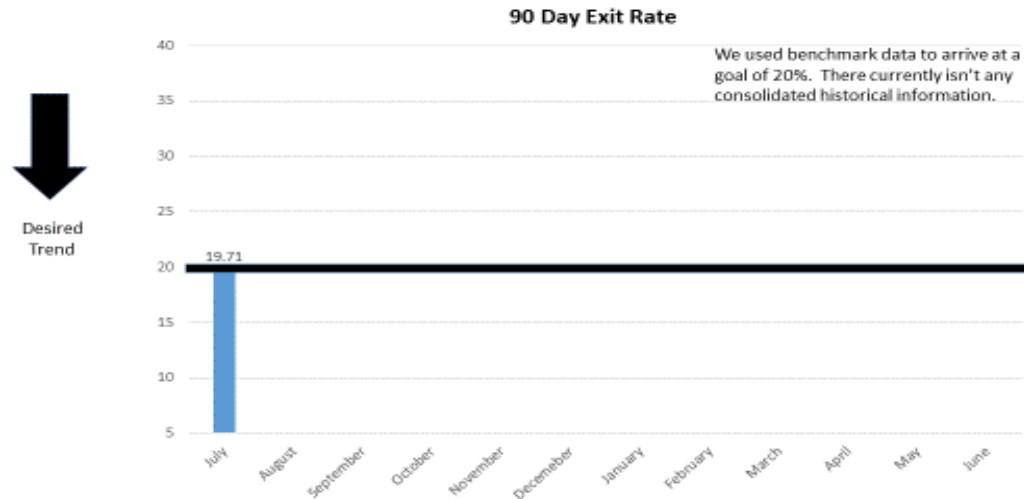
**HB Section(s):** 5.050

**Program Name** Talent Acquisition

**Program is found in the following core budget(s):** Division of Personnel - Operating

### 2c. Provide a measure(s) of the program's impact.

90 day exit rate by position, to include voluntary and involuntary attrition. This measures whether the right person was hired for the position. No historical data for comparison, but a decrease is the desired trend.



## PROGRAM DESCRIPTION

**Department** Office of Administration

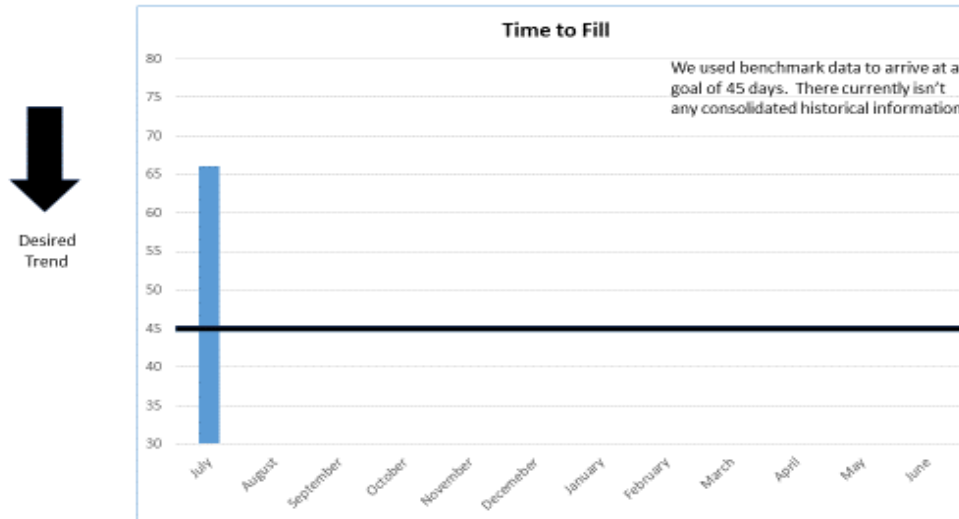
**HB Section(s):** 5.050

**Program Name** Talent Acquisition

**Program is found in the following core budget(s):** Division of Personnel - Operating

**2d. Provide a measure(s) of the program's efficiency.**

Measure time to fill, from vacancy being posted to an offer of employment being accepted. No historical data for comparison, but a decrease is the desired trend. Time to fill is defined by Society for Human Resource Management (SHRM) from the date a position is posted, to when an offer is accepted. That is the definition being used here as well.



## PROGRAM DESCRIPTION

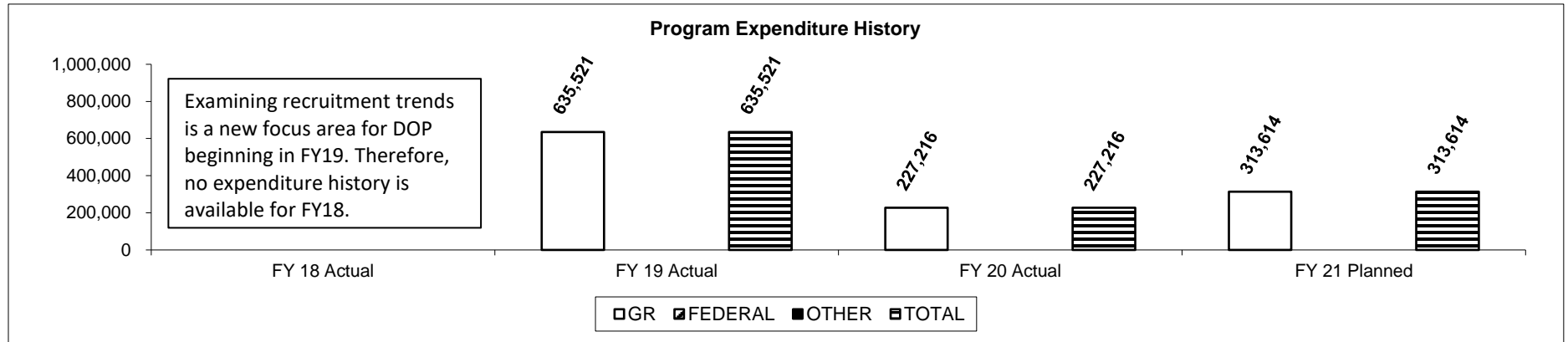
**Department** Office of Administration

**HB Section(s):** 5.050

**Program Name** Talent Acquisition

**Program is found in the following core budget(s):** Division of Personnel - Operating

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the "Other " funds?**

Not applicable.

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Article IV, Section 19; Chapter 36 RSMo; and Title 1, Division 20 of Mo CSR

**6. Are there federal matching requirements? If yes, please explain.**

No

**7. Is this a federally mandated program? If yes, please explain.**

No

## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 5.050

**Program Name** Talent Development

**Program is found in the following core budget(s):** Personnel - Operating

### 1a. What strategic priority does this program address?

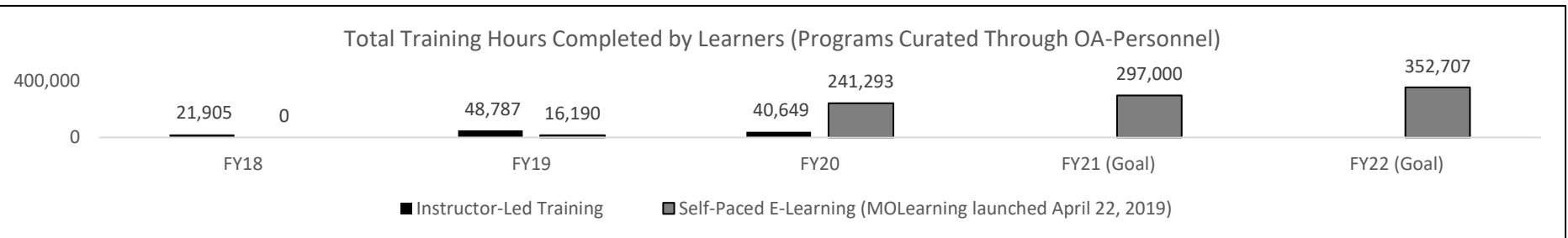
The strategic priority of this program is to build the State of Missouri workforce for the future, specifically in the area of professional development.

### 1b. What does this program do?

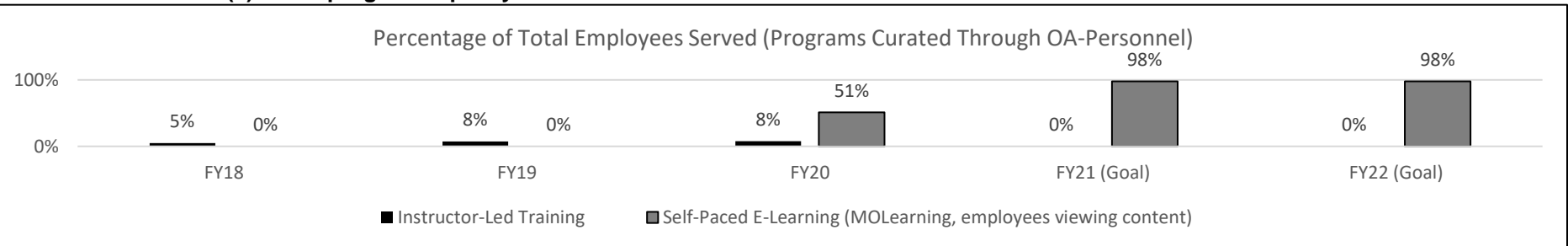
Coordinates state-wide performance management and learning solutions to build a better and more effective State of Missouri workforce.

Our goal is to pursue and implement opportunities that enable "best in class" training content to be consistently distributed across state government in the most efficient way possible. With regard to current offerings, we are focused on increasing "training hours completed" (volume), serving a higher percentage of the workforce, improving content quality, while reducing administrative costs. Beginning in FY21, we are focusing on promoting self-paced e-learning only, so no data will be shown for instructor-led training in the measures below.

### 2a. Provide an activity measure(s) for the program.



### 2b. Provide a measure(s) of the program's quality.



## PROGRAM DESCRIPTION

Department Office of Administration

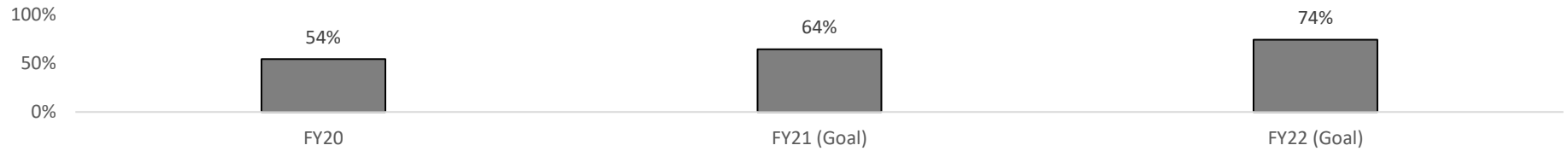
HB Section(s): 5.050

Program Name Talent Development

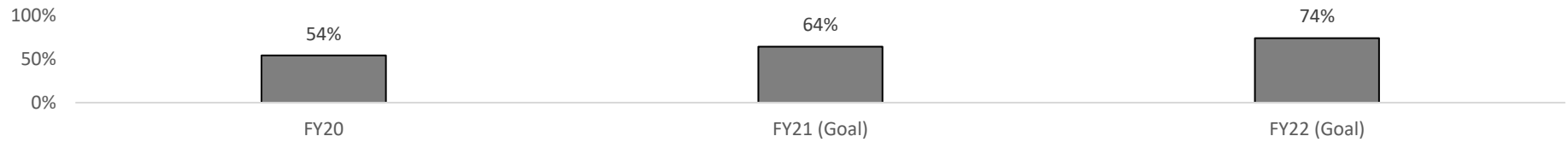
Program is found in the following core budget(s): Personnel - Operating

2c. Provide a measure(s) of the program's impact.

Percentage of Employees Who Receive Training and Development Needed to be Effective in their Job



Percentage of Employees Whose Quality of Professional Development Improved Over the Last Year.



## PROGRAM DESCRIPTION

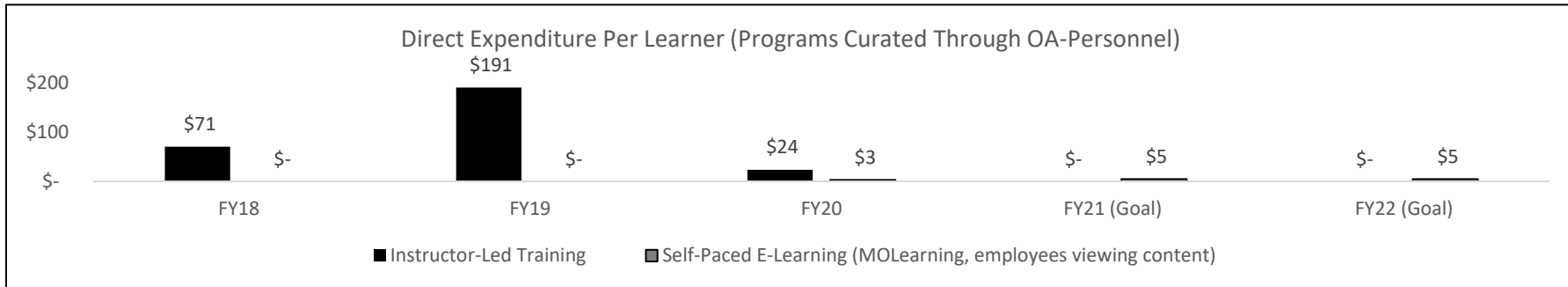
**Department** Office of Administration

**HB Section(s):** 5.050

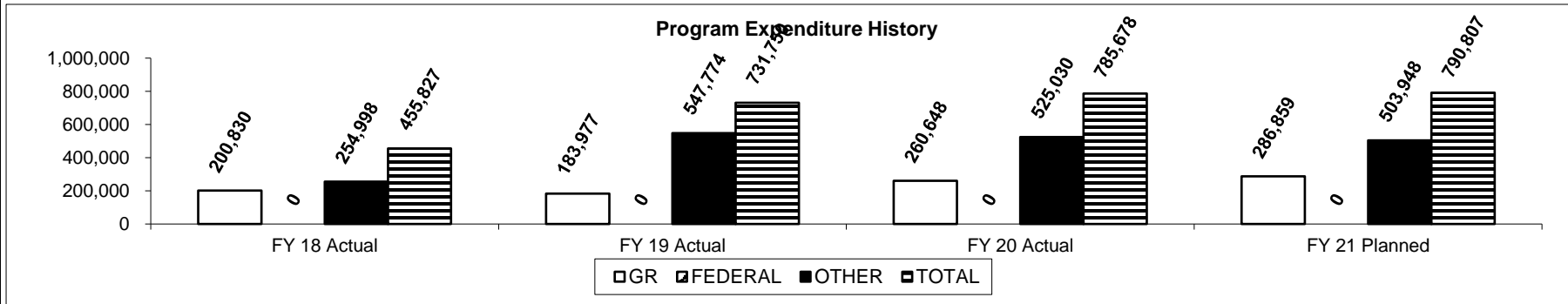
**Program Name** Talent Development

**Program is found in the following core budget(s):** Personnel - Operating

**2d. Provide a measure(s) of the program's efficiency.**



**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 36 RSMo and Title 1, Division 20 of Mo CSR

**6. Are there federal matching requirements? If yes, please explain.**

No

**7. Is this a federally mandated program? If yes, please explain.**

No

## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 5.050

**Program Name** Talent Management

**Program is found in the following core budget(s):** Personnel - Operating

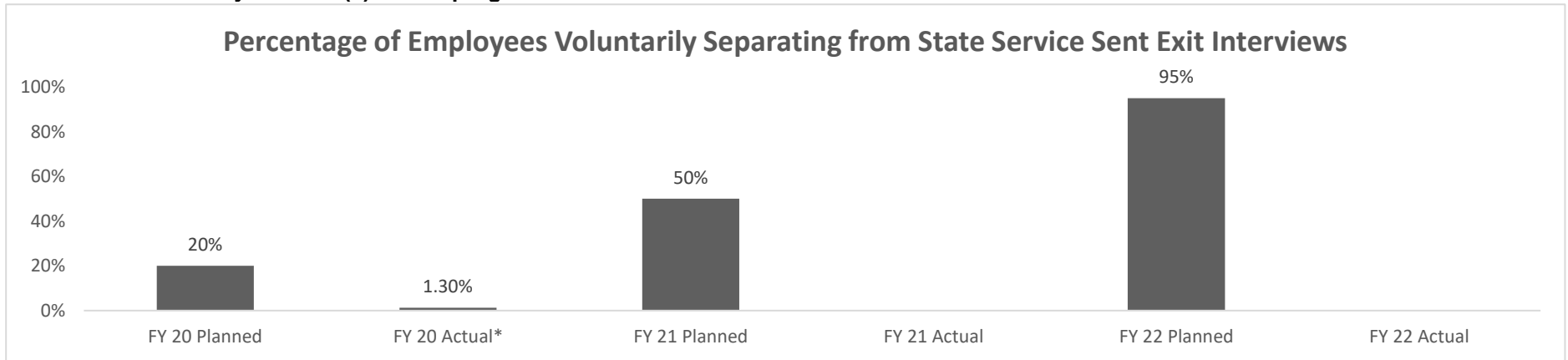
### 1a. What strategic priority does this program address?

The strategic priority for this program is to build the State of Missouri workforce for the future, specifically in the area of team member retention.

### 1b. What does this program do?

Supports State employees and executive departments through maintenance of the classification structure, position/job analysis, compensation administration, and examining turnover trends. In Fiscal Year 2020, development and initiation of exit interviews occurred to understand reasons for voluntary employee separation in order to make meaningful decisions to improve retention.

### 2a. Provide an activity measure(s) for the program.



\*The exit interview initiative began during Fiscal Year 2020. A pilot started in the Office of Administration in September 2019. The distribution of exit interviews to employees voluntarily separating from state services was expanded to additional agencies during Fiscal Year 2021.

## PROGRAM DESCRIPTION

**Department** Office of Administration

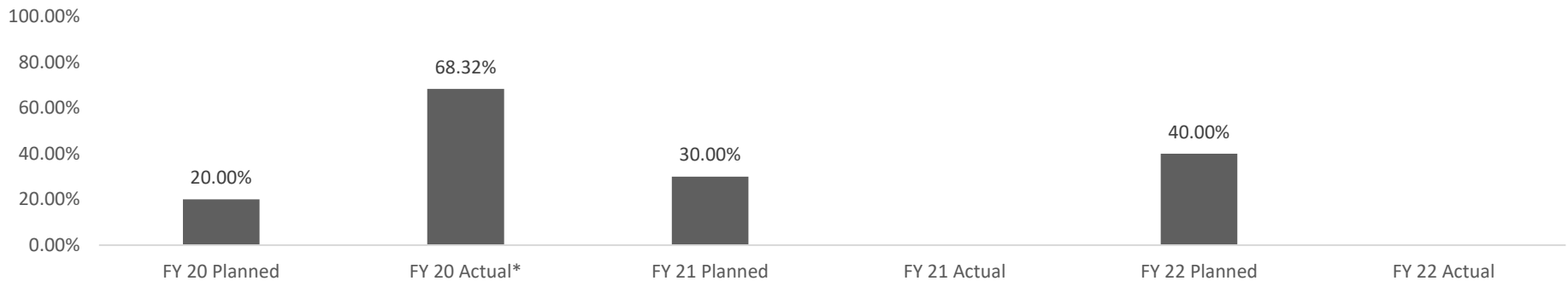
**HB Section(s):** 5.050

**Program Name** Talent Management

**Program is found in the following core budget(s):** Personnel - Operating

**2b. Provide a measure(s) of the program's quality.**

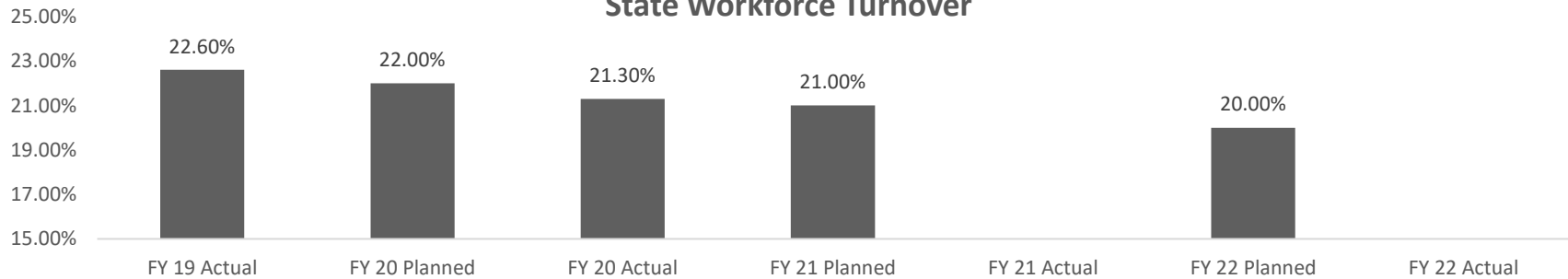
### Percentage of Employee Responses Received Versus Exit Interviews Sent



\*The FY20 Actual percentage reflects the responses received during the pilot in the Office of Administration.

**2c. Provide a measure(s) of the program's impact.**

### State Workforce Turnover





## PROGRAM DESCRIPTION

**Department** Office of Administration

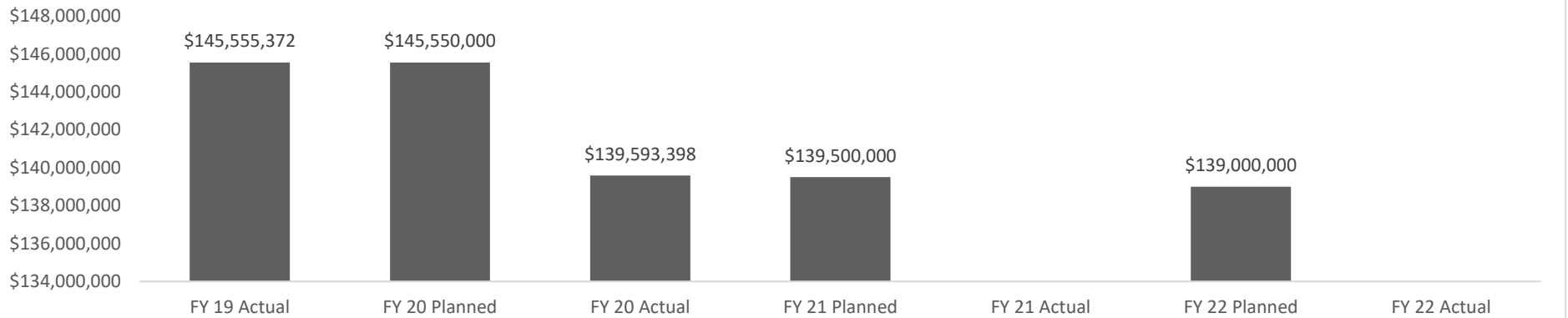
**HB Section(s):** 5.050

**Program Name** Talent Management

**Program is found in the following core budget(s):** Personnel - Operating

**2d. Provide a measure(s) of the program's efficiency.**

### Turnover Costs\*



*Referencing the Society for Human Resource Management (SHRM), each employee departure costs about one-third of their salary.*

\*Turnover costs were calculated by multiplying the average salary of the executive departments by one-third, then multiplying by total separations.

## PROGRAM DESCRIPTION

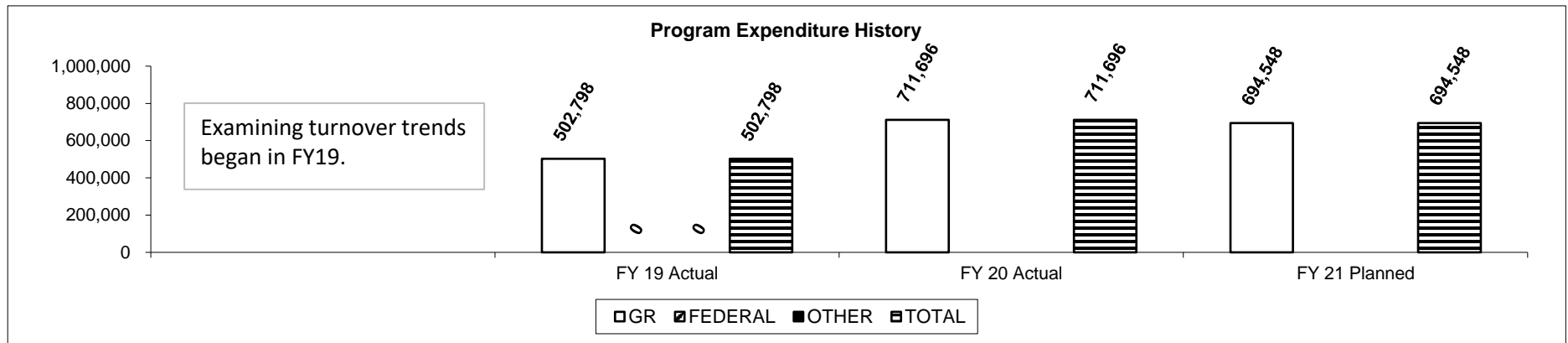
**Department** Office of Administration

**HB Section(s):** 5.050

**Program Name** Talent Management

**Program is found in the following core budget(s):** Personnel - Operating

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the "Other " funds?**

Not applicable.

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Article IV, Section 19; Chapter 36 RSMo; and Title 1, Division 20 of MO CSR

**6. Are there federal matching requirements? If yes, please explain.**

No

**7. Is this a federally mandated program? If yes, please explain.**

Positions in some agencies may be required to be covered by a merit system as a condition of receiving federal funds.

## CORE DECISION ITEM

Department Office of Administration		Budget Unit	30818
Division	Personnel		
Core	MO MoRE Program - Employee Suggestion Award	HB Section	5.060

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	17,000	0	0	17,000
EE	3,000	0	0	3,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	5,630	0	0	5,630
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

### 2. CORE DESCRIPTION

The State Employee Suggestion Program, Missouri Relies on Everyone (MoRE), provides state employees with an opportunity to share their ideas, suggestions, or recommendations. The Program also provides a way to identify, recognize and reward the ingenuity and commitment to excellence of state employees for their suggestions.

### 3. PROGRAM LISTING (list programs included in this core funding)

None

# **CORE DECISION ITEM**

<b>Department Office of Administration</b>		<b>Budget Unit</b>	<u>30818</u>
<b>Division</b>	<b>Personnel</b>		
<b>Core</b>	<b>MO MoRE Program - Employee Suggestion Award</b>	<b>HB Section</b>	<u>5.060</u>

## **4. FINANCIAL HISTORY**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	0	20,000	20,000	20,000
Less Reverted (All Funds)	0	(600)	(600)	(594)
Less Restricted (All Funds)*	0	0	0	(198)
Budget Authority (All Funds)	0	19,400	19,400	19,208
Actual Expenditures (All Funds)	0	18,991	10,330	N/A
Unexpended (All Funds)	0	409	9,070	N/A
Unexpended, by Fund:				
General Revenue	0	409	9,070	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

**(1)**

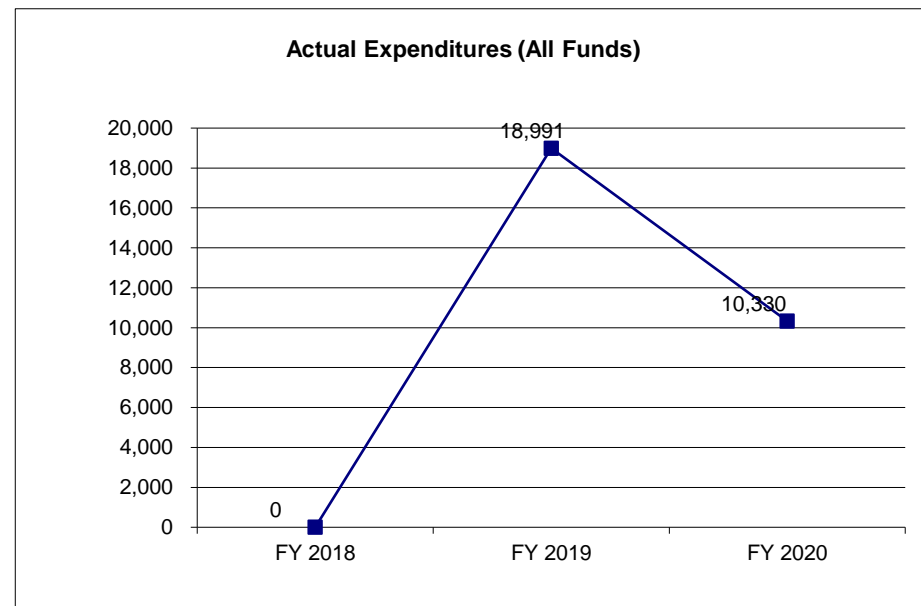
\*Current Year restricted amount is as of \$198.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### **NOTES:**

(1) Unexpended GR in FY20 are due to being unable to hold the Show Me Challenge in the latter part of the fiscal year as a result of COVID.



**CORE RECONCILIATION DETAIL**

**STATE  
EMPLOYEE SUGGESTION AWARD**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	0.00	19,000	0	0	19,000	
	EE	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>0.00</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	0.00	19,000	0	0	19,000	
	EE	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>0.00</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	0.00	19,000	0	0	19,000	
	EE	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>0.00</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>EMPLOYEE SUGGESTION AWARD</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	8,400	0.00	19,000	0.00	19,000	0.00	0	0.00	
TOTAL - PS	8,400	0.00	19,000	0.00	19,000	0.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	1,930	0.00	1,000	0.00	1,000	0.00	0	0.00	
TOTAL - EE	1,930	0.00	1,000	0.00	1,000	0.00	0	0.00	
<b>TOTAL</b>	<b>10,330</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$10,330</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>EMPLOYEE SUGGESTION AWARD</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	200	0.00	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SUPV	500	0.00	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC I	500	0.00	0	0.00	0	0.00	0	0.00
INFORMATION TECHNOLOGY SPEC II	800	0.00	0	0.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC I	200	0.00	0	0.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL I	400	0.00	0	0.00	0	0.00	0	0.00
ENVIRONMENTAL ENGR II	300	0.00	0	0.00	0	0.00	0	0.00
ENVIRONMENTAL SUPERVISOR	1,200	0.00	0	0.00	0	0.00	0	0.00
REVENUE SECTION SUPV	200	0.00	0	0.00	0	0.00	0	0.00
REVENUE FIELD SERVICES COOR	200	0.00	0	0.00	0	0.00	0	0.00
REVENUE PROCESSING TECH I	200	0.00	0	0.00	0	0.00	0	0.00
REVENUE PROCESSING TECH II	200	0.00	0	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	500	0.00	0	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	500	0.00	0	0.00	0	0.00	0	0.00
DATA PROCESSING MANAGER	500	0.00	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	1,000	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	19,000	0.00	19,000	0.00	0	0.00
IT APPLICATION DEVELOPMENT SUP	500	0.00	0	0.00	0	0.00	0	0.00
ASSISTANT COMMISSIONER	500	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>8,400</b>	<b>0.00</b>	<b>19,000</b>	<b>0.00</b>	<b>19,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
SUPPLIES	1,377	0.00	1,000	0.00	1,000	0.00	0	0.00
PROFESSIONAL SERVICES	448	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	105	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>1,930</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$10,330</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$10,330</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**PROGRAM DESCRIPTION**

**Department** Office of Administration

**HB Section(s):** 5.060

**Program Name** MO MoRE Program - Employee Suggestion Award

**Program is found in the following core budget(s):** Personnel

**1a. What strategic priority does this program address?**

Increase employee engagement by recognizing State employees for their innovative ideas, suggestions, or recommendations as we continuously improve across government.

**1b. What does this program do?**

The State Employee Program, Missouri Relies on Everyone (MoRE), provides state employees with an opportunity to share their ideas, suggestions, or recommendations. The Program also provides a way to identify, recognize and reward the ingenuity and commitment to excels of state employees for their suggestions.

**2a. Provide an activity measure(s) for the program.**

Seven (7) or more pitches submitted per Show Me Challenge cycle.

**2b. Provide a measure(s) of the program's quality.**

Submissions for ideas meet intake format requirements to qualify > 80 percent

**2c. Provide a measure(s) of the program's impact.**

Increase in dollars saved by the state generated by ideas that decrease or reduce time and processes.



## PROGRAM DESCRIPTION

**Department** Office of Administration

**HB Section(s):** 5.060

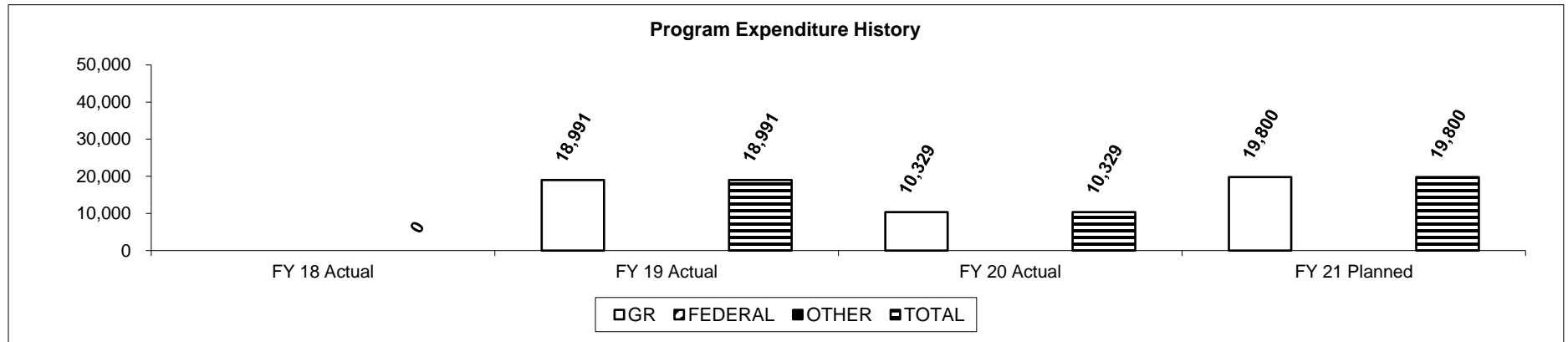
**Program Name** MO MoRE Program - Employee Suggestion Award

**Program is found in the following core budget(s):** Personnel

**2d. Provide a measure(s) of the program's efficiency.**

50% or more of finalist teams that turn ideas into active projects that are completed and prioritized for implementation.

**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



**4. What are the sources of the "Other " funds?**

Not applicable.

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Article IV, Section 19; Chapter 36 RSMo; and Title 1, Division 20 of MO CSR

**6. Are there federal matching requirements? If yes, please explain.**

No

**7. Is this a federally mandated program? If yes, please explain.**

No

# CORE DECISION ITEM

Department Office of Administration	Budget Unit	30925
Division of Purchasing		
Core Operating	HB Section	5.065

## 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	2,037,122	14,102	18,536	2,069,760
EE	77,259	0	0	77,259
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,114,381</b>	<b>14,102</b>	<b>18,536</b>	<b>2,147,019</b>
<b>FTE</b>	<b>37.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37.00</b>

<b>Est. Fringe</b>	1,194,471	4,671	6,139	1,205,281
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: DNR Cost Allocation Plan (0500), DIFP Administrative Fund (0503), Agriculture Protection Fund (0970), & State Facility Maintenance & Operation Fund (0501)

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

## 2. CORE DESCRIPTION

This core funding provides procurement services for the various state agencies. The procurement activity helps agencies meet their missions by obtaining goods and services in accordance with statutory lowest and best contract awards.

### CORE DECISION ITEM

<b>Department</b> Office of Administration	<b>Budget Unit</b> 30925
<b>Division of Purchasing</b>	
<b>Core Operating</b>	<b>HB Section</b> 5.065

### 3. PROGRAM LISTING (list programs included in this core funding)

Purchasing Operations

### 4. FINANCIAL HISTORY

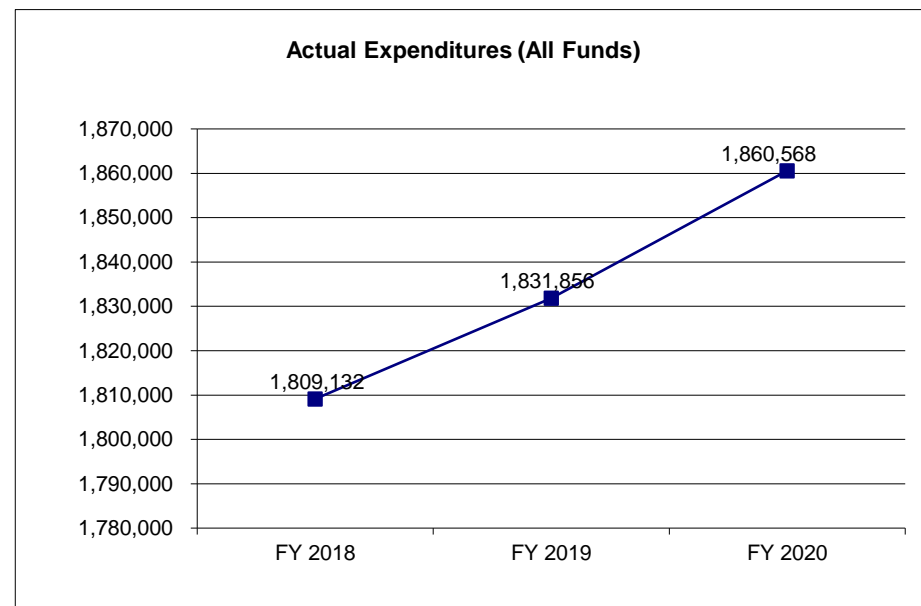
	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	1,880,218	1,891,841	1,936,570	2,114,381
Less Reverted (All Funds)	(58,531)	(56,755)	(58,097)	(63,331)
Less Restricted (All Funds)*	0	0	0	(3,344)
Budget Authority (All Funds)	1,821,687	1,835,086	1,878,473	2,047,706
Actual Expenditures (All Funds)	1,809,132	1,831,856	1,860,568	N/A
Unexpended (All Funds)	12,555	3,230	17,905	N/A
Unexpended, by Fund:				
General Revenue	12,555	3,230	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

\*Current Year restricted amount is as of 8/20/20

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:



**CORE RECONCILIATION DETAIL**

**STATE  
PURCHASING OPERATING**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	37.00	2,037,122	14,102	18,536	2,069,760	
	EE	0.00	77,259	0	0	77,259	
	<b>Total</b>	<b>37.00</b>	<b>2,114,381</b>	<b>14,102</b>	<b>18,536</b>	<b>2,147,019</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	37.00	2,037,122	14,102	18,536	2,069,760	
	EE	0.00	77,259	0	0	77,259	
	<b>Total</b>	<b>37.00</b>	<b>2,114,381</b>	<b>14,102</b>	<b>18,536</b>	<b>2,147,019</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	37.00	2,037,122	14,102	18,536	2,069,760	
	EE	0.00	77,259	0	0	77,259	
	<b>Total</b>	<b>37.00</b>	<b>2,114,381</b>	<b>14,102</b>	<b>18,536</b>	<b>2,147,019</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PURCHASING OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,777,822	34.50	2,037,122	36.75	2,037,122	36.75	0	0.00
DEPT OF LABOR RELATIONS ADMIN	0	0.00	2,639	0.00	2,639	0.00	0	0.00
DEPT MENTAL HEALTH	0	0.00	10,166	0.00	10,166	0.00	0	0.00
DIV JOB DEVELOPMENT & TRAINING	0	0.00	1,297	0.00	1,297	0.00	0	0.00
DNR COST ALLOCATION	0	0.00	6,209	0.00	6,209	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	6,946	0.25	6,946	0.25	0	0.00
DCI ADMINISTRATIVE	0	0.00	2,121	0.00	2,121	0.00	0	0.00
DED ADMINISTRATIVE	0	0.00	1,640	0.00	1,640	0.00	0	0.00
AGRICULTURE PROTECTION	0	0.00	1,620	0.00	1,620	0.00	0	0.00
TOTAL - PS	1,777,822	34.50	2,069,760	37.00	2,069,760	37.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	82,746	0.00	77,259	0.00	77,259	0.00	0	0.00
TOTAL - EE	82,746	0.00	77,259	0.00	77,259	0.00	0	0.00
<b>TOTAL</b>	<b>1,860,568</b>	<b>34.50</b>	<b>2,147,019</b>	<b>37.00</b>	<b>2,147,019</b>	<b>37.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,860,568</b>	<b>34.50</b>	<b>\$2,147,019</b>	<b>37.00</b>	<b>\$2,147,019</b>	<b>37.00</b>	<b>\$0</b>	<b>0.00</b>

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## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>CONTRACT REVIEW</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	133,482	1.63	0	0.00	0	0.00	0	0.00
DEPT OF LABOR RELATIONS ADMIN	2,418	0.02	0	0.00	0	0.00	0	0.00
DEPT MENTAL HEALTH	9,344	0.12	0	0.00	0	0.00	0	0.00
DIV JOB DEVELOPMENT & TRAINING	1,192	0.02	0	0.00	0	0.00	0	0.00
DNR COST ALLOCATION	5,712	0.06	0	0.00	0	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	4,188	0.06	0	0.00	0	0.00	0	0.00
DCI ADMINISTRATIVE	1,944	0.02	0	0.00	0	0.00	0	0.00
DED ADMINISTRATIVE	1,503	0.02	0	0.00	0	0.00	0	0.00
AGRICULTURE PROTECTION	1,487	0.02	0	0.00	0	0.00	0	0.00
TOTAL - PS	161,270	1.97	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>161,270</b>	<b>1.97</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$161,270</b>	<b>1.97</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30925 <b>BUDGET UNIT NAME:</b> Division of Purchasing <b>HOUSE BILL SECTION:</b> 5.065	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Purchasing
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
The Division of Purchasing requests 5% flexibility between personal service and expense and equipment, which is the same as the flexibility included in the FY21 budget. This flexibility would allow the Division of Purchasing to effectively manage responsibilities and resources.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$20,000 from PS to E&E	None
<b>BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>	
5% flexibility is requested for FY 2022	
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
In FY20 the Division of Purchasing flexed from PS to EE to replace office carpet from 1984 that was becoming a tripping hazard.	The requested flexibility will allow the Division of Purchasing to effectively manage resources.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PURCHASING OPERATING</b>								
<b>CORE</b>								
SR OFFICE SUPPORT ASSISTANT	117,906	3.98	148,106	5.00	0	0.00	0	0.00
BUYER I	154,453	4.69	7,520	0.00	0	0.00	0	0.00
BUYER II	239,370	5.85	441,384	11.00	0	0.00	0	0.00
BUYER III	179,176	3.75	288,487	5.00	0	0.00	0	0.00
BUYER IV	359,741	5.92	334,775	5.00	0	0.00	0	0.00
EXECUTIVE I	33,724	0.88	43,200	1.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	445,962	5.97	0	0.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	47	0.00	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 1	63,652	1.00	64,582	1.00	0	0.00	0	0.00
DIVISION DIRECTOR	106,347	1.00	103,710	1.00	113,301	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	82,173	1.00	0	0.00	0	0.00
LEGAL COUNSEL	1,989	0.03	95,986	1.00	95,986	1.00	0	0.00
MISCELLANEOUS TECHNICAL	25,414	0.77	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	48,342	0.64	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	1,699	0.02	0	0.00	0	0.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	148,106	5.00	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	43,200	1.00	0	0.00
SENIOR PROGRAM SPECIALIST	0	0.00	0	0.00	64,672	1.00	0	0.00
PROCUREMENT ANALYST	0	0.00	0	0.00	464,363	11.00	0	0.00
PROCUREMENT SPECIALIST	0	0.00	0	0.00	192,636	4.00	0	0.00
PROCUREMENT SUPERVISOR	0	0.00	0	0.00	773,414	11.00	0	0.00
PROCUREMENT MANAGER	0	0.00	0	0.00	174,082	2.00	0	0.00
FISCAL & ADMINISTRATIVE MGR	0	0.00	459,837	6.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>1,777,822</b>	<b>34.50</b>	<b>2,069,760</b>	<b>37.00</b>	<b>2,069,760</b>	<b>37.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	544	0.00	1,006	0.00	1,006	0.00	0	0.00
SUPPLIES	7,010	0.00	10,225	0.00	10,225	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	14,070	0.00	13,572	0.00	13,572	0.00	0	0.00
COMMUNICATION SERV & SUPP	10,411	0.00	10,976	0.00	10,976	0.00	0	0.00
PROFESSIONAL SERVICES	9,822	0.00	21,048	0.00	21,048	0.00	0	0.00
M&R SERVICES	3,274	0.00	3,298	0.00	3,298	0.00	0	0.00
OFFICE EQUIPMENT	2,752	0.00	4,444	0.00	4,444	0.00	0	0.00
OTHER EQUIPMENT	2,931	0.00	0	0.00	0	0.00	0	0.00



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PURCHASING OPERATING</b>								
<b>CORE</b>								
PROPERTY & IMPROVEMENTS	27,342	0.00	0	0.00	0	0.00	0	0.00
BUILDING LEASE PAYMENTS	125	0.00	450	0.00	450	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	4,344	0.00	11,340	0.00	11,340	0.00	0	0.00
MISCELLANEOUS EXPENSES	121	0.00	900	0.00	900	0.00	0	0.00
<b>TOTAL - EE</b>	<b>82,746</b>	<b>0.00</b>	<b>77,259</b>	<b>0.00</b>	<b>77,259</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,860,568</b>	<b>34.50</b>	<b>\$2,147,019</b>	<b>37.00</b>	<b>\$2,147,019</b>	<b>37.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,860,568</b>	<b>34.50</b>	<b>\$2,114,381</b>	<b>36.75</b>	<b>\$2,114,381</b>	<b>36.75</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$14,102</b>	<b>0.00</b>	<b>\$14,102</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$18,536</b>	<b>0.25</b>	<b>\$18,536</b>	<b>0.25</b>		<b>0.00</b>

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>CONTRACT REVIEW</b>								
<b>CORE</b>								
DESIGNATED PRINCIPAL ASST DIV	71,831	1.00	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	89,439	0.97	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>161,270</b>	<b>1.97</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$161,270</b>	<b>1.97</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$133,482</b>	<b>1.63</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$12,954</b>	<b>0.16</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$14,834</b>	<b>0.18</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## CORE DECISION ITEM

Department Office of Administration	Budget Unit	30930
Division of Purchasing		
Core Bid & Performance Bond Refunds	HB Section	5.07

### 1. CORE FINANCIAL SUMMARY

	FY 2022 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	3,000,000	3,000,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: OA Revolving Administrative Trust Fund (0505)

	FY 2022 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

### 2. CORE DESCRIPTION

This core request is for funding to promptly refund the bidder's bid or performance security that was deposited into the State Treasury during the procurement process. Checks are received from vendors as bid or performance security and deposited into the State Treasury. Interest earned on these deposits goes directly into General Revenue. After the bids are awarded or the contractor has performed, these deposits must be promptly refunded to the bidder or contractor. These are refundable deposits and not payments to the State.

### 3. PROGRAM LISTING (list programs included in this core funding)

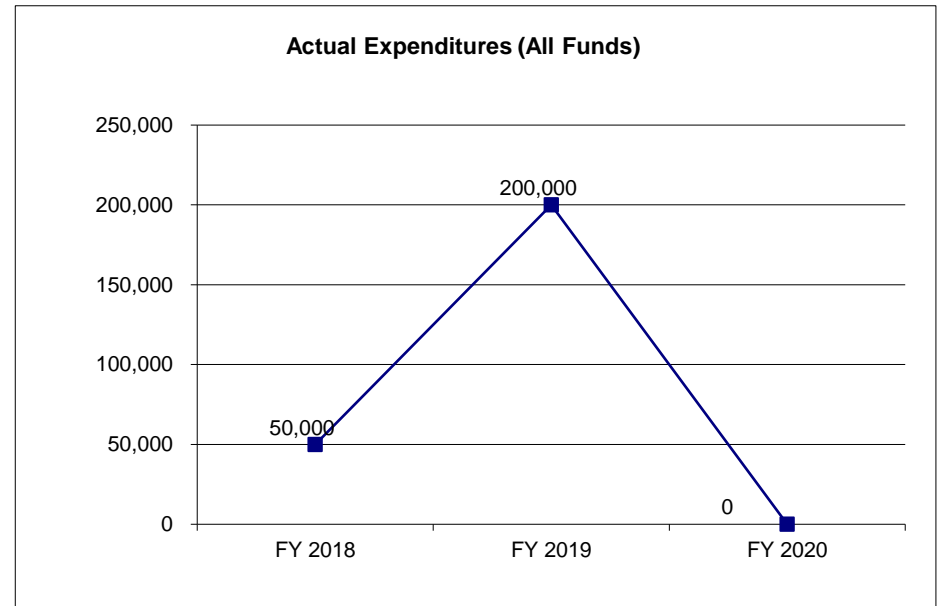
N/A

# CORE DECISION ITEM

Department Office of Administration	Budget Unit 30930
Division of Purchasing	
Core Bid & Performance Bond Refunds	HB Section 5.07

## 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	3,000,000	3,000,000	3,000,000	3,000,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	3,000,000	3,000,000	3,000,000	3,000,000
Actual Expenditures (All Funds)	50,000	200,000	0	N/A
Unexpended (All Funds)	2,950,000	2,800,000	3,000,000	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	2,950,000	2,800,000	0	N/A



Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

### NOTES:

**CORE RECONCILIATION DETAIL**

**STATE  
BID & PERFORMANCE BOND REFUND**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	0	3,000,000	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	0	3,000,000	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	0	3,000,000	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	3,000,000	0.00	3,000,000	0.00	0	0.00
TOTAL - PD	0	0.00	3,000,000	0.00	3,000,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
REFUNDS	0	0.00	3,000,000	0.00	3,000,000	0.00	0	0.00
TOTAL - PD	0	0.00	3,000,000	0.00	3,000,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$3,000,000	0.00	\$3,000,000	0.00		0.00

**PROGRAM DESCRIPTION**

**Department** Office of Administration

**HB Section(s):** 5.065

**Program Name** Purchasing Operations

**Program is found in the following core budget(s):** Division of Purchasing

**1a. What strategic priority does this program address?**

Procurement of goods and services

**1b. What does this program do?**

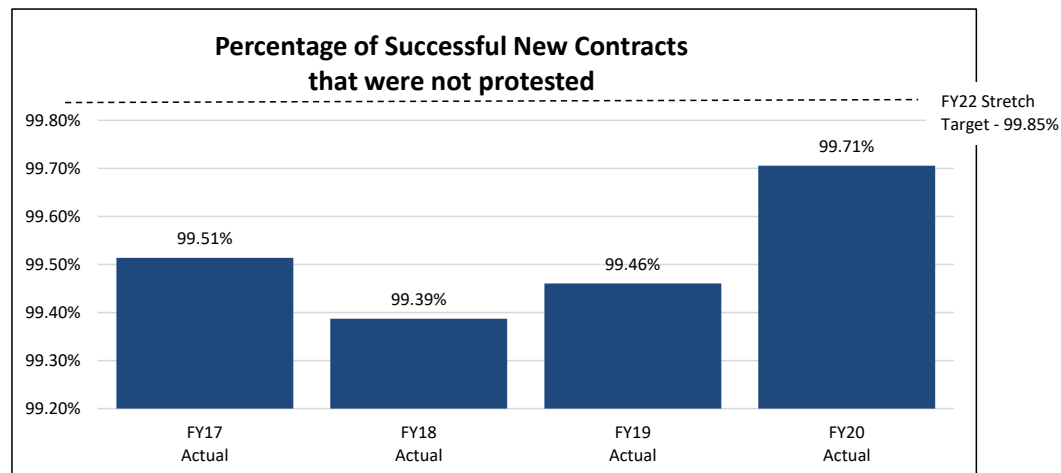
The Division of Purchasing (Purchasing) is responsible for the procurement of all state -required supplies, materials, equipment and professional or general services, except for those agencies exempted by law.

Purchasing executes procurement functions in accordance with applicable statutes by maximizing competition in the procurement process, conducting evaluations and negotiations as appropriate, and awarding contracts to the "lowest and best" vendors.

**2a. Provide an activity measure(s) for the program.**

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Baseline Target (3 year average)	FY22 Stretch Target
New Bids Issued	488	512	434	478	500
New Contracts Awarded	816	741	679	745	750
Total Active Contracts	1,943	2,715	2,791	2,483	2,500
<b>TOTAL</b>	<b>3,247</b>	<b>3,968</b>	<b>3,904</b>	<b>-----</b>	<b>-----</b>

**2b. Provide a measure(s) of the program's quality.**





PROGRAM DESCRIPTION										
<b>Department</b> Office of Administration			<b>HB Section(s):</b> 5.065							
<b>Program Name</b> Purchasing Operations										
<b>Program is found in the following core budget(s):</b> Division of Purchasing										
<b>2c. Provide a measure(s) of the program's impact.</b>										
<b>Minority Business Enterprise (MBE)</b>	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Target (2 year average)</b>	<b>FY22 Stretch Target</b>						
# of active contracts with MBE participation	123	136	130	135						
Total dollar value of MBE participation	\$184,391,382	\$174,270,438	\$179,330,910	\$188,297,455						
<b>Women Owned Business Enterprise (WBE)</b>										
# of active contracts WBE participation	138	156	147	150						
Total dollar value of WBE participation	\$107,335,603	\$124,532,716	\$115,934,160	\$121,730,868						
<b>Blind/Sheltered Workshops</b>										
# of active contracts with blind/sheltered workshop participation	40	41	41	50						
Total dollar value of blind/sheltered workshop participation	\$3,296,262	\$3,824,985	\$3,560,623	\$3,738,655						
<b>Service Disabled Veteran Business Enterprises (SDVE)</b>										
# of active contracts with SDVE participation	29	31	30	35						
Total dollar value of SDVE participation	\$794,331	\$805,751	\$800,041	\$840,043						
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;"><b>TOTAL</b></td> <td style="text-align: center; padding: 5px;">330</td> <td style="text-align: center; padding: 5px;">364</td> </tr> <tr> <td></td> <td style="text-align: right; padding: 5px;">\$295,817,577</td> <td style="text-align: right; padding: 5px;">\$303,433,890</td> </tr> </table>					<b>TOTAL</b>	330	364		\$295,817,577	\$303,433,890
<b>TOTAL</b>	330	364								
	\$295,817,577	\$303,433,890								
<b>2d. Provide a measure(s) of the program's efficiency.</b>										
<b>Procurement Turnaround Times (days):</b> The number of calendar days between issue date and award date.										
<b>Invitation for Bid (IFB)</b> - A solicitation for goods or services that is awarded on the basis of the lowest cost bid meeting the stated specifications.	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Target</b>	<b>FY22 Stretch Target*</b>						
49	77	45	40							
<b>Request for Proposal (RFP)</b> - a solicitation where the evaluation criteria includes cost and other factors, such as experience, expertise, value, method of performance, and quality. The contract is awarded to the overall lowest and best bidder based on the stated evaluation criteria. An RFP also allows for competitive negotiations with the bidders through a best and final offer process.	<b>&lt; \$250,000</b>	86	122	85						
<b>&gt; \$250,000</b>	176	173	160*	155**						
* Reduced FY20 Target from 170 days to 160 days (Fall 2019) ** Reduced FY21 Stretch Target from 160 days to 155 days (Fall 2019)										

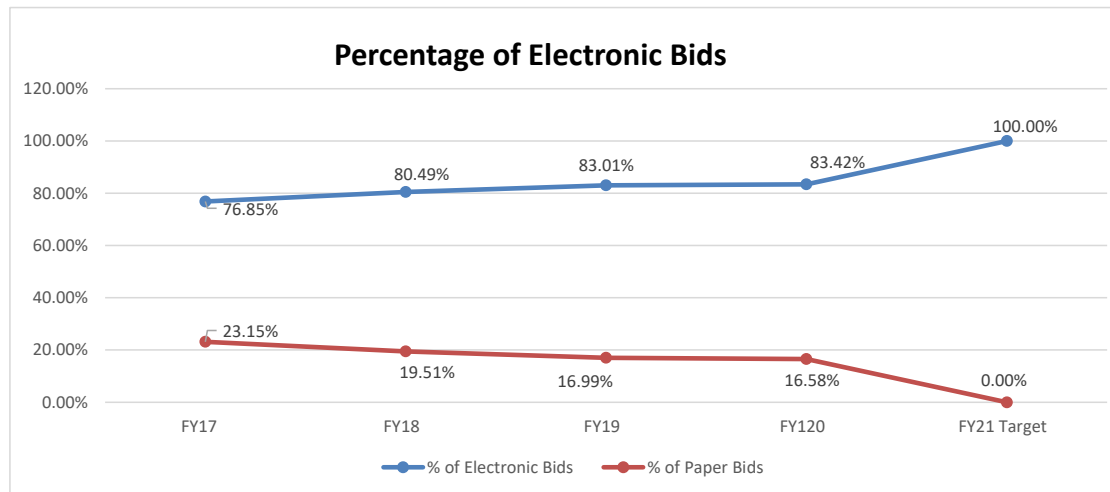
### PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Purchasing Operations  
**Program is found in the following core budget(s):** Division of Purchasing

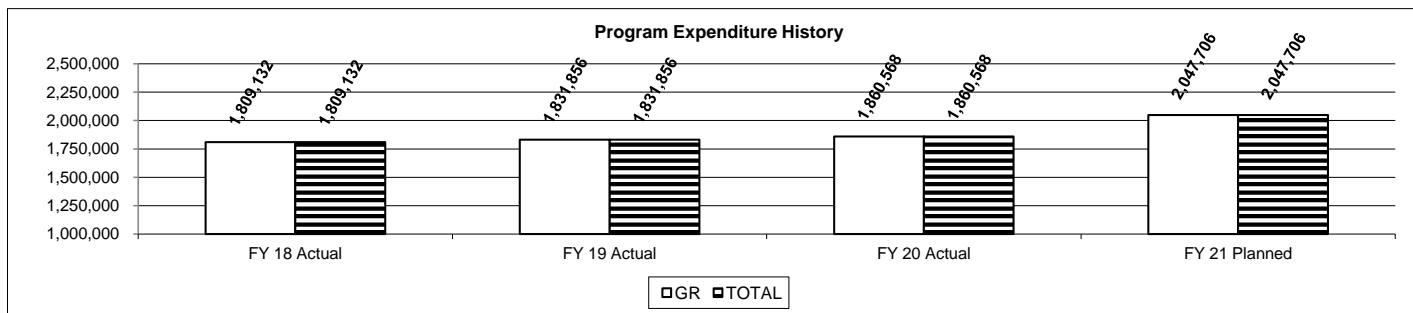
**HB Section(s):** 5.065

#### 2e. Provide a measure(s) of the program's efficiency.

**Percentage of Electronic Bids vs. Paper** - With the new eProcurement system, MissouriBUYS, vendors have been working on transitioning from paper submissions to electronic bidding. With the COVID-19 Pandemic, the Division of Purchasing staff had to quickly move to from working in the office to remote which resulted in mandating that vendors respond using MissouriBUYS. Since March, the Division of Purchasing has received all bid responses from vendors electronic and plan to continue this in the future. The graph below shows the Percentage of Electronic Bids received over the last several fiscal years.



#### 3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



PROGRAM DESCRIPTION	
<b>Department</b> Office of Administration	<b>HB Section(s):</b> 5.065
<b>Program Name</b> Purchasing Operations	
<b>Program is found in the following core budget(s):</b> Division of Purchasing	
<p><b>4. What are the sources of the "Other " funds?</b></p> <p><b>5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)</b></p> <p>Chapter 34, RSMo</p> <p><b>6. Are there federal matching requirements? If yes, please explain.</b></p> <p>No</p> <p><b>7. Is this a federally mandated program? If yes, please explain.</b></p> <p>No</p>	

## CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31042C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Missouri Governor's Mansion Donations</b>	<b>HB Section:</b>	<b>5.075</b>

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	60,000	60,000	EE	0	0		0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: State Facility Maintenance & Operations Fund (0501)

Other Funds: State Facility Maintenance & Operations Fund (0501)

### 2. CORE DESCRIPTION

This appropriation provides authority to spend donated funds in support of maintenance, renovations, and operations at the Missouri Governor's Mansion and grounds. Additionally, funds are revolving and may be used for voluntary contributions and donations to the Board of Public Buildings on behalf of the Missouri Governor's Mansion, and will be available to pay costs associated with public events at the mansion. Contributions may be made by visitors to the Missouri Governor's Mansion, and monies can be expended for the purpose of sponsoring cultural and educational events for the citizens of the State of Missouri or for the purpose of allowing citizen groups to hold functions at the mansion.

### 3. PROGRAM LISTING (list programs included in this core funding)

N/A.

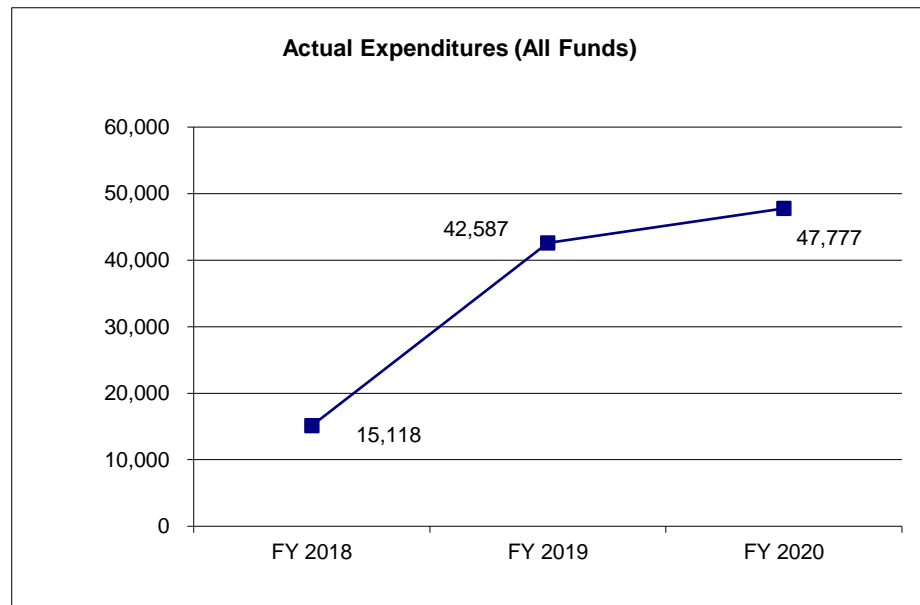
# CORE DECISION ITEM

**Department:** Office of Administration  
**Division:** Facilities Management, Design and Construction  
**Core:** Missouri Governor's Mansion Donations

**Budget Unit:** 31042C  
**HB Section:** 5.075

## 4. FINANCIAL HISTORY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	60,000	60,000	60,000	60,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	60,000	60,000	60,000	60,000
Actual Expenditures (All Funds)	15,118	42,587	47,777	N/A
Unexpended (All Funds)	44,882	17,413	12,223	0
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	44,882	17,413	12,223	N/A



\*Restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## NOTES:

**CORE RECONCILIATION DETAIL**

**STATE  
MANSION DONATIONS**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>	EE	0.00	0	0	60,000	60,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	
<b>DEPARTMENT CORE REQUEST</b>	EE	0.00	0	0	60,000	60,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>	EE	0.00	0	0	60,000	60,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>MANSION DONATIONS</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	47,777	0.00	60,000	0.00	60,000	0.00	0	0.00
TOTAL - EE	47,777	0.00	60,000	0.00	60,000	0.00	0	0.00
<b>TOTAL</b>	<b>47,777</b>	<b>0.00</b>	<b>60,000</b>	<b>0.00</b>	<b>60,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$47,777</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>MANSION DONATIONS</b>								
<b>CORE</b>								
SUPPLIES	22,914	0.00	14,800	0.00	14,800	0.00	0	0.00
PROFESSIONAL SERVICES	1,111	0.00	6,000	0.00	6,000	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	1,000	0.00	1,000	0.00	0	0.00
M&R SERVICES	687	0.00	2,000	0.00	2,000	0.00	0	0.00
OFFICE EQUIPMENT	2,252	0.00	8,800	0.00	8,800	0.00	0	0.00
OTHER EQUIPMENT	8,422	0.00	2,000	0.00	2,000	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	100	0.00	100	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	100	0.00	0	0.00
MISCELLANEOUS EXPENSES	12,391	0.00	25,200	0.00	25,200	0.00	0	0.00
<b>TOTAL - EE</b>	<b>47,777</b>	<b>0.00</b>	<b>60,000</b>	<b>0.00</b>	<b>60,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$47,777</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$47,777</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$60,000</b>	<b>0.00</b>		<b>0.00</b>



## CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31041C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Asset Management</b>	<b>HB Section:</b>	<b>5.080</b>

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	21,001,708	21,001,708	PS	0	0	0	0
EE	0	0	31,041,128	31,041,128	EE	0	0	0	0
PSD	0	0	200	200	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>52,043,036</b>	<b>52,043,036</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>504.25</b>	<b>504.25</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>14,039,470</b>	<b>14,039,470</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: State Facility Maintenance & Operations Fund (0501)

Other Funds: State Facility Maintenance & Operations Fund (0501)

### 2. CORE DESCRIPTION

The mission of the Division of Facilities Management, Design and Construction (FMDC) is to provide a superior workplace environment for state occupants and their visitors and protect the state's investments in property assets. FMDC strives to provide agencies with the information and resources that will support their development of high-performance workplaces -- workplaces that will meet agencies' business needs and can be readily adapted to changing workplace practices and strategies. The aspiration of FMDC is to deliver best-in-class capital solutions. FMDC is comprised of the following units:

#### Facility Operations Unit

- Provides for complete building operations including maintenance, grounds keeping, security, housekeeping, conferencing, and special events for public and private tenants in state-owned facilities and oversight of contracted facility services in leased facilities.
- Provides maintenance management and grounds keeping services for institutional facilities of the Department of Elementary and Secondary Education, Department of Mental Health, Department of Social Services, and the Department of Public Safety's MO State Highway Patrol.
- Provides monitoring of energy consumption in state facilities and develops and implements programs to help reduce energy consumption in stat facilities. Coordinates with SEMA during disaster response and recovery efforts.

## CORE DECISION ITEM

Department:	Office of Administration	Budget Unit:	31041C
Division:	Facilities Management, Design and Construction		
Core:	Asset Management	HB Section:	5.080

### 2. CORE DESCRIPTION (Continued)

#### Space Planning Program

- The Space Planning Program (SPP) maximizes space utilization and manages rent allocations, in over 3.78M square feet of state-owned facility space and over 8M square feet of institutional facility space and 3.23M square feet of leased space (excluding MoDOT, Conservation and Colleges and Universities).
- The Space Planning Program (SPP) provides oversight of HB13 budgeting for leased facilities, state-owned facilities, and institutional facilities.
- This unit provides design services for office space remodels and agency relocations and consolidations.

#### Capital Improvement Program and Project Management Unit

- Provides oversight of new construction, renovations, maintenance and repair projects at state facilities through capital improvement appropriations for all state agencies (excluding MoDOT, Conservation and Colleges and Universities).

### 3. PROGRAM LISTING (list programs included in this core funding)

N/A.

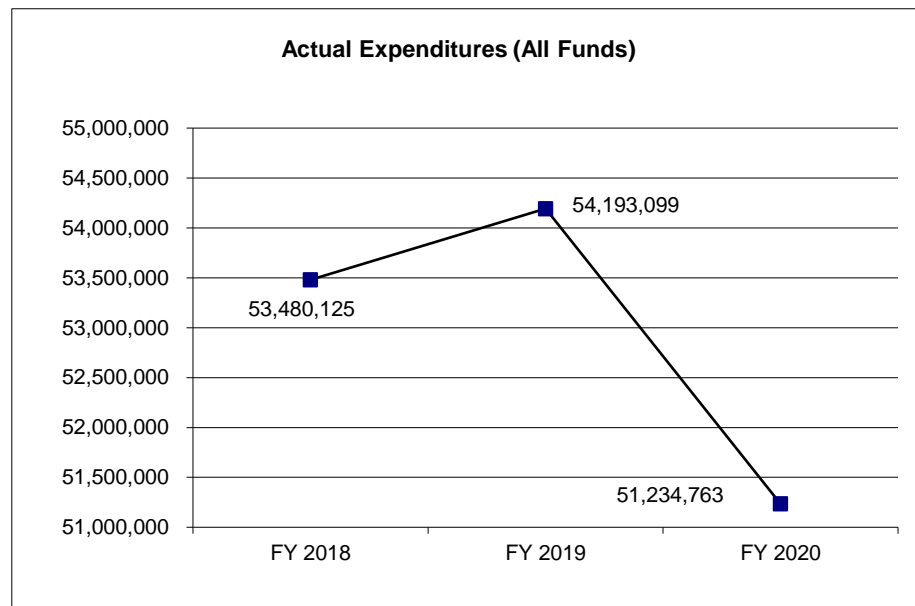
# **CORE DECISION ITEM**

**Department:** Office of Administration  
**Division:** Facilities Management, Design and Construction  
**Core:** Asset Management

**Budget Unit:** 31041C  
**HB Section:** 5.080

## **4. FINANCIAL HISTORY**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Current Yr.
Appropriation (All Funds)	53,955,744	54,194,322	51,253,898	52,043,036
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	(939,210)
Budget Authority (All Funds)	53,955,744	54,194,322	51,253,898	51,103,826
Actual Expenditures (All Funds)	53,480,125	54,193,099	51,234,763	N/A
Unexpended (All Funds)	475,619	1,223	19,135	0
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	475,619	1,223	19,135	N/A



\*Restricted amount is as of July 1, 2020.

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

## **NOTES:**

**CORE RECONCILIATION DETAIL**

**STATE  
ASSET MANAGEMENT**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	PS	504.25	0	0	21,001,708	21,001,708	
	EE	0.00	0	0	31,041,128	31,041,128	
	PD	0.00	0	0	200	200	
	<b>Total</b>	<b>504.25</b>	<b>0</b>	<b>0</b>	<b>52,043,036</b>	<b>52,043,036</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	504.25	0	0	21,001,708	21,001,708	
	EE	0.00	0	0	31,041,128	31,041,128	
	PD	0.00	0	0	200	200	
	<b>Total</b>	<b>504.25</b>	<b>0</b>	<b>0</b>	<b>52,043,036</b>	<b>52,043,036</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	504.25	0	0	21,001,708	21,001,708	
	EE	0.00	0	0	31,041,128	31,041,128	
	PD	0.00	0	0	200	200	
	<b>Total</b>	<b>504.25</b>	<b>0</b>	<b>0</b>	<b>52,043,036</b>	<b>52,043,036</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	19,676,990	484.61	21,001,708	504.25	21,001,708	504.25	0	0.00
TOTAL - PS	19,676,990	484.61	21,001,708	504.25	21,001,708	504.25	0	0.00
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	30,759,773	0.00	31,041,128	0.00	31,041,128	0.00	0	0.00
TOTAL - EE	30,759,773	0.00	31,041,128	0.00	31,041,128	0.00	0	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	798,000	0.00	200	0.00	200	0.00	0	0.00
TOTAL - PD	798,000	0.00	200	0.00	200	0.00	0	0.00
<b>TOTAL</b>	<b>51,234,763</b>	<b>484.61</b>	<b>52,043,036</b>	<b>504.25</b>	<b>52,043,036</b>	<b>504.25</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$51,234,763</b>	<b>484.61</b>	<b>\$52,043,036</b>	<b>504.25</b>	<b>\$52,043,036</b>	<b>504.25</b>	<b>\$0</b>	<b>0.00</b>

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31041C <b>BUDGET UNIT NAME:</b> FMDC Asset Management <b>HOUSE BILL SECTION:</b> 5.080	<b>DEPARTMENT:</b> Office of Administration <b>DIVISION:</b> Facilities Management, Design and Construction
-------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

Flexibility of 5% between PS and E&E would allow the Division of Facilities Management, Design and Construction the ability to adjust funding to match varying asset management needs and costs. PS and EE will differ annually based on needs to cover operational expenses, address emergency and changing situations, etc. In addition, withholds and core reductions can impact how the flexibility will be used.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$525,000	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Fund 0501 spending authority in the amount \$525,000 was flexed from PS to EE for various statewide maintenance costs.	Flexibility between PS and E&E allows FMDC to efficiently manage resources.

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	27,845	1.00	0	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	134,290	3.58	109,775	3.00	0	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	26,675	1.00	25,421	1.00	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	484,139	16.08	543,963	18.00	0	0.00	0	0.00
INFORMATION SUPPORT COOR	39,540	1.00	40,169	1.00	0	0.00	0	0.00
STOREKEEPER I	77,848	2.69	87,487	3.00	0	0.00	0	0.00
STOREKEEPER II	90,823	2.73	96,313	3.00	0	0.00	0	0.00
SUPPLY MANAGER I	35,859	1.04	69,635	2.00	0	0.00	0	0.00
SUPPLY MANAGER II	36,840	1.00	37,430	1.00	0	0.00	0	0.00
STATE LEASING COOR	427,341	7.06	431,342	7.00	0	0.00	0	0.00
ACCOUNTANT II	21,898	0.48	41,998	1.00	0	0.00	0	0.00
ACCOUNTANT III	21,314	0.36	61,383	1.00	0	0.00	0	0.00
BUDGET ANAL III	102,160	1.65	61,379	1.00	0	0.00	0	0.00
ACCOUNTING GENERALIST I	94,302	2.62	108,361	3.00	0	0.00	0	0.00
ACCOUNTING GENERALIST II	73,857	1.54	47,268	1.00	0	0.00	0	0.00
EXECUTIVE I	121,788	3.00	122,701	3.00	0	0.00	0	0.00
EXECUTIVE II	25,904	0.52	51,038	1.00	0	0.00	0	0.00
BUILDING MGR II	49,971	1.00	55,277	1.00	0	0.00	0	0.00
TELECOMMUN ANAL IV	56,839	1.00	57,671	1.00	0	0.00	0	0.00
CUSTODIAL WORKER I	15,311	0.69	45,481	2.00	0	0.00	0	0.00
HOUSEKEEPER I	114,767	3.74	124,058	4.00	0	0.00	0	0.00
HOUSEKEEPER II	75,350	2.06	73,544	2.00	0	0.00	0	0.00
CAPITAL IMPROVEMENTS SPEC I	0	0.00	40,174	1.00	0	0.00	0	0.00
CAPITAL IMPROVEMENTS SPEC II	54,991	1.00	0	0.00	0	0.00	0	0.00
CONTRACT SPEC I (OFC OF ADM)	51,378	1.06	40,540	1.00	0	0.00	0	0.00
CONTRACT SPEC II (OFC OF ADM)	228,497	4.50	259,314	5.00	0	0.00	0	0.00
TECHNICAL ASSISTANT IV	69,262	1.72	0	0.00	0	0.00	0	0.00
DESIGN ENGR I	43,024	0.79	55,446	1.00	0	0.00	0	0.00
DESIGN ENGR II	12,885	0.21	0	0.00	0	0.00	0	0.00
DESIGN ENGR III	69,660	1.00	71,198	1.00	0	0.00	0	0.00
DESIGNER II	91,544	2.00	92,452	2.00	0	0.00	0	0.00
DESIGNER III	58,007	1.00	106,044	2.00	0	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
LABORER II	116,858	4.46	207,771	8.00	0	0.00	0	0.00
LABOR SPV	54,571	1.90	60,856	2.00	0	0.00	0	0.00
GROUNDSKEEPER I	25,202	0.99	25,817	1.00	0	0.00	0	0.00
GROUNDSKEEPER II	201,807	6.17	199,248	6.00	0	0.00	0	0.00
MAINTENANCE WORKER I	200,964	6.81	245,281	8.00	0	0.00	0	0.00
MAINTENANCE WORKER II	4,709,002	144.00	5,169,623	150.00	0	0.00	0	0.00
MAINTENANCE SPV I	1,320,588	34.63	1,434,370	36.00	1,434,370	36.00	0	0.00
MAINTENANCE SPV II	634,224	15.32	713,642	16.00	0	0.00	0	0.00
LOCKSMITH	129,879	3.57	154,008	4.00	0	0.00	0	0.00
REFRIGERATION MECHANIC I	258,745	7.44	406,310	11.00	0	0.00	0	0.00
REFRIGERATION MECHANIC II	721,691	18.33	776,133	18.00	0	0.00	0	0.00
CARPENTER	447,373	12.33	419,785	11.00	0	0.00	0	0.00
CARPENTER SPV	57,616	1.29	45,205	1.00	0	0.00	0	0.00
ELECTRICIAN	450,466	12.43	503,528	13.00	0	0.00	0	0.00
PAINTER	429,604	12.49	450,974	12.00	0	0.00	0	0.00
PLUMBER	426,132	12.07	483,910	13.00	0	0.00	0	0.00
POWER PLANT MECHANIC	34,662	1.00	38,197	1.00	0	0.00	0	0.00
SHEET METAL WORKER	11,637	0.36	33,278	1.00	0	0.00	0	0.00
ELECTRONICS TECHNICIAN I	31	0.00	0	0.00	0	0.00	0	0.00
ELECTRONICS TECH	146,771	4.02	186,336	5.00	0	0.00	0	0.00
STATIONARY ENGR	509,337	13.62	684,332	17.00	0	0.00	0	0.00
HVAC INSTRUMENT CONTROLS TECH	100,572	2.78	77,347	2.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR I	246,093	5.54	270,572	6.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR II	599,704	13.27	615,153	13.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR III	377,591	6.97	385,301	7.00	385,301	7.00	0	0.00
CONSTRUCTION INSPECTOR	412,811	7.87	426,304	8.00	0	0.00	0	0.00
CONSTRUCTION INSPECTOR SUPV	118,699	1.87	128,256	2.00	0	0.00	0	0.00
DESIGN/DEVELOP/SURVEY MGR B1	1,577,451	22.47	1,864,239	27.00	0	0.00	0	0.00
FACILITIES OPERATIONS MGR B1	1,264,786	19.00	1,275,949	19.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	284,257	3.98	291,577	4.05	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	516	0.01	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 1	62,143	1.00	63,154	1.00	0	0.00	0	0.00



# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
DIVISION DIRECTOR	106,346	1.00	102,657	1.00	102,657	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	31,000	0.42	76,519	3.00	76,519	3.00	0	0.00
LEGAL COUNSEL	116,668	1.78	90,559	1.39	90,559	1.39	0	0.00
MISCELLANEOUS TECHNICAL	66,161	1.79	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	222,156	2.77	35,068	0.55	35,068	0.55	0	0.00
SPECIAL ASST PROFESSIONAL	111,773	1.74	75,742	1.26	75,742	1.26	0	0.00
LABORER	140,524	5.84	0	0.00	0	0.00	0	0.00
SKILLED TRADESMAN	144,515	3.16	0	0.00	0	0.00	0	0.00
ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	890,804	29.00	0	0.00
LEAD ADMIN SUPPORT ASSISTANT	0	0.00	0	0.00	213,908	5.00	0	0.00
ADMIN SUPPORT PROFESSIONAL	0	0.00	0	0.00	63,154	1.00	0	0.00
STORES/WAREHOUSE ASSOCIATE	0	0.00	0	0.00	107,065	3.00	0	0.00
CUSTODIAL WORKER	0	0.00	0	0.00	45,481	2.00	0	0.00
CUSTODIAL SUPERVISOR	0	0.00	0	0.00	197,602	6.00	0	0.00
DESIGNER	0	0.00	0	0.00	198,496	4.00	0	0.00
ENGNG/ARCHITECT PROJECT MGR	0	0.00	0	0.00	126,644	2.00	0	0.00
AGENCY BUDGET SENIOR ANALYST	0	0.00	0	0.00	61,379	1.00	0	0.00
SENIOR ACCOUNTS ASSISTANT	0	0.00	0	0.00	259,010	6.00	0	0.00
PROCUREMENT ANALYST	0	0.00	0	0.00	259,314	5.00	0	0.00
PROCUREMENT SPECIALIST	0	0.00	0	0.00	40,540	1.00	0	0.00
PROCUREMENT SUPERVISOR	0	0.00	0	0.00	291,577	4.05	0	0.00
REAL ESTATE SERVICES SPEC	0	0.00	0	0.00	431,342	7.00	0	0.00
MAINTENANCE/GROUNDS WORKER	0	0.00	0	0.00	432,836	15.00	0	0.00
MAINTENANCE/GROUNDS TECHNICIAN	0	0.00	0	0.00	6,099,236	175.00	0	0.00
MAINTENANCE/GROUNDS SUPERVISOR	0	0.00	0	0.00	116,133	3.00	0	0.00
SPECIALIZED TRADES WORKER	0	0.00	0	0.00	2,391,559	63.00	0	0.00
SPECIALIZED TRADES SUPERVISOR	0	0.00	0	0.00	5,980,678	111.00	0	0.00
CONSTRUCTION PROJECT TECH	0	0.00	0	0.00	128,256	2.00	0	0.00
CONSTRUCTION PROJECT SPEC	0	0.00	0	0.00	40,174	1.00	0	0.00
CONSTRUCTION PROJECT SPV	0	0.00	0	0.00	426,304	8.00	0	0.00
<b>TOTAL - PS</b>	<b>19,676,990</b>	<b>484.61</b>	<b>21,001,708</b>	<b>504.25</b>	<b>21,001,708</b>	<b>504.25</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	90,459	0.00	90,000	0.00	90,000	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
TRAVEL, OUT-OF-STATE	144	0.00	562	0.00	562	0.00	0	0.00
FUEL & UTILITIES	15,542,076	0.00	17,413,016	0.00	17,423,016	0.00	0	0.00
SUPPLIES	3,708,325	0.00	3,433,006	0.00	3,433,006	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	31,258	0.00	45,000	0.00	45,000	0.00	0	0.00
COMMUNICATION SERV & SUPP	404,446	0.00	369,648	0.00	369,648	0.00	0	0.00
PROFESSIONAL SERVICES	1,064,413	0.00	1,118,889	0.00	1,118,889	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	4,993,500	0.00	4,267,115	0.00	4,267,115	0.00	0	0.00
M&R SERVICES	3,269,083	0.00	2,611,426	0.00	2,611,426	0.00	0	0.00
COMPUTER EQUIPMENT	5,156	0.00	100	0.00	100	0.00	0	0.00
MOTORIZED EQUIPMENT	304,552	0.00	122,500	0.00	122,500	0.00	0	0.00
OFFICE EQUIPMENT	63,224	0.00	40,302	0.00	40,302	0.00	0	0.00
OTHER EQUIPMENT	859,026	0.00	750,620	0.00	750,620	0.00	0	0.00
PROPERTY & IMPROVEMENTS	360,177	0.00	694,929	0.00	684,929	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	4,620	0.00	4,620	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	25,891	0.00	29,395	0.00	29,395	0.00	0	0.00
MISCELLANEOUS EXPENSES	38,043	0.00	50,000	0.00	50,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>30,759,773</b>	<b>0.00</b>	<b>31,041,128</b>	<b>0.00</b>	<b>31,041,128</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	100	0.00	100	0.00	0	0.00
DEBT SERVICE	798,000	0.00	100	0.00	100	0.00	0	0.00
<b>TOTAL - PD</b>	<b>798,000</b>	<b>0.00</b>	<b>200</b>	<b>0.00</b>	<b>200</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$51,234,763</b>	<b>484.61</b>	<b>\$52,043,036</b>	<b>504.25</b>	<b>\$52,043,036</b>	<b>504.25</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$51,234,763</b>	<b>484.61</b>	<b>\$52,043,036</b>	<b>504.25</b>	<b>\$52,043,036</b>	<b>504.25</b>		<b>0.00</b>

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**HB Section(s):** 5.080

**Program Name:** Facilities Management, Design and Construction

**Program is found in the following core budget(s):** Asset Management

### 1a. What strategic priority does this program address?

Provides highly functional buildings and facilities for state department programs to work in.

### 1b. What does this program do?

The mission of the Division of Facilities Management, Design and Construction (FMDC) is to provide highly functional buildings and facilities for state occupants and their visitors and maintain the state's property assets. FMDC strives to provide agencies with the information and resources that will support their development of high-performance workplaces -- workplaces that will meet agencies' business needs and can be readily adapted to changing workplace practices and strategies. The aspiration of FMDC is to deliver best-in-class capital solutions. FMDC is comprised of the following three units:

#### Facility Operations Unit

- Provides for complete building operations including maintenance, grounds keeping, security, housekeeping, conferencing, and special events for public and private tenants in state-owned facilities and oversight of contracted facility services in leased facilities.
- Provides maintenance management and grounds keeping services for institutional facilities of the Department of Elementary and Secondary Education, Department of Mental Health, Department of Social Services, and the Department of Public Safety's MO State Highway Patrol.
- Provides monitoring of energy consumption in state facilities and develops and implements programs to help reduce energy consumption in stat facilities. Coordinates with SEMA during disaster response and recovery efforts.

#### Space Planning Program

- The Space Planning Program (SPP) maximizes space utilization and manages rent allocations, in over 3.78M square feet of state-owned facility space and over 8M square feet of institutional facility space and 3.23M square feet of leased space (excluding MoDOT, Conservation and Colleges and Universities).
- The Space Planning Program (SPP) provides oversight of HB13 budgeting for leased facilities, state-owned facilities, and institutional facilities.
- This unit provides design services for office space remodels and agency relocations and consolidations.

#### Capital Improvement Program and Project Management Unit

- Provides oversight of new construction, renovations, maintenance and repair projects at state facilities through capital improvement appropriations for all state agencies (excluding MoDOT, Conservation and Colleges and Universities).

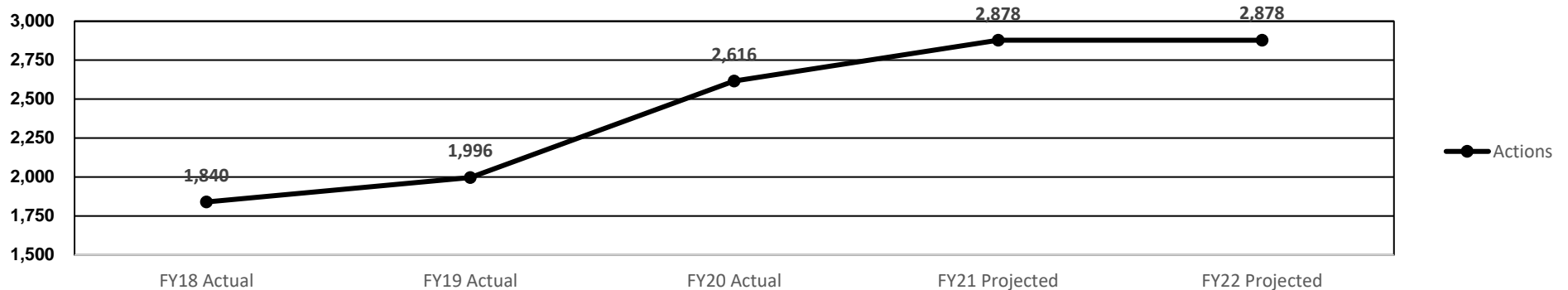
### PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

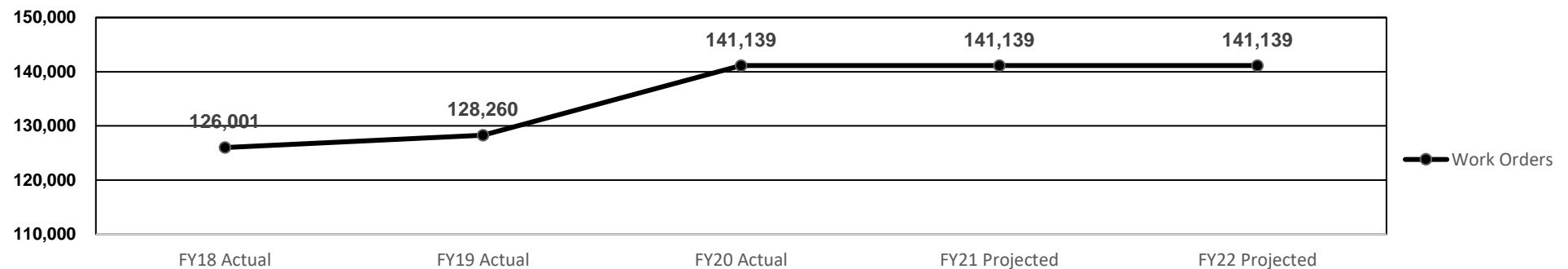
**2a. Provide an activity measure(s) for the program.**

#### Lease Locations: Lease Actions Processed



**Note:** Includes Lease Actions Issued: Notice of Intent, Notice of Awards, Lease Documents, Inspections, Janitorial Documents, and Facility Requests

#### Facility Operations Unit: Maintenance/Repair Work Orders Completed



**Note:** Maintenance/Repair Work Orders Completed Include: Preventive Maintenance Work Orders and Requested Work Orders

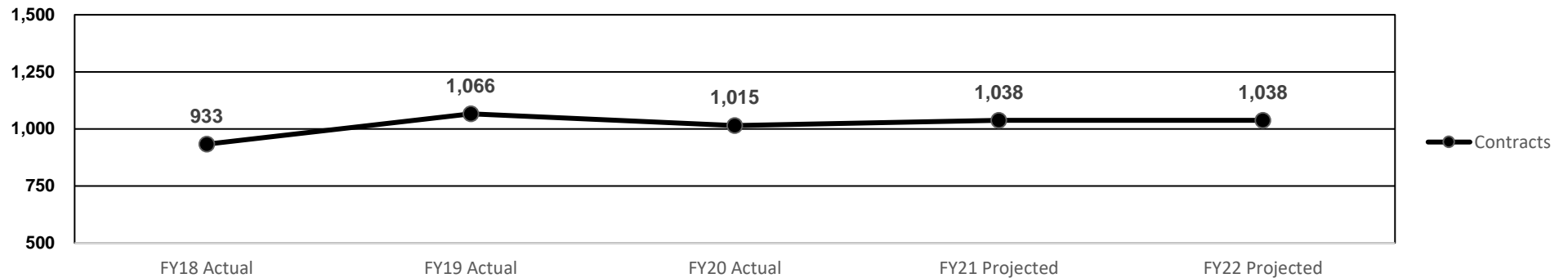
### PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

**2a. Provide an activity measure(s) for the program (continued).**

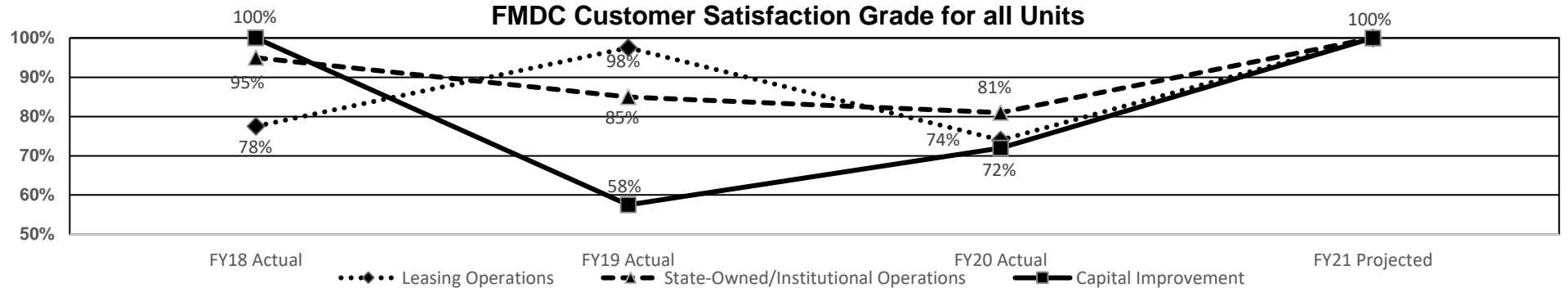
#### Capital Improvement Program and Project Management Unit: Active Contracts



**Note:** Project Management/Planning Projects Contracts Issued: Standard Construction Contracts, Standards Design Contracts, Small Capital Improvement Contracts, IDIQ Design Contracts and IDIQ Construction Contracts.

**2b. Provide a measure(s) of the program's quality.**

#### FMDC Customer Satisfaction Grade for all Units



**Note:** FMDC Customer Satisfaction Grade is based on an online survey with responses from various state agency staff and non-state agency tenants.

## PROGRAM DESCRIPTION

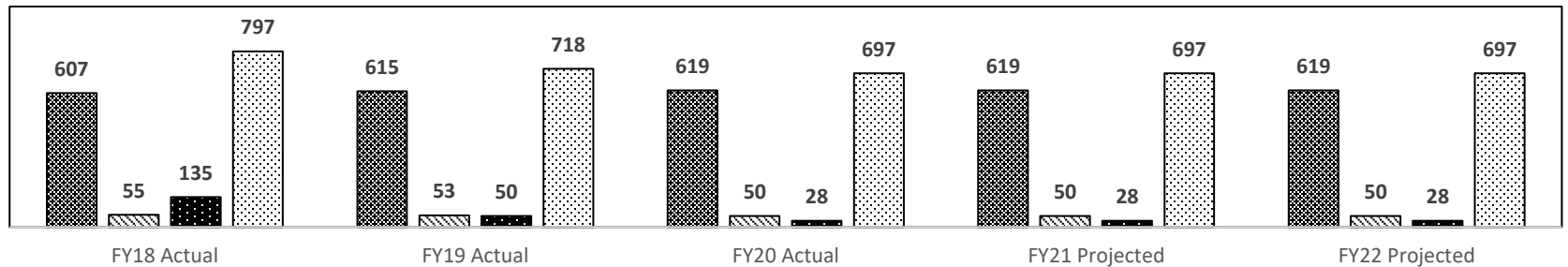
**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

**2c. Provide a measure(s) of the program's impact.**

### Lease and Owned - Managed Locations

Leased
  State-owned
  Institutional
  Total



Managed Locations	FY 2018 Actual		FY 2019 Actual		FY 2020* Actual		FY 2021 Projected		FY 2022 Projected	
	Locations	Square Footage	Locations	Square Footage	Locations	Square Footage	Locations	Square Footage	Locations	Square Footage
Leased	607	3,317,487	615	3,318,518	619	3,255,445	619	3,255,445	619	3,255,445
State-owned	55	3,783,061	53	3,772,710	50	3,757,185	50	3,757,185	50	3,757,185
Institutions	135	8,090,866	50	7,465,088	28	5,602,137	28	5,602,137	28	5,602,137
Total	797	15,191,414	718	14,556,316	697	12,614,767	697	12,614,767	697	12,614,767

\* In FY2020 the MO State Fairgrounds were transferred out to the Department of Agriculture and the Veterans' Homes and Cemeteries were transferred out to the Department of Public Safety - MO Veterans Commission.

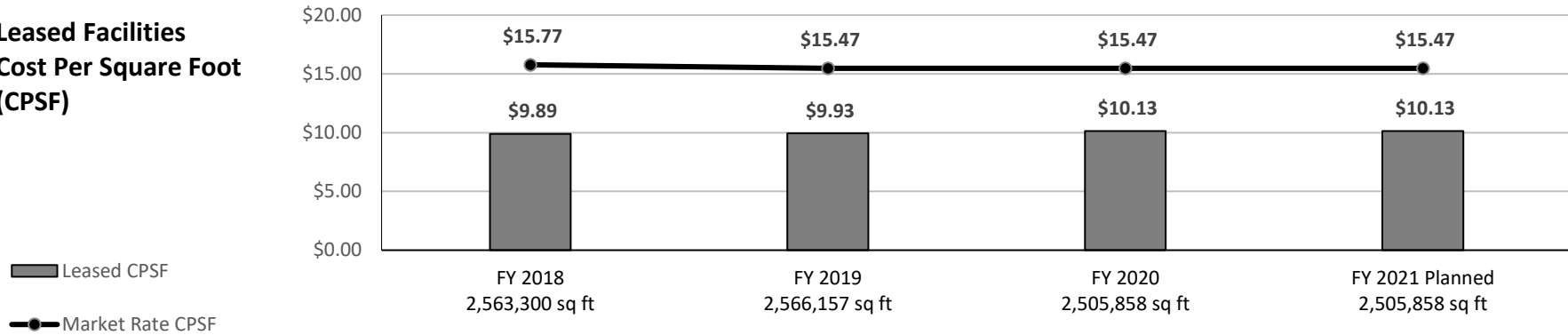
## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

2d.

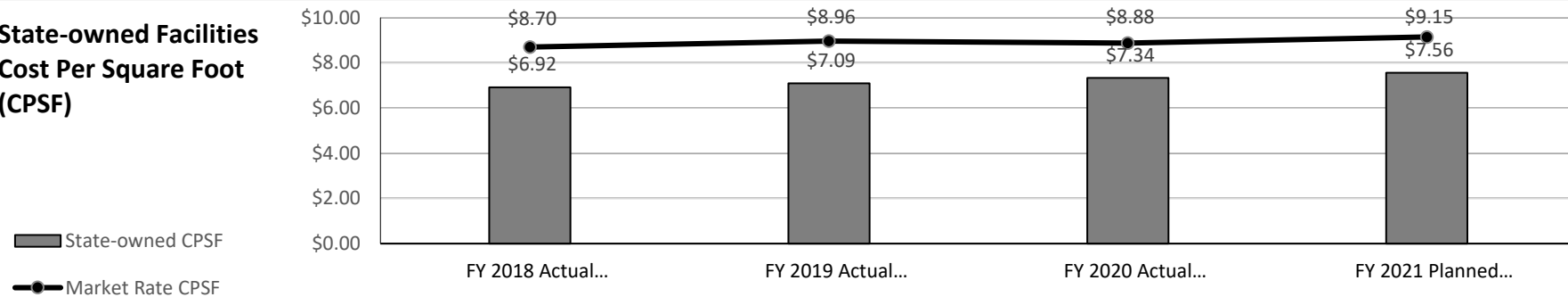
### Leased Facilities Cost Per Square Foot (CPSF)



**Note:** In markets throughout the state, the State of Missouri is consistently paying below market rents. Market rate data provided by Jones Lang LaSalle Incorporated.

### Facility Operations Unit: State-owned Facilities

### State-owned Facilities Cost Per Square Foot (CPSF)



**Note:** Market rate data provided by Building Owners and Managers Association (BOMA).

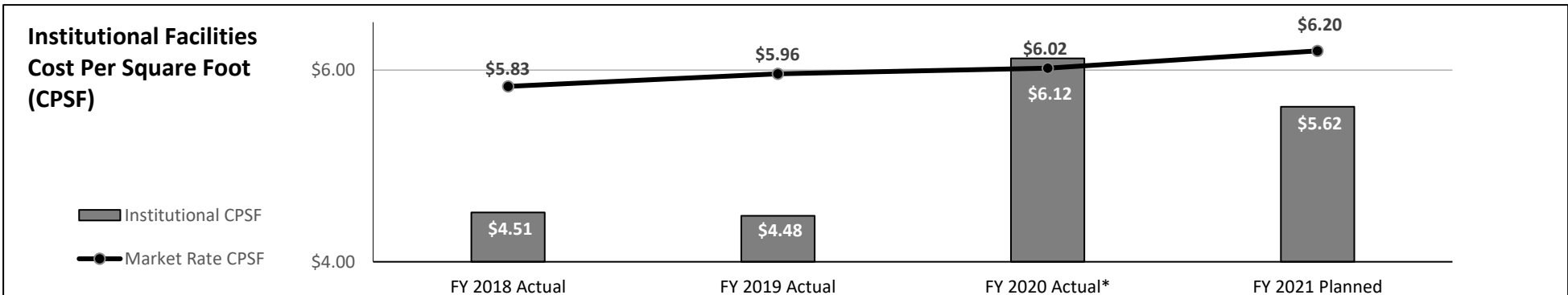
## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

**2d. Provide a measure(s) of the program's efficiency (continued).**

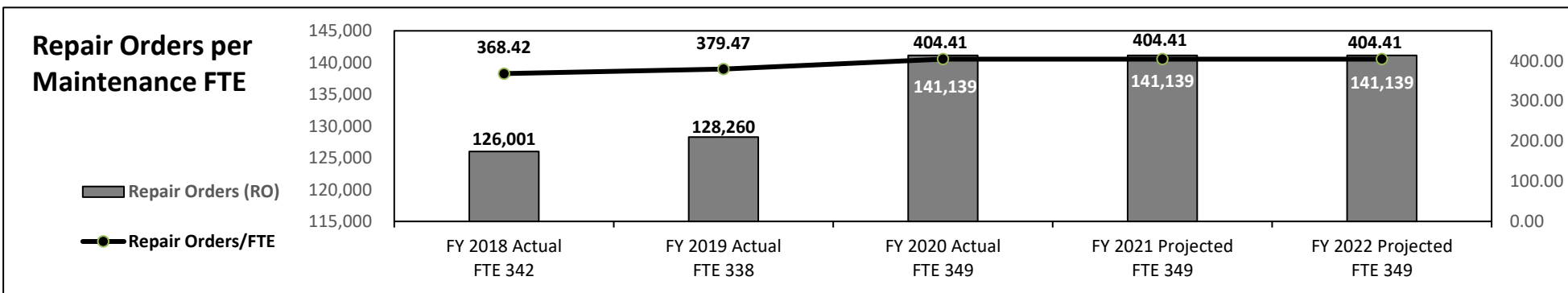
### Facility Operations Unit: Institutional Facilities



**Note:** Market rate data provided by International Facility Management Association (IFMA).

\*FY 2020 change due to transfer out of the veterans' homes and the MO State Fair grounds.

### Repair Orders per FMDC Maintenance FTE



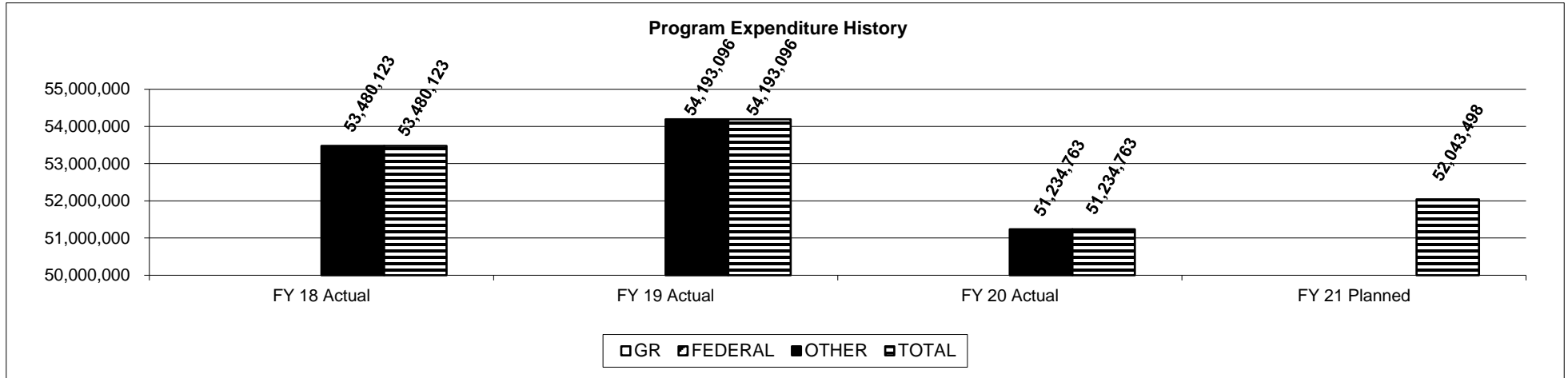


## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Facilities Management, Design and Construction  
**Program is found in the following core budget(s):** Asset Management

**HB Section(s):** 5.080

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.  
 (Note: Amounts do not include fringe benefit costs.)



4. What are the sources of the "Other " funds?

State Facility Maintenance and Operations Fund (0501)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Revised Statutes, Chapter 8, Section 8.110, Division of Facilities Management Created - Duties; and Chapter 34.030, Leasing.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

### CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit</b>	<b>31050C</b>
<b>Division:</b>	<b>Facilities Management, Design &amp; Construction</b>		
<b>Core</b>	<b>Pandemic Stipend</b>	<b>HB Section</b>	<b>5.082</b>

#### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds:	Office of Administration Federal Stimulus Fund (2325)				Other Funds:				

#### 2. CORE DESCRIPTION

This core included 1X funding for paying a pandemic stipend to state employees providing direct care and support to institutionalized individuals during the COVID-19 public health emergency.

#### 3. PROGRAM LISTING (list programs included in this core funding)

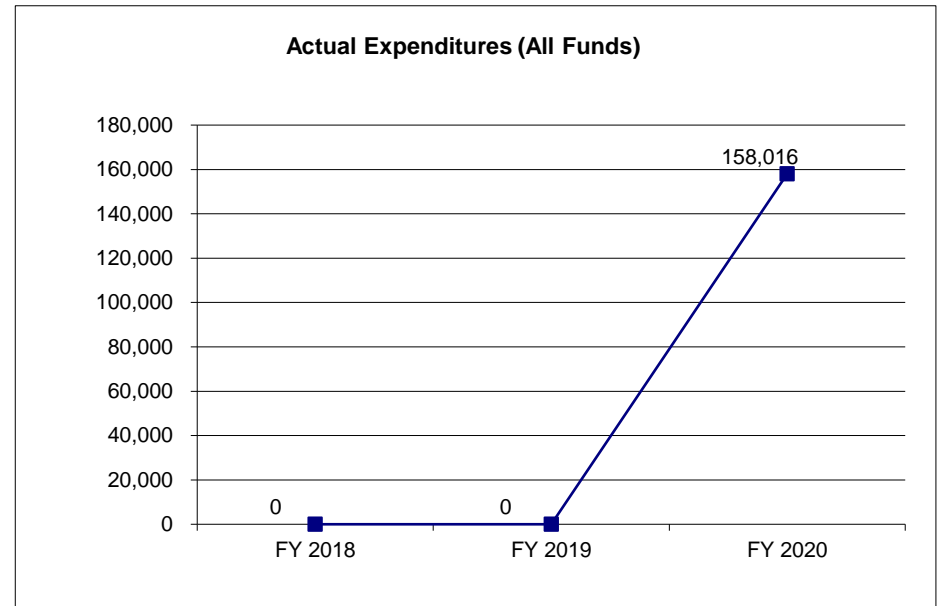
N/A

# **CORE DECISION ITEM**

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit</b>	<b>31050C</b>
<b>Division:</b>	<b>Facilities Management, Design &amp; Construction</b>		
<b>Core</b>	<b>Pandemic Stipend</b>	<b>HB Section</b>	<b>5.082</b>

## **4. FINANCIAL HISTORY**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	0	0	316,500	316,500
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	0	0	316,500	316,500
Actual Expenditures (All Funds)	0	0	158,016	N/A
Unexpended (All Funds)	0	0	158,484	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	158,484	N/A
Other	0	0	0	N/A
			*	**



\*Current Year restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three percent reserve amount (when applicable).

Restricted includes any Governor's expenditure restrictions which remained at the end of the fiscal year (when applicable).

## **NOTES:**

\*FY 2020 spending was from the supplemental legislation, Section 14.235, RSMo.

\*\* FY 2021 spending is from Section, 5.082, RSMo.

**CORE RECONCILIATION DETAIL**

**STATE  
PANDEMIC STIPEND**

**5. CORE RECONCILIATION DETAIL**

				<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>				PS	0.00	0	316,500	0	316,500	
<b>Total</b>					<b>0.00</b>	<b>0</b>	<b>316,500</b>	<b>0</b>	<b>316,500</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	379	6760	PS		0.00	0	(316,500)	0	(316,500)	Reduction of 1X funding added for a Pandemic Stipend from Federal COVID relief funds.
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>(316,500)</b>	<b>0</b>	<b>(316,500)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	0.00	0	0	0	0	
<b>Total</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	0.00	0	0	0	0	
<b>Total</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
<b>PANDEMIC STIPEND</b>									
<b>CORE</b>									
PERSONAL SERVICES									
OA FEDERAL STIMULUS	158,017	0.73	316,500	0.00	0	0.00	0	0.00	
TOTAL - PS	158,017	0.73	316,500	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>158,017</b>	<b>0.73</b>	<b>316,500</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$158,017</b>	<b>0.73</b>	<b>\$316,500</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PANDEMIC STIPEND</b>								
<b>CORE</b>								
SALARIES & WAGES	0	0.00	316,500	0.00	0	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	500	0.00	0	0.00	0	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	7,809	0.05	0	0.00	0	0.00	0	0.00
STOREKEEPER I	1,500	0.00	0	0.00	0	0.00	0	0.00
STOREKEEPER II	1,000	0.00	0	0.00	0	0.00	0	0.00
LABORER II	2,959	0.01	0	0.00	0	0.00	0	0.00
LABOR SPV	1,000	0.00	0	0.00	0	0.00	0	0.00
GROUNDSKEEPER I	1,203	0.01	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER I	1,958	0.01	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER II	54,266	0.29	0	0.00	0	0.00	0	0.00
MAINTENANCE SPV I	18,024	0.07	0	0.00	0	0.00	0	0.00
MAINTENANCE SPV II	1,722	0.01	0	0.00	0	0.00	0	0.00
LOCKSMITH	2,931	0.02	0	0.00	0	0.00	0	0.00
REFRIGERATION MECHANIC I	5,146	0.03	0	0.00	0	0.00	0	0.00
REFRIGERATION MECHANIC II	6,153	0.03	0	0.00	0	0.00	0	0.00
CARPENTER	5,681	0.02	0	0.00	0	0.00	0	0.00
ELECTRICIAN	8,363	0.04	0	0.00	0	0.00	0	0.00
PAINTER	8,896	0.03	0	0.00	0	0.00	0	0.00
PLUMBER	9,854	0.04	0	0.00	0	0.00	0	0.00
POWER PLANT MECHANIC	1,465	0.01	0	0.00	0	0.00	0	0.00
ELECTRONICS TECH	1,000	0.00	0	0.00	0	0.00	0	0.00
STATIONARY ENGR	1,750	0.00	0	0.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR I	2,721	0.01	0	0.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR II	5,914	0.03	0	0.00	0	0.00	0	0.00
PHYSICAL PLANT SUPERVISOR III	2,476	0.01	0	0.00	0	0.00	0	0.00
FACILITIES OPERATIONS MGR B1	1,226	0.01	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	500	0.00	0	0.00	0	0.00	0	0.00

# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>PANDEMIC STIPEND</b>								
<b>CORE</b>								
SKILLED TRADESMAN	2,000	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>158,017</b>	<b>0.73</b>	<b>316,500</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$158,017</b>	<b>0.73</b>	<b>\$316,500</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$158,017	0.73	\$316,500	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

### CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31049C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Missouri State Capitol Commission</b>	<b>HB Section:</b>	<b>5.085</b>

#### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	25,000	25,000	EE	0	0	25,000	25,000
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: State Capitol Commission Fund (0745)

Other Funds: State Capitol Commission Fund (0745)

#### 2. CORE DESCRIPTION

This appropriation provides authority to spend gifts, bequests, grants, and donated funds in support of the work of the Missouri State Capitol Commission for the restoration and preservation of the Capitol Building, the promotion of the historical significance of the Capitol Building, and the improved accessibility of the Capitol Building. Established in SB 480 (2009), the legislation also established the State Capitol Commission Fund. Any moneys received by the Commission from sources other than appropriation, including from private sources, gifts, donations and grants, are to be credited to the fund and appropriated by the General Assembly. The Commission exercises general supervision and administration of the fund. Appropriation authority is required to allow for the expenditure of any funds that may be received.

#### 3. PROGRAM LISTING (list programs included in this core funding)

N/A.



### CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31049C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Missouri State Capitol Commission</b>	<b>HB Section:</b>	<b>5.085</b>

#### 4. FINANCIAL HISTORY

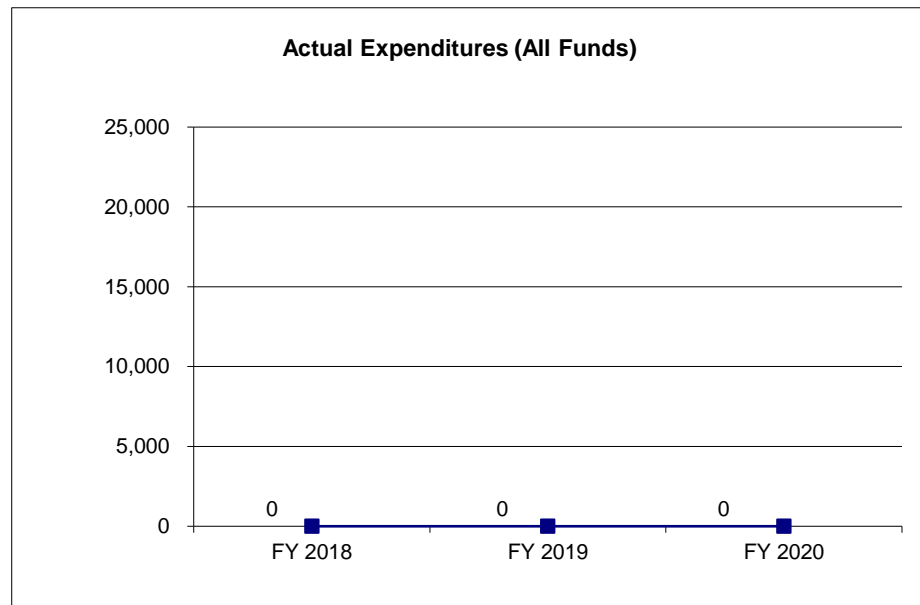
	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	25,000	25,000	25,000	25,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	25,000	25,000	25,000	25,000
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	25,000	25,000	25,000	0
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	25,000	25,000	25,000	N/A

\*Restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:



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**CORE RECONCILIATION DETAIL**

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STATE  
STATE CAPITOL COMMISSION

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
<hr/>							
DEPARTMENT CORE REQUEST	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
<hr/>							
GOVERNOR'S RECOMMENDED CORE	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
<hr/>							

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>STATE CAPITOL COMMISSION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE CAPITOL COMMISSION	0	0.00	25,000	0.00	25,000	0.00	0	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
STATE CAPITOL COMMISSION								
CORE								
PROFESSIONAL SERVICES	0	0.00	25,000	0.00	25,000	0.00	0	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$25,000	0.00	\$25,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$25,000	0.00	\$25,000	0.00		0.00

## CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31055C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Facilities Management Services</b>	<b>HB Section:</b>	<b>5.090</b>

### 1. CORE FINANCIAL SUMMARY

FY 2022 Budget Request					FY 2022 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	1,999,900	1,999,900	EE	0	0		0
PSD	0	0	100	100	PSD	0	0		0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: State Facility Maintenance & Operations Fund (0501)

Other Funds: State Facility Maintenance & Operations Fund (0501)

### 2. CORE DESCRIPTION

This core represents revolving fund authority that allows the Division of Facilities Management, Design and Construction (FMDC) to make up-front payments for expenses associated with facility management, purchases of materials for facility modifications, tenant services that support agency programs, replacement, and repair costs, and other support services at state facilities when recovery is obtained from a third party. FMDC bills agencies for such costs via the interagency billing process.

This pass through appropriation gives FMDC the ability to effectively manage facilities, modification projects and other services by establishing a mechanism to make up-front purchases for materials without reducing appropriation authority for facility operating purposes. FMDC also makes up-front payments for other extraordinary services agencies may require that would otherwise place an unreasonable burden on the regular operating budget of the facility.

### 3. PROGRAM LISTING (list programs included in this core funding)

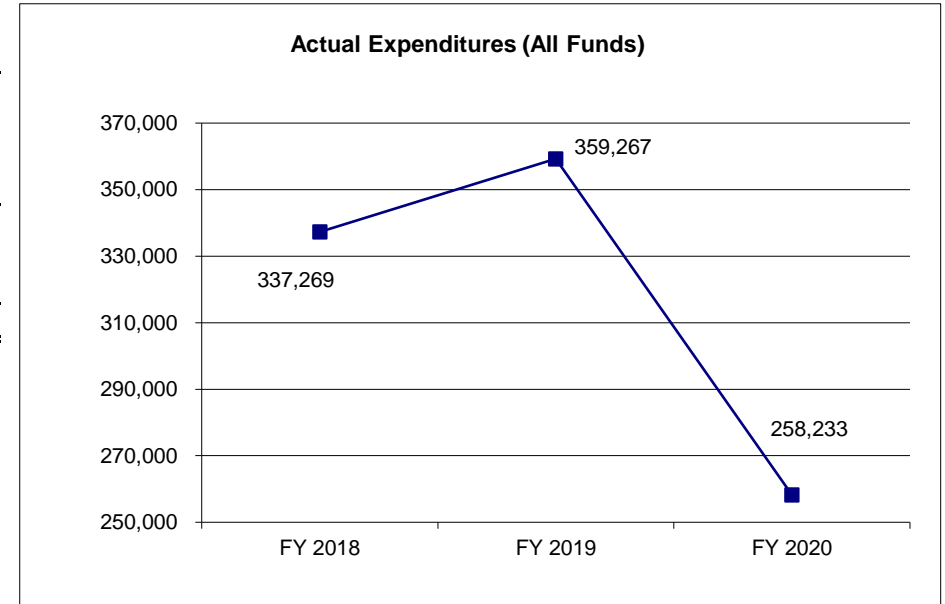
N/A.

### CORE DECISION ITEM

<b>Department:</b>	<b>Office of Administration</b>	<b>Budget Unit:</b>	<b>31055C</b>
<b>Division:</b>	<b>Facilities Management, Design and Construction</b>		
<b>Core:</b>	<b>Facilities Management Services</b>	<b>HB Section:</b>	<b>5.090</b>

#### 4. FINANCIAL HISTORY

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Current Yr.</b>
Appropriation (All Funds)	2,000,000	2,000,000	2,000,000	2,000,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)*	0	0	0	0
Budget Authority (All Funds)	2,000,000	2,000,000	2,000,000	2,000,000
Actual Expenditures (All Funds)	337,269	359,267	258,233	N/A
Unexpended (All Funds)	1,662,731	1,640,733	1,741,767	0
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1,662,731	1,640,733	1,741,767	N/A



\*Restricted amount is as of \_\_\_\_\_.

Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

#### NOTES:

**CORE RECONCILIATION DETAIL**

**STATE  
FAC MGMT SERVICES**

**5. CORE RECONCILIATION DETAIL**

	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	1,999,900	1,999,900	
	PD	0.00	0	0	100	100	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>2,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	1,999,900	1,999,900	
	PD	0.00	0	0	100	100	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>2,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	1,999,900	1,999,900	
	PD	0.00	0	0	100	100	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>2,000,000</b>	

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	258,233	0.00	1,999,900	0.00	1,999,900	0.00	0	0.00
TOTAL - EE	258,233	0.00	1,999,900	0.00	1,999,900	0.00	0	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	100	0.00	100	0.00	0	0.00
TOTAL - PD	0	0.00	100	0.00	100	0.00	0	0.00
<b>TOTAL</b>	<b>258,233</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$258,233</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

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# DECISION ITEM DETAIL

Budget Unit	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
FUEL & UTILITIES	0	0.00	1,200	0.00	1,200	0.00	0	0.00
SUPPLIES	11,619	0.00	7,810	0.00	7,810	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	100	0.00	100	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	97,500	0.00	97,500	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	100	0.00	100	0.00	0	0.00
M&R SERVICES	0	0.00	35,000	0.00	35,000	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	100	0.00	100	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	112,000	0.00	112,000	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	53,000	0.00	53,000	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	8,500	0.00	8,500	0.00	0	0.00
REBILLABLE EXPENSES	246,614	0.00	1,684,590	0.00	1,684,590	0.00	0	0.00
<b>TOTAL - EE</b>	<b>258,233</b>	<b>0.00</b>	<b>1,999,900</b>	<b>0.00</b>	<b>1,999,900</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
REFUNDS	0	0.00	100	0.00	100	0.00	0	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>100</b>	<b>0.00</b>	<b>100</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$258,233</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$258,233</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>		<b>0.00</b>